ARCHULETA COUNTY, COLORADO

© Ken Feyen

ANNUAL BUDGET

FOR THE FISCAL YEAR

JANUARY 1, 2012 – DECEMBER 31, 2012

TABLE OF CONTENTS

INTRODUCTION

Budget Message 1
Budget Calendar 6
Basis of Presentation, Budgeting and Accounting 7
All County Funds – Revenue and Expenditure Chart 10
Budget Summary by Fund Type 11
Governmental Fund Balance Projections 12
Proprietary Fund Balance Projections 13
Debt Service Requirements 14
Budget Summary by Fund 15
Capital Outlay Report 16
Organizational Chart 17
County Staffing Chart 19

REVENUE MANUAL

Property Tax 22
Sales Tax 26
Specific Ownership Tax 27
Building Permit 28
Administrative Service Fee 29
Recording of Legal Instrument Fees 30
Federal Payments in Lieu of Tax (PILT) 31
Treasurers Fees 32
Local Shared Revenue 33
Investment Income 34
Highway Users Tax 35
Lottery Proceeds 36
Solid Waste Charges 37

GENERAL FUND

General Fund Revenue & Expenditures Chart 38
General Fund Budget Summary by Program 39
General Fund Budget Summary by Department 40
General Fund Revenue 42
General Fund Departments:
- Airport 46
- Board of County Commissioners 49
- Building & Grounds 52
- Community Service 54
- County Administration 55
- County Assessor 59
- County Attorney 62
- County Clerk & Recorder 65
- County Clerk (Elections) 68
- County Coroner 70
- County Fair 71
- County Surveyor 73
- County Treasurer 74
- County - Public Trustee 76
- CSU Extension Office 77
- CSU Extension Office (Checking) 80

TABLE OF CONTENTS (Continued)

Development Services (Building) 81
Development Services (Planning) 84
District Attorney 87
Finance 88
General Fund – 1A 90
Human Resources 92
Information Systems/GIS 94
Jail Commissary 97
Senior Services 98
Sheriff (Administration) 102
Sheriff (Alternative Sentencing Program) 104
Sheriff (Animal Control) 105
Sheriff (Court Security) 107
Sheriff (Detention) 109
Sheriff (Emergency Management) 112
Sheriff (Investigations) 116
Sheriff (Patrol) 119
Sidewalk Escrow 121
Transportation (Administration) 122
Transportation (Mountain Express) 124
Tourism Fund 125
Veterans Service Office 126
Weed & Pest 129

ROAD & BRIDGE FUND

Road & Bridge Fund Summary Budget by Department 131
Road & Bridge Fund Revenues 132
Road & Bridge (Administration) 134
Road & Bridge (Maintenance) 137
Road & Bridge -1A 140
Road Capital Improvement 141

HUMAN SERVICES FUND

Human Services Fund Summary by Department 142
Human Services Fund Revenues 143
Human Services Summary 145
DHS (Administration) 147
DHS (100% Child Welfare) 149
DHS (80% Core Services) 150
DHS (PSSF) 151
DHS (Food Assistance) 152
DHS (General Assistance) 153
DHS (Employment First) 154
DHS (Old Age Pension) 155
DHS (Child Support) 156
DHS (Colorado Works) 157
DHS (Medicaid) 158
DHS (Fatherhood Initiative) 159
DHS (Aid to Needy Disabled) 160
DHS (100% Core Services) 161
DHS (Child Care) 162

TABLE OF CONTENTS (Continued)

DHS (Leap Benefits) 163
DHS (Leap Administration) 164
DHS (Leap Outreach) 165
DHS (80% Child Welfare) 166

NONMAJOR FUNDS
Archuleta County Combined Dispatch 167
Conservation Trust Fund 172
Fairfield Settlement Fund 173

ENTERPRISE FUNDS
Solid Waste Fund Budget Summary by Program 174
Solid Waste Fund Budget Summary by Department 175
Solid Waste Fund Revenue 176
Solid Waste (Administration) 178
Solid Waste (Landfill) 179
Solid Waste (Pagosa Transfer Station) 180
Solid Waste (Arboles Transfer Station) 181
Solid Waste (Recycling) 182

INTERNAL SERVICE FUNDS
Fleet Fund by Program 183
Fleet Fund 184

COMPONENT UNITS
Archuleta County Housing Authority (Casa De Los Arcos) 187
Archuleta County Housing Authority (Vouchers Program) 188

