

January 18, 2022

**ARCHULETA COUNTY PROCEEDINGS  
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting via Zoom on January 18, 2022 noting County Commissioners Alvin Schaaf, Ronnie Maez and Warren Brown, County Administrator Derek Woodman, County Attorney Todd Weaver present and County Clerk and Recorder Kristy Archuleta present via Zoom.

Chairman Schaaf called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Schaaf provided notice of the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

**Disclosures and/or Conflicts of Interest**

Chairman Schaaf asked for any disclosures or conflicts of interest between the Board and the agenda. There were none.

**Approval or Adjustments to Agenda**

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Brown moved to approve the agenda as adjusted. Commissioner Maez seconded the motion and it carried unanimously.**

**Public Comments**

Wayne Bryant, 235 Rimview Ct., expressed his disapproval with a flyer he received from San Juan Basin Public Health promoting vaccines along with a \$100 incentive for children to participate. He advised the school district was not aware of the marketing campaign and believes San Juan Basin Health needs to be stopped targeting children.

Shalene Zarate, 11 N. Emissary Ct., conveyed her discontent with those in leadership roles within our community. She continued with the lack of communication and expressed the community is tired of the polarization and pacified statements of empty promises. She concluded there should be a safe place to meet in person to address the problems everyone within the community is facing.

Dwight Vilhauer, 173 Shadow Pl., echoed the disapproval of the San Juan Basin Public Health vaccination campaign targeting youth. He stated the county needs to establish their own Health Department where constitutional freedoms are respected.

Chairman Schaaf recessed the Regular Meeting and convened the Liquor Board at 1:42 p.m.

**Liquor Board**

Chairman Schaaf swore in Jamie Jones, Administrative Assistant, for testimony.

**A. Consideration of a Special Events Permit for Skis and Saddles Pagosa Country**

Jamie Jones, Administrative Assistant, presented a Special Events Permit for Skis and Saddles Pagosa County to sell Malt, Vinous and Spirituous Liquor at the Archuleta County Fairgrounds located at 344 Hwy 84, Pagosa Springs, CO for the Skis and Saddles Pagosa Country Skijor on January 22<sup>nd</sup> and 23<sup>rd</sup>, 2022. The Sheriff had been notified of the event. The proper fees had been paid and the premises was posted the required 10 days prior to the hearing. **Commissioner Maez moved to approve the Special Events Permit for Skis and Saddles Pagosa Country Skijor event on January 22-23, 2022 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**Liquor Board Consent Agenda**

- A. Consideration and Approval of a Hotel & Restaurant Liquor License for MAS Events LLC
- B. Consideration and Approval of a Hotel & Restaurant Liquor License Renewal for Boss Hoggs of Pagosa Springs LLC

Derek Woodman, County Administrator, read the Liquor Board Consent Agenda.

**Commissioner Brown moved to approve the Liquor Board Consent Agenda as presented. Commissioner Maez seconded the motion and it carried unanimously.**

Chairman Schaaf adjourned the Liquor Board and reconvened the Regular Meeting at 1:46 p.m.

**Consent Agenda**

**A. Payable Warrants and Purchase Cards**

Payable Warrants for dates of Jan 5, thru Jan 18, 2022	388,314.21
General Fund Payable	259,440.43
Road and Bridge Fund Payable	37,418.85
Department of Human Services Fund Payable	120.00
1A Fund	16,675.24
All Combined Dispatch Fund Payable	10,000.00
Conservation Trust	193,718.92
Justice System Capital Fund	28,761.12
Solid Waste Fund Payable	26,530.46
Airport Fund Payable	44,523.56
Fleet Fund Payable	
<b>Total</b>	<b>1,005,502.79</b>

Payable Wire Transfers for dates of Jan 5, thru Jan 18, 2022	
General Fund Payable	871.98
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
<b>Total</b>	<b>871.98</b>
Payable Purchase Card Items for dates of Jan 5, thru Jan 18, 2022	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
<b>Total</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>1,006,374.77</b>

- B. Regular Meeting Minutes
  - 12/21/2021
  - 01/04/2022
- C. Resolution 2022-6 Lot Consolidation in Lake Forest Estates, Owned by Robert and Joan Blaise
- D. Corrected Resolution 2022-7 to Un-Consolidate Lots in Lake Pagosa Park, Owned by Gregory and Joni Landrum
- E. Approval of Certification of Highway User Trust Fund Eligibility
- F. Resolution 2022-8 Amending Precinct Boundaries for Archuleta County Elections
- G. Approval of Assignment of Hangar Ground Lease for Hangar Condor-Z

Derek Woodman, County Administrator, read the Consent Agenda for the record.

**Commissioner Maez moved to approve the consent agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**Old Business**

**A. Consideration and Approval of Animal Shelter Management and Services Agreement with Humane Society of Pagosa Springs**

Derek Woodman, County Administrator, stated on December 7, 2021, the Board of County Commissioners approved an Animal Shelter Management and Services Agreement with the Humane Society of Pagosa Springs, but did not approve the annual fee increase proposed in the Agreement. The Humane Society has provided a revised Agreement that increased the annual fee from \$50,000 to \$57,500 in 2022, and compounded by 15% each year through 2026.

