



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting

at <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF AUGUST 16, 2022 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

REPORTS

A. Second Quarter 2022 Financial Statement Presentation

Presentation of financial results of Archuleta County for the period ending June 30, 2022 (unaudited).

Presenter

Louise Sumner Woods

Presenter's Title Finance Director

Documents:

[20220808_QUARTERLY FINANCIAL REPORT 2022 -SECOND QUARTER YTD \(JA\).PDF](#)

LOCAL LICENSING AUTHORITY

A. Consideration And Approval Of A Modification Of Premises For HGS, LLC Db High Grade Specialists

HGS, LLC dba High Grade Specialists has applied for a Modification of Premises to their cultivation facility located at 600 Cloman Blvd. in Pagosa Springs to add two new flowering rooms in units #3 and #4. The Fire Protection District and the County Building and Planning Departments have all reviewed and approved this modification request.

Presenter Mary Helminski
Presenter's Title Executive Assistant/Paralegal

Documents:

[HGS LLC MODIFICATION OF PREMISES APPLICATON.PDF](#)

B. Consideration And Approval Of A Retail Marijuana Center License Renewal For HGS LLC Db High Grade Specialists

This is a renewal of a Retail Marijuana Center license for HGS, LLC dba High Grade Specialists located at 600 Cloman Blvd., Units #1 and #2 in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Fire Protection District, the Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this marijuana license renewal.

Presenter Mary Helminski
Presenter's Title Executive Assistant/Paralegal

Documents:

[HGS LLC STORE RENEWAL.PDF](#)

C. Consideration And Approval Of A Retail Optional Premises Cultivation Center License Renewal For HGS LLC Db High Grade Specialists

This is a renewal of a Retail Optional Premises Cultivation Center license for HGS, LLC dba High Grade Specialists located at 600 Cloman Blvd. in Pagosa Springs, Colorado. This renewal includes the modification of changes that the Board will consider at their August 16, 2022 meeting and includes changing the location of the facility from Units #5, 6, 7 and 8 to Units #3, 4, 5, 6, 7 and 8. The application is complete and the proper fees have been paid. The Fire Protection District, Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this marijuana license renewal.

Presenter Mary Helminski
Presenter's Title Executive Assistant/Paralegal

Documents:

LIQUOR BOARD

A. Consideration Of A Special Events Permit For Rugby's Rescue House

This is an application for a Special Events Permit for Rugby's Rescue House to sell Malt, Vinous and Spirituous Liquor at 1311A Lake Forest Circle, Pagosa Springs, CO 81147 for the What SUP fundraising event on August 20th, 2022. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee Schedule and Staff recommends approval of this Special Events Permit.

Presenter	Jamie Jones
Presenter's Title	Administrative Assistant

Documents:

[RUGBYS WHAT SUP APPLICATION - BOCC AGENDA.PDF](#)

B. Consideration Of A Special Events Permit For Aspire Medical Services And Education

This is an application for a Special Events Permit for Aspire Medical Services and Education to sell Malt, Vinous and Spirituous Liquor at Paradise Ranch, 11044 Hwy 84, Pagosa Springs, CO 81147 for the Aspire Annual Fundraiser Barn Dance and Dinner on August 26th, 2022. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee Schedule and Staff recommends approval of this Special Events Permit.

Presenter	Jamie Jones
Presenter's Title	Administrative Assistant

Documents:

[BARN DANCE APPLICATION 2022 - BOCC AGENDA.PDF](#)

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. Consideration And Approval Of A Liquor Store License Renewal For Old West Spirits LLC DbA Old West Spirits

This is a renewal of a Liquor Store license for Old West Spirits, LLC dba Old West Spirits located at 10 Solomon Drive, Suite C in Pagosa Springs, Colorado. This renewal application was submitted after the expiration date of the 2021-2022 license and the applicant has paid the appropriate late fee to the county and the state. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[OLD WEST SPIRITS RENEWAL.PDF](#)

B. Consideration And Approval Of A Bed & Breakfast Permit Renewal For Elkwood Manor Pagosa Springs, Inc. Dba Elkwood Manor Bed & Breakfast

This is a renewal of a Bed & Breakfast permit for Elkwood Manor Pagosa Springs, Inc. dba Elkwood Manor Bed & Breakfast located at 85 Easy Street in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[ELKWOOD MANOR RENEWAL.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

August 3, 2022 - August 16, 2022

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 08/02/2022

Draft of the Regular Meeting Minutes from August 2, 2022 for approval.

Documents:

[08-02-2022R.PDF](#)

C. Ratification Of The Chairman's Signature On A Formal Proposal For The Purchase Of A Landfill Compactor

This Formal Proposal provides that the new compactor will cost \$891,672.00 less a trade-in of the old compactor of \$185,000.00 for a total due of \$706,672.00 to be paid over five years with the first payment due at the end of 2023. Delivery of the new compactor isn't expected until late 2022. The Chairman signed this Formal Proposal on August 3, 2022.