BUDGET RESOLUTIONS
Budget Adoption Resolution 2011-68 189
Budget Appropriation Resolution 2011-69 191

December 14, 2011

To: Board of County Commissioners and
The Citizens of Archuleta County

From: Gregory J. Schulte, County Administrator

Subject: Proposed Fiscal Year 2012 Budget

Overview of the Budget

I am please to present the attached Fiscal Year 2012 (FY2012) Proposed Budget for the consideration of the Board of County Commissioners and the citizens of Archuleta County. This proposed budget is the result of the participation of the Elected Officials, department heads, and County staff. The County continues to come a long way from the difficult financial times in prior years. It's important to recognize the hard work and input received from all Elected Officials, department heads, and the staff of Archuleta County to ensure the success of the organization.

Nevertheless, the County, along with other local, state and federal governments, continues to be faced with unprecedented economic times where revenues are uncertain and the provision of services becomes increasingly difficult. Furthermore, it is in 2012 that decreased property tax valuations truly affect the County's property tax collections. The proposed FY2012 budget incorporates an assumption of continued revenue decline in property tax, but does assume flat in sales tax.

As noted in the 2011 budget, there is a material difference in the way the budget is reported as there has been a consolidation of funds within the County. As a result of guidance provided Government Accounting Standards Board (GASB) Statement No. 54, we have reduced the number of funds in the County from 18 to 9. This action, as required by the GASB Statement, will make our financial reporting easier to understand and more transparent to the public.

The 2012 budget includes all funds associated with the provision of County services including General Government, Public Safety, Health & Welfare, Judicial & Legal, Recreation & Culture, and Public Works (Highway & Streets).

Revenues

The FY2012 Proposed Budget continues with the new Revenue Manual section that was started in FY2009. In this section, the revenues are detailed individually and include the following information:

- Description
- Where it is distributed
- The source of the revenue
- How it is collected
- Eight year trend information (where applicable)
- The forecast for 2012 and rationale for the forecast

Notable projected revenue changes are as follows:

Property Tax: Overall property tax revenues are projected to decline significantly in 2012. The estimate is approximately 24% decrease. This is a result of statutorily required assessments conducted by the Assessor's Office in 2011. Because the assessed valuations are done in arrears, it is in 2012 that the full effect of the downturn in the economy is felt. As a consequence, property tax revenue in the General Fund will decrease by approximately $330,000.

Sales Tax: Sales tax is projected to remain flat in 2012 compared to projected 2011 actual receipts. In 2011, the actual sales tax collected through October was a little higher than budgeted, by an approximate amount of $89,000. The sales tax for Archuleta County is split evenly between the General Fund and the Road & Bridge Fund. It should be stated that the State of Colorado Department of Revenue (DOR) conducted an audit that was for the period of 2003 through 2008. After review of the information, it was determined by the DOR that an adjustment in sales tax proceeds was due to Archuleta County and the Town of Pagosa Springs. The adjustment due to the County was $1,001,738. The increase in revenue during 2010 distorts the percentage of changes for years 2003 through 2008, and 2010. We are hopeful that the sales tax decline has hit bottom and should remain flat or at sluggish growth. That said, there are still concerns about a weak economy that includes high unemployment and poor consumer confidence.

Building Permits: In FY2009, the Board of County Commissioners adopted a development fee waiver program that waived building fees 100% in 2009 and 50% in 2010. The policy of having a 50% waiver was continued for 2011, but it is staff's recommendation that the development fees be returned to normal levels for 2012. This will increase revenue from $92,000 to an estimated $150,000 for an increase of $58,000.

Payment In Lieu of Tax (PILT): The PILT funding continues to be an interesting revenue sources. In 2011, we received $958,946 in PILT funding. According to present legislation, we are authorized to receive full funding through calendar year 2012. However, the enabling legislation sunsets in 2012 and the initial belief was that it might return to the former funding level which would result in an approximate $300,000 reduction in funding to the General Fund. As of this writing in earlier October, we have received word that legislation is going to be introduced to extend the PILT and Secure Rural Schools for an additional 5 years. It appears to have bi-partisan support, so perhaps the legislation will be successful. In FY2011, approximately $850,000 was budgeted and $958,946 was received. Due to the funding formula, the exact amount to be received to difficult to estimate. We are budgeting $870,000 for 2012.