**Commissioner Brown moved to approve the Animal Shelter Management and Services Agreement, which included an annual fee increase to \$62,500.00 as presented. Commissioner Maez seconded the motion and it carried unanimously.**

**B. Consideration and Award of Low-Voltage Wiring and Associated Services for DHS Building**

Derek Woodman, County Administrator, stated this Agenda Item was tabled from the January 4, 2022 meeting. An RFP for the low-voltage wiring and other services for the new DHS building was advertised in the newspaper and on the county website. One bid was received and staff recommended awarding the contract to Axxis Audio for a cost not to exceed \$66,575.

**Commissioner Maez moved to award the low-voltage and associated services contract to Axxis Audio for the new DHS building as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**C. Consideration and Approval of Resolution 2022-9 Authorizing the Purchase of the Hughes Pavilion**

Todd Weaver, County Attorney, stated this resolution authorized the purchase of the Hughes Pavilion and authorized the Board Chairman to execute the necessary documents to complete the purchase. **Commissioner Brown moved to adopt Resolution 2022-9 approving the purchase of the Hughes Pavilion as presented. Commissioner Maez seconded the motion and it carried unanimously.**

**New Business**

**A. Consideration of Approval of Resolution 2022-10 Approving the Rodeo Grounds and Fairgrounds Joint-Use and Development Agreement**

Todd Weaver, County Attorney, stated this resolution is a joint resolution with Western Heritage Events Center Inc. and the R.D. Hott Fund Advisory Committee, which approved the Rodeo Grounds and Fairgrounds Joint-Use and Development Agreement between the parties.

**Commissioner Maez moved to adopt Resolution 2022-10 approving the Joint Use and Development Agreement with Western Heritage Event Center, Inc. and the R.D. Hott Fund as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**B. Consideration of Designating Board and Committee Appointments for 2022**

Derek Woodman, County Administrator, stated the Board of County Commissioners had appointments on various Boards and Committees for local and regional organizations.

<b>Commissioner or Representative(s)</b>	<b>Alternate</b>	<b>Board/Committee</b>
Alvin Schaaf		Airport Advisory Board
Alvin Schaaf		Archuleta County Housing
Ronnie Maez		Archuleta Seniors, Inc.
Ronnie Maez		Area Agency on Aging
Mary Jo Coulehan	Todd Weaver	Club 20
Alvin Schaaf		Colorado Workforce
Warren Brown	Derek Woodman	Community Development Corporation
Ronnie Maez		Community Marijuana Offset Impact Fund
Alvin Schaaf		Council of Governments
Warren Brown	Pam Flowers	Growing Water Smart
Todd Weaver		Region 9 Economic Development
Alvin Schaaf		San Juan Basin Public Health Department
Steve Hartvigsen		San Juan Headwaters Forest Health Partnership
Robin Young		San Juan/Dolores/San Miguel River Basins Roundtable
Ronnie Maez	Derek Woodman	Southwest Opioid Response District
Laura Vanoni	Ronnie Maez	Southwest Transportation Planning Region
JR Ford		Southwest Water Conservation Board
Ronnie Maez		Town Tourism Committee
Warren Brown		Strategic Priorities Expenditure Advisory Board
Johanna Elliott		Urban Renewal Authority

**CCI Steering Committees:**

All 3 Commissioners	Tourism, Resorts and Economic Development
All 3 Commissioners	General Government
All 3 Commissioners	Taxation & Finance
All 3 Commissioners	Transportation and Telecommunications
All 3 Commissioners	Public Lands
All 3 Commissioners	Agriculture, Wildlife and Rural Affairs
All 3 Commissioners	Land Use and Natural Resources
Isabel Vita	Health and Human Services
All 3 Commissioners	CCI Legislative
All 3 Commissioners	Underfunded Courthouse

**Commissioner Brown moved to appoint the Commissioners or others to serve on the 2022 Boards and Committees as designated and presented on the list read into the record and attached to the minutes. Commissioner Maez seconded the motion and it carried unanimously.**

**C. Consideration and Designation of CCI 2022 Steering Committee Proxy**

Derek Woodman, County Administrator, stated the Board of County Commissioners designated the Director of the County's Department of Human Services as proxy for the CCI Health and Human Services Steering Committee. This proxy form designates the Director as the Board's proxy for this committee. **Commissioner Maez moved to approve the appointment of Isabel Vita to serve as the Commissioners proxy on the CCI Health and Human Services Steering Committee for 2022 as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**D. Consideration and Approval of Letter of Support for Appointment of Connie Cook to the Southwest Regional Emergency & Trauma Advisory Council**

Derek Woodman, County Administrator, stated this letter provided the Board of County Commissioners support of appointing Connie Cook to the Southwest Regional Emergency Medical and Trauma Advisory Council. **Commissioner Brown moved to approve the appointment of Connie Cook as the County Representative to the Southwest Regional Emergency & Trauma Advisory Council and to approve the letter of support for this appointment as presented. Commissioner Maez seconded the motion and it carried unanimously.**

