



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or **online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting at [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFVOJ1cGVKa1NHWHFsa2taeGxtZz09) Meeting ID 916 0904 8375 - Passcode 4141885**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF APRIL 4, 2023 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public in attendance to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM\\_\\_REV2022.PDF](#)

**PROCLAMATIONS**

**A. Sexual Assault Awareness Month**

This proclamation declares April 2023 as Sexual Assault Awareness Month in Archuleta County, Colorado.

Presenter Ashley Wilson  
Presenter's Title Rise Above Violence

Documents:

[SEXUAL ASSAULT AWARENESS MONTH 2023.DOC](#)

#### **B. Distracted Driving Awareness Month**

This proclamation declares the month of April 2023 to be Distracted Driving Awareness Month in Archuleta County, Colorado.

Presenter Mary Helminski  
Presenter's Title Executive Assistant/Paralegal

Documents:

[DISTRACTED DRIVING AWARENESS MONTH.DOC](#)

#### **C. National Public Safety Telecommunicators Week**

This proclamation declares April 9 - 15, 2023 to be National Public Safety Telecommunicators Week in Archuleta County, Colorado.

Presenter Elizabeth Blizzard  
Presenter's Title Interim Emergency Communications Director

Documents:

[NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK 2023.PDF](#)

### **LAND USE REGULATION HEARING**

#### **A. Public Meeting For Lake Hatcher Park Amendment 2023-01 MLLA Final Plat (PLN22-179)**

Ron & Aimee Nail and Larry & Delores Chance have applied for Approval of **(PLN22-179) the Lake Hatcher Park Amendment 2023-01 Final Plat, being a Minor Lot Line Adjustment of Lots 44X and 45, Creating Lot 44XZ and Lot 45Z**, at 80 & 82 Mallard Pl. The purpose of this action is to document a land swap between the parties.

Presenter Pamela Flowers  
Presenter's Title Development Director

Documents:

[22-179, BOCC STAFF REPORT, CHANCE-NAIL MLLA, LAKE HATCHER PARK AMND 2023-01, FINAL PLAT, 230328.PDF](#)

### **CONSENT AGENDA BY BOCC/LIQUOR BOARD**

#### **A. Consideration And Approval Of A Liquor Store License Renewal For Piedra Peak General Store LLC Db a Piedra Peak General Store**

This is a renewal of a Liquor Store (County) liquor license for Piedra Peak General Store LLC dba Piedra Peak General Store located at 53 County Road 982 in Arboles, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[PIEDRA PEAK RENEWAL.PDF](#)

## **CONSENT AGENDA**

### **A. PAYABLE WARRANTS AND PURCHASE CARDS**

**March 22, 2023 - April 4, 2023**

### **B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 03/14/2023**

Draft of the Regular Meeting Minutes from March 14, 2023 for approval.

Documents:

[03-14-2023R.PDF](#)

**Regular Meeting Minutes 03/21/2023**

Draft of Regular Meeting Minutes from March 21, 2023 for approval.

Documents:

[03-21-2023R.PDF](#)

### **C. Consideration Of Resolution 2023-\_\_\_\_\_ Appointing Lyn Varrati To The Archuleta County Fair Board**

The Archuleta County Fair Board approved the appointment of Lyn Varrati to a vacant spot on the Fair Board at their meeting on February 8, 2023. Pursuant to the bylaws of the Fair Board, all appointees must be approved by the Board of County Commissioners. This resolution approves the appointment of Lyn Varrati to a three-year term commencing retroactively on February 8, 2023.

Documents:

[RESOLUTION APPOINTING MEMBER TO FAIR BOARD.PDF](#)

### **D. Consideration Of Resolution 2023-\_\_\_\_\_ Appointing Members To The Archuleta County Extension Advisory Committee**

The Archuleta County Extension Advisory Committee approved the appointments of Mary Jo Coulehan, Emily Lashbrooke, Cynthia Purcell, Elizabeth Vail, Timothy Vail and Alvin Schaaf to vacant spots on the Extension Advisory Committee at their meeting on March 13, 2023. All appointees must be approved by the Board of County Commissioners. This resolution approves the appointments of Mary Jo Coulehan, Emily Lashbrooke, Cynthia Purcell, Elizabeth Vail, Timothy Vail and Alvin Schaaf to three-year term commencing retroactively on March 13, 2023.

Documents:

[RESOLUTION 2023-\\_\\_\\_\\_ APPOINTING MEMBERS TO EXTENSION ADVISORY COMMITTEE.PDF](#)

**E. Consideration Of Resolution 2023-\_\_\_\_ For The Donation Of Ammunition To The Sheriff's Office**

A local resident, James Huffman, would like the County to accept a donation for the sole purpose of acquiring ammunition to be used by the Sheriff's Office for training purposes. The financial impact to the County is a cost savings for purchasing ammunition. Sheriff Le Roux recommends approval of this resolution.

Documents:

[RESOLUTION 2023-\\_\\_\\_ ACCEPTING A DONATION FOR AMMUNITION.PDF](#)

**F. Consideration And Approval Of Letter Of Support For Axis Health Systems**

This letter provides the Board of County Commissioners' support for Axis Health Systems' Enterprise Zone Contribution Project designation application for its Community Healthcare campus.

Documents:

[LETTER OF SUPPORT FOR AXIS HEALTH SYSTEMS ENTERPRISE ZONE DESIGNATION.PDF](#)

**G. Consideration And Approval Of Letter To NTIA For Region 9 Economic Development District Waiver Request**

This letter requests a waiver request for Region 9's Middle Mile grant application. Similar letters are being sent by Dolores, La Plata, Montezuma and San Juan Counties.

