



ARCHULETA COUNTY BOARD OF HEALTH

Meetings are conducted in person and will be broadcast via Zoom. Public Comment will be allowed through the Zoom portal if a public comment request form is submitted prior to the beginning of the meeting.

View the Zoom meeting at: <https://us06web.zoom.us/j/85471225513?pwd=upLw7PaScKqLjYBlwiM7XWHilhXbla.1>

Meeting ID: 854 7122 5513 Passcode: 466897

CALL TO ORDER THE REGULAR MEETING OF THE ARCHULETA COUNTY PUBLIC HEALTH BOARD OF HEALTH OF JANUARY 4, 2024 AT 1:00 P.M.

DISCLOSURES AND/OR CONFLICTS OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

PUBLIC COMMENTS FROM THE FLOOR OR ONLINE

This is an opportunity during the session for the public to address the Board of Health. Please complete the Public Comment Request Form and submit to an administrative staff member prior to the beginning of the meeting (can be emailed to AdminP@archuletacounty.org). Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM__REV08-23.PDF](#)

DIRECTOR'S REPORT

CONSENT AGENDA

- A. Consideration And Approval Of Regular Meeting Minutes Of December 12, 2023
Draft of the regular meeting minutes of the Board of Health from December 12, 2023.

Documents:

[12-12-23 MINUTES.PDF](#)

- B. Ratification Of Master Task Order And Related Task Orders With Colorado Department Of Public Health & Environment

These Task Orders were all necessary to be signed prior to the opening of the Archuleta County Public Health Department in order to get all the services in place before January 1, 2024. Each task

order was signed by either the Chairman of the Board of County Commissioners or the County Manager and now need to be ratified by the Board of Health.

Documents:

[MASTER TASK ORDER 2024 FAA 00060 ARCHULETA.PDF](#)
[CHAPP - HIV-STI TESTING THROUGH 6-24.PDF](#)
[EMERGENCY PREPAREDNESS THROUGH 6-24.PDF](#)
[IMMUNIZATION THROUGH 6-24.PDF](#)
[STEPP - TOBACCO THROUGH 6-24.PDF](#)
[WIC THROUGH 6-24.PDF](#)
[WWC - CANCER PREVENTION.PDF](#)
[LOCAL PLANNING AND MCH THROUGH 6-24.PDF](#)

C. Ratification Of Public Contracts For Service

These Public Contracts for Service - one with John Kutzko for pharmaceutical services and one with Dr. David Shaeffer for medical advisory services were approved by the Chairman of the Board of County Commissioners on December 19, 2023 and now need to be ratified by the Board of Health.

Documents:

[2023-12-19 - PUBLIC CONTRACT FOR SERVICES - JOHN KUTZKO.PDF](#)
[2023-12-19 - PUBLIC CONTRACT FOR SERVICES - DAVID SHAEFFER MD.PDF](#)

D. Ratification Of Memorandum Of Understanding With Pueblo County For The Colorado WIC Breastfeeding Peer Counselor Texting Program

This MOU provides the terms for shared breastfeeding peer counseling support via the peer counseling texting program. The document was signed by the Chairman of the Board of County Commissioners on December 19, 2023 and now needs to be ratified by the Board of Health.

Presenter

Presenter's Title

Documents:

[2023-12-19 - MOU FOR COLORADO WIC BREASTFEEDING PEER COUNSELOR TEXTING PROGRAM WITH PUEBLO COUNTY.PDF](#)

E. Ratification Of Novation Agreement With The U.S. Environmental Protection Agency And San Juan Basin Public Health For Grant Agreement

This Novation Agreement transfers the terms of an EPA grant from San Juan Basin Public Health to Archuleta County. The document was signed by the Chairman of the Board of County Commissioners on December 19, 2023 and now needs to be ratified by the Board of Health.

Presenter

Presenter's Title

Documents:

[2023-12-19 - NOVATION AGREEMENT WITH US EPA, SAN JUAN BASIN PUBLIC HEALTH FOR GRANT AGREEMENT.PDF](#)

NEW BUSINESS

A. Consideration And Designation Of The President And Other Officers Of The Board Of Health

Pursuant to C.R.S. 25-1-508(4)(a), the County Board of Health (the "Board") is required to organize and choose one member as the President and other officers as it shall determine. In the event of the President's absence, the Board shall also choose a member as the Vice President.

