



ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS

It is HIGHLY ENCOURAGED for the Public to Join via ZOOM as space is very limited in the meeting room. Join Zoom Meeting at <https://zoom.us/j/91609048375?pwd=dIFFVOJ1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF MARCH 16, 2021 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

PROCLAMATIONS

A. Archuleta County Ranching, Livestock And Meat-IN Day

Proclamation by the Board of County Commissioners of Archuleta County proclaiming March 20, 2021 as Archuleta County Ranching, Livestock and Meat-IN Day

Presenter	Lindsey Candelaria
Presenter's Title	Owner - Coles Meat Processing

Documents:

[MEAT-IN DAY PROCLAMATION.PDF](#)

B. National Agriculture Week

Proclamation by the Board of County Commissioners of Archuleta County proclaiming March

22-26, 2021 as National Agriculture Week in Archuleta County.

Presenter Lorah Jacobson, Lexi Valdez and Virginia Manzanares

Documents:

[NATIONAL AGRICULTURE WEEK PROCLAMATION.PDF](#)

C. **Vets4Vets Day**

Proclamation by the Board of County Commissioners of Archuleta County proclaiming March 29, 2021 as Vets4Vets Day in Archuleta County.

Presenter Joe King

Presenter's Title President, Veterans For Veterans of Pagosa Springs

Documents:

[NATIONAL VIETNAM VETERANS DAY PROCLAMATION.PDF](#)

CONSENT AGENDA

A. **PAYABLE WARRANTS AND PURCHASE CARDS**

March 3, 2021 - March 16, 2021

B. **REGULAR MEETING MINUTES**

Regular Meeting Minutes 03/02/2021

Draft of the Regular Meeting Minutes from March 2, 2021 for approval.

Documents:

[03-02-2021R.PDF](#)

C. **Consideration Of Resolution 2021-_____ To Consolidate 2 Lots Into 1 Lot In The Reserve At Pagosa Peak, Owned By Wayne C. And Susan S. Ramsey**

This request is to consider a resolution authorizing the consolidation of Lots 102 and 103 in The Reserve at Pagosa Peak, Phase 4, to become Lot 103X owned by Wayne C. and Susan S. Ramsey. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes.

Documents:

[RAMSEY RESOLUTION.PDF](#)

D. **Consideration Of Resolution 2021-_____ To Reverse The Consolidation Of Lot 24X Into 2 Lots In Ridgeview, Owned By The Jefford M. Jones Trust**

This request is to consider a resolution authorizing the reversal of the consolidation of Lot 24X in Ridgeview, to become Lots 24XA and 25A, owned by the Jefford M. Jones Trust. This un-consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the County Fee Schedule and an increase in property taxes.

Documents:

NEW BUSINESS

A. Appeal Of Planning Commission Decision On Vacation Rental Permit Renewal Application

This is an appeal of the decision by the Planning Commission to approve a Probationary Approval with Conditions for the Vacation Rental Permit renewal application #007222 for the property located at 500 Caddy Circle in Pagosa Springs owned by Joseph Kottas.

Presentor Pam Flowers
Presentor's Title Development Director

Documents:

[KOTTAS APPEAL - STAFF REPORT FOR APPEAL.PDF](#)
[KOTTAS APPEAL - PC STAFF REPORT.PDF](#)
[KOTTAS APPEAL - NEIGHBOR TESTIMONY.PDF](#)
[KOTTAS APPEAL - DECISION OF PLANNING COMMISSION.PDF](#)
[KOTTAS APPEAL - COMPLAINT 1.PDF](#)
[KOTTAS APPEAL - COMPLAINT 2.PDF](#)
[KOTTAS APPEAL - COMPLAINT 3.PDF](#)
[KOTTAS APPEAL - COMPLAINT 4.PDF](#)
[KOTTAS APPEAL - COMPLAINT 5.PDF](#)
[KOTTAS APPEAL - COMPLAINT 6.PDF](#)
[KOTTAS APPEAL - COMPLAINT 7.PDF](#)
[KOTTAS APPEAL - COMPLAINT 8.PDF](#)
[KOTTAS APPEAL - COMPLAINT 9.PDF](#)

B. Consideration And Approval Of Funding Request For Mesa Canyon Boat Ramp And Parking Improvements

In August, 2019, the County entered into an Intergovernmental Agreement with the Town of Pagosa Springs for the acquisition and improvement of a public, San Juan River take-out and access location. The Friends of the Upper San Juan have submitted a \$10,000.00 funding request for a boat ramp and parking area for the take-out location. This funding would come out of the Conservation Trust Fund.

Presentor Scott Wall
Presentor's Title County Administrator

Documents:

[MESA CANYON FUNDING REQUEST.PDF](#)
[IGA RIVER TAKEOUT.PDF](#)

C. Consideration And Approval Of Funding For Aspen Springs Playground

This request is to approve funding from the Conservation Trust Fund to purchase and install new play equipment at the Aspen Springs Playground.

Presentor Ronnie Maez
Presentor's Title Commissioner

Documents:

[PLAYGROUND - ATOZ RECREATION PROPOSAL.PDF](#)
[PLAYGROUND - GAMETIME PROPOSAL.PDF](#)

D. Consideration Of Resolution 2021- ____ Creating The Archuleta County Workforce Housing Development Fund

On March 2, 2021, the Board of County Commissioners adopted Resolution 2021-19 which amended the county fee schedule to adjust fees for permitting of short-term vacation rentals in unincorporated Archuleta County. The Board also voted to put 50% of the net overage from these permitting fees into an account designated for development of workforce housing. This resolution establishes the designated fund.

Presenter Scott Wall
Presenter's Title County Administrator

Documents:

[RESOLUTION 2021 - ____ CREATING THE WORKFORCE DEVELOPMENT FUND.DOCX](#)

E. Consideration Of Reclassification Of DHS Accountant Position And Addition Of Employee Positions

This action item to to reclassify the DHS Accountant position from a part-time/exempt to a full-time/exempt position and to add 2 new full-time Code Enforcement Officers for the Development Services Department.

Presenter Robert Smith
Presenter's Title Human Resources Administrator

Documents:

[STAFF REPORT - DHS ACCOUNTANT.DOCX](#)
[ACCOUNTANT \(DHS\) JOB DESCRIPTION.PDF](#)
[CODE ENFORCEMENT OFFICER STAFF REPORT.PDF](#)
[CODE ENFORCEMENT OFFICER JOB DESCRIPTION.PDF](#)

F. Consideration Of Resolution 2021- ____ Establishing An Internal Service Fund For County Health Insurance Premium Refunds

This resolution provides the parameters for allocating the funds received from the 2020 CIGNA employee health insurance premium refund.

Presenter Robert Smith
Presenter's Title Human Resources Administrator

Documents:

[RESOLUTION 2021 - ____ ESTABLISHING THE EMPLOYEE SURPLUS FUND.PDF](#)
[CIGNA BENEFIT CHANGES.PDF](#)
[EMPLOYEE WELLNESS PROGRAM.PDF](#)

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

A. Executive Session

Pursuant to C.R.S. 24-6-402(4)(a) for the purchase, acquisition, lease, transfer, or sale of real, personal or other property and pursuant to C.R.S. 24-6-402(4)(e)(I) for determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators, relating to discussing a bid proposal for the sale of the 449 San Juan Street building.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.