



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or **online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting at [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09) Meeting ID 916 0904 8375 - Passcode 4141885**

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF MAY 2, 2023 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM__REV2023.PDF](#)

LAND USE REGULATION HEARING

A. Consideration And Approval Of PLN23-026, Majestic View Minor Subdivision, Amendment 2023-01, Final Plat

Dennis and Gloria Bissmeyer have applied for Approval of **(PLN23-026) the Bissmeyer, Majestic View Minor Subdivision Final Plat**. The purpose of this action is to subdivide their approximate thirty-five (35) acre parcel at 2884A County Rd 400 into three (3) tracts ranging from approximately 7.32 to approximately 16.56 acres in size. The Proposal was reviewed and approved by the Planning Commission on the 26th of April 2023.

Presenter Pamela Flowers
Presenter's Title Development Director

Documents:

[23-026, BISSMEYER. MAJESTIC VIEW MINOR SUBDIVISION FINAL PLAT, BOCC STAFF REPORT, FINAL.DOCX](#)
[PRELIMINARY PLAT, BISSMEYER MIN SUB, FINAL PLAT REVIEW.PDF](#)

B. Consideration And Approval Of PLN23-030, Candelaria Second Subdivision, Amendment 2023-01, Final Plat

Charles and Patricia Torres have applied for Approval of **(PLN23-030) the Candelaria Second Subdivision Amendment 2023-01, Final Plat**. The purpose of this action is to vacate the unused ROW on Torres Ct. and consolidate six lots of mixed size, into one lot totaling 8.48 acres at 74 Torres Ct. The Proposal was reviewed and approved by the Planning Commission on the 26th of April, 2023.

Presenter Pamela Flowers
Presenter's Title Development Director

Documents:

[23-003, CANDELARIA SECOND SUBDIVISION AMENDMENT 2023-01 FINAL PLAT, BOCC STAFF REPORT, FINAL.DOCX](#)
[CANDELARIA SUB 2 AMEND 2023-01.PDF](#)

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. Consideration And Approval Of A Lodging & Entertainment License Renewal For Ghost Pines Properties LLC DbA Tennyson Building Event Center

This is a renewal of a Lodging and Entertainment liquor license for Ghost Pines Properties LLC dba Tennyson Building Center located at 197 Navajo Trail in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[TENNYSON EVENT CENTER LICENSE RENEWAL.PDF](#)

B. Consideration And Approval Of A County Brew Pub License Renewal For Tony's Taps LLC DbA Pagosa Brewing Co.

This is a renewal of a Brew Pub (County) liquor license for Tony's Taps LLC dba Pagosa Brewing Co. located at 118 N. Pagosa Blvd. in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the

County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[PAGOSA BREWING LICENSE RENEWAL.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

April 19, 2023 - May 2, 2023

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 04/04/2022

Draft of the Regular Meeting Minutes from April 04, 2023 for approval.

Documents:

[04-04-2023R.PDF](#)

Regular Meeting Minutes 04/18/2023

Draft of the Regular Meeting Minutes from April 18, 2023 for approval.

Documents:

[04-18-2023R.PDF](#)

C. SPECIAL MEETING MINUTES

Special Meeting Minutes 04/13/2023

Draft of the Special Meeting Minutes from April 13th, 2023 for approval.

Documents:

[04-13-2023S.PDF](#)

Special Meeting Minutes 04/25/2023

Draft of the Special Meeting Minutes from April 25, 2023 for approval.

Documents:

[04-25-2023S.PDF](#)

D. Consideration Of Resolution 2023-____ To Consolidate 3 Lots Into 1 Lot In Aspen Springs Subdivision No. 4, Owned By Henry Kent Navalesi And April Lee Navalesi

This request it to consider a Resolution authorizing the consolidation of Lots 12, 22X and 23 of Aspen Springs Subdivision No. 4, to become Lot 22XX, owned by Henry Kent Navalesi and April Lee Navalesi. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

E. Consideration Of Resolution 2023-____ To Appoint Members To The Weed Advisory Board

At their April meeting, the Archuleta County Weed Advisory Board (the "Board") approved the appointment of Eric Fisk to one of the two vacant spots on the Board. Pursuant to the bylaws, a member can be reinstated if there are no suitable candidates. Lisa Jensen has expressed an interest in serving again and the Board approved her reappointment. This resolution is for the Board of County Commissioners to appoint Eric Fisk and Lisa Jensen to the two vacant seats.

