



ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS

MEETINGS ARE CONDUCTED IN PERSON AND WILL BE BROADCAST VIA  
ZOOM.

PUBLIC COMMENT WILL ONLY BE ALLOWED THROUGH THE ZOOM  
PORTAL IF A PUBLIC COMMENT REQUEST FORM IS SUBMITTED PRIOR TO  
THE MEETING.

VIEW THE ZOOM MEETING AT [https://zoom.us/j/91609048375?](https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09)  
pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09 -  
Meeting ID 916 0904 8375 - Passcode 4141885

CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS OF FEBRUARY 6, 2024 AT 1:30 P.M.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICTS OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

\* Executive Session - Special Agenda Topic

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

PUBLIC COMMENTS FROM THE FLOOR OR ONLINE

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member **prior to the beginning of the meeting**. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM\\_\\_REV08-23.DOCX](#)

BOARD OF ADJUSTMENT - CONSENT

A. **Consideration Of Board Of Adjustment Resolution 2024-\_\_\_\_ Approving  
Variance From The Archuleta County Land Use Regulations**

At their Regular Meeting on December 19, 2023, the Archuleta County Board of Adjustment opened a public hearing on a variance request by Project Sanctuary to increase its maximum occupancy to 50 guests and voted 3-0 in favor to approve the variance. This resolution codifies the approval decision.

Documents:

[BOA RESOLUTION 2024-XX, PROJECT SANCTUARY OCCUPANCY VARIANCE.DOCX](#)

## LAND USE PUBLIC MEETING

### A. **Public Hearing For Conditional Approval Of ARX Wireless BCUP CMRS Tower (PLN23-153)**

ARX Wireless, represented by Julie Kohler, has applied for Approval of (PLN23-194) ARX Wireless, Commercial Mobile Radio System (CMRS) Board Conditional Use Permit. The proposal is to operate and maintain a 150' monopine communications facility.

Presenter	Owen O'Dell
Presenter's Title	Planning Manager

Documents:

[PLN23-194 ARX WIRELESS, CMRS TOWER, BCUP, BOCC STAFF REPORT, 240130.PDF](#)

## CONSENT AGENDA

### A. **PAYABLE WARRANTS AND PURCHASE CARDS**

**January 17, 2024 - February 6, 2024**

### B. **REGULAR MEETING MINUTES**

**Regular Meeting Minutes 01/16/2024**

Draft of Regular Meeting Minutes from January 16, 2024 for approval.

Documents:

[01-16-2024R.PDF](#)

### C. **Consideration Of Resolution 2024-\_\_\_\_\_ To Consolidate 3 Lots Into 1 Lot In Block 6, Aspen Springs Subdivision No. 3, Owned By Victor And Lisa Villagran**

This request is to consider a Resolution authorizing the consolidation of Lots 8, 9 and 19 of Block 6, Aspen Springs Subdivision No. 3, to become Lot 19X, owned by Victor and Lisa Villagran. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval.

Documents:

[LOT CONSOLIDATION RESOLUTION VILLAGRAN.DOCX](#)

### D. **Consideration Of Resolution 2024-\_\_\_\_\_ To Un-Consolidate 1 Lot Into 2 Lots In Pagosa Meadows Unit Three, Owned By Steve And Joyce Ryan**

This request is to consider a Resolution authorizing the un-consolidation of Lot 27X of Pagosa Meadows Unit Three, to become Lots 26A and 27A, owned by Steve and Joyce Ryan. The impact to

the County budget includes fees paid per the County Fee Schedule, generally balanced by a reduction in property taxes. This consolidation has been reviewed by the Staff and is recommended for approval.

Documents:

[PLN24-005 LOT UNCONSOLIDATION RESOLUTION - RYAN.DOCX](#)

#### **E. Consideration And Approval Of Updated Bylaws Of The Archuleta County Planning Commission**

The Bylaws of the Archuleta County Planning Commission were updated and approved by the Planning Commission at their meeting on January 24, 2024. The Planning Commission made this change primarily to move their Regular Meetings from the fourth Wednesday of the month to the fourth Thursday of the month and to include the CSU Exchange building as an alternate location for their meetings, if and when large crowds of citizens are expected to attend. The Bylaws require ratification by the Board of County Commissioners. The Bylaws were last officially ratified by the BoCC in 2020.

Documents:

[PLANNING COMMISSION BYLAWS 1-7-2020.PDF](#)

[PLANNING COMMISSION BY-LAWS, AS AMENDED, JAN 2024.PDF](#)

[PLANNING COMMISSION BY-LAWS, CLEAN, JAN 2024.PDF](#)

#### **F. Consideration Of Resolution 2024-\_\_\_\_\_ To Appoint Members To The Archuleta County Planning Commission**

At the Regular Meeting on January 24, 2024, the Archuleta County Planning Commission voted to recommend the appointment of Jemal Mihalik to fill a seat as an Associate Member of the Planning Commission. Pursuant to the Bylaws, members must be approved by the Board of County Commissioners. This Resolution is for the BoCC to appoint Jemal Mihalik to the Planning Commission as an Associate Member for a three year term.

Documents:

[RESOLUTION TO APPOINT MEMBERS TO ARCHULETA COUNTY PLANNING COMMISSION.PDF](#)

[PLANNING COMMISSION APPLICATOIN.PDF](#)

#### **G. Consideration Of Resolution 2024-\_\_\_\_\_ To Appoint Members To The Pagosa Springs Area Tourism Board**

This resolution is to appoint four citizens to the Pagosa Springs Area Tourism Board for a two year term.

