



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**MEETINGS ARE CONDUCTED IN PERSON, BUT WILL BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THROUGH THE ZOOM PORTAL. VIEW THE ZOOM MEETING AT**

**<https://zoom.us/j/91609048375?>**

**pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09 -**

**Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF JUNE 20, 2023 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM\\_REV2023.PDF](#)

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**LIQUOR BOARD**

**A. Consideration And Approval Of A Special Events Permit For The Humane Society Of Pagosa Springs Auction For Animals**

This is an application for a Special Events Permit for Humane Society of Pagosa Springs to serve Malt, Vinous and Spiritous Liquor at 279 S. Pagosa Blvd. #2230 in Pagosa Springs, CO for the Auction for Animals event on June 30th and July 1st 2023. The Sheriff has been notified of this event. The proper

fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this Special Events Permit.

Presenter Ashley Springer  
Presenter's Title Administrative Assistant

Documents:

[HUMANE.PDF](#)

**B. Consideration And Approval Of A Special Events Permit For Our Savior Lutheran Church And School Of Pagosa Springs, Red Ryder Rodeo**

This is an application for a Special Events Permit for Our Savior Lutheran Church and School of Pagosa Springs to sell Fermented Malt Beverages at 344 US HWY 84 in Pagosa Springs, CO for Red Ryder Rodeo July 2<sup>nd</sup>, 3<sup>rd</sup> and 4th. The Sheriff has been notified of this event. The proper fees were collected. The premises was posted for the required ten (10) days prior to today's hearing. Staff recommends approval of this Special Events Permit and waiver of the fees.

Presenter Ashley Springer  
Presenter's Title Administrative Assistant

Documents:

[RED RYDER.PDF](#)

**C. Consideration And Approval Of A Hotel And Restaurant License Parkoreum Entertainment, Inc. Dba Coyote Moon Lounge**

This is a new application for a Hotel and Restaurant license for Parkoreum Entertainment, Inc. dba Coyote Moon Lounge located at 120 County Road 600 in Pagosa Springs, Colorado. This application is complete and the proper fees have been paid. The Sheriff's Office, County Building Department and Fire District have all completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license application. This agenda item includes the approval of a temporary county license to allow the applicant to operate while the state completes their approval process.

Presenter Mary Helminski  
Presenter's Title Liquor Licensing Clerk

Documents:

[PARKOREUM ENTERTAINMENT APPLICATION.PDF](#)

**CONSENT AGENDA BY BOCC/LIQUOR BOARD**

**A. Consideration And Approval Of A Liquor Store Renewal For David C. Olsen Dba Turkey Springs Trading Post**

This is a renewal of a liquor store (county) license for David C. Olsen dba Turkey Springs Trading Post located at 11497 W. Hwy. 160 in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[TURKEY SPRINGS RENEWAL.PDF](#)

**B. Consideration And Approval Of A Hotel And Restaurant With Optional Premises Renewal For PSGC LLC DbA Pagosa Springs Golf Club**

This is a renewal of a Hotel and Restaurant license with Optional Premises for PSGC LLC dba Pagosa Springs Golf Club located at 1 Pines Club Place in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[PSGC LLC RENEWAL.PDF](#)

**CONSENT AGENDA**

**A. PAYABLE WARRANTS AND PURCHASE CARDS**

**June 7, 2023 - June 20, 2023**

**B. Regular Meeting Minutes 06/06/2023**

Draft of the Regular Meeting Minutes from June 6, 2023 for approval.

Documents:

[06-06-2023R.PDF](#)

**C. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Martinez Mountain Estates Owned By Burton Warren Adams And Anlaug Elisabeth Adams**

This request it to consider a Resolution authorizing the consolidation of Lots 27 and 28 of Martinez Mountain Estates, to become Lot 27X, owned by Burton Warren Adams and Anlaug Elisabeth Adams. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION.DOCX](#)

**D. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 7 Lots Into 1 Lot In Aspen Springs Subdivision No. 5 Owned By William Aspin**

This request it to consider a Resolution authorizing the consolidation of Lots 233, 234, 242, 243, 244, 245 and 246 of Aspen Springs Subdivision No. 5 to become Lot 233X, owned by William Aspin. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION, ASPIN, PLN 23-075.DOCX](#)

**E. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa Trails Owned By Thomas Edward Hennessy And Nina Jones-Hennessy**

This request it to consider a Resolution authorizing the consolidation of Lot 357-358 and Lot 367-368 of Pagosa Trails, to become Lot 367X, owned by Thomas Edward Hennessy and Nina Jones-Hennessy. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION\\_THOMAS EDWARD JENNESSY AND NINA JONES-HENNESSY\\_PLN 23-069.DOCX](#)