Documents:

[BANCLEASE PROPOSAL - COMPACTOR.PDF](#)

D. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Piedra Park Subdivision No. 5, Owned By Aaron V. Torres

This request is to consider a Resolution authorizing the consolidation of Portion of Tract 2 and another portion of Tract 2, in Piedra Park Subdivision No. 5, to become Tract 2X, owned by Aaron V. Torres. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[TORRES RESOLUTION.PDF](#)

E. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Pagosa Trails, Owned By Mitchell Volmerding

This request is to consider a Resolution authorizing the consolidation of Lots 18-19 and 20-21, in Pagosa Trails, to become Lot 20X, owned by Mitchell Volmerding. This consolidation has been

reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[VOLMERDING RESOLUTION.PDF](#)

F. Consideration Of Resolution 2022-_____ To Consolidate 8 Lots Into 1 Lot In Rio Blanco Cabin Sites, Unit One, Owned By Scott And Christie Calderwood

This request is to consider a Resolution authorizing the consolidation of Lots 61, 62, 64, 65, 66, 67, 69 and 70, in Replat Rio Blanco Cabin Sites Unite One, to become Lot 65X, owned by Scott and Christie Calderwood. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[CALDERWOOD RESOLUTION.PDF](#)

G. Consideration Of Resolution 2022-_____ Correcting A Scrivener's Error In The Consolidation Of 2 Lots Into 1 Lot In Pagosa Development Subdivision, Owned By Ronald D. Chacey And Windsor D. Chacey.

This request is to correct a scrivener's error on a Resolution authorizing the consolidation of Lots 22 and 23, in Pagosa Development Subdivision, owned by Ronald D. Chacey and Windsor D. Chacey, originally approved as Resolution 2022-77, Reception No. 22204846. This correction has been reviewed and is recommended for approval by the Development Services Director.

This creates no significant impact upon the County budget. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[CHACEY RESOLUTION SCRIVENERS.PDF](#)

H. Intergovernmental Agreement With Upper Pine River Fire Protection District For Participation In The 2022 General Election

IGA with Upper Pine River Fire Protection District.

Documents:

[ARCHULETA IGA 2022 ELECTIONS SIGNED.PDF](#)

OLD BUSINESS

A. Consideration And Approval Of A Public Contract For Services With Ross Aragon Community Center

This Public Contract was previously approved by the Board of County Commissioners on June 21, 2022, but certain sections required revision. This contract with Ross Aragon Community Center, in conjunction with the Town of Pagosa Springs, provides the conditions, scope and terms of services provided to the Archuleta County Department of Human Services relative to TANF-eligible children enrolled in the Kickin' It During the Summer program. Staff recommends approval of this revised contract. Responsible Staff: Isabel Vita, Director, Department of Human Services.

Documents:

B. Consideration And Approval Of A Purchase And Sale Agreement For 449 San Juan Street Building

At the April 19, 2022 regular meeting of the Board of County Commissioners, the Commissioners accepted the bid from Ronnie Urbanczyk for the purchase of the 449 San Juan Street Building and at a later meeting, appointed County Attorney Todd Weaver to negotiate the Purchase & Sale Agreement. This agenda item is to approve that Agreement.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[449 SAN JUAN STREET BUILDING - PURCHASE AND SALE AGREEMENT.PDF](#)

NEW BUSINESS

A. Consideration And Approval Of Resolution 2022-____ Requesting The Assistance From The Colorado Aeronautical Board And The Division Of Aeronautics In The Form Of A State Aviation System Grant And Ratification Of Related Documents

The Colorado Division of Aeronautics has awarded the Archuleta County Airport a Discretionary Aviation Grant in the amount of \$520,640 for repaving the runways, with a \$30,035 match. This resolution designates the Project Director and provides the Board of County Commissioners' acceptance of the terms and conditions of the grant. The Contract Agreement, Performance Bond and Payment Bond documents were all signed by the Chairman on August 8, 2022.

Presenter Chris Torres
Presenter's Title Airport Manager

Documents:

[RESOLUTION 2022-___ REGARDING STATE AVIATION SYSTEM GRANT.PDF](#)
[CONTRACT AGREEMENT - MAXWELL ASPHALT.PDF](#)
[PAYMENT BOND - MAXWELL ASPHALT.PDF](#)
[PERFORMANCE BOND - MAXWELL ASPHALT.PDF](#)

B. Consideration And Approval Of Archuleta County Human Services Core Services Plan

This Core Services Plan is hereby submitted for Archuleta County, for the period contract years June 1, 2022, through May 31, 2023 fiscal years July 1, 2022, through June 30, 2023. The Plan includes the following:

- Completed "Statement of Assurances";
- Completed program description of each proposed "County Designed Service";
- Completed "Information on Fees" form;
- Completed "Overhead Cost" form (Optional);
- Completed "State Board Summary";
- Completed "100% Funding Summary" form; and
- Completed "Final Budget Page".

This Core Services Program Plan has been developed in accordance with State Department of Human Services rules and is hereby submitted to the Colorado Department of Human Services, Division of Child Welfare for approval. If the enclosed proposed Core Services Program Plan is approved, the Plan

will be administered in conformity with its provisions and the provisions of State Department rules.

Presenter Isabel Vita, MSW
Presenter's Title Director, Archuleta County Department of Human Service

Documents:

[FINAL CORE SERVICES PLAN ACDHS.PDF](#)

C. Consideration And Approval Of A Letter Of Support For Veterans Memorial Park

This letter provides the Board of County Commissioners' support for a grant application to the El Pomar Foundation for grant funding for Veterans Memorial Park.

Presenter Derek Woodman
Presenter's Title County Manager

Documents:

[LETTER OF SUPPORT FOR VETERANS MEMORIAL PARK.DOCX](#)

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

A. Executive Session

Pursuant to Colo. Rev. Stat. § 24-6-402(4), upon the affirmative vote of two-thirds of the quorum present, the Archuleta County Board of County Commissioners will hold an executive session pursuant to C.R.S. § 24-6-402(4)(a), to discuss the purchase, acquisition, lease, transfer, or sale of real, personal or other property and pursuant to C.R.S. § 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators all in regards to offer(s) made by Julian Caler on real property held by the County via certificates of purchase.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.