

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on July 18, 2023, noting County Commissioners Ronnie Maez, Warren Brown and Veronica Medina, County Manager Derek Woodman, County Attorney Todd Weaver and County Clerk and Recorder Kristy Archuleta present.

Chairman Maez called the meeting to order at 1:30 p.m. with the Pledge of Allegiance and a moment of silence.

Chairman Maez explained the policy for Public Comments. He stated the Board would hear public comments on any topic during the Public Comment portion of the regular meeting. Public comments would no longer be heard at the end of each meeting. A Request for Public Comment form must be completed and handed to an Administrative Staff member before the meeting begins.

Disclosures and/or Conflicts of Interest

There were none.

Approval or Adjustments to Agenda

Executive Session per C.R.S. 24-6-402(4) the Board reserves the right to meet in executive session for any purpose allowed and announced prior to voting. **Commissioner Brown moved to approve the agenda as presented. Commissioner Medina seconded the motion and it carried unanimously.**

Public Comments

Bill Hudson, 446 Loma St., was interested in the funding for the Veteran's Memorial Park. He wanted the Board of County Commissioners to be aware that the Pagosa Peak Open School would be asking for money to build a park on their property soon that would be open to the community. Mr. Hudson did not feel the Veteran's Memorial Park was serving the entire community because it did not have anything for families or kids.

James VanLier, 104 Butte Dr., responded to Mr. Hudson's comment and stated in the future they planned to add swings, sandbox and a pavilion to the Veteran's Memorial Park.

Reports

A. Semi Annual Report 01/01/2023 to 06/30/2023

Todd Weaver, County Attorney, stated Elsa White, County Treasurer, could not be present today due to a mandatory meeting. **Commissioner Brown moved to table Treasurer Elsa White's report until the next meeting on August 1, 2023. Commissioner Medina seconded it and the motion carried unanimously.**

B. Assessor's Report of Valuation for 2023

Johanna Tully-Elliott, County Assessor, presented the Valuation for Assessment of All Taxable Property, and 2023 Real and Personal Property Protests and action taken. Pursuant to C.R.S. 39-

8-105(1), (2) the Assessor shall report to the Board of Equalization valuations for assessment of all taxable property and a list of persons who have appeared before the Assessor to present objections or protests of real and personal property and the determination in each case.

Chairman Maez recessed the Regular Meeting and convened the Land Use Regulations Hearing at 1:42 p.m.

Land Use Regulation Hearing

Chairman Maez swore in Pamela Flowers, Development Director, for testimony.

A. Public Hearing for Approval of PLN23-071, The Pettus Minor Subdivision Final Plat

Pamela Flowers, Development Director, stated David Pettus and Barbara Asprey had applied for Approval of PLN23-071, the Pettus Minor Subdivision Final Plat. The purpose of this action was to subdivide their approximate forty-acre parcel at 1375 County Rd 326 into two lots of approximately 5 and 35 acres in size. The existing parcel was zoned Agricultural Ranching.

Chairman Maez opened the floor for public comment.

Chairman Maez closed public comment.

Commissioner Medina moved to approve PLN23-071, the Pettus Minor Subdivision Plan at 1375 County Road 326 as presented without conditions. Commissioner Brown seconded the motion and it carried unanimously.

Chairman Maez adjourned the Land Use Regulations Hearing and convened the Liquor Board Hearing at 1:47 p.m.

Liquor Board

Chairman Maez swore in Mary Helminski, Executive Assistant/Paralegal, for testimony.

A. Consideration and Approval of a Special Events Permit for Archuleta Seniors Spanish Fiesta

Mary Helminski, Executive Assistant/Paralegal, presented an application for a Special Events Permit for Archuleta Seniors to sell Malt, Vinous and Spirituous Liquor at 344 Hwy 84 in Pagosa Springs, CO for the Spanish Fiesta on July 29, 2023. The Sheriff had been notified of this event. The proper fees had been collected. The applicant requested a waiver of the said fees due to the fact the event benefits the Archuleta Seniors, Inc. The premises was posted for the required ten days prior to today's hearing. **Commissioner Brown moved to approve a Special Events Permit for Archuleta Seniors, Inc. for their fundraiser on July 29, 2023 as presented. Commissioner seconded the motion and it carried unanimously.**

Rose Chavez, 133 Lewis St., thanked the Board of County Commissioner's for approving this request.

Chairman Maez adjourned the Liquor Board and reconvened the Regular Meeting at 1:48 p.m.

