



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or **online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting at [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFVOJ1cGVKa1NHWHFsa2taeGxtZz09) Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF NOVEMBER 15, 2022 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

**REPORTS**

**A. Archuleta County Financial Report For 3rd Quarter 2022**

Presenter Louise Sumner Woods  
Presenter's Title Finance Director

Documents:

[QUARTERLY FINANCIAL REPORT 2022-THIRD QUARTER YTD \(JANU\).PDF](#)

## **ABATEMENT HEARING**

### **A. Abatement Hearing For Pines Development LLC - Parcel R003078**

Abatement hearing for account R003078 for Pines Development LLC. The abatement request is based on the parcel being land locked by Stollsteimer Creek and Hwy 160. The parcel was formerly a sewer lagoon for a defunct R.V. park. Petitioner is requesting a value of \$0.00 because of these issues.

Presenter Tyler Rogers and Johanna Tully-Elliott  
Presenter's Title Appraiser and Assessor

Documents:

[ABATEMENT - R003078.PDF](#)

### **B. Abatement Hearing For Pines Development LLC - Parcel R018875**

Abatement hearing for account R018875 for Pines Development LLC. The abatement request is based on the parcel being land locked by Stollsteimer Creek and Hwy 160. Petitioner is requesting a value of \$0.00 because of this issue.

Presenter Tyler Rogers and Johanna Tully-Elliott  
Presenter's Title Appraiser and Assessor

Documents:

[ABATEMENT - R018875.PDF](#)

## **LAND USE REGULATION HEARING**

### **A. Public Hearing Of Amendments To The Land Use Regulations And Consideration And Approval Of Resolution 2022-\_\_\_\_\_ Amending The Archuleta County Land Use Regulations**

The proposed amendments to Section 3 - Zoning, Section 5 - Development Standards, and Section 11 - Definitions of the Archuleta County Land Use Regulations provide a new Use Type of Event Center for commercial events such as private meetings, reunions, and weddings.

Presenter Pamela Flowers  
Presenter's Title Development Director

Documents:

[RESOLUTION 2022-\\_\\_\\_ AMENDING THE COUNTY LAND USE REGULATIONS.PDF](#)  
[LUR PROPOSED AMENDMENTS, AS AMENDED.PDF](#)  
[LUR PROPOSED AMENDMENTS, CLEAN.PDF](#)

## LIQUOR BOARD

### A. Public Hearing On Revocation Of Liquor License For Keep Twoo LLC

This is a public hearing to determine whether to revoke the Hotel and Restaurant liquor license for Keep Twoo LLC dba Coyote Moon Bar & Grill. The building was recently sold and the lease held by the licensee has been terminated by the buyer. In addition, the licensee has neglected to comply with multiple requests by the Pagosa Fire Protection District for scheduled fire inspections and the Fire Inspector has noted multiple violations of the Fire Code. The new buyer intends to apply for a new liquor license and will reopen Coyote Moon once the fire and building code violations are cured and a liquor license is obtained.

Presenter                      Mary Helminski  
Presenter's Title              Liquor Licensing Agent

Documents:

[KEEP TWOO TERMINATION OF LEASE.PDF](#)  
[KEEP TWOO FIRE VIOLATIONS.PDF](#)

## CONSENT AGENDA BY BOCC/LIQUOR BOARD

### A. Consideration And Approval Of A Hotel And Restaurant Liquor License Renewal For Chimney Rock Restaurant And Tavern LLC

This is a renewal of a Hotel and Restaurant liquor license for Chimney Rock Restaurant and Tavern LLC dba Chimney Rock Restaurant and Tavern located at 18710 W. Hwy. 160 in Bayfield, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[CHIMNEY ROCK RENEWAL.PDF](#)

## CONSENT AGENDA

### A. PAYABLE WARRANTS AND PURCHASE CARDS

**November 2, 2022 - November 15, 2022**

### B. REGULAR MEETING MINUTES

**Regular Meeting Minutes 11/01/2022**

Draft of the Regular Meeting Minutes from November 1, 2022 for approval.

Documents:

[11-01-2022R.PDF](#)

### C. Consideration Of Resolution 2022- \_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Twincreek Village Owned By Gregory And Donna Wynn (PLN22-167)

This request is to consider a Resolution authorizing the consolidation of Lots 919 and 920 in Twincreek

Village, to become Lot 919X, owned by Gregory and Donna Wynn. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Pamela Flowers, Development Director.

Documents:

[WYNN RESOLUTION.PDF](#)

**D. Consideration Of Resolution 2022- \_\_\_\_ To Consolidate 8 Lots Into 1 Lot In Block 8 Of Aspen Springs Unit 1, Owned By Daniel And Juanalee Park (PLN22-168)**

This request is to consider a Resolution authorizing the consolidation of Lots 3, 4, 13-16, 23, and 24 in Block 8 of Aspen Springs Subdivision Unit 1, to become Lot 4X, owned by Daniel and Juanalee Park. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Pamela Flowers, Development Director.

Documents:

[PARK RESOLUTION.PDF](#)

**E. Consideration Of Resolution 2022- \_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Lakeview Estates Owned By Ann Graves (PLN22-169)**

This request is to consider a Resolution authorizing the consolidation of Lots 108 and 109 in Lakeview Estates, to become Lot 109X, owned by Ann Graves. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Pamela Flowers, Development Director.

