

**Archuleta County Fair Board Meeting**  
**Agenda**  
**June 9, 2021 @ 6:00pm**  
**Meets in-person @ CSU Extension Building, 344 Highway 84**

Online access available via Zoom: <https://zoom.us/j/94421520743?pwd=M0ZiaWVaUVFaTVYxUWUzcTNxSmtlZz09>

**Meeting ID: 944 2152 0743**

**Passcode: 505452**

- A. Call meeting to order
- B. Welcome and Introduction of Guests: Elsa White
- C. Roll Call (quorum = 7 of 12)
- D. Special Item/Open Forum (items not on agenda)
- E. Minutes – May 12, 2021 Board meeting
- F. Treasurer’s Report
- G. Committee Reports
  - a. Honorees (Sharon)
  - b. Royalty (Cindy)
  - c. Rodeo (Stetson)
    - 1. Added Money Sponsorships
    - 2. Contact EMS for all Rodo events)
  - d. Entertainment (Sharon)
    - 1. PowerDrive USA Variety Band
  - e. Parking/Logistics (Tim)
  - f. Livestock Committee (Mary): Judges Contracts
- H. Old Business
  - a. Fair Assistant(s) Status
  - b. Photographer RFQ
  - c. Facility Cleaning/Sanitation RFQ
  - d. Activity Tent / Education Booths
    - 1. Bees – Keith Bruno (Audubon Rockies SW)
    - 2. The Butterfly Encounter
  - e. 4-H Promotion Day
  - f. Exhibit Hall
    - 1. Homemaker of the Year Awards
  - g. Night Security/Animal Safety
  - h. Kids Rodeo
  - i. Petting Zoo
  - j. Vendor Details:
    - i. Site Fees –
    - ii. Contract Update –
    - iii. Food Trucks –
    - iv. Application – Send out. Provide to Jessica Jones who does Henna Tattoos.
    - v: Vendors Ideas –
      - 1) The Butterfly Encounter
    - vi. Tent Rental Status –
  - k. Fair Logo Status – Postponed to 2022 planning
  - l. Wristbands for Rodeos –
  - m. Activities – Ideas: Henna Tattoo, Face Painting, Caricaturist
    - i. Tug-O-War (Challengers needed)
    - ii. Hook and Ring sites

- n. Admission Fee on Sunday –
- o. Photographer RFQ –
- p. Facility Cleaning/Sanitation RFQ -
- q. Month-to-month Activity Updates -
  - i. Southwest Ag – Kerry
  - ii. Wood Chips – Tonya
  - iii. Horseshoe Pitching – Sharon
  - iv. At Your Disposal – Tonya
  - v. Sheriff's Office – Tim
  - vi. Road and Bridge – Tim
  - vii. Security (Sheriff and San Juan Mounted Patrol) – Tim
  - viii. Solid Waste – Tonya
  - ix. Maintenance – Kerry
- r. Ranch Brand letters Status
- s. Sponsorship letter – General

I. New Business

- a. Contract Labor – Pagosa Sun Ad
- b. Electrician – Volunteer or RFQ
- c. Sound Technician –
- d. 4-H Stories for Fair Book
- e. Kids Games – Outside group operation
  - 1. Roping steers
  - 2. Ball Toss
- f. Drop Box – Per Terry Schaaf
  - 1. Background forms
  - 2. Fair 2019
  - 3. Board Members: Appointment Application, Liability Release
- g. Landowner Letters for parking permission
- h. Land Use Permit to County for Mill Creek signs
- i. Letter to Judges / Contracts to Judges
- j. Fencing order
- k. Contact Rotary for Beer Garden
- l. Fairgrounds Map/Layout

J. Next Meeting – **July 7, 2021**

**2021 Fair Board Meetings: July 14, 21, 28    September 8    October 13**

**2021 Fair Dates: Thursday – Sunday, August 5 – 8, 2021**