



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or **online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting at [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFVOJ1cGVKa1NHWHFsa2taeGxtZz09) Meeting ID 916 0904 8375 - Passcode 4141885**

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF NOVEMBER 1, 2022 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

REPORTS

A. Archuleta County Human Services 3rd Quarter Report

Presenter Isabel Vita
Presenter's Title Director, Archuleta County Department of Human Services

Documents:

[ACDHS 3RD QUARTER REPORT 2022.PDF](#)

LAND USE REGULATION HEARING

A. Public Hearing For PLN22-114 Final Plat Review, Hidden Valley Ranch Amendment 2022-01

JR Ford has applied for Approval of **PLN22-114, the Hidden Valley Ranch Amendment 2022-01 Final Plat, being a Replat of Parcel 12, Creating Parcel 12Z and Common Area Extension, and a Minor Lot Line Adjustment of Tract A Creating Tract AZ**. This plat amendment is putting into place agreements by the parties to trade land between the developer of the subdivision and the property owner's association, extending association common areas and improving access to existing common areas.

Presenter Pamela Flowers
Presenter's Title Development Director

Documents:

[22-114, BOCC STAFF REPORT, FORD, HIDDEN VALLEY RANCH AMND 2022-01, FINAL PLAT, 221025.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

October 19, 2022 - November 1, 2022

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 10/18/2022

Draft of the Regular Meeting Minutes from October 18, 2022 for approval.

Documents:

[10-18-2022R.PDF](#)

C. Consideration Of Resolution 2022-____ To Consolidate 2 Lots Into 1 Lot In Rio Blanco Cabin Sites Unit 2, Owned By Steve And Deidre McCann

This request is to consider a Resolution authorizing the consolidation of Lots 1 and 2, Block 1, Rio Blanco Cabin Sites Unit Two, to become Lot 1X, Block 1, owned by Steve and Deidre McCann. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval.

Responsible Staff: Pamela Flowers, Development Director.

Documents:

[MCCANN RESOLUTION.PDF](#)

D. Ratification Of The Chairman's Signature On A Letter Declining The Purchase Of An Airplane Hangar

The Ground Lease Agreement for Hangar 500-E provides a clause giving the County the right of first refusal if the hangar becomes available for sale. This letter provides the Board of County Commissioners' declining of such right. The Chairman signed this letter on October 19, 2022.

Documents:

[LETTER DECLINING RIGHT TO PURCHASE HANGAR 500-E.PDF](#)

E. Ratification Of The Chairman's Signature On A Letter Of Support For The Main Street Candidate Application

This letter provides the support of the Board of County Commissioners for Pagosa Springs' Main Street Candidate Application. The Chairman signed this letter on October 25, 2022.

Documents:

[LETTER OF SUPPORT TO DOLA FOR MAIN STREET CANDIDATE APPLICATION.PDF](#)

F. Ratification Of The Chairman's Signature On A Public Contract For Services With Oldcastle SW Group, Inc. Dba Four Corners Materials

This contract is for asphalt surfacing on Cascade Avenue in an amount not to exceed \$640,921.00. The Chairman signed this contract on October 24, 2022.

Documents:

[2022-10-24 - PUBLIC CONTRACT FOR SERVICES - OLDCASTLE SW GROUP DBA FOUR CORNERS MATERIALS.PDF](#)

G. Ratification Of The Chairman's Signature On A Public Contract For Services With Sunland Asphalt & Construction LLC

This contract is for asphalt surfacing on CR 982 in an amount not to exceed \$772,468.84. The Chairman signed this contract on October 25, 2022.

Documents:

[2022-10-24 - PUBLIC CONTRACT FOR SERVICES - SUNLAND ASPHALT.PDF](#)

H. Ratification Of The Chairman's Signature On A Statement Of Grant Award For Courthouse Security Staffing

This statement from the Court Security Cash Fund Commission awards Archuleta County \$133,768 to supplement security staffing at the courthouse. The Chairman signed this contract on October 26, 2022.

Documents:

[COURT GRANT.PDF](#)

NEW BUSINESS

A. Consideration And Selection Of Archuleta County's Employee Of The Month For November 2022

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter Tina Woodman
Presenter's Title Human Resources Director

B. Consideration Of Resolution 2022-___ To Opt-In To The Colorado Family And Medical Leave Insurance Program

The Colorado Family and Medical Leave Insurance Program ("FAMLI") allows eligible workers up to 12 weeks of paid leave depending on need and up to 16 weeks for those who experience pregnancy or childbirth complications. Local governments have three options regarding participation in the state-run program - to participate in FAMLI, to decline all participation or to decline employer participation.

This resolution provides the Board of County Commissioners' the opportunity to participate in the program. By not adopting the resolution, the Board signifies their decision to opt-out of the program, which would then allow county staff to enroll in the program on their own without any county-funded participation.

Presenter Tina Woodman
Presenter's Title Human Resources Director

Documents:

[RESOLUTION 2022-___ TO OPT-IN TO FAMLI.PDF](#)

C. Consideration And Approval Of Purchase Of Mobile Office Unit For Building And Planning

The Planning Department obtained quotes from Williams Scotsman, Inc. for a mobile office unit to be placed at the Public Works property for use as additional office space for the building and planning departments. The unit would be either a 36'x10' or 44'x12' unit. This is a sole-source procurement. The final cost to purchase a unit was not finalized at the time of publication of this agenda, since the County Manager is meeting with the vendor over the weekend of October 29th to see both units. The total cost will not exceed \$80,000.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[MOBILE OFFICE UNITS.PDF](#)

D. Consideration And Approval Of Purchase Of Environmental Coatings Applicator For Landfill

The Solid Waste Department obtained a quote from LSC Environmental Products LLC for an environmental coatings application with hydraulic drive and diesel engine for use at the county landfill. This was a sole-source procurement. The cost for this equipment is \$120,160.00.

Presenter Kevin Pogue
Presenter's Title Public Works Director

Documents:

[ENVIRONMENTAL COATINGS APPLICATOR.PDF](#)

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.