



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting

at <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF MARCH 15, 2022 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

**PROCLAMATIONS**

**A. National Agriculture Week**

This is a Proclamation declaring March 20-26, 2022 as National Agriculture Week in Archuleta County, Colorado.

Presenter Becky Jacobson w/4-H and FAA Members

Presenter's Title

Documents:

## B. National Vietnam Veterans Day

This Proclamation declares March 29, 2022 as National Vietnam Veterans Day in Archuleta County.

Presenter Rick Walker & Tanice Ramsperger

Presenter's Title

Documents:

[PROCLAMATION - NATIONAL VIETNAM VETERANS DAY.DOC](#)

## REPORTS

### A. DHS 4th Quarter 2021 Departmental Report

This is the 4th Quarter 2021 Report for the Archuleta County Dept. of Human Services.

Presenter Isabel Vita

Presenter's Title Director, Archuleta County Department of Human Services

Documents:

[DHS 4TH QUARTER REPORT.PDF](#)

## LAND USE REGULATION HEARING

### A. Public Hearing For The De Cordova Estates Minor Subdivision Final Plat Review (PLN22-004)

Richard Gonzales has applied for Approval of the deCordova Estates Minor Subdivision Final Plat, subdividing his approximately 20 acre parcel into 3 parcels at 3700A County Road 600. The Planning Commission has recommended Conditional Approval of the Plat.

Presenter Pamela Flowers

Presenter's Title Development Director

Documents:

[22-004, DECORDOVA ESTATES MINOR SUBDIVISION FINAL PLAT, BOCC STAFF REPORT, 220310.PDF](#)

## LIQUOR BOARD

### A. Consideration Of A Special Events Permit For The Humane Society Of Pagosa Springs

This is an application for a Special Events Permit for the Humane Society of Pagosa Springs to sell Malt, Vinous and Spirituous Liquor at the PLPOA Clubhouse located at 230 Port Ave. Pagosa Springs, CO 81147 for the Shelter Baby Shower on April 2nd, 2022. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff recommends approval of this Special Events Permit.

Presenter Jamie Jones

Presenter's Title      Administrative Assistant

Documents:

[BOCC APPLICATION 4-2-22.PDF](#)

**B. Consideration Of A Special Events Permit For The Pagosa Fire Auxiliary, Inc.**

This is an application for a Special Events Permit for the Pagosa Fire Auxiliary, Inc. to sell Malt, Vinous and Spirituous Liquor at the PLPOA Clubhouse located at 230 Port Ave. Pagosa Springs, CO 81147 for the Pagosa Fire Volunteer Appreciation Dinner on April 3rd, 2022. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff recommends approval of this Special Events Permit.

Presenter                      Jamie Jones  
Presenter's Title              Administrative Assistant

Documents:

[BOCC APPLICATION 4-3-22.PDF](#)

**CONSENT AGENDA BY BOCC/LIQUOR BOARD**

**A. Consideration And Approval Of A Hotel & Restaurant Liquor License Renewal For Ho's Shanghai Corp. DbA Shang Hai Restaurant**

This is a renewal of a Hotel & Restaurant liquor license for Ho's Shanghai Corp. dba Shang Hai Restaurant located at 20 Village Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this liquor license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[SHANG HAI RENEWAL.PDF](#)

**CONSENT AGENDA**

**A. PAYABLE WARRANTS AND PURCHASE CARDS**

**March 2, 2022 - March 15, 2022**

**B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 03/01/2022**

Draft of the Regular Meeting Minutes from March 1, 2022 for approval.

Documents:

[03-01-2022R.PDF](#)

**C. Consideration Of Resolution 2022-\_\_\_\_\_ Assigning A Name To An Unnamed Road Located In Aspen Springs Subdivision No, 1**

This request is to consider a Resolution authorizing the naming of a roadway located in Aspen Springs Subdivision No. 1 to become Greenback Ct. This name assignment has been reviewed and is recommended for approval by the Development Services Director. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[RESOLUTION FOR ROAD NAME CHANGE TO GREENBACK CT.PDF](#)

**D. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Aspen Springs Subdivision No. 5, Owned By Bradley And Glenda Foust**

This request is to consider a Resolution authorizing the consolidation of Lots 85 and 86, in Aspen Springs Subdivision No. 5, to become Lot 85X , owned by Bradley W. and Glenda L. Foust. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[FOUST RESOLUTION.PDF](#)

**E. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Lake Pagosa Park, Block 1, Owned By Dennis F. Uhl And Cheryl A. Uhl**

This request is to consider a Resolution authorizing the consolidation of Lots 23 and 24, in Lake Pagosa Park, Block 1, to become Lot 24X, owned by Dennis F. Uhl and Cheryl A. Uhl . This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[UHL RESOLUTION.PDF](#)

**F. Consideration And Approval Of Revised Airport Minimum Standards For Commercial Airport Development**

This document was first created in 2014 and is being updated for 2022. The only change from the original is the Revision Date and a minor correction to the definition of NOTAM. Staff recommends approval of this Airport Minimum Standards for Commercial Airport Development. Responsible Staff: Chris Torres

Presenter

Presenter's Title

Documents:

[AIRPORT MINIMUM STANDARDS FOR COMMERCIAL AIRPORT DEVELOPMENT.PDF](#)

**G. Ratification Of The Chairman's Signature On A Letter Of Support To DOLA**

This letter provides the Board of County Commissioners' support of the Town of Pagosa Springs in their acquisition of property dedicated to construction of affordable housing units and for their application to DOLA for grant funding for it. Commissioner Schaaf signed this letter of support on March 4, 2022.

