



MEMORANDUM

TO: Archuleta County Board of County Commissioners
FROM: Robert Smith – Human Resources Administrator
DATE: March 19, 2019
RE: On-Call/Standby Pay

EXECUTIVE SUMMARY

The current Section 214 of the Archuleta County Personnel Policy and Procedures Handbook regarding On-Call/Standby Pay allows for two different compensation amounts - for Public Works \$50/day, for Department of Human Services and Sheriff's Office \$2/hour for week days and \$3/hour for weekends. The update sets one rate for all departments at \$3.00/hr.

Additional changes to the Public Works policy are being recommended to reflect changes in their operations.

REVIEW PROCEDURE

Review and input was provided by: Greg Schulte - County Administrator, Robert Perry - Public Works Director, Matt Dodson – Human Services Director, Undersheriff Woodman – Sheriff's Office, Larry Walton & LeeAnn Martin – Finance Department.

RECOMMENDATION AND FINDINGS

It is the recommendation of Staff that the Resolution regarding amending Section 214 of the Personnel Policy regarding On-Call/Standby Pay be revised.

PROPOSED MOTION

1. Move to approve Resolution 2019-___ amending Section 214 of the Archuleta County Personnel Policy and Procedures Handbook as presented.
2. Move to deny the Resolution.