



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**MEETINGS ARE CONDUCTED IN PERSON AND WILL BE BROADCAST VIA
ZOOM.**

**PUBLIC COMMENT WILL BE ALLOWED THROUGH THE ZOOM PORTAL IF A
PUBLIC COMMENT REQUEST FORM IS SUBMITTED PRIOR TO THE
MEETING.**

**VIEW THE ZOOM MEETING AT [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09)
pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09 -
Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF OCTOBER 17, 2023 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR OR ONLINE

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member **prior to the beginning of the meeting**. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM__REV08-23.DOCX](#)

LAND USE REGULATION HEARING

- A. **Public Hearing For Final Plat Review And Approval Of Pettus Minor Subdivision (PLN23-071)**

David Pettus and Barbara Asprey have applied for approval of **PLN23-071 the Pettus Minor Subdivision Final Plat**. The purpose of this action is to subdivide their approximate forty (40) acre parcel at 1375 CR 326 into two (2) lots of approximately five (5) and 35 acres in size. The existing parcel is zoned for Agricultural Ranching.

This was originally approved on July 18, 2023. We had some neighbor complaints last month that they were never notified of the Pettus Minor Subdivision. The Planning Department could not validate that Staff followed *Archuleta County Land Use Regulations* regarding posted notice at the site of the Board of County Commissioners hearing. We circled back around, posted the sign and repeated the published notice, for this hearing.

Presenter Owen O'Dell
Presenter's Title Planning Manager

Documents:

[PLN23-071 PETTUS MINOR SUBDIVISION FINAL PLAT BOCC STAFF REPORT UPDATED.PDF](#)

LIQUOR BOARD

A. Consideration And Approval Of A Special Events Permit For Archuleta County Republican Central Committee

This is an application for a Special Events Permit for the Archuleta County Republican Central Committee to sell Malt, Vinous and Spiritous Liquor at 344 US HWY 84 in Pagosa Springs, CO for the Archuleta GOP Lincoln Day Dinner October 21st, 2023. The Sheriff has been notified of this event. The proper fees were collected. The premises was posted for the required ten (10) days prior to the event. Staff recommends approval of this Special Event Permit.

Presenter Gina McCune
Presenter's Title Administrative Assistant

Documents:

[2023-10-21 REDACTED SPECIAL EVENT - ARCH CO REPUBLICAN CENTRAL COMMITTEE.PDF](#)

B. Consideration And Approval Of A Special Events Permit For Archuleta Seniors, Inc.

This is an application for a Special Events Permit for Archuleta Seniors, Inc. to sell Malt, Vinous and Spiritous Liquor at 344 US HWY 84 in Pagosa Springs, CO for Dia De Los Muertos November 3rd, 2023. The Sheriff has been notified of this event. The proper fees were collected. The premises was posted for the required ten (10) days prior to the event. Staff recommends approval of this Special Event Permit.

Presenter Gina McCune
Presenter's Title Administrative Assistant

Documents:

[2023-11-3 REDACTED SPECIAL EVENT - ARCHULETA SENIORS, INC.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

October 4, 2023 - October 17, 2023

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 10/03/2023

Draft of Regular Meeting Minutes from October 3, 2023 for approval.

Documents:

[10-03-2023R.PDF](#)

C. SPECIAL MEETING MINUTES

Special Meeting Minutes 09/25/2023

Draft of Special Meeting Minutes from September 25, 2023 for approval.

Documents:

[09-25-2023S.PDF](#)

D. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In Lake Hatcher Park, Owned By Pam And Terry Black

This request is to consider a Resolution authorizing the consolidation of Lots 202 and 203 of Lake Hatcher Park, to become Lot 202X, owned by Pamela A. Black and Terry M. Black. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval.

Documents:

[LOT CONSOLIDATION RESOLUTION_BLACK.DOCX](#)

E. Consideration Of Resolution 2023-_____ To Consolidate 3 Lots Into 1 Lot In Amended Aspen Springs Subdivision No. 6, Owned By David And Melodie Hudson

This request is to consider a Resolution authorizing the consolidation of Lots 365, 366 and 367 of the Amended Aspen Springs Subdivision No. 6, to become Lot 367X, owned by David T. Hudson and Melodie A. Hudson. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval.

Documents:

[LOT CONSOLIDATION RESOLUTION_HUDSON.DOCX](#)

F. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In Aspen Springs Subdivision No. 5, Owned By Joan Mieritz

This request is to consider a Resolution authorizing the consolidation of Lots 376 and 377 of the Aspen Springs Subdivision No. 5, to become Lot 377X, owned by the Joan M. Mieritz Living Trust dated July 2009. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval.

Documents:

[LOT CONSOLIDATION RESOLUTION MIERITZ.DOCX](#)

G. Consideration Of Resolution 2023-____ To Appoint An Alternate County Representative To The Archuleta County Rodeo Grounds Management Committee

Pursuant to Section 3.7 of the Rodeo Grounds and Fairgrounds Joint-Use and Development Agreement adopted January 12, 2022, the Rodeo Grounds Management Committee may appoint an alternate appointee who may participate in Management Committee meetings if any of its primary appointees cannot attend a meeting. At their September meeting, the Management Committee recommended the appointment of Kendra Hittle to be the alternate county representative on the committee. This resolution is for the BoCC to appoint Kendra Hittle as the alternate county representative to the Rodeo Grounds Management Committee. Staff recommends adoption of this resolution. Responsible Staff: Robin Young, CSU Extension Director.

