



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**MEETINGS ARE CONDUCTED IN PERSON AND WILL BE BROADCAST VIA
ZOOM.**

**PUBLIC COMMENT WILL BE ALLOWED THROUGH THE ZOOM PORTAL IF A
PUBLIC COMMENT REQUEST FORM IS SUBMITTED PRIOR TO THE
MEETING.**

**VIEW THE ZOOM MEETING AT [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09)
pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09 -
Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF NOVEMBER 21, 2023 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR OR ONLINE

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member **prior to the beginning of the meeting**. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM__REV08-23.DOCX](#)

BOARD OF HEALTH

- A. Consideration And Approval Of Archuleta County On-Site Wastewater Treatment System Regulations**

The Archuleta County Water Quality Department will officially begin operating on January 1, 2024 when San Juan Basin Public Health closes. These on-site wastewater treatment system regulations were developed pursuant to the On-Site Wastewater Treatment System Act, 25-10-101 et seq. C.R.S.

Presenter Kevin Torrez
Presenter's Title Water Quality Manager

Documents:

[ARCHULETA OWTS REGULATIONS.PDF](#)

B. Consideration And Selection Of Members Of Archuleta County Board Of Health

The Board of County Commissioners (the "BoCC") acting as the interim Board of Health received applications from citizens interested in serving on the Archuleta County Board of Health when the county's Public Health Department begins operations on January 1, 2024. The BoCC interviewed six individuals and this agenda item is for the BoCC to select two commissioners and three citizens to the County Board of Health.

Presenter Ashley Wilson
Presenter's Title Public Health Director

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. Consideration And Approval Of A Hotel And Restaurant Liquor License Renewal For Chimney Rock Restaurant & Tavern LLC

This is a renewal of a Hotel & Restaurant liquor license for Chimney Rock Restaurant & Tavern LLC located at 18710 W. Hwy. 160 in Bayfield, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[CHIMNEY ROCK RENEWAL.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

November 9, 2023 - November 21, 2023

B. Consideration And Approval Of The 2024 County Merit System Certification

In January of 2021, legal requirements were placed upon all Colorado counties when the State-administered county merit system was repealed and transferred to the counties. Colorado counties are now required by both federal and state law to administer and operate their county merit systems consistent with federal "merit system principles". These principles require that county merit system employees be afforded certain basic protections against political interference, summary discipline/termination, and groundless discipline/termination. Failure to adhere to these merit system principles will place federal and state funding of human services programs at risk. Staff recommends approval of this Certification. Responsible Staff: Isabel Vita, Director of DHS.

Documents:

C. Consideration And Approval Of Four Amendments To Airport Ground Lease Agreements

These four Amendments are to add an additional 200 sq. ft. to each of the following hangar sites: Site 510-I (Mustang Air LLC as Tenant), Site 510-J (Stephen Ward as Tenant), and Sites 511-H and 511-I (Pagosa Air Charter as Tenant).

Documents:

[510-I GROUND LEASE AMENDMENT.PDF](#)
[510-J GROUND LEASE AMENDMENT.PDF](#)
[511-H GROUND LEASE AMENDMENT.PDF](#)
[511-I GROUND LEASE AMENDMENT.PDF](#)

D. Consideration And Approval Of The 2024 County Holiday Schedule

The Board of County Commissioners annually adopts the schedule of holidays that the County recognizes. The 2024 holidays included in this schedule are those holidays that the Board has previously approved, recognizing most federal holidays as well as "Good Friday" and "County Heritage Day". Staff recommends approval of this 2024 Holiday Schedule. Responsible Staff: Mitzi Bowman, Human Resources Director.

Documents:

[2024 HOLIDAY CALENDAR.PDF](#)

OLD BUSINESS

A. Consideration And Approval Of Sunland Asphalt Invoices

At their regular meeting on November 8, 2023, the Board of County Commissioners tabled the payment to Sunland Asphalt in the amount of \$1,965,138.83 so that staff could more fully review and reconcile the invoices. This agenda item is to now approve said payment.

Presenter	Derek Woodman
Presenter's Title	County Manager

NEW BUSINESS

A. Consideration And Approval Of Intergovernmental Agreement With La Plata County

This Intergovernmental Agreement with La Plata County provides the general terms and conditions under which public health programs and services shall be delivered.

Presenter	Ashley Wilson
Presenter's Title	Public Health Director

Documents:

[IGA W LA PLATA COUNTY.PDF](#)

B. Consideration And Approval Of Animal Shelter Management And Services

Agreement With Humane Society Of Pagosa Springs

This Agreement provides the terms and conditions for providing shelter for impounded, strayed and surrendered animals in the County.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[2024 HSPS ANIMAL SERVICE AGREEMENT.PDF](#)

C. Consideration And Approval Of Amendment No. 1 To Supplemental Letter Agreement With Short Elliott Hendrickson Inc.

This Amendment No. 1 to the Supplemental Letter Agreement provides a reallocation of previously approved funds for SEH to continue providing engineering services for the Phase 4A Repair project and construction documentation. Staff recommends approval of Amendment No. 1 to the Supplemental Letter Agreement. Responsible Staff: Derek Woodman, County Manager.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[AMENDMENT NO 1 TO THE SUPP LETTER AG FOR PROF SERVICES - SEH.PDF](#)

EXECUTIVE SESSION

A. Executive Session

Pursuant to C.R.S. 24-6-402(4), upon the affirmative vote of two-thirds of the quorum present, the Archuleta County Board of County Commissioners will hold an executive session pursuant to C.R.S. 24-6-402(4)(b) to receive legal advice regarding the possibility of giving consent to Clerk and Recorder Kristy Archuleta to release some or all of the recording of the January 17, 2023 Executive Session.

NEW BUSINESS

A. Possible Consideration And Approval Of Giving Consent To Clerk And Recorder Kristy Archuleta

Following executive session, this agenda item is to consider giving consent to the Archuleta County Clerk & Recorder Kristy Archuleta to release some or all of the recording of the January 17, 2023 Executive Session.

Presenter Todd Weaver
Presenter's Title County Attorney

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.

