

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on August 01, 2023, noting County Commissioners Ronnie Maez, Warren Brown and Veronica Medina, County Manager Derek Woodman, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Maez called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Maez explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Brown moved to approve the agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.**

Public Comments

Wayne Bryant, 235 Rim View Ct., stated the next presenter was presenting a record that Archuleta County was a United Nations County not Constitutional and questioned if that was true.

Greg Giehl, 351S. 7th St., presented a handout for the record. Mr. Giehl read parts from the Constitution for taxes on property and real property.

Reports

A. Treasurer's Semi-Annual Report 01/01/2023 to 06/30/2023

Elsa White, County Treasurer, was scheduled for the Regular Meeting of July 18, 2023, but was unable to attend. The Treasurer's Semi-Annual Report was required as per C.R.S. and was for the dates of January 01, 2023, through June 30, 2023.

Chairman Maez recessed the Regular Meeting and convened the Land Use Regulations Hearing at 1:40 p.m.

Land Use Regulation Hearing

Chairman Maez swore in Pamela Flowers, Development Director, for testimony.

A. Public Hearing for Approval of PLN23-071, The Pettus Minor Subdivision Final Plat

Pamela Flowers, Development Director, stated Eric Spors, representing Greg and Carol Theiss, had applied for Approval of PLN23-116 the Theiss Minor Subdivision Final Plat. The purpose of this action was to subdivide the approximate seventy-four-acre parcel at 800 Divide View Place into two lots of approximately sixty-four acres and ten acres in size. The existing parcel was zoned Agricultural Ranching.

Chairman Maez opened the floor for public comment.

Chairman Maez closed public comment.

Commissioner Medina moved to approve PLN23-116, the Theiss Minor Subdivision Final Plat at 800 Divide View Place with Findings A and B and Conditions 1-10 as presented. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Maez adjourned the Land Use Regulations Hearing and convened the Local Licensing Authority at 1:49 p.m.

Local Licensing Authority

Chairman Maez swore in Mary Helminski, Executive Assistant/Paralegal, for testimony.

A. Consideration and Approval of a Retail Marijuana-Infused Product Manufacturer License Renewal for San Juan Strains, Inc.

Mary Helminski, Executive Assistant/Paralegal, presented a renewal of a Retail Marijuana-Infused Product Manufacturer license for San Juan Strains, Inc. located at 95 Industrial Circle in Pagosa Springs, CO. This renewal had no changes. The application was complete and the proper fees had paid. The Sheriff's Office, Fire District and County Building Department had completed their inspections and found no issues. **Commissioner Brown moved to approve the renewal of a Retail Marijuana-Infused Product Manufacturing license for San Juan Strains, Inc. as presented. Commissioner Medina seconded the motion and it carried unanimously.**

Chairman Maez adjourned the Local Licensing Authority and convened the Liquor Board at 1:51 p.m.

Liquor Board

Chairman Maez swore in Ashley Springer, Administrative Assistant, for testimony.

A. Consideration and Approval of a Special Events Permit for Pagosa Mountain Morning Rotary Archuleta County Fair

Ashley Springer, Administrative Assistant, presented an application for a Special Events Permit for Pagosa Mountain Rotary to sell Malt, Vinous and Spirituous Liquor at 344 Hwy 84 in Pagosa Springs, CO for the Archuleta County Fair on August 3-6th, 2023. The Sheriff had been notified of this event and the premises was posted for 10 days prior to the event. **Commissioner Medina moved to approve a Special Events Permit for Pagosa Mountain Morning Rotary Club for**

their fundraiser on August 3rd through 6th, 2023 as presented. Commissioner Brown seconded the motion and it carried unanimously.

B. Consideration and Approval of a Special Events Permit for Our Savior Lutheran Church and School Archuleta County Fair

Ashley Springer, Administrative Assistant, presented an application for a Special Events Permit for Our Savior Lutheran Church to sell Malt, Vinous and Spirituous Liquor at 344 Hwy 84 in Pagosa Springs, CO for the Archuleta County Fair on August 4th and 5th, 2023. The Sheriff had been notified of this event and the premises was posted for the required 10 days prior to the event.

Commissioner Brown moved to approve the Special Events Permit for Our Savior Lutheran Church and School for their fundraiser on August 4th and 5th, 2023 as presented. Commissioner Medina seconded the motion and it carried unanimously.

Consent Agenda by BOCC/Liquor Board

A. Consideration and Approval of a Hotel & Restaurant License Renewal for the Buck Stops Here, LLC dba The Buck Stops Here Market & Eatery

Derek Woodman, County Manager, read the Liquor Board Consent Agenda for the record.

