



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**MEETINGS ARE CONDUCTED IN PERSON, BUT WILL BE BROADCAST VIA ZOOM FOR OBSERVATION PURPOSES ONLY. NO PUBLIC INPUT WILL BE ALLOWED THROUGH THE ZOOM PORTAL. VIEW THE ZOOM MEETING AT**

**<https://zoom.us/j/91609048375?>**

**pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09 -**

**Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF JULY 5, 2023 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM\\_\\_REV2023.PDF](#)

**BOARD OF EQUALIZATION**

**A. Consideration And Approval Of Appointment Of Independent Referees To Conduct Hearings On Valuation Petitions**

Pursuant to C.R.S. 39-8-102(2)(a)(i), the County Board of Equalization (the "CBOE") has the authority to appoint independent referees who are experienced in property valuation to conduct

hearings on behalf of the CBOE and to make findings and submit recommendations to the CBOE for its final action. This agenda item is for the Board of County Commissioners acting as the CBOE to direct staff to hire 2-3 independent referees for the 2023 petitions.

Presenter                    Todd Weaver  
Presenter's Title         County Attorney

## LAND USE REGULATION HEARING

### A. **Public Hearing For Consideration And Approval Of Resolution 2023-\_\_\_\_ Amending The Archuleta County Land Use Regulations**

This item was tabled at the June 6, 2023 regular meeting. This resolution amends the Archuleta County Land Use Regulations to: 1) create standards for Tiny Home Villages, 2) incorporate recent changes in state regulations regarding Tiny Homes and 3) add standards for Affordable Workforce Housing Units, Employer Provided Workforce Housing and a Dwelling Unit Density Bonus.

Presenter                    Pam Flowers  
Presenter's Title         Development Director

Documents:

[RESOLUTION 2023-\\_\\_\\_ AMENDING THE COUNTY LAND USE REGULATIONS.DOCX](#)  
[LUR AMENDMENTS CLEAN.PDF](#)  
[LUR AMENDMENTS HIGHLIGHTED.PDF](#)

## LIQUOR BOARD

### A. **Consideration And Approval Of New And Temporary Hotel And Restaurant Liquor Licenses With Optional Premises For The Last Resort On The River - RVs, CAmps & Cabins Inc. DbA The Last Resort On The River**

This is a new application for a Hotel and Restaurant liquor license with Optional Premises for The Last Resort on the River - RVs, Camps & Cabins, Inc. dba The Last Resort on the River located at 256 County Road 339 in Pagosa Springs, Colorado. This application is complete and the proper fees have been paid. The Sheriff's Office, County Building Department and Fire District have all completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license application. This agenda item includes the approval of a temporary county license to allow the applicant to operate while the state completes their approval process.

Presenter                    Mary Helminski  
Presenter's Title         Executive Assistant/Paralegal

Documents:

[THE LAST RESORT.PDF](#)

## CONSENT AGENDA

### A. **PAYABLE WARRANTS AND PURCHASE CARDS**

**June 21, 2023 - July 5, 2023**

### B. **REGULAR MEETING MINUTES**

## Regular Meeting Minutes 06/20/2023

Draft of the Regular Meeting Minutes from June 20, 2023 for approval.

Documents:

[06-20-2023R.PDF](#)

### C. **Consideration Of Resolution 2023-\_\_\_\_\_ To Appoint Members To The Archuleta County Fair Board**

At their June meeting, the Archuleta County Fair Board approved the appointment of Monte R. Williams to an open seat on the Fair Board. Pursuant to the bylaws, members must be appointed by the Board of County Commissioners. This resolution is for the BoCC to appoint Monte R. Williams to the Fair Board for a three year term.