**F. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 4 Lots Into 1 Lot In Piedra Park Subdivision No. 10A Owned By Donald E. Mix**

This request it to consider a Resolution authorizing the consolidation of Lots 3, 4, 7 and 8 of Piedra Park Subdivision No. 10A, to become Lot 8X, owned by Donald E. Mix. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION MIX PLN23-067.DOCX](#)

**G. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 4 Lots Into 1 Lot In Pagosa Trails Owned By Richard D. Baldwin And Eilda C. Baldwin**

This request it to consider a Resolution authorizing the consolidation of Lots 350, 351, 352 and 377-378 of Pagosa Trails, to become Lot 377X, owned by Richard D. Baldwin and Eilda C. Baldwin. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION\\_BALDWIN\\_PLN 23-080.DOCX](#)

**H. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates Owned By Gregory V. Emanuelson And Mary Linda Ukanis**

This request it to consider a Resolution authorizing the consolidation of Lots 91X and 93X of Lake Forest Estates, to become Lot 93XX, owned by Gregory V. Emanuelson and Mary Linda Ukanis. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

**I. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Lakewood Village, Owned By Linda S. Anderson**

This request it to consider a Resolution authorizing the consolidation of Lots 223 and 224 of Lakewood Village, to become Lot 223X, owned by Linda S. Anderson. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, LINDA S ANDERSON, PLN23-079.DOCX](#)

**J. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa Meadows Unit Two Owned By Dick CB Living Trust**

This request it to consider a Resolution authorizing the consolidation of Lots 43XX and 46 of Pagosa Meadows Unit Two, to become Lot 43XXX, owned by Dick CB Living Trust. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, DICK CB LIVING TRUST, PLN23-068.DOCX](#)

**K. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 6 Lots Into 1 Lot In Aspen Springs No. 1, Block 2, Owned By William A Gowan And Carol A Gowan**

This request it to consider a Resolution authorizing the consolidation of Lots 2, 3, 5X, 9, 11, and 12 of Aspen Springs No. 1 block 2, to become Lot 5XX, owned by William A Gowan and Carol A Gowan. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION, GOWAN, PLN 23-063\\_CORRECTION.DOCX](#)

**L. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa Vista Owned By Lana Jo Chapin**

This request it to consider a Resolution authorizing the consolidation of Lots 27 and 28 of Pagosa Vista, to become Lot 28X, owned by Lana Jo Chapin. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION CHAPIN PLN23-084.DOCX](#)

**M. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In**

## **Twincreek Village, Owned By Carolyn E Schorie**

This request is to consider a Resolution authorizing the consolidation of Lots 679 and 680 of Twincreek Village, to become Lot 679X, owned by Carolyn E Schorie. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, CAROLYN E SCHORIE, PLN23-108.DOCX](#)

## **N. Consideration And Approval Of A Letter Of Support For Enterprise Zone Contribution Project Designation**

This letter provides the Board of County Commissioners' support for the Dr. Mary Fisher Medical Foundation dba Pagosa Springs Medical Center Foundation's application for Enterprise Zone Contribution Project Designation.

Presenter

Presenter's Title

Documents:

[COEDIT RE ENTERPRISE ZONE PSMC.PDF](#)

## **O. Ratification Of The Vice Chair's Signature On The Right Of Way Fiber Access Letter To CDOT ITS**

This document requests the postponing of fees and changes to the fee structure in relation to the installation of necessary fiber lines throughout Archuleta County. The Vice Chair signed this document on June 12<sup>th</sup>, 2023.

Documents:

[ALIE AXLEY CDOT LETTER.DOCX](#)

## **P. Ratification On The Chairman's Signature On An Application For Work Order With LPEA**

This work order application is to upgrade electrical service at the County Fairgrounds. The Chairman signed this application on June 6, 2023.

Documents:

[LPEA APPLICATION.PDF](#)

## **NEW BUSINESS**

### **A. Consideration Of Resolution 2023-\_\_\_\_ Amending The Office Hours For The County Clerk & Recorder's And Treasurer's Offices For July Through December 2023**

This resolution amends the office hours for the Clerk & Recorder's and Treasurer's Offices for July through December 2023. The offices will be open for the transaction of county business during the hours of 7:00am and 5:00pm Monday through Thursday and be closed to the public Friday through Sunday.

Presenter Kristi Archuleta  
Presenter's Title County Clerk & Recorder

Documents:

[RESOLUTION 2023-\\_\\_\\_ AMENDING CLERK-TREASURER OFFICES HOURS.PDF](#)

**B. Consideration Of Resolution 2023-\_\_\_ Amending The County Paid Holidays For All County Employees**

This resolution amends the benefits for full-time eligible employees as part of their benefit package, who receive annual paid holidays. Holiday hours will accrue and be used on the date of said holiday. Hours will no longer carry over to a future date. Days observed as official County holidays are designated each year at the beginning of the budget year by the Board of County Commissioners.