**E. Consideration and Approval of County Drug and Alcohol Testing Policy**

Tina Woodman, Human Resources Administrator, stated after the DOT Drug Testing Audit, performed by RLS & Associates, in October 2021, the auditor determined that our Drug and Alcohol Policy needed to be revised to comply with all USDOT-FTA drug and alcohol regulations. **Commissioner Maez moved to approve the Archuleta County Drug and Alcohol Testing Policy as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**F. Consideration and Designation of Supervisor of Human Resources Administrator**

Derek Woodman, County Administrator, stated the County Administrator is the direct supervisor of all county department heads. This item designates the individual who would be the direct supervisor to the current Human Resources Administrator since she is married to the current County Administrator. **Commissioner Brown moved to appoint County Attorney Todd Weaver as the direct supervisor of the current Human Resources Administrator as presented. Commissioner Schaaf seconded the motion and it carried with Commissioners Brown and Schaaf voting Aye and Commissioner Maez voting Nay.**

**G. Consideration and Approval of Shared Services Agreement with PLPOA for Animal Control Officer**

Derek Woodman, County Administrator, presented an Agreement between the Board of County Commissioners, the Archuleta County Sheriff's Office and Pagosa Lakes Property Owners Association provides the terms for a full-time Animal Control Officer in unincorporated Archuleta County and within the boundaries of PLPOA. **Commissioner Maez moved to approve the Shared Services Agreement with the Sheriff's Office and PLPOA for an Animal Control Officer as presented. Commissioner Brown seconded the motion and it carried unanimously.**

**H. Introduction and First Reading of Amended and Restated Ordinance 20-2018 Archuleta County Noxious Weeds Ordinance**


Ethan Proud, Weed & Pest Supervisor, submitted for consideration a revision to an existing ordinance. The original ordinance was put into place to establish parameters for the regulation and abatement of noxious weeds. The primary purpose of the amendment was to clarify the terms and conditions of abatement and to adjust the enforcement and penalty fines. **Commissioner Brown moved to approve the First Reading the Amended Restated Ordinance 20-2018 of the Archuleta County Noxious Weeds Ordinance and set the ordinance for Second Reading on March 1, 2022. Commissioner Maez seconded the motion and it carried unanimously.**

**I. Consideration and Designation of the Chairman and Vice Chairman of the Board of County Commissioners Pursuant to C.R.S. 30-10-307**

Derek Woodman, County Administrator, stated pursuant to C.R.S. 30-10-307, the Board of County Commissioners was required to reorganize and choose one member as the Chairman. In the event of the Chairman's absence, the Board of County Commissioners shall also choose a member as the Vice-Chair. **Commissioner Brown moved to approve the reorganization of the Board of County Commissioners by naming Alvin Schaaf as Chairman of the Board and Warren Brown as Vice-Chair. Commissioner Maez seconded the motion and it carried unanimously.**

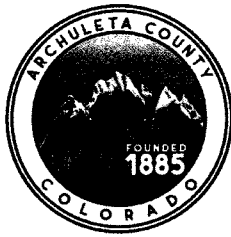
**Commissioner Comments**

With no further business coming before the Board, the meeting adjourned at 2:20 p.m.

  
\_\_\_\_\_  
Kristy Archuleta  
Archuleta County Clerk & Recorder

Approved this 1<sup>st</sup> day of February 2022.

  
\_\_\_\_\_  
Alvin Schaaf, Chairman



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**MEETINGS ARE CONDUCTED IN PERSON, BUT WILL CONTINUE TO BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THRU THE ZOOM PORTAL. VIEW THE ZOOM MEETING AT <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF JANUARY 18, 2022 AT 1:30P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

PUBLIC COMMENT REQUEST FORM.PDF

**LIQUOR BOARD**

**A. Consideration Of A Special Events Permit For Skis And Saddles Pagosa Country**

This is an application for a Special Events Permit for Skis and Saddles Pagosa Country to sell Malt, Vinous and Spirituous Liquor at the Archuleta County Fairgrounds located at 344 Why 84, Pagosa Springs, CO 81147 for the Skis and Saddles Pagosa Country Skijor on January 22nd and 23rd, 2021. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff recommends approval of this Special Events Permit.

Presenter	Jamie Jones
Presenter's Title	Administrative Assistant

Documents:

SKIJOR APPLICATION 2022 - BLANK.PDF

**CONSENT AGENDA BY BOCC/LIQUOR BOARD**



**A. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal For MAS Events LLC**

This is a renewal of a Hotel & Restaurant liquor license for MAS Events LLC dba Keyah Grande Guest Lounge located at 13211 W. Hwy 160 in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

KEYAH GRANDE RENEWAL APPLICATION.PDF

**B. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal For Boss Hoggs Of Pagosa Springs LLC**

This is a renewal of a Hotel & Restaurant liquor license for Boss Hoggs of Pagosa Springs, LLC dba Boss Hoggs Restaurant and Saloon located at 157 Navajo Trail Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

BOSS HOGGS RENEWAL APPLICATION.PDF

**CONSENT AGENDA**

**A. PAYABLE WARRANTS AND PURCHASE CARDS**

**January 5, 2022 - January 18, 2022**

**B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 12/21/2021**

Draft of the Regular Meeting Minutes from December 21, 2021 for approval.