Documents:

[RESOLUTION 2023-___ APPOINTING KENDRA HITTLE TO RODEO GROUND
MANAGEMENT COMMITTEE.PDF](#)

H. Ratification Of The Chairman's Signature On A Letter Terminating A Artistic Display License Agreement

This letter to the Pagosa Arts Initiative advises of the sale of the 449 San Juan Street building and a termination of the Artistic Display License Agreement. The Chairman signed this letter on October 9, 2023.

Documents:

[PAGOSA ARTS TERMINATION.PDF](#)

I. Ratification Of The Chairman's Signature On A Letter Of Support For Pagosa Springs Community Development Corporation

This letter to the Colorado Department of Local Affairs, Division of Housing, provides the Commissioners' support for the Pagosa Springs Community Development Corporation's application to become a Community-Based Development Organization. The Chairman signed this letter on October 11, 2023.

Documents:

[CDC LETTER OF SUPPORT.PDF](#)

OLD BUSINESS

A. Consideration And Approval Of A Quit Claim Deed For 115 Travelers Circle To Frank Polacco

This Quit Claim Deed assigns all right, title interest, claim and demand in the parcel located at 115 Travelers Circle in Pagosa Springs, Colorado to Frank Polacco. This transfer is made pursuant to the auction of county owned parcels. Mr. Polacco was the highest bidder for this parcel.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[QUIT CLAIM DEED - 115 TRAVELERS CIRCLE.PDF](#)

B. Consideration Of Bid From CRG Construction, Inc. For Landfill Liner Repair

This bid from CRG Construction, Inc. is to expose and repair the damaged liner at the landfill.

Presenter	Derek Woodman
Presenter's Title	County Manager

Documents:

[CRG BID.PDF](#)

NEW BUSINESS

A. Presentation Of Proposed 2024 Archuleta County Budget

Pursuant to C.R.S. 19-1-105, the County Budget Officer is required to submit to the governing body a proposed budget outlining expenditures and revenues of the various spending agencies for the upcoming budget year. Documentation presented to the Board of County Commissioners at this meeting satisfies that requirement.

Presenter	Chad Eaton
Presenter's Title	Finance Director

B. Consideration Of Resolution 2023-____ Opting Into Proposition 123 Affordable Housing Grant Programs

The State of Colorado has established the Statewide Affordable Housing Fund through the passage of Proposition 123. This fund provides grant programs for governments, developers, and non-profits to increase Affordable Housing Units. Archuleta County must submit a commitment to add 43 Affordable Housing units through new development or by converting existing housing to affordable by December 31, 2026 to make these funds available. This commitment must be submitted by November 1, 2023.

Presenter	Pamela Flowers
Presenter's Title	Development Director

Documents:

[RESOLUTION 2023-___ OPTING INTO PROPOSITION 123.DOCX](#)

C. Consideration Of Resolution 2023-____ Urging Voter Opposition To Proposition HH

This resolution provides the commissioners opposition to the 2023 ballot question known as State Proposition HH.

Presenter	Derek Woodman
Presenter's Title	County Manager

Documents:

D. Consideration Of Resolution 2023-____ Supporting Operation Green Light For Veterans

This resolution designates Archuleta County as a Green Light for Veterans County and declares November 6-12, 2023, as a time to honor our Veterans by displaying green lights in home and business windows.

Presentor Raymond Taylor
Presentor's Title Veterans Services Officer

Documents:

[RESOLUTION 2023-___ SUPPORTING OPERATION GREEN LIGHT FOR VETERANS.PDF](#)

E. Consideration And Approval Of A Secure Transportation Service License With Three Vehicle Permits

This is an application for a Secure Transportation Service license for Southwest Colorado Mental Health Center dba Axis Health System located at 1125 Three Springs Blvd. in Durango, Colorado. Included with this agenda item are applications for three vehicle permits for Axis Health System. In accordance with state statute and 6 CCR 1011 -4, the license and permits will allow Axis Health System to provide urgent transportation services within the boundaries of Archuleta County to individuals experiencing a behavioral health crisis. The vehicles have passed inspection, all documentation has been properly submitted and the proper fees have been paid. Staff recommends approval of this secure transportation service license with three vehicle permits.

Presentor Mary Helminski
Presentor's Title Executive Assistant/Paralegal

Documents:

[AXIS HEALTH SYSTEM - LICENSE APPLICATION.PDF](#)
[AXIS - 2015 CHEVY PERMIT APPLICATION.PDF](#)
[AXIS - 2015 FORD PERMIT APPLICATION.PDF](#)
[AXIS - 2015 FORD2 PERMIT APPLICATION.PDF](#)

F. Consideration And Approval Of Purchase Requisition For Temporary Bridge

This purchase requisition with Mustang Extreme Environmental Services is for the purchase of a portable temporary bridge to be placed at the Pagosa Junction site.

Presentor Mike Torres
Presentor's Title Public Works Director

Documents:

[PURCHASE REQUISITION - TEMPORARY BRIDGE.PDF](#)

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.