



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**MEETINGS ARE CONDUCTED IN PERSON, BUT WILL BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THROUGH THE ZOOM PORTAL. VIEW THE ZOOM**

**MEETING AT [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09)  
pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09 -  
Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF JUNE 6, 2023 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM\\_\\_REV2023.PDF](#)

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**BOARD OF HEALTH**

**A. Consideration And Approval Of An Application To The Colorado Dept. Of Public Health And Environment For Women Infants & Children Program**

This application to CDPHE will provide the Women, Infants & Children Program to Archuleta County through the County Public Health Department beginning on January 1, 2024 and will allow the state to

provide funding for the program. The application has been reviewed and is recommended for approval by the Transitional Advisory Board ("TAC"). Note that the application as published may be revised slightly by the TAC at their meeting being held on Monday, June 5, 2023.

Presenter Ashley Wilson  
Presenter's Title Public Health Director

Documents:

[WIC APPLICATION MAY 2023.DOCX](#)

## LAND USE REGULATION HEARING

### A. Public Hearing For Approval Of PLN23-047, The Bishop Minor Subdivision Final Plat

Craig and Eva Bishop have applied for Approval of (PLN23-047) the Bishop Minor Subdivision Final Plat. The purpose of this action is to subdivide their approximate 46.02-acre parcel at 2505B County Rd 600 into two (2) tracts of approximately 5.06 and 40.96 acres in size. The existing parcel is zoned Agriculture Ranching (AR).

Presenter Stephen Slade  
Presenter's Title Planner

Documents:

[PLN23-047, BOCC STAFF REPORT, BISHOP MINOR SUBDIVISION FINAL PLAT, 230531.PDF](#)  
[BISHOP MINOR SUB-PRELIM-20230407.PDF](#)

### B. Public Hearing For Consideration And Approval Of Resolution 2023-\_\_\_\_ Amending The Archuleta County Land Use Regulations

A Public Hearing for Consideration and Approval of proposed amendments to the Land Use Regulations. This language will create standards for Tiny Home Villages, incorporate recent changes in State regulations regarding Tiny Homes, and add standards for Affordable Workforce Housing Units, Employer Provided Workforce Housing, and a Dwelling Unit Density Bonus.

Presenter Pamela Flowers  
Presenter's Title Development Director

Documents:

[RESOLUTION AMENDING LAND USE REGULATIONS.PDF](#)  
[LUR AMENDMENTS, ALL AS AMENDED.PDF](#)

## LOCAL LICENSING AUTHORITY

### A. Consideration And Approval Of A Retail Optional Premises Cultivation Center License Renewal For BMG Pagosa 765, LLC

This is a renewal of a Retail Optional Premises Cultivation Center license for BMG Pagosa 765, LLC located at 765 Industrial Circle in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office, County Building Department and Fire District have completed their inspections and found no issues. The financial

impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this marijuana license renewal.

Presenter Mary Helminski  
Presenter's Title Executive Assistant/Paralegal

Documents:

[BMG PAGOSA 765 OPC RENEWAL.PDF](#)

**B. Consideration And Approval Of A Retail Optional Premises Cultivation Center License Renewal For J And J Enterprises Inc. DbA Random Precision**

This is a renewal of a Retail Optional Premises Cultivation Center license for J and J Enterprises Inc. dba Random Precision located at 235 Bastille Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office, County Building Department and Fire District have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this marijuana license renewal.

Presenter Mary Helminski  
Presenter's Title Executive Assistant/Paralegal

Documents:

[RANDOM PRECISION OPC RENEWAL.PDF](#)

**CONSENT AGENDA BY BOCC/LIQUOR BOARD**

**A. Consideration And Approval Of A Tavern Renewal For San Marcial Holdings LLC DbA Lone Wolf Bar & Grill**

This is a renewal of a tavern (county) license for San Marcial Holdings LLC dba Lone Wolf Bar & Grill located at 20 Sunset Trail, Lot 32, Block 4 in Arboles, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[LONE WOLF BAR GRILL RENEWAL.PDF](#)

**B. Consideration And Approval Of A Liquor Store Renewal For Old West Spirits LLC DbA Old West Spirits**

This is a renewal of a liquor store (county) license for Old West Spirits LLC dba Old West Spirits located at 10 Solomon Drive, Suite C in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[OLD WEST SPIRITS RENEWAL.PDF](#)

## **CONSENT AGENDA**

### **A. PAYABLE WARRANTS AND PURCHASE CARDS**

**May 17, 2023 - June 6, 2023**

### **B. Regular Meeting Minutes 05/16/2023**

Draft of the Regular Meeting Minutes from May 16, 2023 for approval.