Expenditures

For all funds within the County, projected expenditures for 2012 are $26,355,011. Of the $26 million, $1.57 million is budgeted for Capital Outlay, $1 million is budgeted in 1A for Parks & Rec. and Technology, approximately $984,722 is budgeted for Debt Service, $500,000 is the Forest Reserve Secure Rural School Pass Thru, $300,108 for Transfer to Combined Dispatch, and $85,000 for depreciation in the County's Proprietary Fund.

The total projected year end expenditures for 2011 are $25,240,610. The increase from 2011 to 2012 is largely the result of the following:

1. Road & Bridge operations have increased approximately $614,000 from 2011. This is the result of no new 1A moneys for 2012 due to decreased assessed valuations which eliminated revenues over TABOR limitations and the 1A allocation.
2. Department of Human Services Fund (DHS) has increased approximately $560,000 from 2011. Approximately $200,000 is related to an increase in the Fatherhood grant and corresponding expenditures. The remainder of the increase is spread throughout various services provided by DHS and is caused by an increase in the demand for services.
3. The Fairfield Settlement Fund has increased $300,000 over 2011 projected expenditures. Settlement expenditures were budgeted to cover any unexpected settlements during 2012.
4. Conservation Trust Fund increased $200,000 over 2011 projected year end expenditures due to budgeting available fund balance for qualifying projects in 2012.
5. Archuleta County Dispatch Fund decreased $410,700 in 2012 from 2011. This is directly related to the loan and the purchase of capital equipment in 2011.
6. Staffing has decreased $329,645. There are several issues regarding staffing and the proposed adjustments are discussed as follows:
    a. Neither a Cost of Living Adjustment (COLA) nor a merit increase is currently included the FY2012 Proposed Budget. Due to the uncertainty of the economy and a predicted decrease in revenue, both are not feasible at this time. This will be the 4th year in a row with no COLA or merit increase for County employees.

b. Although budgeted for 2011, a total of 8.45 FTEs are being proposed for elimination in the 2012 budget. For the 8.45 positions, it is estimated that $329,645 in salary savings will be realized.

c. The proposed elimination of 8.45 FTE is onto top of the 7.33 positions that were cut in 2011. In the past 2 fiscal years, 15.78 FTE positions have either been already cut or being proposed for elimination.

AREAS OF NOTE

Roads: In FY2011, the County conducted the Pavement Maintenance Program whereby 12 miles of County roads had preventative maintenance applied in the form of crack, slurry, and chip seal. For FY2012 and beyond, it will be the 5 Year Road Improvement Plan that guides funding decisions. Also, as a consequence of the consolidation of Funds per GASB 54, the Road Capital Improvement and Road & Bridge Funds were combined. Consequently, available resources for Road & Bridge in 2012 are $6.9 million. Of that amount, $2.5 million is available for capital outlay to include bridges, equipment, and road projects. Selection of road projects will be conducted at subsequent date in coordination with the Board of County Commissioners.

Solid Waste Fund: The Solid Waste Fund is facing another particularly difficult year in 2012. Revenues are flattening out, but we are still facing the outcomes of the slowdown in the economy and the construction industry. For FY2012, the Solid Waste Fund is projecting a $140,000 operational deficit.

General Fund Capital Outlay: For FY2012, it is proposed to spend approximately $1,890,000 to fund general capital outlay.

Approximately $400,000 is in the form of improving broadband capabilities for the County and other governmental entities as well as improving the internal County phone system by switching to a Voice Over Internet Protocol (VOIP) system. To accomplish this expenditure, it will necessitate using 1A Facilities funding. The intent of the 1A Facilities funding was to be used for planning purposes for a new courthouse or justice center. Since that seems unlikely in the near future, there are other needs of the County for the Commissioners to consider.

Another $623,000 is budgeted for Parks & Recreation projects from 1A. $618,000 is for the purchase of a Snowplow for the Airport. This purchase will be 95% funded by the FAA, 2.5% by State leaving the County responsible for the remaining 2.5%. The remaining $254,000 in Capital Outlay is to purchase other equipment and vehicles.

Project 2014: As mentioned earlier in the Property Tax section, Archuleta County will be experiencing a decrease in overall tax revenue for FY2012. The next tax assessment will be in 2013 and will reflect the current economic conditions of Archuleta County. Thus the County is expecting a further decrease in property tax revenues as a result of the next assessment period in 2013 with the actual decrease in calendar year 2014.

The challenges and successes that have occurred in the recent past have convinced me that a collaborative effort is the key to confronting challenges in a successful way. We face a potentially significant challenge as a result of the next assessment period and only by working together will we be able to solve the potential problems before us.