Documents:

[REGION 9 MIDDLE MILE.PDF](#)

**H. Ratification Of The Chairman's Signature On A Letter Of Support For Redstones Timber Frames Inc.**

This letter provides the Board of County Commissioners' support of the application submitted by Redstones Timber Frames, Inc. for the USDA Forestry Service Wood Innovation Grant. The Chairman signed this letter on March 24, 2023.

Documents:

[20230329104843.PDF](#)

**I. Ratification Of The Chairman's Signature On A Letter To DOLA Requesting An Amendment To A Grant Agreement**

This letter to DOLA requests an amendment in the wording in the SLFRF IGA Grant Agreement from September 2022. The Chairman signed this letter on March 31, 2023.

Documents:

[RONDINELLI LETTER.PDF](#)

## **NEW BUSINESS**

### **A. Consideration And Selection Of Archuleta County's Employee Of The Month For April 2023**

The Employee of the Month program was created as a way to show county employee's how much they are appreciated. All county employees were invited to nominate a co-worker who provides service above and beyond the call of duty and/or exhibits core values that other employees observe and aspire to emulate. The nomination forms were shared with the BoCC and this agenda item is for the BoCC to select this month's Employee of the Month, who will be presented with a Certificate of Appreciation at the next scheduled work session.

Presenter                      Mitzi Bowman  
Presenter's Title              Human Resources Director

### **B. Consideration Of Resolution 2023-\_\_\_\_\_ Approving The Cancellation Of Uncollectable Tax Assessments**

This is a resolution for the approval of cancellation of uncollectable tax assessments as shown on Exhibit A of the resolution.

Presenter                      Elsa White  
Presenter's Title              County Treasurer

Documents:

[UNCOLLECTABLE TAX ASSESSMENTS.PDF](#)

### **C. Consideration And Approval Of A Letter Of Response To Pagosa Springs Medical Center Physicians About The Dissolution Of San Juan Basin Public Health**

The Board of County Commissioners of Archuleta County received letters dated March 16, 2023 from Dr. John Wisneski and Dr. Julie Buchner from the Pagosa Springs Medical Center asking that the Boards of County Commissioners of Archuleta and La Plata Counties reconsider the decision to dissolve San Juan Basin Public Health District. This letter responds to their request.

Presenter                      Derek Woodman  
Presenter's Title              County Manager

Documents:

[LETTER TO PSMC RE DISSOLUTION.PDF](#)

### **D. Consideration Of Resolution 2023-\_\_\_\_\_ Establishing The Archuleta County Public Health Agency**

This resolution establishes the County Public Health Department and a transitional Board of Health.

Presenter                      Derek Woodman  
Presenter's Title              County Manager

Documents:

**E. Consideration Of Resolution 2023-\_\_\_\_ Approving A Transfer Of Tourism Board Funds**

This resolution provides the Board of County Commissioners' approval of creating a restricted fund of Tourism dollars for a future permanent event center and moving funds from reserves into the new fund.

Presenter Derek Woodman for Jennie Green  
Presenter's Title County Manager

Documents:

[RESOLUTION 2023-\\_\\_\\_\\_ APPROVING CREATION OF A RESTRICTED FUND FOR TOURISM BOARD.DOCX](#)

**F. Consideration And Approval Of An Independent Contractor Services Agreement For The Supply And Application Of Magnesium Chloride To Various Roads In Archuleta County**

This Agreement with Desert Mountain Corporation provides the terms and conditions for the supply and application of magnesium chloride to roads in Archuleta County for the 2023 season.

Presenter Kevin Pogue  
Presenter's Title Public Works Director

Documents:

[2023-MAGNESIUM CHLORIDE CONTRACT.PDF](#)  
[DMC SUMMER PRICE INCREASE LETTER 2023.PDF](#)  
[2023 ARCHULETA COUNTY\\_MGCL\\_2023\\_PRICING\\_DV\\_2-22-20.PDF](#)  
[2023 ARCHULETA COUNTY\\_FSC CHART\\_2023\\_PRICING\\_DV\\_2-22-20.PDF](#)

**G. Consideration And Approval Of Contract Documents For Piedra Road Reconstruction Project**

At their regular meeting on March 14, 2023, the Board of County Commissioners awarded the Piedra Road reconstruction project to Elam Construction at a cost not to exceed \$1,581,868.00. This agenda item is to approve the contract documents and specifications for the project.

Presenter Derek Woodman  
Presenter's Title County Manager

Documents:

[PIEDRA ROAD CONTRACT DOCUMENTS.PDF](#)

**H. Consideration Of Resolution 2023-\_\_\_\_ Exempting The Division Of A Certain Tract Of Land From The Definition Of Subdividing**

This resolution exempts the division of a parcel of land owned by the county in order to transfer a 0.31 acre portion to Archuleta County Education Center Inc. to become a part of Wings Early Childhood Center's one acre parcel.

Presenter                    Todd Weaver  
Presenter's Title         County Attorney

Documents:

[WINGS SUBDIVISION EXEMPTION.PDF](#)

**I. Consideration And Approval Of Agreement To Award Incentive To Maintain 311 S. 7th Street As Affordable Housing**

This agreement with HO Enterprises LLC/OH Pagosa, LLC provides a payment equal to the County's portion of the property taxes for 311 S. 7th Street in Pagosa Springs as an incentive to maintain the four rental units at that location as affordable housing units.

Presenter                    Todd Weaver  
Presenter's Title         County Attorney

Documents:

[311 S 7TH STREET.PDF](#)

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**COMMISSIONER COMMENTS**

**ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.