Documents:

[05-16-2023R.PDF](#)

### **C. Special Meeting Minutes 05/23/2023**

Draft of the Special Meeting Minutes from May 23, 2023 for approval.

Documents:

[05-23-2023S.PDF](#)

### **D. Consideration And Approval Of A Contract Agreement With San Juan Basin Public Health For SafeCare Colorado**

This agreement between San Juan Basin Public Health and the County's Department of Human Services covers the period July 1, 2023 through December 31, 2023 for the SafeCare Colorado program. The cost for this program is not to exceed \$2,000.00. Staff recommends approval of this agreement.

Responsible Staff: Isabel Vita, DHS Director.

Documents:

[SAFECARE CONTRACT.PDF](#)

### **E. Consideration Of Resolution 2023-\_\_\_\_\_ To Appoint Jenna Waite-Gannon To The Combined Parks And Recreation Advisory Board**

This resolution appoints Jenna Waite-Gannon to an At-Large seat on the Combined Parks and Recreation Advisory Board for a one-year term.

Documents:

[PARKS AND REC AGENDA BRIEF.PDF](#)  
[RESOLUTION 2023-\\_\\_\\_\\_\\_ APPOINTING MEMBERS TO COMBINED PARKS AND RECREATION ADVISORY BOARD.PDF](#)

### **F. Consideration Of Resolution 2023-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Aspen Springs Subdivision No.2 Owned By Steven Wade Williams And Gina Lee Williams**

This request it to consider a Resolution authorizing the consolidation of Lots 30 and 31 of Aspen Springs Subdivision No. 2, to become Lot 31X, owned by Steven Wade Williams and Gina Lee Williams.

The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval.

Responsible Staff: Stephen Slade, Planner.

Documents:

**G. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Aspen Springs Subdivision No. 4, Owned By James R. Bell Trust**

This request it to consider a Resolution authorizing the consolidation of Lots 59A and 61X of Aspen Springs Subdivision No 4, block 8, to become Lot 61XX, owned by James R. Bell Trust. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION JAMES R. BELL TRUST PLN23-045.DOCX](#)

**H. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Aspen Springs Subdivision No. 4, Owned By James R. Bell Trust**

This request it to consider a Resolution authorizing the consolidation of Lots 2X, 15 and 16 of Aspen Springs Subdivision No 4, block 8, to become Lot 2XX, owned by James R. Bell Trust. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION JAMES R. BELL TRUST PLN23-046.DOCX](#)

**I. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Aspen Springs Subdivision 6 Owned By Doreen A. Coonse, Catrina Thornton And Kass Copelin**

This request it to consider a Resolution authorizing the consolidation of Lots 373, 374 and 379 of Aspen Springs Subdivision No. 6, to become Lot 373X, owned by Doreen A. Coonse, Catrina Thornton and Kass Copelin. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION, DOREEN A. COONSE, CATRINA THORNTON AND KASS COPELIN, PLN 23-051.DOCX](#)

**J. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa Highlands Estates Owned By Josh Sweeden And Neil Becker Sweeden**

This request it to consider a Resolution authorizing the consolidation of Lots 145 and 146 of Pagosa Highlands Estates, to become Lot 146X, owned by Josh Sweeden and Neil Becker Sweeden. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

**K. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 6 Lots Into 1 Lot In Aspen Springs Subdivision 1 Block 2, Owned By Carol A. Gowan And William A. Gowan**

This request it to consider a Resolution authorizing the consolidation of Lots 2, 3, 5X, 9, 11, and 12 of Aspen Springs Subdivision No. 1, to become Lot 5XX, owned by Carol A. Gowan and William A. Gowan . The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION, GOWAN, PLN 23-063.DOCX](#)

**L. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Piedra Park Subdivision 1 Owned By Frank M. Rodriquez And Irene N. Rodriguez**

This request it to consider a Resolution authorizing the consolidation of Lots 7X, 9 and 10 of Piedra Park Subdivision 1, to become Lot 7XX, owned by Frank M. Rodriquez and Irene N. Rodriguez. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATION RESOLUTION\\_RODRIQUEZ\\_PLN 23-040.DOCX](#)

**M. Consideration And Approval Of A Proxy For Park Ditch Company**

Park Ditch Company's annual meeting is on June 12, 2023. The Board of County Commissioners is appointing Bob Formwalt as their proxy.

