



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting

at <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF MAY 3, 2022 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

LAND USE REGULATION HEARING

- A. Public Hearing Of Amendments To The Land Use Regulations And Consideration And Approval Of Resolution 2022-_____ Amending The Archuleta County Land Use Regulations**

This agenda item was first presented at the BoCC's regular meeting on April 5, 2022 and was tabled. Amendments to the Land Use Regulations are being proposed regarding standards for personal use and

caregiver medical use marijuana cultivation (Sections 3, 5 and 11), building on slopes (Sections 5 and 11) and enforcement options outlined in the regulations (Section 1). These proposed amendments have now been through the Planning Commission twice and have all been recommended for approval by the BoCC.

Presenter Pamela Flowers
Presenter's Title Development Director

Documents:

[RESOLUTION 2022-___ AMENDING THE COUNTY LAND USE REGULATIONS.PDF](#)
[PROPOSED LUR AMENDMENTS.PDF](#)

LOCAL LICENSING AUTHORITY

A. Consideration And Approval Of A Retail Optional Premises Cultivation License Renewal For BMG Pagosa 765 LLC

This is a renewal of a Retail Marijuana Optional Premises Cultivation license for BMG Pagosa 765 LLC located at 765 Industrial Circle in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and Fire District, and the County Building and Planning Departments have all completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this marijuana license renewal.

Presenter Mary Helminski
Presenter's Title Executive Assistant/Paralegal

Documents:

[BMG PAGOSA RENEWAL.PDF](#)
[COUNTY LICENSE.PDF](#)

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal For Chavolo's Mexican Restaurant Of Pagosa Dba Chavolo's Mexican Restaurant

This is a renewal of a Hotel & Restaurant liquor license for Chavolo's Mexican Restaurant of Pagosa dba Chavolo's Mexican Restaurant located at 301 N. Pagosa Blvd. in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[CHAVOLOS RENEWAL.PDF](#)
[COUNTY LICENSE.PDF](#)

CONSENT AGENDA

A. PAYABLE WARRANTS AND PURCHASE CARDS

April 20, 2022 - May 3, 2022

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 04/19/2022

Draft of the Regular Meeting Minutes from April 19, 2022 for approval.

Documents:

[04-19-2022R.PDF](#)

C. Consideration And Approval Of Ground Lease Agreement For Hangar 501-B

This Ground Lease Agreement between the Board of County Commissioners of Archuleta County, Colorado and James Robert Higgins would be effective on May 1, 2022 for a period of twenty-five years for Hangar 501-B. The financial impact to the county is the annual rent paid of \$982.80, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[GROUND LEASE AGREEMENT 501B.PDF](#)

D. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Lake Forest Estates, As Owned By Bruce Davies And Victoria Thompson

This request is to consider a Resolution authorizing the consolidation of Lots 78 and 79, in Lake Forest Estates, to become Lot 78X, owned by Bruce E. Davies and Victoria Y. Thompson. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[DAVIES RESOLUTION.PDF](#)

E. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Twin creek Village, As Owned By Douglas Holmes

This request is to consider a Resolution authorizing the consolidation of Lots 1015 and 1016, in Twin creek Village, to become Lot 1016X, owned by Douglas E. Holmes. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[HOLMES RESOLUTION.PDF](#)

F. Consideration Of Resolution 2022-_____ To Consolidate 2 Lots Into 1 Lot In Twin creek Village, As Owned By Michael And Elizabeth Dezendorf

This request is to consider a Resolution authorizing the consolidation of Lots 641 and 642, in Twin creek Village, to become Lot 641X, owned by Michael L. Dezendorf and Elizabeth O. Dezendorf. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[DEZENDORF RESOLUTION.PDF](#)

G. Consideration And Approval Of Letter Of Support To The U.S. Department Of Transportation

This letter provides the Board of County Commissioners' support of an application for funding from the Rural Surface Transportation Grant Program for repairs of County Road 500.

Documents:

[LETTER IN SUPPORT RURAL SURFACE TRANSPORTATION GRANT PROGRAM.PDF](#)

H. Ratification Of A Letter Of Support To The Colorado Division Of Housing

This letter provides the Board of County Commissioners' support of a funding request to the Division of Housing for Archuleta County Housing Authority for the redevelopment of Casa de los Arcos. The Chairman signed this letter on April 26, 2022.

Documents:

[LETTER OF SUPPORT ACHA.PDF](#)

NEW BUSINESS

A. Consideration And Selection Of Archuleta County's Employee Of The Month For May 2022

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter	Tina Woodman
Presenter's Title	Human Resources Director

B. Consideration Of Resolution 2022-___ Amending Sections Of The Personnel Policy And Procedures Handbook

This Resolution would revise the Personnel Policy with regards to implementing employee Probationary Periods and implementing an annual Merit Increase program for County employees.

Presenter	Tina Woodman
Presenter's Title	HR Director

Documents:

[RESOLUTION 2022-___ REVISING THE EMPLOYEE HANDBOOK FOR PROBATIONARY PERIODS AND MERIT INCREASES.DOCX](#)

C. Consideration And Approval Of Property Lease For WINGS Early Childhood Center

WINGS Early Childcare Center has requested a portion of land owned by Archuleta County adjacent to the airport to extend their playground and parking area following an expansion of the center. This agenda item is for the Board of County Commissioners to approve the land use by WINGS and to authorize the County Attorney to draft and negotiate the appropriate lease documents.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[WINGS.PDF](#)

EXECUTIVE SESSION

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COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.