Presenter Mitzi Bowman  
Presenter's Title HR Director

Documents:

[PAID HOLIDAYS - MITZI.DOCX](#)  
[RESOLUTION 2023-\\_\\_\\_ AMEND THE COUNTY EMPLOYEES HOLIDAY PAY.DOCX](#)

**C. Consideration And Approval To Allocate Secure Rural Schools Funding To Public Schools**

On May 3, 2023, the State of Colorado disbursed \$262,703.19 to Archuleta County, being the County's share of 2023 Secure Rural Schools (SRS) funding. The funding has two potential uses - distribution to public schools teaching students who reside within Archuleta County, or distribution to the County's own Road and Bridge fund. Each year, a decision must be made regarding how much of the funding will be retained by the County, versus given to the public schools. Current rules require that a minimum of 25% be given to the public schools. This agenda item is to seek a decision on the allocation of these funds.

Presenter Chad Eaton  
Presenter's Title Finance Director

Documents:

[AGENDA ITEM REPORT FORM - 2023 SECURE RURAL SCHOOLS \(002\).PDF](#)

**D. Consideration And Designation Of Commissioner Representation On Combined Parks And Recreation Advisory Board**

This agenda item is to designate which of the commissioners will sit on the Combined Parks and Recreation Advisory Board.

Presenter Todd Weaver  
Presenter's Title County Attorney

Documents:

[2023 COMMISSIONERS BOARDS AND COMMITTEES REVISED.DOCX](#)

**E. Consideration Of Resolution 2023- \_\_\_\_ Appointing John Musser To The Planning Commission**

The Archuleta County Planning Commission approved the appointment of John Musser to the Planning Commission. Pursuant to the by-laws of the Planning Commission, all appointees must be approved by the Board of County Commissioners. This resolution approves the appointment of John Musser to a three year term commencing on June 20th, 2023.

Documents:

[RESOLUTION 2023- \\_\\_\\_\\_ APPOINTING MEMBERS TO PLANNING COMMITTEE.PDF](#)

**F. Consideration And Approval Of Fee Waiver For Affordable Housing At 311 S. 7th Street - Peter Hurley**

Presenter	Derek Woodman
Presenter's Title	County Manager

**G. Consideration And Approval Of Sunland Asphalt Proposal For Road Asphalt Patching & Crack Sealing At North Pagosa Blvd. And Cloud Cap Avenue**

This agenda item is to approve the proposal with Sunland Asphalt for road asphalt patching and crack sealing at North Pagosa Blvd. and Cloud Cap Avenue. The proposed price for this work is \$72,940.78.

Presenter	Kevin Pogue
Presenter's Title	Public Works Director

Documents:

[SUNLAND ASPHALT - NORTH PAGOSA CLOUD CAP.PDF](#)

**H. Consideration And Approval Of Sunland Asphalt Proposal For Chip And Fog Seal Project**

This agenda item is to approve the proposal with Sunland Asphalt for the 2023 chip and fog seal project for various roads throughout Archuleta County. This is a budgeted item not to exceed \$595,728.00.

Presenter	Kevin Pogue
Presenter's Title	Public Works Director

Documents:

[SUNLAND ASPHALT - CHIP AND FOG SEAL.PDF](#)  
[2023 ASPHALT PROJECT ROADS LIST.PDF](#)

**I. Consideration And Approval Of EnviARoad For Paving Work**

This agenda item is to approve the proposal with EnviRoad for paving work on various roads throughout Archuleta County. This is a budgeted item not to exceed \$1,568,000.00.

Presenter	Kevin Pogue
Presenter's Title	Public Works Director

Documents:



[AMA CONTRACT.PDF](#)  
[2023 ASPHALT PROJECT ROADS LIST.PDF](#)  
[ENVIAROAD.PDF](#)

**J. Consideration And Approval Of Specialty Applicators LLC Proposal For Road Resurfacing**

This agenda item is to approve the proposal with Specialty Applicators LLC for road resurfacing on various sections of CR 500, CR 600, Lake Forest Circle, Vista, Cloud Cap and Park. This is a budgeted item. The cost of this proposal is \$487,912.50.

Presenter	Kevin Pogue
Presenter's Title	Public Works Director

Documents:

[SPECIALTY APPLICATORS.PDF](#)  
[SPECIALTY APLICATORS CONTRACT.PDF](#)

**COMMISSIONER COMMENTS**

**ADJOURNMENT OF THE SPECIAL BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.