



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**MEETINGS ARE CONDUCTED IN PERSON AND WILL BE BROADCAST VIA
ZOOM.**

**PUBLIC COMMENT WILL BE ALLOWED THROUGH THE ZOOM PORTAL IF A
PUBLIC COMMENT REQUEST FORM IS SUBMITTED PRIOR TO THE
MEETING.**

**VIEW THE ZOOM MEETING AT [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09)
pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09 -
Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF OCTOBER 3, 2023 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR OR ONLINE

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member **prior to the beginning of the meeting**. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM__REV08-23.DOCX](#)

PROCLAMATIONS

A. National 4-H Week

A proclamation declaring October 1-7, 2023 as National 4-H Week in Archuleta County, Colorado.

Presenter Becky Jacobson w/4-H and/or FAA Members

Documents:

[NATIONAL 4-H WEEK 2023.PDF](#)

B. Domestic Violence Awareness Month

A proclamation declaring October 2023 as Domestic Violence Awareness Month in Archuleta County, Colorado.

Presenter Amanda Briggs

Presenter's Title Community Engagement Specialist, Rise Above Violence

Documents:

[DOMESTIC VIOLENCE AWARENESS 2023.PDF](#)

LAND USE REGULATION HEARING

A. Public Hearing For Consideration Of Resolution 2023-_____ Of The Bennett Subdivision Exemption Final Plat (PLN23-156)

Michael and Robyn Bennett have applied for Approval of PLN23-156, the Bennett Subdivision Exemption Final Plat. The purpose of this action is to subdivide their approximate forty (40) acre parcel at 1070 County Road 302 into two (2) tracts of approximately five (5) and thirty-five (35) acres in size. The existing parcel is zoned Agricultural Ranching (AR).

Presenter Pamela Flowers

Presenter's Title Development Director

Documents:

[BENNETT EXEMPTION RESOLUTION.DOCX](#)

[23-156 BENNETT SUBDIVISION EXEMPTION FINAL PLAT BOCC STAFF REPORT FINAL.PDF](#)

[BENNETT EXEMPTION PRELIMINARY PLAT.PDF](#)

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal For Pamela J. Wallis DbA Aspen Springs Bar And Grill

This is a renewal of a Hotel & Restaurant liquor license for Pamela J. Wallis dba Aspen Springs Bar & Grill located at 43 Buttercup Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[ASPEN SPRINGS BAR RENEWAL.PDF](#)

B. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal

For 2 Chicks And A Hippie LLC DbA 2 Chicks And A Hippie

This is a renewal of a Hotel & Restaurant liquor license for 2 Chicks & A Hippie LLC dba 2 Chicks & A Hippie located at 117 Navajo Trail Drive, Suite A, in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[2 CHICKS RENEWAL.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

September 20, 2023 - October 3, 2023

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 09/19/2023

Draft of Regular Meeting Minutes from September 19, 2023 for approval.

Documents:

[09-19-2023R.PDF](#)

C. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In Loma Linda Subdivision No. 5, Owned By Steven And Shelley Baker

This request is to consider a Resolution authorizing the consolidation of Lots 153 and 154 of Loma Linda Subdivision No. 5, to become Lot 153X, owned by Steven and Shelley Baker. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval. Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATE RESOLUTION, STEVEN RUSSEL BAKER AND SHELLEY SIKES BAKER, PLN23-032.DOCX](#)

D. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In Blue Lake Estates, Owned By The Mary Ann Limmer 2013 Management Trust

This request is to consider a Resolution authorizing the consolidation of Lots 8 and 9 of Blue Lakes Estates, to become Lot 9X, owned by The Mary Ann Limmer 2013 Management Trust. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval.