Documents:

[RESOLUTION 2024-\\_\\_\\_\\_\\_ APPOINTING MEMBER TO TOURISM BOARD.PDF](#)

[TOURISM BOARD APPOINTMENTS AGENDA BRIEF.PDF](#)

#### **H. Consideration And Appointment Of Commissioner To Board For Housing Solutions For The Southwest**

At their work session on January 23, 2024, the Board of County Commissioners heard from Housing Solutions for the Southwest, who stated that the current county representative to their Board has retired. Commissioner Maez expressed an interest in being added to this Board.

Documents:

[2024 COMMISSIONERS BOARDS AND COMMITTEES.PDF](#)

**I. Consideration And Approval Of Memorandum Of Understanding Amendment #1 With Colorado Department Of Early Childhood**

A Memorandum of Understanding ("MOU") with the Colorado Department of Early Childhood relating to the Colorado Child Care Assistance Program was adopted by the Board of County Commissioners on December 21, 2022. This Amendment reaffirms the MOU.

Documents:

[ARCHULETA MOU AMENDMENT\\_CCCAP.PDF](#)

**J. Consideration And Approval Of Letter Of Support For Community Development Corporation**

This letter provides the Board's support of the CDC's application to the Local Planning Capacity Grant Program.

Documents:

[LETTER OF SUPPORT FOR LOCAL CAPACITY GRANT PROGRAM - CDC.PDF](#)

**K. Consideration And Approval Of Letter Of Support Of SB24-031**

This letter to CCI provides the Board's support of Senate Bill 24-031, the "Local Authority Enforce Violation of Noxious Weed Act."

Documents:

[SB24 031 LETTER OF SUPPORT.PDF](#)

**L. Consideration And Approval Of Contract For Public Works Project With Concrete Connection Of Pagosa**

During their Regular meeting of January 16, 2024, the Board accepted the bid for the North Pagosa Culvert Replacement to Concrete Connection of Pagosa, Inc. This agenda item is to approve the actual contract.

Documents:

[CULVERT CONTRACT 1.22.24.PDF](#)

**M. Consideration And Approval Of 2024 Archuleta County Integrated Pest Management Plan**

The Archuleta County IPM is mandated by the Colorado Noxious Weed Act 35-5.5. and is required to be updated every three years by the Local Weed Advisory Board. Revisions include clarification on enforcement, education programs, and pollinator protection.

Documents:

[PEST MGMT PLAN.PDF](#)

**N. Consideration And Approval Of Three Purchase Requisitions For Fleet Department**

This agenda item is to approve three purchase requisitions for a 2024 Ford F-350 (\$58,967.20 for the Airport), a Kenworth T880 Rolloff (\$249,247.00 for Solid Waste), and a 2022 Chevy 5500 (\$99,999.00 for Road & Bridge). Although already approved in the 2024 budget, the requisitions require Board

approval since they exceed the \$50,000 signing authority of the County Manager.

Documents:

[AIRPORT F-350.PDF](#)  
[SOLID WASTE - ROLLOFF.PDF](#)  
[ROAD BRIDGE 5500 DUMP.PDF](#)

**O. Ratification Of Five Purchase Orders For Fleet Vehicles**

The Fleet Department requested the purchase of three vehicles, which were approved in the 2024 budget: A 2023 Ford F-250XL with Plow for the Maintenance Department (\$63,878), a 2021 John Deere 772G Motor Grader for the Road & Bridge Department (\$79,395.70 annually for five years - lease-to-own), and a 2024 Ford F-350 with Plow for the Road & Bridge Department (\$70,977). The Chairwoman signed these three purchase orders on or about January 5, 2024. A purchase order for a fourth vehicle, a 2023 Chevy Suburban for the Coroner's Department (\$57,045) was approved by the Chairwoman on January 25, 2024, and a fifth purchase order for another 2023 Chevy Suburban for the Coroner's Department (\$59,429) was approved by the Chairwoman on January 29, 2024.

Documents:

[PURCHASE REQUISITION PKT NO 09729 PO NO 000969.PDF](#)  
[PURCHASE REQUISITION PKT NO 09747 PO NO 000971.PDF](#)  
[PURCHASE REQUISITION PKT NO 09748 PO NO 000972.PDF](#)  
[PURCHASE REQUISITION CORONER VEHICLE.PDF](#)  
[PURCHASE REQUISITION 2023 CHEVY SUBURBAN.PDF](#)

**NEW BUSINESS**

**A. Consideration And Approval Of Reimbursement For Trenching & Backfilling In Chris Mountain Village**

This agenda item is for the approval of a disbursement in the amount of \$11,505.49 from the Fairfield Settlement Fund to reimburse Stephen Kelley for trenching and backfilling electrical service for five lots in Chris Mountain Village 2.

Presenter                      Todd Weaver  
Presenter's Title              County Attorney

Documents:

[KELLEY REIMBURSEMENT TRENCHING.PDF](#)

**B. Consideration And Designation Of 2024 Strategic Priorities**

The Board of County Commissioners has typically designated three strategic priorities to focus their efforts on improving for the betterment of the county. In 2018, the Board identified broadband, early childcare/education and housing as their strategic priorities. This agenda item is for the Board to identify three areas they'd like to focus their attention on in 2024.

Presenter                      Derek Woodman  
Presenter's Title              County Manager

**C. Consideration Of Resolution 2024-\_\_\_\_ Appropriating Additional Sums Of**

## **Money To Defray Expenses In Excess Of Amounts Budgeted**

The Resolution appropriates PILT funds to the Fleet Department for the purchase of two vehicles and to the Coroner's Department for body covers for the Coroner Department.

Presenter Derek Woodman

Presenter's Title County Manager

Documents:

[RESOLUTION 2024 - \\_\\_\\_ APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED.PDF](#)

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.