Documents:

[PARK DITCH PROXY.PDF](#)

**N. Ratification Of The Chairman's Signature On A Letter To DOLA Requesting An Extension For REDI Grant**

This letter to the Dept. of Local Affairs requested an extension of the grant deadline for REDI #21260 for the CDC. The Chairman signed this letter on May 17, 2023.

Documents:

[LETTER TO DOLA FOR REDI.PDF](#)

**OLD BUSINESS**

**A. Consideration And Approval Of A Purchase Requisition For Repairs To Unit 306**

This agenda item was tabled at the May 16, 2023 meeting pending receipt of a written proposal from the vendor. Unit 306 is a 2006 Caterpillar D6R Dozer with 9,000 engine hours used daily at the landfill. The repairs will include the reconditioning of the transmission, engine, final drives, cab interior and

tracks. This is a sole source repair.

Presenter Michael Torres  
Presenter's Title Fleet Manager

Documents:

[UNIT 306 DOZER PURC REQ.PDF](#)  
[WAGNER CAT DOZER QUOTE.PDF](#)

## **NEW BUSINESS**

### **A. Consideration And Selection Of Archuleta County's Employee Of The Month For June 2023**

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter Derek Woodman for Mitzi Bowman  
Presenter's Title County Manager

### **B. Consideration Of Resolution 2023- \_\_\_\_ Amending The Office Hours For The County Clerk & Recorder's And Treasurer's Offices For July Through December 2023**

This resolution amends the office hours for the Clerk & Recorder's and Treasurer's Offices for July through December 2023. The offices will be open for the transaction of county business during the hours of 7:00am and 5:00pm Monday through Thursday and be closed to the public on Friday through Sunday.

Presenter Kristy Archuleta  
Presenter's Title County Clerk & Recorder

Documents:

[RESOLUTION 2023-\\_\\_\\_ AMENDING CLERK-TREASURER OFFICES HOURS.DOCX](#)

### **C. Consideration And Approval Of A Proposal From Sunland Asphalt For Mill And Pave Work On Talisman Drive**

This proposal provides the terms and conditions for mill and pave work to be done on Talisman Drive by Sunland Asphalt. The proposed price for the work is \$499,953.82.

Presenter Kevin Pogue  
Presenter's Title Public Works Director

Documents:

[TALISMAN DR.PDF](#)

**D. Consideration And Approval Of A Proposal From Sunland Asphalt For Mill And Pave Work On Valley View Drive**

This proposal provides the terms and conditions for mill and pave work to be done on Valley View Drive by Sunland Asphalt. The proposed price for the work is \$306,590.00.

Presenter                      Kevin Pogue  
Presenter's Title              Public Works Director

Documents:

[VALLEY VIEW DR.PDF](#)

**E. Consideration And Approval Of Region 9 Intergovernmental Agreement And Related Documents**

This agenda item is to approve the documents needed for Region 9's Community Development Block Grant (CDBG) Application for Business Loan Funds.

Presenter                      Todd Weaver  
Presenter's Title              County Attorney

Documents:

[CDBG STAFF REPORT.PDF](#)  
[CDBG MEMO.PDF](#)  
[CDBG APPLICATION.PDF](#)  
[CDBG IGA.PDF](#)  
[CDBG EXCESSIVE FORCE.PDF](#)  
[CDBG STMT OF ASSURANCES.PDF](#)  
[CDBG PARTICIPATION.PDF](#)  
[CDBG ANTIDISPLACEMENT.PDF](#)

**COMMISSIONER COMMENTS**

**ADJOURNMENT OF THE SPECIAL BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.