Presenter  
Presenter's Title

Documents:

[LETTER OF SUPPORT - TOWN ACQUISITION FOR AFFORDABLE HOUSING.PDF](#)

## **OLD BUSINESS**

### **A. Public Hearing On Second And Final Reading Of Amended And Restated Ordinance 20-2018 Of The Archuleta County Noxious Weeds Ordinance**

Attached for public hearing and final consideration is Amended and Restated Ordinance 20-2018. This amended and restated ordinance was approved on first reading at the January 18, 2022 Regular Meeting of the Board of County Commissioners. The ordinance was published in full in the Pagosa Sun on January 27, 2022 and there have been no changes to the ordinance except for the Certification page from the first reading.

Presenter Mary Helminski for Ethan Proud  
Presenter's Title Weed & Pest Supervisor

Documents:

[ORD 20-2018.PDF](#)

## **NEW BUSINESS**

### **A. Consideration To Remain Or Separate From The District Public Health Agency**

Following numerous discussions and presentations, the Board of County Commissioners will consider whether San Juan Basin Public Health should or should not remain as the District Public Health Agency for Archuleta County.

Presenter Derek Woodman  
Presenter's Title County Manager

### **B. Consideration And Approval Of Amendment No. 1 To Contract With Jviation**

This Amendment to the Contract dated October 19, 2021 between Jviation and Archuleta County adds fees for engineering services. Once approved, the Amendment will be signed via DocuSign by Commissioner Schaaf.

Presenter Chris Torres  
Presenter's Title Airport Manager

Documents:

[JVIATION AMENDMENT.PDF](#)

### **C. Consideration And Approval Of Funding Request From Pagosa Springs History Museum**

In October 2021, the Pagosa Springs History Museum requested an annual allotment of \$10,000 to help the museum sustain operations.

Presenter Derek Woodman

Presenter's Title County Manager

Documents:

[HISTORY MUSEUM FUNDING REQUEST.PDF](#)

**D. Consideration And Approval Of Funding Request From Ruby M. Sisson Memorial Library Foundation**

In July, 2021, the Ruby Sisson Library Foundation requested funding from the Board of County Commissioners to assist with the construction costs for the expansion of the library. The request was for \$20,000 per year for five years, for a total contribution of \$100,000.

Presenter Derek Woodman

Presenter's Title County Manager

Documents:

[LIBRARY CAPITAL COMPAIGN SLIDE SHOW.PDF](#)

[LIBRARY CAPITAL COST REQUEST.PDF](#)

**E. Consideration And Approval Of Funding Request From Veterans Memorial Park Charitable Foundation**

At the work session on March 8, 2022, the Veterans Memorial Park Charitable Foundation requested \$50,000 to assist in funding the completion of the parking lot at the park. These funds could possibly be taken from the Conservation Trust Fund.

Presenter Derek Woodman

Presenter's Title County Manager

Documents:

[VETERANS MEMORIAL PARK INFO TIMELINE.PDF](#)

**F. Consideration And Approval Of Fee Waiver Request From Habitat For Humanity**

Habitat for Humanity has requested a waiver of the building permit and landfill fees for the two homes being constructed on North Pagosa Blvd. This request is not expected to exceed \$3,000.

Presenter Derek Woodman

Presenter's Title County Manager

Documents:

[HABITAT WAIVER REQUEST.PDF](#)

**G. Consideration And Approval Of An Intergovernmental Agreement With CDOT**

This Intergovernmental Agreement between CDOT (for FHWA Grant) and Archuleta County is for the rehabilitation or replacement of the bridge structure located on County Road 500 (Trujillo Road) at Pagosa Junction. The contract total is \$266,000 with a 20% match (\$53,200). This cost is for the construction only; CDOT will provide design assistance. Upon approval, the document will be

DocuSigned by Commissioner Schaaf.

Presenter Laura Vanoni  
Presenter's Title Transportation Coordinator

Documents:

[R5-21898-OLA ARCHULETA COUNTY PAGOSA JUNCT BRO EXECS REVISED FEB 25 2022.PDF](#)

#### **H. Consideration And Approval Of Letter Of Opposition To Governor Polis**

This letter provides the Board of County Commissioners' opposition to the proposed collective bargaining bill.

Presenter Derek Woodman  
Presenter's Title County Manager

Documents:

[LETTER OF OPPOSITION TO COLLECTIVE BARGAINING BILL.PDF](#)

#### **I. Consideration And Approval Of Contract Award For Cloman Blvd. Asphalt Surfacing Project**

Open bids were advertised in the Pagosa Sun and three were received for the Cloman Blvd. Asphalt Surfacing project, which entails surfacing 1.2 miles of Cloman Blvd. with conventional construction including reclamation and 4.5" of asphalt. There will also be a large amount of new gravel supplementing the existing to raise the road for protection from flooding. Kilgore Company dba Elam Construction was the lowest bidder. Staff recommends awarding this contract to Elam.

Presenter Derek Woodman for Tim Hatch  
Presenter's Title County Manager

Documents:

[CLOMAN BID ABSTRACT 2022-03-03.PDF](#)

#### **EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

#### **COMMISSIONER COMMENTS**

#### **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.