Archuleta County, Colorado
2012 Budget Calendar

Bolded items are State Statue deadlines

Date or Deadlines	*Action*
July 28	*Distribute Budget Packets to Elected Officials and Department Heads*
August 25	***Assessor to certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) (CRS 39-5-128***
August 26	*Budget requests due to Finance Department.*
September 9	*Budget narrative, 2012 goals due to Finance from Department Heads and Elected Officials*
October 13	***Publish a notice-Proposed budget, date and time, is to be considered for adoption, Proposed budget available for inspection by the public and where, objections to the proposed budget may be filed at any time prior to the final adoption.(CRS 29-1-106)***
October 13	***Public Hearing and presentation of 2012 Proposed Budget to BOCC (CRS 29-1-105).***
November 1	***Deadline for submitting applications to the Division for an increased levy pursuant to 29-1-302, C.R.S. and applications for exclusion of assessed valuation attributable to new primary oil or gas production from the 5.5% limit pursuant to (C.R.S. 29-1-301 (1)(b))***
November 1-5	*2012 Budget Hearings with Commissioners*
November 8-12	*2012 Budget Hearings with Commissioners*
November 15-19	*2012 Budget Hearings with Commissioners*
December 10	***Assessor make changes in assessed valuation (Once and only once by a single notification to the County Commissioners and the DLG. (CRS 39-1-111(5))***
December 14	***Public Hearing on Adoption of 2012Budget, Adoption of Rate & Fee Schedule for 2012, and certify mill levy for Archuleta County.***
December 31	*2012 Budget ready for County's web site and distribution.*

The Colorado State Statutes requires adoption of budget deadline as of Dec. 15, 2011. The budget calendar developed and presented above ensures compliance and legal requirements.

Archuleta County

SECTION OVERVIEW

This section of the 2011 budget document provides an overview of the revenues and expenditures in the County's primary funds. In addition, this section provides a definition and explanation of the fund types used by the County, and an explanation of the budgeting and accounting basis for presentation of revenues and expenditures by fund.

BASIS OF PRESENTATION, BUDGETING AND ACCOUNTING

Basis of Presentation – Fund Accounting

The activities of the County are organized into separate funds that are designated for a specific purpose or set of purposes. Each fund is considered a separate accounting entity, so the operations of each fund are accounted for with a set of self balancing accounts that comprise its revenues, expenses, assets, liabilities, and fund equity as appropriate.

The number and variety of funds used by the County promotes accountability but can also make budgeting and finance complex. Therefore, understanding the fund structure is an important part of understanding the County's finances. The three basic fund categories are Governmental Funds, Proprietary Funds and Fiduciary Funds; within each fund category there are various fund types. Following is a description of the six fund types that contain the County's various funds.

Governmental Funds

General Fund

The General Fund is the County's primary operating fund and is used to track the revenues and expenditures associated with the basic County services that are not required to be accounted for in other funds. This includes services such as Sheriff, Assessor, Clerk and Recorder, Treasurer, administration, and other support services such as human resources. These services are funded by general purpose tax revenues and other revenues that are unrestricted. This means that the County Commissioners, with input from the public, has the ability to distribute the funds in a way that best meets the needs of the community as opposed to other funds that are restricted to predefined uses.

Special Revenue Funds

Special Revenue Funds account for activities supported by revenues that are received or set aside for a specific purpose that are legally restricted. The Government Accounting Standards Board or GASB has issued statement 54 which requires the elimination of Special Revenue Funds without specific revenue source that is restricted or committed and is a substantial portion of the Fund's revenues. Due to this standard the County has eliminated several special revenues that did not comply with this statement. The County now has five Special Revenue funds; Road & Bridge Fund, Department of Human Service Fund, Archuleta Housing Authority, Conservation Trust Fund, and Combined Dispatch Fund.

Proprietary Funds

Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business, where the intent of the County is that the fund will be self supporting. This requires that the expense of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. In the event that these user charges are insufficient to cover the operations of the Enterprise fund, transfers can be made from other fund types to provide additional support. The County's Enterprise fund consists of the Solid Waste Fund.

Internal Service Funds

Internal Service funds account for the financing of goods and services provided primarily by one County department to other County departments or spending agencies, on a cost reimbursement basis. Currently, the only Internal Service fund is the Fleet Service Fund.