Documents:

[RESOLUTION 2023-____ APPOINTING MEMBERS TO WEED ADVISORY BOARD.PDF](#)

F. Ratification Of The Chairman's Signature On A SLFRF Grant Agreement Amendment #1

The SLFRF Grant was awarded to Archuleta County in 2021. This Amendment provides certain modifications to the Agreement. The Chairman signed this Modification on April 18, 2023.

Documents:

[DOLA GRANT AWARD AMENDMENT.PDF](#)

G. Ratification Of The Chairman's Signature On A Modification Of Grant Or Agreement

The Cooperative Law Enforcement Agreement between the Archuleta County Sheriff's Office and the USDA, Forest Service, San Juan National Forest was executed on April 29, 2020. This Amendment provides certain modifications to that Agreement. The Chairman signed this Modification on April 20, 2023.

Documents:

[MODIFICATION TO USDA AGREEMENT.PDF](#)

H. Ratification Of The Chairman's Signature On A Letter Opposing Senate Bill 23-213

This letter to the Colorado General Assembly provides the Board of County Commissioners' opposition to Senate Bill 23-213. The Chairman signed this letter on April 27, 2023.

Documents:

[LETTER OF OPPOSITION SB 23-213.PDF](#)

OLD BUSINESS

A. Consideration And Approval Of Quit Claim Deed For Archuleta County Education Center Inc.

At their February 7, 2023 regular meeting, the Board of County Commissioners (the "BoCC") approved deeding an approximate 0.31 acre portion of land at X County Road 600 owned by the County to Wings Early Childhood Center. Following that meeting, the BoCC adopted Resolution 2023-35 exempting the subdivision of land. This agenda item finalizes the transaction.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[WINGS QUIT CLAIM DEED.PDF](#)

NEW BUSINESS

A. Consideration And Selection Of Archuleta County's Employee Of The Month For May 2023

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter Derek Woodman for Mitzi Bowman
Presenter's Title County Manager

B. Consideration And Approval Of Refund Of County Portion Of 2022 Real Estate Taxes For Olympus SRH LLC

In June 2021, the Board of County Commissioners (the "BoCC") approved an Agreement to Award Incentive to Maintain Lewis Street Apartments as Affordable Housing (attached). Section 1.b. of the Agreement states that an annual report shall be provided to the BoCC setting forth the rental rate for each unit at the Lewis Street Apartments compared to the 100% of the AMI for Archuleta County.

Upon receipt of the report and full payment of the real estate taxes, a refund of the county portion of the tax bill shall be sent to the property owner. The refund will come out of the overages recognized by Archuleta County from the fees on short-term rentals. Olympus SHR LLC has provided the report and this agenda item it to request a refund of \$704.89 from the 2022 real estate taxes.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[AGREEMENT TO AWARD INCENTIVE TO MAINTAIN LEWIS STREET APARTMENTS AS AFFORDABLE HOUSING - FULLY EXECUTED.PDF](#)
[LEWIS STREET REPORT.PDF](#)

C. Consideration And Acceptance Of Community Marijuana Offset Impact Fund Grant Award Recipient Recommendations

The Community Marijuana Offset Impact Fund was created in 2018 and provides grant awards to eligible organizations that provide programs that allow positive alternatives to doing drugs and to graduating high school and current college students that are furthering their education. A total of nineteen students and five non-profit organization applications were received for the 2023 grant cycle and the selection committee reviewed and made their award selections. This agenda item is for the Board of County Commissioners to accept the recommendations provided by the selection committee.

Presenter Mary Helminski

Presenter's Title Executive Assistant/Paralegal

Documents:

[MARIJUANA OFFSET IMPACT FUND 2023 GRANT AWARDS.PDF](#)

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.