Documents:

12-21-2021R.PDF

**Regular Meeting Minutes 01/04/2022**

Draft of the Regular Meeting Minutes from January 4, 2022 for approval.

Documents:

01-04-2022R.PDF

**C. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates, Owned By Robert And Joan Blaise**

This request is to consider a Resolution authorizing the consolidation of Lots 316 and 317, in Lake Forest Estates, to become Lot 316X, owned by Robert and Joan Blaise. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

BLAISE RESOLUTION.PDF

**D. Consideration Of Corrected Resolution 2022-\_\_\_\_ To Un-Consolidate 1 Lot Into 2 Lots In Lake Pagosa Park, Block 5, Owned By Gregory And Joni Landrum.**

This request is to consider a corrected Resolution authorizing the reversal of the previously consolidated Lot 22X, in block 5 of Lake Pagosa Park, to become Lots 22XA and 23A, owned by Gregory and Joni Landrum. The lot consolidation reversal was first approved by the Board of County Commissioners on January 4, 2022, however the resolution was missing the new lot numbers. This reversal has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

CORRECTED LANDRUM RESOLUTION.PDF

**E. Consideration And Approval Of Certification Of Highway User Trust Fund Eligibility**

This annual report provides to the Colorado Department of Transportation the number of miles of streets that are eligible in Archuleta County for HUTF funding. Staff recommends approval of this certification. Responsible Staff: Yari Davis, Engineering Technician.

Documents:

HUTF CERTIFICATION.PDF

**F. Resolution 2022-\_\_\_ Amending Precinct Boundaries For Archuleta County Elections**

This Resolution amends the precinct boundaries for Archuleta County Elections. To comply with statute, we have one precinct over the 2,000 active registered voter limit. This Resolution will place Archuleta County into compliance.

Documents:

RESOLUTION 2022.PDF  
2022 PROPOSED PRECINCT CHANGES 2022\_11X17 LAYOUT.PDF

**G. Consideration And Approval Of Assignment Of Hangar Ground Lease For Hangar Condor-Z**

This Assignment of Hangar Ground Lease assigns all rights, title and interest in Hangar Site Condor-Z from Thomas R. Wolf to Fred Olson. Staff recommends approval of this assignment. Responsible Staff: Chris Torres, Airport Manager.

Documents:

ASSIGNMENT OF HANGAR GROUND LEASE.PDF

**OLD BUSINESS**

**A. Consideration And Approval Of Animal Shelter Management And Services Agreement With Humane Society Of Pagosa Springs**

This item was tabled from the January 4th meeting. On December 7, 2021, the BoCC approved an Animal Shelter Management and Services Agreement with the Humane Society of Pagosa Springs, but did not approve the annual fee increase proposed in that Agreement. The Humane Society has now provided a revised Agreement which increases the annual fee from \$50,000 to \$57,500 in 2022, and compounded by 15% each year through 2026. This agenda item is for the BoCC to reconsider the originally proposed Agreement with an annual fee of \$62,500 or to accept the five-year proposal.

Presentor Derek Woodman  
Presentor's Title County Manager

Documents:

2022 PROPOSED ANIMAL SERVICES AGREEMENT.PDF  
FIVE YEAR ANIMAL SERVICES AGREEMENT.PDF

**B. Consideration And Award Of Low-Voltage Wiring And Associated Services For DHS Building**

This item was tabled from the January 4th meeting. An RFP for the low-voltage wiring and other services for the new DHS building was advertised in the newspaper and on the county website. One bid was received and staff recommends awarding this contract to Axxis Audio for a cost not to exceed \$66,575 (sales tax should be removed from the proposals).

Presentor Derek Woodman  
Presentor's Title County Manager

Documents:

AXXIS AUDIO LOW VOLTAGE WIRING AND ASSOCIATED SERVICES .PDF

**C. Consideration And Approval Of Resolution 2022-\_\_\_ Authorizing The Purchase Of The Hughes Pavilion**

This resolution authorizes the purchase of the Hughes Pavilion and authorizes the Board Chairman to execute the necessary documents to complete the purchase.

Presentor Todd Weaver  
Presentor's Title County Attorney

Documents:

RESOLUTION 2022-\_\_\_ APPROVING PURCHASE OF HUGHES-PAVILION ARENA.PDF

**NEW BUSINESS**

**A. Consideration And Approval Of Resolution 2022-\_\_\_ Approving The Rodeo Grounds And Fairgrounds Joint-Use And Development Agreement**

This resolution is a joint resolution with Western Heritage Events Center Inc. and the R.D. Hott Fund Advisory Committee which approves the Rodeo Grounds and Fairgrounds Joint-Use and Development Agreement between the parties.

Presentor Todd Weaver  
Presentor's Title County Attorney

Documents:

RESOLUTION 2022-\_\_\_ APPROVING THE RODEO GROUNDS JOINT USE AND DEVELOPMENT AGREEMENT.PDF

**B. Consideration Of Designating Board And Committee Appointments For 2022**

The Board of County Commissioners have appointments on various Boards and Committees for local and regional organizations. They may appoint other members of the community or staff in their place.