Commissioner Medina moved to approve the Liquor Board Consent Agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Maez adjourned the Liquor Board and reconvened the Regular Meeting at 1:54 p.m.

Consent Agenda

A. Payable Warrants and Purchase Cards

Payable Warrants for dates of JULY 6-JULY 18, 2023	
General Fund Payable	\$ 410,461.15
Road and Bridge Fund Payable	\$ 297,056.61
Department of Human Services Fund Payable	\$ 29,964.87
Public Health	\$ 20,756.86
1A Fund	\$ -
All Combined Dispatch Fund Payable	\$ 992.88
Conservation Trust	\$ -
Justice System Capital Fund	\$ -
Solid Waste Fund Payable	\$ 5,088.81
Airport Fund Payable	\$ 1,082.55
Fleet Fund Payable	\$ 236,483.11
Total	\$ 1,001,886.84

Payable Wire Transfers for dates of JULY 6- JULY 18 2023	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	\$ -
Payable Purchase Card Items for dates of	
General Fund Payable	\$ 32,962.63
Road and Bridge Fund Payable	\$ 669.78
Department of Human Services Fund Payable	\$ 1,502.35
Public Health	\$ 33.57
1A Fund	
All Combined Dispatch Fund Payable	\$ 1,163.41
Conservation Trust	
Justice System Capital Fund	\$ 406.00
Solid Waste Fund Payable	\$ 1,193.00
Airport Fund Payable	\$ 1,208.64
Fleet Fund Payable	\$ 3,748.10
Total	\$ 42,887.48

- B. Regular Meeting Minutes
July 18, 2023
- C. Consideration of Resolution 2023-90 Lot Consolidation in Pagosa Meadows Unit Four, Owned by Arnold Ybarra and Amanda G. Ybarra
- D. Consideration of Resolution 2023-91 Lot Consolidation in Chris Mountain Village at Pagosa Unit Two, Owned by Michael L. Magne and Patricia P. Spiva
- E. Consideration of Resolution 2023-92 Lot Consolidation in Herman Subdivision, Owned by Heather A. Miller
- F. Consideration of Resolution 2023-93 Lot Consolidation in Pagosa Highlands Estates, Owned by Earl D. Eliason
- G. Consideration of Resolution 2023-94 Lot Consolidation in Twincreek Village, Owned by Carl W. Christensen and Kathleen E. Christensen
- H. Consideration of Resolution 2023-95 Lot Consolidation in Loma Linda 5, Owned by Hulvey Revocable Trust, Dated January 29, 2009
- I. Consideration and Approval of a Public Contract for Services with the Town of Pagosa Springs
- J. Consideration and Approval of a Public Contract Services with 50-Jt School District
- K. Consideration and Approval of Cooperative Forest Road Agreement

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Brown moved to approve the Consent Agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.

Chairman Maez recessed the Regular Meeting and convened the Board of Health at 1:57 p.m.

Board of Health

A. Consideration and Approval of Recommended Programs for 2024

Ashley Wilson, Public Health Director, stated at their work session on July 25, 2023, the Board of County Commissioners were provided with a memo from the Transitional Advisory Committee providing the committee's recommendations for the programs to be offered when the County Public Health Department opens in January of 2024. This agenda item was to direct staff to begin creating the programs and hiring the staff required so everything was in place by January 1, 2024.

Commissioner Medina moved to approve the programs for the Archuleta County Public Health Department beginning on January 1, 2024 as recommended by the Transitional Advisory Committee in their memo dated July 21, 2023 as presented. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Maez adjourned the Board of Health and reconvened the Regular Meeting at 2:04 p.m.

New Business

A. Consideration and Approval of Cancellation of Tax Liens

Elsa White, County Treasurer, pursuant C.R.S.39-11-142(6), stated the

Commissioner Brown moved to approve the cancellation of tax liens for years 1993-2002 in the amount of \$7,509.66 for the property owned by Gary Brown and find that Mr. Brown still owed \$304.69, and Mr. Brown should provide a survey at his expense for clarification. Commissioner Medina seconded the motion and it carried unanimously.

B. Consideration and Approval of an Extension Request to File the 2022 Audit

Chad Eaton, Finance Director, asked for an approval of an Extension Request to File the 2022 Audit. **Commissioner Medina moved to approve an Extension Request to file the 2022 Audit. Commissioner Brown seconded the motion and it carried unanimously.**

Commissioner Comments

There were none.

With no further business coming before the Board, the meeting adjourned at 2:20 p.m.

_____ Approved this 15th day of August 2023.

Kristy Archuleta
Archuleta County Clerk & Recorder

Ronnie Maez, Chairman

DRAFT