Documents:

[LOT CONSOLIDATION RESOLUTION LIMMER.DOCX](#)

E. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In Lake Hatcher Park, Owned By Vincent J And Michelle Renee Vitanza

This request is to consider a Resolution authorizing the consolidation of Lots 144 and 145 of Lake Hatcher Park, to become Lot 144X, owned by Vincent J and Michelle Renee Vitanza. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval. Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATION RESOLUTION VITANZA.DOCX](#)

F. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In Loma Linda Subdivision No. 1, Owned By William Trimarco And Lisa Jensen

This request is to consider a Resolution authorizing the consolidation of Lots 25 and 26 of Loma Linda Subdivision Unit 1, to become Lot 26X, owned by William Trimarco and Lisa Jensen. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval. Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATION RESOLUTION JENSEN AND TRIMARCO.DOCX](#)

G. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In North Village Lake, Owned By James Adam And Shanna M Riggsbee

This request is to consider a Resolution authorizing the consolidation of Lots 61 and 62 of North Village Lake Subdivision, to become Lot 61X, owned by James Adam and Shanna M Riggsbee. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval. Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATION RESOLUTION- RIGGSBEE.DOCX](#)

H. Consideration Of Resolution 2023-_____ To Consolidate 2 Portions Of Tracts Into 1 Lot In Piedra Park Subdivision No. 10B, Owned By Robert C Walkinshaw Trustee

This request is to consider a Resolution authorizing the consolidation of portions of Tract 2 of Piedra Park Subdivision No. 10B, to become Tract 2X, owned by Robert C Walkinshaw Trustee. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval. Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATION RESOLUTION_WALKINSHAW.DOCX](#)

I. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In Pagosa Meadows Unit 4, Owned By Betty Church And Newell Wright

This request is to consider a Resolution authorizing the consolidation of Lots 164 and 155 of Pagosa Meadows Unit 4, to become Lot 165X, owned by Betty Church and Newell Wright. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval.

Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATION RESOLUTION CHURCH.DOCX](#)

J. Consideration Of Resolution 2023-_____ To Consolidate 3 Lots Into 1 Lot In Aspen Springs Subdivision No. 5, Owned By Kenneth And Linda Barber

This request is to consider a Resolution authorizing the consolidation of Lots 150, 152, and 153 of Aspen Springs Subdivision No. 5, to become Lot 150X, owned by Kenneth and Linda Barber. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval. Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATION RESOLUTION BARBER.DOCX](#)

K. Consideration Of Resolution 2023-_____ To Consolidate 5 Lots Into 1 Lot In Aspen Springs Subdivision No. 5, Owned By Cathrine Calley And Stephen Tholberg

This request is to consider a Resolution authorizing the consolidation of Lots 301, 302, 303, 313 and 314 of Aspen Springs Subdivision No. 5, to become Lot 313X, owned by Catherine Calley and Stephen Tholberg. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval. Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATION RESOLUTION CALLEY.DOCX](#)

L. Consideration Of Resolution 2023-_____ To Consolidate 2 Lots Into 1 Lot In Lake Pagosa Park, Owned By Peter And Janna Belau

This request is to consider a Resolution authorizing the consolidation of Lots 27 and 28, BLOCK 11, of Lake Pagosa Park, to become Lot 27X, owned by Peter and Janna Belau. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval. Responsible Staff is Justin Griffin.

Documents:

[LOT CONSOLIDATION RESOLUTION BELAU.DOCX](#)

M. Ratification On The Chairman's Signature On A Letter Of Support For Advance Colorado Capital Project Fund Grant

This letter provides the Board of County Commissioners' support of an application by Clearnetworx for the Advance Colorado Capital Project Fund. The Chairman signed this letter on September 20, 2023.

Documents:

[LETTER OF SUPPORT - ADVANCE COLORADO CAPITAL PROJECT - CLEARNETWORX.PDF](#)

N. Ratification On The Chairman's Signature On A Letter Of Support For Enterprise Zone Redesignation For Community Development Corporation

This letter provides the Board of County Commissioners' support of an application by the Pagosa Springs Community Development Corporation to be redesignated as an Enterprise Zone. The Chairman signed this letter on September 27, 2023.