Presenter Derek Woodman  
 Presenter's Title County Manager

Documents:

2022 COMMISSIONERS BOARDS AND COMMITTEES - PROPOSED.PDF  
 2022 COMMISSIONERS BOARDS AND COMMITTEES - BLANK.PDF  
 2021 COMMISSIONERS BOARDS AND COMMITTEES - FINAL.PDF

**C. Consideration And Designation Of CCI 2022 Steering Committee Proxy**

In the past, the Board of County Commissioners ("BoCC") has designated the Director of the County's Department of Human Services as proxy for the CCI Health and Human Services Steering Committee. This proxy form designates the Director as the BoCC's proxy for this committee.

Presenter Derek Woodman  
 Presenter's Title County Manager

Documents:

CCI PROXY FORM.PDF

**D. Consideration And Approval Of Letter Of Support For Appointment Of Connie Cook To The Southwest Regional Emergency & Trauma Advisory Council**

This letter provides the Board of County Commissioners' support of appointing Connie Cook to the Southwest Regional Emergency Medical and Trauma Advisory Council. .

Presenter Derek Woodman  
 Presenter's Title County Manager

Documents:

LETTER OF SUPPORT - CONNIE COOK SWRETAC.PDF  
 CONNIE COOK SWRETAC BOARD APPLICATION.PDF  
 CONNIE COOK RESUME 2021.PDF

**E. Consideration And Approval Of County Drug And Alcohol Testing Policy**

After our DOT Drug Testing Audit, performed by RLS & Associates, in October 2021, the auditor determined that our Drug and Alcohol Policy needed to be revised to comply with all USDOT - FTA drug and alcohol regulations..

This revised policy will satisfy the Corrective Action.

Presenter Tina Woodman  
 Presenter's Title Human Resources Administrator

Documents:

DRUG AND ALCOHOL TESTING POLICY.DOC

**F. Consideration And Designation Of Supervisor Of Human Resources Administrator**

The County Manager is the direct supervisor of all county department heads. This agenda item designates the individual who will be the direct supervisor to the current Human Resources Administrator since she is married to the current County Manager.

**G. Consideration And Approval Of Shared Services Agreement With PLPOA For Animal Control Officer**

This Agreement between the Board of County Commissioners, the Archuleta County Sheriff's Office and Pagosa Lakes Property Owners Association provides the terms for a full-time Animal Control Officer in unincorporated Archuleta County and within the boundaries of PLPOA.

Presenter                   Mike Le Roux  
 Presenter's Title       Undersheriff

Documents:

20220114115950.PDF

#### **H. Introduction And First Reading Of Amended And Restated Ordinance 20-2018 - Archuleta County Noxious Weeds Ordinance**

Submitted for consideration is a revision to an existing ordinance. The original ordinance was put into place to establish parameters for the regulation and abatement of noxious weeds. The primary purpose of the amendment is to clarify the terms and conditions of abatement and to adjust the enforcement and penalty fines.

Presenter                   Ethan Proud  
 Presenter's Title       Weed & Pest Supervisor

Documents:

NOXIOUS WEEDS ORDINANCE UPDATE.PDF

#### **I. Consideration And Designation Of The Chairman And Vice Chairman Of The Board Of County Commissioners Pursuant To C.R.S. 30-10-307**

Pursuant to C.R.S. 30-10-307, the Board of County Commissioners ("BoCC") is required to reorganize and choose one member as the Chairman. In the event of the Chairman's absence, the BoCC shall also choose a member as the Vice-Chair.

Presenter                   Derek Woodman  
 Presenter's Title       County Manager

#### **EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

#### **COMMISSIONER COMMENTS**

#### **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
 398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.



## BoCC Meeting Request for Public Comment

**(Use this form if you'd like to speak during the PUBLIC COMMENT section of the agenda only)**

(Please print clearly)

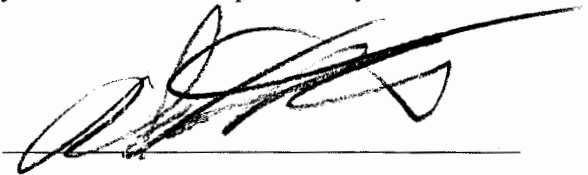
Date of Meeting	1-18-22
Full Name	Dwight Vilhauer
Full Address	173 Shadow Pl. Pagosa Springs, CO
Phone Number or Email Address	480-277-7797
Topic of Comment	SSBPA issue

By completing and signing this form, I acknowledge that I understand the following:

- 1) My comments must be limited to 3 minutes.
- 2) If my comments are not related to an item on today's agenda, there will be no response from the BoCC since the topic is not posted on the agenda and any comment could potentially violate the Colorado Open Meetings Law.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

  
1-18-22



## BoCC Meeting Request for Public Comment

**(Use this form if you'd like to speak during the PUBLIC COMMENT section of the agenda only)**

(Please print clearly)

<b>Date of Meeting</b>	1/18/22
<b>Full Name</b>	Shalene Zarate
<b>Full Address</b>	11 N. Emissary Ct
<b>Phone Number or Email Address</b>	shalene@embodiworkmassage.com
<b>Topic of Comment</b>	communication

By completing and signing this form, I acknowledge that I understand the following:

- 1) My comments must be limited to 3 minutes.
- 2) If my comments are not related to an item on today's agenda, there will be no response from the BoCC since the topic is not posted on the agenda and any comment could potentially violate the Colorado Open Meetings Law.