Presentor

Documents:

[RESOLUTION APPOINTING MEMBER TO FAIR BOARD.DOCX](#)

### D. **Consideration Of Resolution 2023-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Aspen Springs Subdivision No. 3 Owned By Joseph DePena Bolivar III**

This request it to consider a Resolution authorizing the consolidation of Lots 3 and 17, Block 11, of Aspen Springs Subdivision No. 3 Amended, to become Lot 17X, owned by Joseph DePena Bolivar III. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION\\_JOSEPH DEPENA BOLIVAR III\\_PLN23-085.DOCX](#)

### E. **Consideration Of Resolution 2023-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In High West Subdivision Unit 11 Owned By Daniel S. Keys And Kimberly A. Mazura**

This request it to consider a Resolution authorizing the consolidation of Lots 20 and 21, Block 1 of High West Subdivision Unit 11, to become Lot 20X, owned by Daniel S. Keys and Kimberly A. Mazura. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, DANIEL S. KEYS AND KIMBERLY A. MAZURA , PLN23-105.DOCX](#)

### F. **Consideration Of Resolution 2023-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Lake Hatcher Park, Owned By Bruce J Oswald**

This request it to consider a Resolution authorizing the consolidation of Lots 51 and 52 of Lake Hatcher Park, to become Lot 51X, owned by Bruce J Oswald. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade,

Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, BRUCE J OSWALD. PLN23-098.DOCX](#)

**G. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Lake Hatcher Park, Owned By The Bowman Family Trust**

This request it to consider a Resolution authorizing the consolidation of Lots 49 and 50 of Lake Hatcher Park, to become Lot 50X, owned by The Bowman Family Trust. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes.

This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION THE BOWMAN FAMILY TRUST PLN23-092.DOCX](#)

**H. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Pagosa In The Pines, Block 4, Owned By Garrett King Campbell And Patricia Anne Campbell**

This request it to consider a Resolution authorizing the consolidation of Lots 18 and 19 of Pagosa In The Pines, block 4, to become Lot 18X, owned by Garrett King Campbell and Patricia Anne Campbell. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval.

Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, GARRETT KING CAMPBELL AND PATRICIA ANNE CAMPBELL, PLN23-106.DOCX](#)

**I. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Twincreek Village, Owned By Gale B. Tuggle**

This request it to consider a Resolution authorizing the consolidation of Lots 561 and 562 of Twincreek Village, to become Lot 562X, owned by Gale B. Tuggle. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, GAYLE B TUGGLE, PLN23-089.DOCX](#)

**J. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Twincreek Village, Owned By Pamela C. Eaton**

This request it to consider a Resolution authorizing the consolidation of Lots 490 and 491 of Twincreek Village, to become Lot 490X, owned by Pamela C. Eaton. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, PAMELA C. EATON, PLN23-097.DOCX](#)

**K. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Lake Forest Estates, Owned By Paul Roberts And Carla Roberts**

This request it to consider a Resolution authorizing the consolidation of Lots 324, 325 and 326 of Lake Forest Estates, to become Lot 325X, owned by Paul Roberts and Carla Roberts. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, PAUL ROBERTS AND CARLA ROBERTS, PLN23-094.DOCX](#)

**L. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Pagosa Highlands Estates Owned By Sackheim Taylor Revocable Trust**

This request is to consider a Resolution authorizing the consolidation of Lots 465, 466, and 467 of Pagosa Highlands Estates, to become Lot 466X, owned by Sackheim Taylor Revocable Trust. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION, SACKHEIM TAYLOR REVOCABLE TRUST, PLN23-091.DOCX](#)

**M. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In San Juan River Resort No. 2 Owned By Mary Ann Camacho**

This request it to consider a Resolution authorizing the consolidation of Lots 63, 64 and 65 of San Juan River Resort Subdivision No. 2, to become Lot 63X, owned by Mary Ann Camacho. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION MARY ANN CAMACHO PLN23-083.DOCX](#)

**N. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 4 Lots Into 1 Lot In Aspen Springs Subdivision No. 1, Owned By William H. Miller Revocable Trust**

This request it to consider a Resolution authorizing the consolidation of Lots 8, 9, 10 and 11, Block 14 of Aspen Springs Subdivision No. 1, to become Lot 9X, owned by William H. Miller Revocable Trust. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

**O. Consideration Of Resolution 2023-\_\_\_\_ To Consolidate 6 Lots Into 1 Lot In Aspen Springs Subdivision No. 2, Block 7, Owned By Nia Faye Boivin And Daniel Bernard Boivin**

This request it to consider a Resolution authorizing the consolidation of Lots 8, 9, 10, 11, 35 and 36 of Aspen Springs No. 2 Amended, Block 7, to become Lot 8X, owned by Nia Faye Boivin and Daniel Bernard Boivin. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed and is recommended for approval. Responsible Staff: Stephen Slade, Planner.