Documents:

[CDC ENTERPRISE ZONE.PDF](#)

OLD BUSINESS

A. Public Hearing On Second And Final Reading Of Ordinance 23-2023 For The Control Of Dogs And Other Pet Animals In The Unincorporated Area Of Archuleta County

Attached for public hearing and final consideration is Ordinance 23-2023. This ordinance was approved on first reading at the August 15, 2023 Regular Meeting of the Board of County Commissioners. The ordinance was published in full the Pagosa Sun on August 24, 2023 and there have been minor changes to the ordinance since publication. A redlined version of the ordinance is attached.

Presenter	Robert Hill
Presenter's Title	Archuleta County Undersheriff

Documents:

[ORDINANCE FOR CONTROL OF DOGS 2023-FINAL CLEAN.PDF](#)
[ORDINANCE FOR CONTROL OF DOGS 2023-REDLINED TO SHOW CHANGES.PDF](#)

B. Consideration And Approval Of A Quit Claim Deed For 643 Trails Blvd. To Anna Karanik

This Quit Claim Deed assigns all right, title interest, claim and demand in the parcel located at 643 Trails Blvd. in Pagosa Springs, CO to Anna Karanik. This transfer is made pursuant to the auction of county owned parcels that Ms. Karanik was the high bidder for this parcel.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[KARANIK QUIT CLAIM DEED.PDF](#)

C. Consideration And Approval Of Contract With Buildings By Design For Bus Transit Facility Construction

This Agreement provides the terms and conditions for the construction of the Archuleta County Bus Transit Facility by Buildings by Design.

Presenter	Kevin Bruce
Presenter's Title	Transportation Coordinator

Documents:

BBD FIXED SUM.PDF
BBD GENERAL CONDITIONS.PDF
BBD EXHIBIT A.PDF
BBD EXHIBIT B.PDF
BBD EXHIBIT C.PDF

NEW BUSINESS

A. Consideration Of Resolution 2023-____ To Amend The Meeting Date And Location For November 2023

This resolution changes the meeting date and location for the November 7, 2023 Commissioners regular meeting to keep the meeting room available as a back-up for election purposes. The resolution changes the meeting to Wednesday, November 8th at 1:30pm. at the County Facility in Arboles, CO.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[RESOLUTION 2023-___ AMENDING NOVEMBER MEETING DATE AND LOCATION.PDF](#)

B. Consideration And Approval Of A Utility Easement For La Plata Electric Association

LPEA is requesting an easement for the new hangars being built on the north end of Bravo Taxiway.

Presenter Chris Torres
Presenter's Title Airport Manager

Documents:

[LPEA UTILITY EASEMENT.PDF](#)

C. Consideration And Approval Of An Agreement For Management Of Fiber Assets And Broadband Deployment

This Agreement with the Town of Pagosa Springs and the Community Development Corporation provides the terms and conditions for continuing the enhancement, improvement and expansion of internet broadband service available to Archuleta County residents, visitors and businesses.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[AGREEMENT FOR MANAGEMENT OF FIBER ASSETS AND BROADBAND DEPLOYMENT.PDF](#)

D. Consideration And Approval Of Priority Dispatch System (Software) Implementation Agreement And Addendum

This Agreement provides the terms and conditions for the purchase of emergency dispatch protocols for police, fire and medical through Priority Dispatch and the International Academy of Emergency Dispatch.

Presenter Devin Moffat

Presenter's Title Director of Emergency Communications

Documents:

[DISPATCH IMPLEMENTATION AGREEMENT.PDF](#)
[DISPATCH ADDENDUM.PDF](#)

E. Consideration And Approval Of Pavement Restriping Quote From Branson Road Works

This quote from Branson Traffic Control Company, Inc. dba Branson Road Works is a budgeted line item, however since it exceeds the \$50,000.00 signing authority by the County Manager, it must be approved by the Board of County Commissioners.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[RESTRIPING QUOTE.PDF](#)

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.