

Archuleta County Fair Board Meeting

Agenda

Wednesday, February 9, 2022 @ 6:00pm

Meets in-person @ CSU Extension Building, 344 Highway 84, Pagosa Springs

- A. Call meeting to order Welcome and Introduction of Guests Roll Call (quorum = 6 of 10)
- B. Special Item/Open Forum (items not on agenda)
- C. Minutes – November 10, 2021 and January 12, 2022
- D. Treasurer’s Report
- E. Committee Reports-
 - 1) Entertainment-Musicians: a) PowerDriveUSA b) San Juan Mountain Boys c) Out on Work Release
Entertainment-Other: a) Funds for Horseshoe Prizes b) Funds for Kids Games Crafts Storage Bins
 - 2) Honorees: Super Volunteer Decision
 - 3) Royalty:
 - 4) Parking/Logistics:
 - 5) Rodeo:
- F. Old Business –
 - a. Honoree and Royalty Pictures in Exhibit Hall
 - b. 501(c)(5) organization planning
<https://www.irs.gov/charities-non-profits/application-for-recognition-of-exemption>
 - c. Update Board Member Responsibility spreadsheet
 - d. Hot Springs Blvd Banner Permit
 - e. Schedule a Budget meeting to work on budget for individual Fair events and area
 - f. Update all Financial spreadsheets- Budget and Deposits
 - g. Kids Train Repair
 - h. Website Updates needed?
 - i. Fair Banner to Design-A-Sign for revision
 - j. Order new Shirts for Board members, volunteers, superintendents (if needed)
 - k. Place Regalia order (Ribbons, Horseshoe/Homemaker/Conservationist Plaques, Name Plates f/Honorees & Royalty
 - l. Order Belt Buckles for Various Rodeos (check with 4-H to combine order)
 - m. Order Wristbands
 - n. Stimulus Funds Purchase List
 - o. Electrician Volunteer or Solicit Proposal, Request County services to fix
 - p. Sunnyside Meats?
- I. New Business –
 - a) Update and Mail Ranch Brand letters/forms
 - b) Update and Mail Landowner letters for permission to park on property
 - c) Complete and Mail Land Use Permit to County for signs on Mill Creek Road
 - d) Advertise to Solicit Bids for Janitor, Tent Rental, Photographer (Fair,Dog Show,Horse Show)
 - e) Mail Contracts/Letters to Judges (Exhibit Hall)
 - f) Reserve Light Tower(s)
 - g) Order 650’ Fencing (to be delivered Monday prior to Fair) – Agritek 247-3010
 - h) Prepare and Mail Mass Mailer to residents of County
 - i) Create Fair Poster
 - j) Update Online Fair Book

Next Meeting: March 9

2022 Fair Board Meetings: **March 9 April 13 May 11 June 8 July 6, 13, 20, 27 September 14**

2022 Fair Dates: Thursday – Sunday, August 4 - 7, 2022

Overall Theme “A Timeless Tradition”