



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF NOVEMBER 19, 2019 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR*

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

LIQUOR BOARD

A. Consideration Of A Special Events Permit For The Humane Society Of Pagosa Springs, Inc.

This is an application for a Special Events Permit for the Humane Society of Pagosa Springs, Inc., to sell malt, vinous, spirituous liquor at the PLPOA Clubhouse located at 230 Port Ave. for a fundraiser on November 30, 2019. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and staff recommends approval of this Special Events Permit.

Documents:

[HUMANE SOCIETY SPECIAL EVENT 11.30.19 REDACTED.PDF](#)

B. Consideration Of A Special Events Permit For Pagosa Lakes Property Owners Association

This is an application for a Special Events Permit for the Pagosa Lakes Property Owners Association (PLPOA), to sell malt, vinous, spirituous liquor at the PLPOA Clubhouse located at 230 Port Ave. for a fundraiser on December 7, 2019. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and staff recommends approval of this Special Events Permit.

Documents:

CONSENT AGENDA

A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS

November 6, 2019 - November 19, 2019

B. Appointments To Archuleta County Fair Board

Lisa Vail and Timothy Vail have submitted applications for appointments to the Fair Board for a three year term. The Fair Board approved their requests and now requests approval from the Board of County Commissioners.

Documents:

[FAIR BOARD APPOINTMENT - LISA VAIL.PDF](#)

[FAIR BOARD APPOINTMENT - TIMOTHY VAIL.PDF](#)

C. Appointment To Pagosa Springs Urban Renewal Authority

The Town of Pagosa Springs established an Urban Renewal Authority ("URA") on November 5, 2019 which requires one appointment made by the County Board of County Commissioners. This resolution appoints the County Assessor, Natalie Woodruff, as the county's representation on the URA board for a one-year term.

Documents:

[RESOLUTION 2019-___ APPOINTING NATALIE WOODRUFF TO THE PAGOSA SPRINGS URA.PDF](#)

D. Consideration Of Resolution 2019 - ___ Amending The County Office Hours For December 2019

This resolution allows for the closure of all county offices on December 19, 2019 from 11:45am until 2:15pm so all county employees may attend the County Employee Appreciation and Holiday Luncheon.

Documents:

[RESOLUTION 2019-___ AMENDING DECEMBER 19TH OFFICE HOURS.PDF](#)

NEW BUSINESS

A. Consideration And Approval Of DOLA Energy Impact Funding Grant

The County is seeking to supplement existing Justice System Capital funds in order to facilitate the construction of a new courthouse on existing property at Harman Park. Toward that end, staff are seeking permission to apply to DOLA for an EIAF (Energy and Mineral Impact Assistance Fund) grant in DOLA's current award cycle. The grant, if awarded, would cover 50% of the remaining courthouse design costs and other related professional services, and possibly construction oversight by the architect during the construction phase. The other 50% of these costs can be covered by the Justice System Fund, which has now (and will have in 2020) sufficient appropriated funds to cover this portion of the Courthouse project. Funding for the construction phase of this project is only partially identified at this time. A separate application (requesting \$2,500,000) has already been made to the Colorado Judicial Department, Underfunded Courthouse Facility Commission. Staff intends to seek a second DOLA/EIAF grant for the maximum amount of \$1,000,000 in the next DOLA grant cycle should the first DOLA application and the Underfunded Courthouse application both be awarded.

The grant application itself is long and complex, and is not complete at this time. It is due to DOLA before the next scheduled BoCC meeting in December. Therefore, staff are requesting

that Chairman Maez be authorized to approve and sign the final application when it has been completed, so that it may be submitted by the deadline.

Presenter Larry Walton
Presenter's Title Finance Director

B. Consideration And Approval Of Purchase Of LodgingRevs Software

LodgingRevs is a Short-Term Vacation Rentals Compliance software to assist the county in tracking vacation rentals in Archuleta County.

Presenter Scott Wall
Presenter's Title County Administrator

Documents:

[LODGINGREVS PROPOSAL.PDF](#)

C. Appointment To Fill The Surveyor's Vacancy

State Statute provides that the Board of County Commissioners shall be the body responsible for the appointment of an official to fill a vacancy of the unexpired term of an elected official. Three letters of interest were received for the vacant surveyor position and the three individuals were interviewed in a public meeting on November 12, 2019.

Presenter Scott Wall
Presenter's Title County Administrator

Documents:

[COUNTY SURVEYOR APPLICANTS.PDF](#)

D. Consideration And Approval Of Workman's Compensation Contract With Pinnacol Assurance Corporation

The Archuleta County employee workman's compensation package cost approximately \$155,000 for the 2019 policy year and was estimated to increase to approximately \$177,000 for the 2020 policy year. Gallagher Benefit Services has provided the County with another option for the 2020 policy year which will cost approximately \$140,000, a savings to the County of approximately \$37,000.

Staff strongly recommends approval of this contract with Pinnacol Assurance for the 2020 policy year.

Presenter Robert Smith
Presenter's Title Human Resources Administrator

Documents:

[WK COMP.PDF](#)

E. Consideration Of Resolution 2019-___ Extending The Deadline For Submitting Applications For Designation Of Legal Lot Status

In December, 2018, the Board of County Commissioners signed Resolution 2018-54 which

adopted the Archuleta County Improperly Divided Parcels Exemption Interim Test Regulations, which allows property owners of less than 35 acres a one-year time frame to apply for a Designation of Legal Lot Status. The deadline to submit an application is December 31, 2019. This resolution provides a three-month extension to the deadline.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[RESOLUTION 2019-___ EXTENDING THE DEADLINE FOR IDP APPLICATION.PDF](#)

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

COMMISSIONER COMMENTS

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.