Documents:

[LOT CONSOLIDATE RESOLUTION BOIVIN PLN23-090.DOCX](#)

**P. Consideration And Approval Of Participating Agreement With USDA For Noxious Weed Control**

This Agreement provides the terms and conditions for noxious weed control within the San Juan National Forest. Staff recommends approval of this agreement. Responsible Staff: Ethan Proud, Weed & Pest Supervisor.

Presenter

Presenter's Title

Documents:

[WEED AND PEST AGREEMENT W USDA.PDF](#)

**Q. Consideration And Approval Of Renewed Public Contract For Services With Healthy Archuleta, Inc.**

This Public Contract for Services renewal provides the terms and conditions for Healty Archuleta Inc.'s work to address the food insecurity affecting the citizens of Archuleta County. The County shall pay Healthy Archuleta, Inc. the total sum of \$208,664.00 for this contract.

Presenter

Presenter's Title

Documents:

[HEALTHY ARCHULETA.PDF](#)

**R. Consideration And Approval Of Annual Contracts For County Department Of Human Services (Multiple Vendors)**

The County DHS Department desires to engage various contractors to render certain professional services and assistance. Contract conditions, scope and terms are indicated in each separate contract.

The contractors are Aspire, Rise Above Violence, La Plata Family Center Coalition (2) and CSU Extension Office, Staff recommends approval of each of the contracts. Responsible Staff: Isabel Vita, Director of Human Services.

Presenter  
Presenter's Title

Documents:

[ASPIRE.PDF](#)  
[CSU EXTENSION.PDF](#)  
[LAPLATA FAMILY COALITION - COLORADO COMMUNITY RESOURCE.PDF](#)  
[LAPLATA FAMILY COALITION.PDF](#)  
[RISE ABOVE VIOLENCE.PDF](#)

#### **S. Ratification Of The Chairman's Signature On A Statement Of Authority**

This Statement of Authority was needed by LaPlata Electric Association for installation of a Verizon tower along Cloman Blvd. The Chairman signed this Statement of Authority on June 21, 2023.

Documents:

[STATEMENT OF AUTHORITY.PDF](#)

### **NEW BUSINESS**

#### **A. Consideration And Selection Of Archuleta County's Employee Of The Month For July 2023**

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter                      Derek Woodman for Mitzi Bowman  
Presenter's Title              County Manager

#### **B. Public Hearing On Redistricting County Boundaries**

At their work sessions on May 23, 2023 and June 13, 2023, the Board of County Commissioners were given presentations on proposed adjustments to the district boundaries for the county. According to statute, the difference between the highest population and lowest of each county can be no more than 5%. Due to the 2020 census, it is necessary to adjust the district boundaries. This public hearing will give the public an opportunity to voice their concerns. The resolution to make these changes is scheduled for the BoCC's meeting on August 15, 2023.

Presenter                      Kristy Archuleta  
Presenter's Title              County Clerk & Recorder

Documents:

[PROPOSED BOARD OF COUNTY COMMISSIONER DISTRICTS.PDF](#)

#### **C. Consideration And Approval Of Staff Salary Adjustment For Sheriff's Office**

At their work sessions on March 21, 2023 and June 27, 2023, the Board of County Commissioners heard presentations from Sheriff Mike Le Roux requesting an hourly wage increase for his staff. Sheriff

Le Roux is requesting an hourly rate increase for all hourly paid staff of \$1.72 / hr. Originally this figure was derived through the County's service agreement with the United States Marshals Service to house US Marshal Clients. Based on a percentage of bed count for a total of 66 beds, the ACSO currently houses six US Marshal Clients at a rate of \$75 per day, for a total of \$164,250.00 per year. Using a projected figure of \$164,250.00 for 2023, a standard work year of 2080 hrs, and a figure of 46 FTE positions, this equates to \$1.72 per hour across the board. Based on the fact that there is 6 months of the year left, ACSO would only look to utilize \$82,285.00 (approx. half) of the \$164,250.00.