Signature: Shalene Zarate

Date: 1/18/22



## BoCC Meeting Request for Public Comment

**(Use this form if you'd like to speak during the PUBLIC COMMENT section of the agenda only)**

(Please print clearly)

<b>Date of Meeting</b>	1-18-22
<b>Full Name</b>	Wayne Bryant
<b>Full Address</b>	
<b>Phone Number or Email Address</b>	unites with Wayne for sheriff
<b>Topic of Comment</b>	San Juan Health

By completing and signing this form, I acknowledge that I understand the following:

- 1) My comments must be limited to 3 minutes.
- 2) If my comments are not related to an item on today's agenda, there will be no response from the BoCC since the topic is not posted on the agenda and any comment could potentially violate the Colorado Open Meetings Law.

Signature: WB

Date: \_\_\_\_\_



**RESOLUTION 2022 – 06**

**A RESOLUTION APPROVING THE CONSOLIDATION OF CERTAIN LOTS IN ARCHULETA COUNTY, COLORADO**

**WHEREAS**, the Board of County Commissioners of Archuleta County, Colorado, has heretofore adopted regulations relating to the consolidation of lots in Archuleta County, Colorado, (Resolution No. 2013-23); and

**WHEREAS**, the Board has received an application from Robert and Joan Blaise, to consolidate certain lots in Archuleta County pursuant to the regulations heretofore adopted by the Board; and

**WHEREAS**, the Board has found that Robert and Joan Blaise, have met all the requirements contained in said regulations for Lot Consolidations and the Board may consolidate the hereafter-mentioned lots.

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Archuleta County as follows: The Chair does hereby sign on authority granted by the Board of County Commissioners and approves the consolidation of Lots 316 and 317 in Lake Forest Estates, according to the plat thereof filed June 4<sup>th</sup>, 1973 as Reception No. 77869, in the office of the Clerk and Recorder, Archuleta County, Colorado, to become Lot 316X with the condition that if, at a future date, there is a request to split or re-subdivide the consolidated lots, the applicant must comply with the applicable Land Use Regulations in effect at the time the application is made.

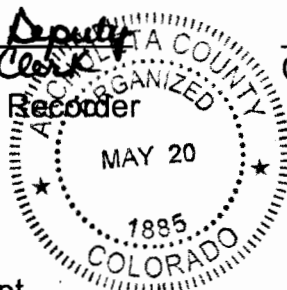
APPROVED AND ADOPTED DURING A MEETING DULY AND REGULARLY CALLED, NOTICED, CONVENED AND HELD IN PAGOSA SPRINGS, ARCHULETA COUNTY, COLORADO, this 18<sup>th</sup> day of January, 2022.

The Board of County Commissioners  
Archuleta County, Colorado

ATTEST:

*Kristy Archuleta*  
by *Mary Helmski, Deputy*  
Kristy Archuleta,  
Archuleta County Clerk and Recorder

*Alvin Schaaf*  
Chairman Alvin Schaaf



Return copy to Planning Dept.

**RESOLUTION 2022 – 07**

**A RESOLUTION APPROVING REVERSAL OF CONSOLIDATION OF CERTAIN LOTS IN ARCHULETA COUNTY, COLORADO**  
(Correction to Resolution 2022-04)

**WHEREAS**, the Board of County Commissioners of Archuleta County, Colorado, has heretofore adopted regulations relating to the consolidation of lots in Archuleta County, Colorado, (Resolution No. 2013-23); and

**WHEREAS**, the Board has received an application from Gregory and Joni Landrum, to reverse the consolidation of certain lots in Archuleta County pursuant to the regulations heretofore adopted by the Board; and

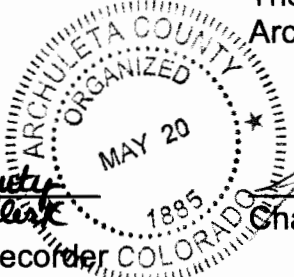
**WHEREAS**, the Board has found that Gregory and Joni Landrum have met all the requirements contained in said regulations for Reversing a Lot Consolidation and the Board may reverse the consolidation of the hereafter mentioned lots.

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners of Archuleta County as follows: The Chair does hereby sign on authority granted by the Board of County Commissioners and approves the reversal of Lot 22X, Block 5, being a consolidation of Lots 22 and 23, Block 5, Lake Pagosa Park, according to the plat thereof filed March 13, 1970, as Reception Nos. 72998 through 73013, as approved under Resolution No. 2016-43, recorded July 11, 2016, as Reception No. 21604302, in the office of the Clerk and Recorder, Archuleta County, Colorado to become Lots 22XA and 23A.