Documents:

[GRAVES RESOLUTION.PDF](#)

**F. Consideration Of Resolution 2022- \_\_\_\_ Appointing Lesley Ann Mattingly To The Archuleta County Fair Board**

Documents:

[RESOLUTION APPOINTING MEMBER TO FAIR BOARD.PDF](#)

**G. Consideration And Approval Of First Amendment To Public Contract For Services**

This Amendment revises Exhibit B to the Public Contract for Services signed on July 1, 2022 with Healthy Archuleta, Inc. The change is due to the State providing different calculations in the amount due to the Contractor from the Colorado Dept. of Public Health and Environment Health Disparities Community Grant Program.

Documents:

[1ST AMENDMENT TO CONTRACT - HEALTHY ARCHULETA.PDF](#)

**NEW BUSINESS**

**A. Consideration Of Resolution 2022- \_\_\_\_ Adopting The Archuleta County Policy And Procedures Regarding Secure Transportation Services**

House Bill 21-1085 created a regulatory and service system to provide public or private secure transportation services to individuals experiencing a behavioral health crisis. Every Colorado county is required to implement a Secure Transportation Services program, including issuing licenses and vehicle permits for such transports, complaint processing, and enforcement of the proposed rules. Beginning January 1, 2023, any entity (with some exemptions) that provides secure transportation must apply for and receive a license issued by the county. Each service must also apply for and receive a permit for each vehicle it uses to provide secure transportation services. This resolution provides this policy.

Presenter                      Todd Weaver  
Presenter's Title              County Attorney

Documents:

[SECURE TRANSPORTATION.PDF](#)

#### **B. Consideration And Selection Of Vendor For Payroll And Human Resources Services**

The Finance and Human Resources offices have consulted with three vendors who offer payroll and HR services that would better serve the departments than the current software program used. Staff recommends contracting with Rippling at a cost of \$44,369.00 annually. There would be an additional \$10,000 cost the first year for implementation of the service.

Presenter                      Tina Woodman & Louise Sumner Woods  
Presenter's Title              Human Resources Director and Finance Director

Documents:

[STAFF REPORT NOVEMBER 8 2022 VENDOR FOR PAYROLL AND HR SERVICES.PDF](#)

#### **C. Consideration Of Resolution 2022-\_\_\_ Related To The Use Of Excessive Force And Other Documents Needed For HomesFund Application For Community Development Block Grant Funding**

HomesFund, in cooperation with the City of Durango, is applying for funding from the Dept. of Local Affairs Division of Housing's Community Development Block Grant. This grant provides mortgage/down payment assistance to eligible low and moderate income homebuyers in Southwest Colorado. The application requires several documents to be signed by Archuleta County, including a resolution, a letter of support, an intergovernmental agreement and others.

Presenter                      Derek Woodman  
Presenter's Title              County Manager

Documents:

[HOMESFUND - RESOLUTION.PDF](#)  
[HOMESFUND - LETTER OF SUPPORT.PDF](#)  
[HOMESFUND - IGA.PDF](#)  
[HOMESFUND OTHER DOCS.PDF](#)

#### **D. Consideration Of Resolution 2022-\_\_\_\_\_ Approving The Archuleta County Fee Schedule**

Pursuant to C.R.S. 30-11-108, the Board of County Commissioners are charged with establishing fees

charged for county services. This resolution updates certain fees. Suggested amendments or additions to the current fee schedule are highlighted in yellow to ensure transparency in how the county represents changing fees.

Presenter Derek Woodman  
Presenter's Title County Manager

Documents:

[RESOLUTION 2022-\\_\\_\\_\\_ AMENDING FEES FOR COUNTY SERVICES.PDF](#)  
[FEE SCHEDULE - HIGHLIGHTED TO SHOW CHANGES.PDF](#)

**E. Consideration Of Joint Resolution 2022-\_\_\_\_ With La Plata County To Dissolve The District Public Health Agency Known As San Juan Basin Public Health**

Pursuant to C.R.S. 25-1-513(2), a county has the power to withdraw from a district public health agency by adopting a resolution and providing at least one year's notice. This joint resolution with La Plata County, if adopted by the Board of County Commissioners of Archuleta County and La Plata, will provide notice to San Juan Basin Public Health that both counties intend to withdraw from the district public health agency effective December 31, 2023

Presenter Todd Weaver  
Presenter's Title County Attorney

Documents:

[JOINT RESOLUTION DISSOLVING SJBPH.PDF](#)

**F. Consideration And Approval Of An Intergovernmental Agreement With La Plata County And San Juan Basin Public Health For The Orderly Dissolution Of San Juan Basin Public Health**

This Intergovernmental Agreement with La Plata County and San Juan Basin Public Health sets forth how the various assets of San Juan Basin Public Health will be accounted for and distributed between Archuleta County and La Plata County, and how the affairs of San Juan Basin Public Health will be orderly wrapped up by a receiver upon its dissolution.

Presenter Todd Weaver  
Presenter's Title County Attorney

Documents:

[IGA\\_SJBPH DISSOLUTION\\_.PDF](#)

**COMMISSIONER COMMENTS**

**ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.