Presenter	Mike Le Roux
Presenter's Title	County Sheriff

#### **D. Consideration And Approval Of Equipment Purchase For Sheriff's Office**

At their work session on June 27, 2023, the Board of County Commissioners heard a presentation from Sheriff Mike Le Roux requesting the purchase of 27 routers and antennas to be installed in the Archuleta County Sheriff's Office ("ACSO") patrol units. The equipment will be used as a modem/data point which will allow each unit to connect to the internet using data. By doing so, ACSO units will have full connectivity and be able to access the records management system (RMS), computer aided dispatch (CAD), Jail Management System (JMS), and each employee's county profile (email, InCode). This purchase is in conjunction with the mounted laptops that will be installed by Oracle (at their cost). Oracle is currently in the design and implementation phase of a new CAD and RMS system for all user agencies - ACSO, Pagosa Springs Police Department, Pagosa Fire Protection District and Emergency Management Services. This agenda item is to approve the purchase of the supply and installation of routers and antennas for a cost not to exceed \$36,432.00.

Presenter	Mike Le Roux
Presenter's Title	County Sheriff

Documents:

[PATROL UNITS ROUTER PURCHASE.PDF](#)

#### **E. Consideration And Selection Of Contractor For Archuleta County Bus Transit Facility**

The Transportation Department solicited proposals for a Construction Management/General Contractor for the new bus transit facility and four bids were received. A six-member panel reviewed the bids and ranked each according to experience, cost, construction timeline and other variables. The highest score went to FCI Constructors which is the recommended contractor for this project.

Presenter	Kevin Bruce with Laura Vanoni
Presenter's Title	Transportation Coordinator

Documents:

[BUS FACILITY CONSTRUCTION PROJECT.PDF](#)

#### **F. Consideration And Appointment Of County Representative To The Southwest Transportation Planning Region**

This agenda item is to designate Transportation Coordinator Kevin Bruce to serve as the county's representative on the Southwest TPR and to designate a Commissioner as the alternate.



Presenter Derek Woodman

Presenter's Title County Manager

Documents:

[2023 COMMISSIONERS BOARDS AND COMMITTEES - REVISED JULY 2023.PDF](#)

**G. Consideration And Approval To Conduct An Economic Impact Study For Stevens Field Airport**

At their June 27, 2023 work session, the Board of County Commissioners was presented with a request for the Airport Advisory Commission to conduct an Economic Impact Study at the airport. This agenda item is to approve the request for the AAC to complete the study.

Presenter Derek Woodman

Presenter's Title County Manager

Documents:

[AIRPORT IMPACT STUDY.PDF](#)

**H. Consideration And Approval Of Purchase Of Water Truck For Landfill**

This is a request to purchase a 2,000 gallon water truck to be onsite at the landfill for use in emergencies along with supplying water for the new hydro spray trailer that has a 1,200 gallon holding tank on it. The landfill can also use it for dust mitigation on site at the facility. This tank would be very helpful especially coming into fire season.

Presenter Derek Woodman for Kevin Pogue with Mike Torres

Presenter's Title County Manager

Documents:

[LANDFILL WATER TRUCK.PDF](#)

**I. Consideration And Approval Of Funding Request From Ruby M. Sisson Memorial Library Foundation**

In July 2021, the Ruby Sisson Library Foundation requested funding from the Board of County Commissioners to assist with the costs for the expansion of the library. The request was for \$20,000 per year for five years. This request is the second of five payments.

Presenter Derek Woodman

Presenter's Title County Manager

Documents:

[LIBRARY FUNDING.PDF](#)

**J. Consideration And Approval Of Dedicating Funds Received For County Road Improvements**

In 2022, the County Attorney's Office began the process to gain clear title on over 35 parcels obtained through tax certificates. The County will be auctioning these parcels through GovDeals.com starting on July 15, 2023. Minimum sale amounts for these parcels range from \$9,700 to over \$54,000 and if all

the properties receive successful bids, the total net proceeds the County will collect potentially exceeds \$1.1 million. This agenda item is for the Board of Commissioners to discuss and decide if some or all of the net proceeds from the sale of these parcels should be appropriated to the Road & Bridge Department for the purpose of improving, up to county standards, certain roads near the locations of the sold parcels. If the Board decides to do so, once the full amount of the net proceeds from the sale of the parcels is known, the Board will, via resolution, enact a supplemental budget and appropriation pursuant to C.R.S. § 29-1-109.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[SUGGESTED AUCTION MINIMUM BIDS.PDF](#)

## **COMMISSIONER COMMENTS**

## **ADJOURNMENT OF THE SPECIAL BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.