APPROVED AND ADOPTED DURING A MEETING DULY AND REGULARLY CALLED, NOTICED, CONVENED AND HELD IN PAGOSA SPRINGS, ARCHULETA COUNTY, COLORADO, this 18<sup>th</sup> day of January, 2022.

The Board of County Commissioners  
Archuleta County, Colorado

ATTEST:  
*Kristy Archuleta*  
by *Mary Helinski, Deputy*  
Kristy Archuleta,  
Archuleta County Clerk and Recorder



*Alvin Schaaf*  
Chairman Alvin Schaaf

Return copy to Planning Dept.

Resolution 2022- 08

Amending Precinct Boundaries for Archuleta County Elections

**WHEREAS**, C.R.S. 1-5-101(1) directs the County Clerk and Recorder, subject to approval by the Board of County Commissioners, shall divide the county into elections precincts; and

**WHEREAS**, C.R.S. 1-5-101(3) directs the County Clerk and Recorder, subject to approval by the Board of County Commissioners, shall establish one precinct for every two thousand active eligible electors in the county at the time of the most recent federal decennial census; and

**WHEREAS**, C.R.S. 1-5-103(1) changes in boundaries of precincts or the creation of new precincts for partisan elections must be completed no later than twenty-nine days prior to the first Tuesday in March; and

**WHEREAS**, C.R.S. 2-1-104(1)(b) directs the BOCC, not more than one week after such approval of precinct boundaries, shall file with the secretary of state a copy of the county precinct boundary map showing thereon the reviewed and reestablished general election precinct boundaries; and

**WHEREAS**, C.R.S. 2-2-506(2) directs the BOCC, within five days after the establishment of precinct boundaries, shall notify the county chairman of each of the two major political parties of any general election precinct boundaries reviewed and reestablished.

**WHEREAS**, the below table represents the present eight precincts and active registered elector counts as of January 3, 2022 in each precinct:

Precinct No. (Quick Reference)	Complete Precinct Numbering	Number of Active Registered Electors
1	3-06-59-04-001	1248
2	3-06-59-04-002	1063
3	3-06-59-04-003	857
4	3-06-59-04-004	471
5	3-06-59-04-005	1274
6	3-06-59-04-006	1929
7	3-06-59-04-007	1849
8	3-06-59-04-008	2052

**WHEREAS**, the following table proposes changes to be made to the precinct boundary lines in precinct 5 and 8.

Precinct No. (Quick Reference)	Complete Precinct Numbering	Number of Active Registered Electors
1	3-06-59-04-001	1248
2	3-06-59-04-002	1063
3	3-06-59-04-003	857
4	3-06-59-04-004	471
5	3-06-59-04-005	1392
6	3-06-59-04-006	1929

**\*22200417\***

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Kristy Archuleta  
Archuleta County

7	3-06-59-04-007	1849
8	3-06-59-04-008	1938

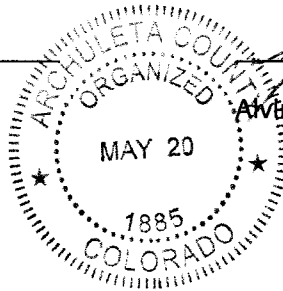
The precinct boundary lines are illustrated on the map attached hereto as Attachment A.

**ADOPTED** this 18<sup>th</sup> day of January, 2022.

Attest:

BOARD OF COUNTY COMMISSIONERS

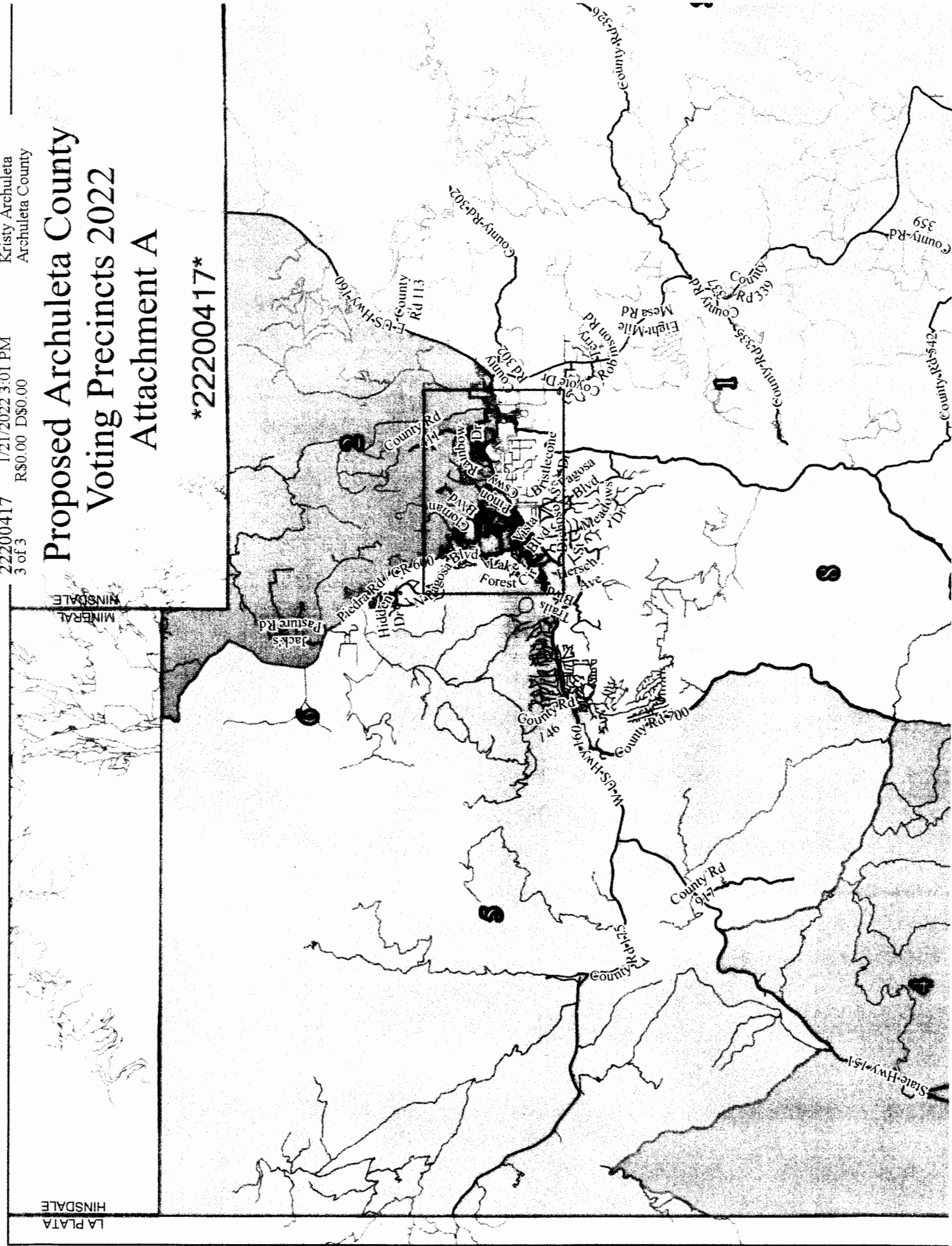
*Kristy Archuleta*  
*by Mary Helminski,*  
*Deputy Clerk*  
Kristy Archuleta, County Clerk



*Arvin Schaaf*  
Arvin Schaaf, Chairman

# Proposed Archuleta County Voting Precincts 2022 Attachment A

\*22200417\*





**RESOLUTION 2022 - 09**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ARCHULETA COUNTY AUTHORIZING THE PURCHASE OF THE HUGHES PAVILION AND THE EXECUTION OF ALL NECESSARY DOCUMENTS TO COMPLETE SUCH PURCHASE**

**WHEREAS**, Archuleta County, Colorado (the “County”) is a duly and regularly created, organized and existing body corporate and politic of the State of Colorado (the “State”), existing as such under the Constitution and statutes of the State; and,

**WHEREAS**, the Board of County Commissioners of Archuleta County, Colorado (the “Board”) is empowered under C.R.S. § 30-11-107(e) to provide for the management of the business and concerns of the County; and,

**WHEREAS**, the Board is empowered under C.R.S. § 30-11-101(b) to purchase and hold real property for the use of the County; and,

**WHEREAS**, the Board is empowered under C.R.S. § 30-11-101(d) to make all contracts and do all other acts in relation to the real property necessary to the exercise of its corporate or administrative powers; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ARCHULETA COUNTY, COLORADO, THAT:**

1. On January 21, 2020, during a properly noticed Regular Meeting, the Board voted to approve a Purchase and Sale Agreement with the Western Heritage Event Center for the purchase of the Hughes-Pavilion Arena for the amount of \$150,000.00 as follows:
  - A) Wire transfer to TBK Bank for the benefit of Western Heritage Event Center, Inc. in the amount of \$109,927.84 was made on January 21, 2020;
  - B) Check #153856 in the amount of \$30,875.00 paid to Western Heritage Event Center was paid on December 1, 2020; and,
  - C) Balance of \$9,197.16 to be provided at closing in February, 2022.
2. On December 21, 2021, during a properly noticed Regular Meeting, the Board voted to approve the First Amendment to the Purchase and Sale Agreement with the Western Heritage Event Center for the purchase of the Hughes-Pavilion Arena.
3. By this Resolution, the Board reaffirms its previous actions described herein and authorizes the purchase of the Hughes-Pavilion Arena for the amount of \$150,000.00 from the Western Heritage Event Center pursuant to the terms of the Purchase and Sale Agreement dated January 21, 2020 and as modified by the First Amendment to the Purchase and Sale Agreement dated December 21, 2021, and further authorizes the Chair of the Archuleta County Board of County Commissioners to execute all necessary documents to complete said purchase.

**\*22200418\***

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Kristy Archuleta  
Archuleta County

APPROVED AND ADOPTED this 18<sup>th</sup> day of January, 2022.

BOARD OF COUNTY COMMISSIONERS OF  
ARCHULETA COUNTY, COLORADO

By: *Abra Schaff*  
Chair

Attest:

*Kristy Archuleta*  
*by Mary Helminski, Deputy Clerk*  
Kristy Archuleta,  
County Clerk & Recorder