Presenter Ashley Wilson
Presenter's Title Executive Director

B. Consideration And Adoption Of Bylaws Of Archuleta County Board Of Health

Pursuant to C.R.S. 25-1-508(4)(b)(II), the County Board of Health (the "Board") may adopt, and at any time may amend, bylaws in relation to its meetings and the transaction of its business.

Presenter Ashley Wilson
Presenter's Title Executive Director

Documents:

[BYLAWS 1-4-24.PDF](#)

C. Consideration Of Resolution 2024-____ Establishing A Location For The Posting Of Official Board Of Health Notices And Setting Meeting Dates For The Calendar Year 2024

Pursuant to C.R.S. 25-1-508(4)(b)(I), the County Board of Health (the "Board") is required to hold regular meetings at least once every three months at such times as may be established by the Board.

Presenter Ashley Wilson
Presenter's Title Executive Director

Documents:

[RESOLUTION 2024-____ - BOH - DESIGNATING MEETING DATES AND POSTING LOCATIONS.DOCX](#)

D. Consideration Of Resolution 2024-____ Adopting The Archuleta County On-Site Wastewater Treatment System Regulations

In compliance with the On-Site Wastewater Treatment System Act, C.R.S. 25-10-101, *et seq.*, and state regulations, the Archuleta County On-Site Wastewater Treatment System regulations were adopted by the interim Board of Health in November 2023. This agenda item is to formally adopt the regulations for 2024.

Presenter Pamela Flowers
Presenter's Title Development Services Director

Documents:

[OWTS RESOLUTION.PDF](#)

E. Consideration Of Resolution 2024-____ Adopting The Fee Schedule For Public Health Department And Water Quality Division Fees And Services

These fees were adopted by the county commissioners in November 2023. This agenda item is to formally adopt the fees for 2024.

Presenter Ashley Wilson
Presenter's Title Executive Director

Documents:

[FEE SCHEDULE RESOLUTION.PDF](#)

- F. Consideration And Approval Of A Memorandum Of Understanding With The Colorado Department Of Public Health And Environment For Rapid HIV/HCV/Syphilis Testing Distribution Program

This No-Cost Agreement with the Colorado Office of STI/HIV/Viral Hepatitis provides the terms and conditions for the Rapid HIV/HCV/Syphilis Testing Distribution Program.

Presenter Ashley Wilson
Presenter's Title Executive Director

Documents:

[CY2024 MOU CDPHE \(RAPID TESTING PROGRAM\).PDF](#)

- G. Consideration And Approval Of A Memorandum Of Understanding With The Colorado Department Of Public Health And Environment For HCV Confirmatory Testing Program

This No-Cost Agreement with the Colorado Office of STI/HIV/Viral Hepatitis provides the terms and conditions for the HCV Confirmatory Testing Program.

Presenter Ashley Wilson
Presenter's Title Executive Director

Documents:

[MOU CDPHE \(HCV CONFIRMATORY TESTING PROGRAM\).PDF](#)

- H. Consideration And Approval Of A Memorandum Of Understanding With The Colorado Department Of Public Health And Environment For The Storage Of State Owned And Managed Vaccines

This MOU provides the terms and conditions for the storage of state owned and managed vaccines used to support the mission of the CDPHE Mobile Public Health Clinic Program in deploying vaccine clinics around the state.

Presenter Ashley Wilson
Presenter's Title Executive Director

Documents:

[MOU FOR VACCINE MPHC_HUB STORAGE_ACPHD 12-12-23.PDF](#)

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4), the Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

A. Executive Session

Pursuant to C.R.S. 24-6-402(4)(b) and (f) for the purpose of receiving legal advice and discussing personnel matters related to the appointment of the Public Health Executive Director.

Presenter Todd Weaver
Presenter's Title County Attorney

NEW BUSINESS

A. Consideration And Appointment Of Executive Director

Ashley Wilson was hired as the Interim Executive Director of the Archuleta County Public Health Department to serve until January 1, 2024 when a permanent Executive Director could be appointed by the Board of Health. This agenda item is to formally appoint Ashley Wilson as the permanent Executive Director.

Presenter Todd Weaver
Presenter's Title County Attorney

MEMBER COMMENTS

ADJOURNMENT OF THE REGULAR BOARD OF HEALTH MEETING

All meetings to be held in the Archuleta County Administration Building, 398 Lewis Street, unless otherwise stated.

All regular and special Board of Health meetings are recorded.