Consent Agenda

A. Payable Warrants and Purchase Cards

Payable Warrants for dates of JULY 6-JULY 18, 2023	
General Fund Payable	\$ 515,902.81
Road and Bridge Fund Payable	\$ 448,841.93
Department of Human Services Fund Payable	\$ 29,229.05
Public Health	
1A Fund	\$ -
All Combined Dispatch Fund Payable	\$ 6,062.91
Conservation Trust	\$ -
Justice System Capital Fund	\$ -
Solid Waste Fund Payable	\$ 287,247.33
Airport Fund Payable	\$ 3,388.59
Fleet Fund Payable	\$ 52,296.24
Total	\$ 1,342,968.86
Payable Wire Transfers for dates of JULY 6- JULY 18 2023	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	\$ -
Payable Purchase Card Items for dates of	
General Fund Payable	
Road and Bridge Fund Payable	
Department of Human Services Fund Payable	
Public Health	
1A Fund	
All Combined Dispatch Fund Payable	
Conservation Trust	
Justice System Capital Fund	
Solid Waste Fund Payable	
Airport Fund Payable	
Fleet Fund Payable	
Total	\$ -

**B. Regular Meeting Minutes
June 20, 2023**

- C. Consideration of Resolution 2023-85 Lot Consolidation in Colorado Timber Ridge Phase Three, Owned by Sherman G. Wyman Living Trust
- D. Consideration of Resolution 2023-86 Lot Consolidation in Lakewood Village, Owned by Carolyn Feller and Cheryl Feller-Hughes
- E. Consideration of Resolution 2023-87 Lot Consolidation in Ridgeview Subdivision, Owned by Rok Wilson
- F. Consideration of Resolution 2023-88 Lot Consolidation in Aspen Springs 6, Owned by Joseph R. Burgess and Louanne J. Burgess
- G. Consideration and Approval of Renewed Public Contract for Services with Rachel Brock, Esq.
- H. Consideration and Approval of Archuleta County Human Services Core Services Plan

Derek Woodman, County Manager, read the Consent Agenda for the record.

Commissioner Medina moved to approve the Consent Agenda as presented. Commissioner Brown seconded the motion and it carried unanimously.

New Business

A. Consideration and Approval of Resolution 2023-89 Enacting a Stage 1 Fire Ban

Mike Le Roux, County Sheriff, presented a resolution implanting Stage 1 Restriction for Archuleta County, effective as of 9:00 a.m. on Tuesday, July 18, 2023. **Commissioner Brown moved to adopt Resolution 2023-89 implementing fire restrictions, authorizing the Sheriff to allow exceptions and authorizing the Sheriff or the Board of County Commissioners to immediately amend, rescind, or enact fire restrictions for the year 2023 as presented. Commissioner Medina seconded the motion and it carried unanimously.**

B. Consideration and Approval of Administrator for Remaining Sidewalk Work at Veterans Memorial Park

Derek Woodman, County Manager, stated at a work session on July 11, 2023, the Board of County Commissioners were given a presentation on the remaining sidewalk work to be completed at the Veterans Memorial Park. This agenda item was to decide if the Board of County Commissioners or the Veterans Memorial Park Board would be the administrator for the oversight of work. **Commissioner Medina moved to designate the Board of Directors of Veterans Memorial Park to be the administrator to oversee the remaining sidewalk work at the park as presented. Commissioner Brown seconded the motion and it carried unanimously.**

C. Consideration and Approval of Lease with LPEA for Carrier Neutral Location

Todd Weaver, County Attorney, stated this item was for the consideration and approval of a lease with the La Plata Electric Association (LPEA) to locate the carrier neutral location on property owned by LPEA located at 7341 W Hwy 160, Pagosa Springs, CO. **Commissioner Brown moved to approve a lease with LPEA to locate the carrier neutral location on property owned by LPEA as presented. Commissioner Medina seconded the motion and it carried unanimously.**

D. Consideration and Approval of the Strong Communities Grant Application Letter of Intent

Pam Flowers, Development Director, stated the Strong Communities Grant funded by the State of Colorado was an infrastructure grant focused on improving and aiding in the building of workforce housing in rural communities. The grant would fund road improvement, electric installation, a park and a bus stop in the Chris Mountain Village Subdivision #2. The Community Development Corporation would administer the funds and run the project and asked Archuleta County to be an applicant. With county approval, a letter of intent would be drafted for the grant. **Commissioner Medina moved to approve the drafting of a letter of intent for the Strong Communities Grant whereas the county is the grant applicant and the Community Development Corporation will administer the funds to run the project. Commissioner Brown seconded the motion and it carried unanimously.**

Commissioner Comments

There were none.

With no further business coming before the Board, the meeting adjourned at 2:01 p.m.

Approved this 1st day of August 2023.

Kristy Archuleta
Archuleta County Clerk & Recorder

Ronnie Maez, Chairman