Fiduciary Funds (Trust and Agency Funds)

Fiduciary Funds

Fiduciary fund financial statements consist of the trust and agency fund established to record transactions relating to assets held by the County in a trustee capacity or as an agent for individuals, governmental entities, and non-public organizations. Agency fund are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The County has one Fiduciary Fund managed by the County Treasurer.

Basis of Budgeting

Basis of budgeting refers to the methodology used to include revenues and expenditures in the budget. Archuleta County primarily budgets on a cash basis. The revenues and expenditures are assumed to be collected or spent during the period appropriated. Using this assumption, the current year revenues are compared to expenditures to ensure that each fund has sufficient revenues to cover expenditures during the budget year, or that there are sufficient cash reserves in the fund to cover a revenue shortfall.

Basis of Accounting

Basis of accounting refers to the specific time at which revenues and expenditures are recognized in the accounts and reported in the financial statements. The government-wide financial statements, as well as the financial statements for proprietary funds and fiduciary funds, are reported using the economic resource measurement focus and the accrual basis of accounting. Under accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of when the cash is received.

Governmental fund financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Under modified accrual basis of accounting, revenues are recognized as soon as they become both measurable and available, and expenditures are recorded in the period that the expenditure occurs and becomes a liability.

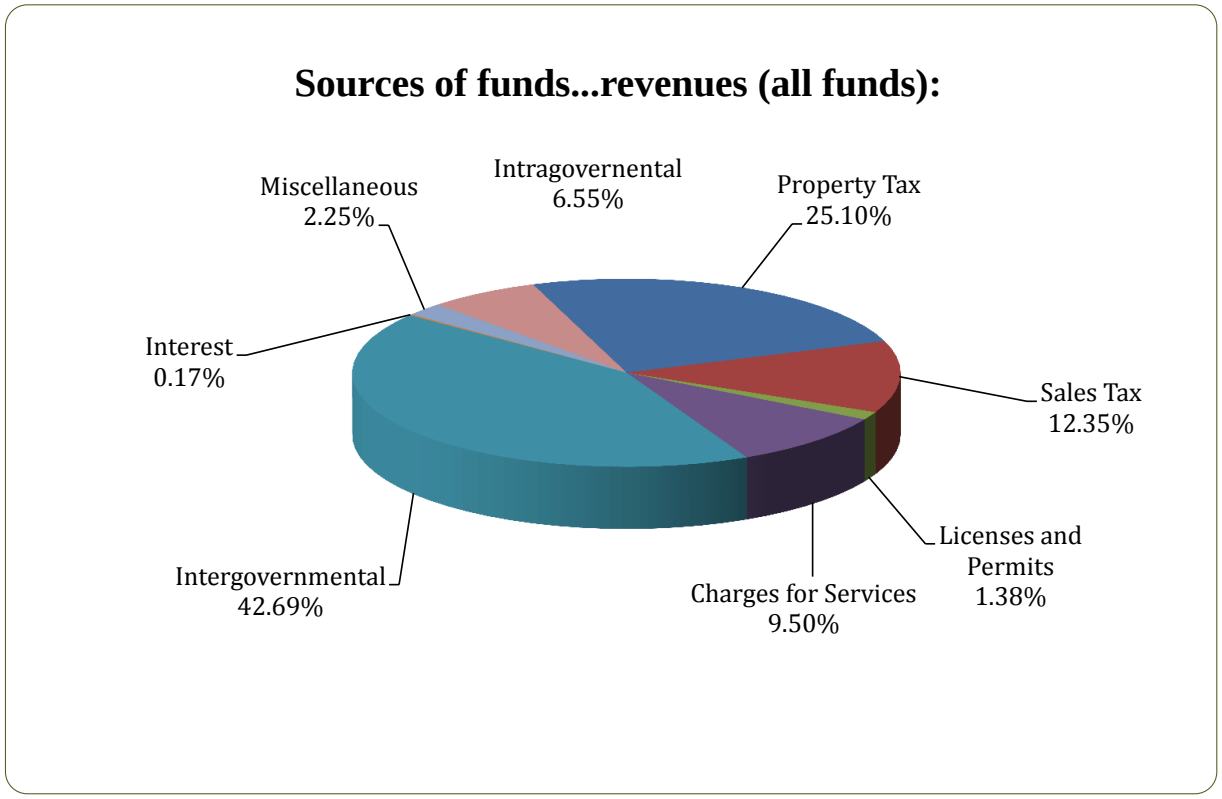
Basis of Budgeting vs. Basis of Accounting

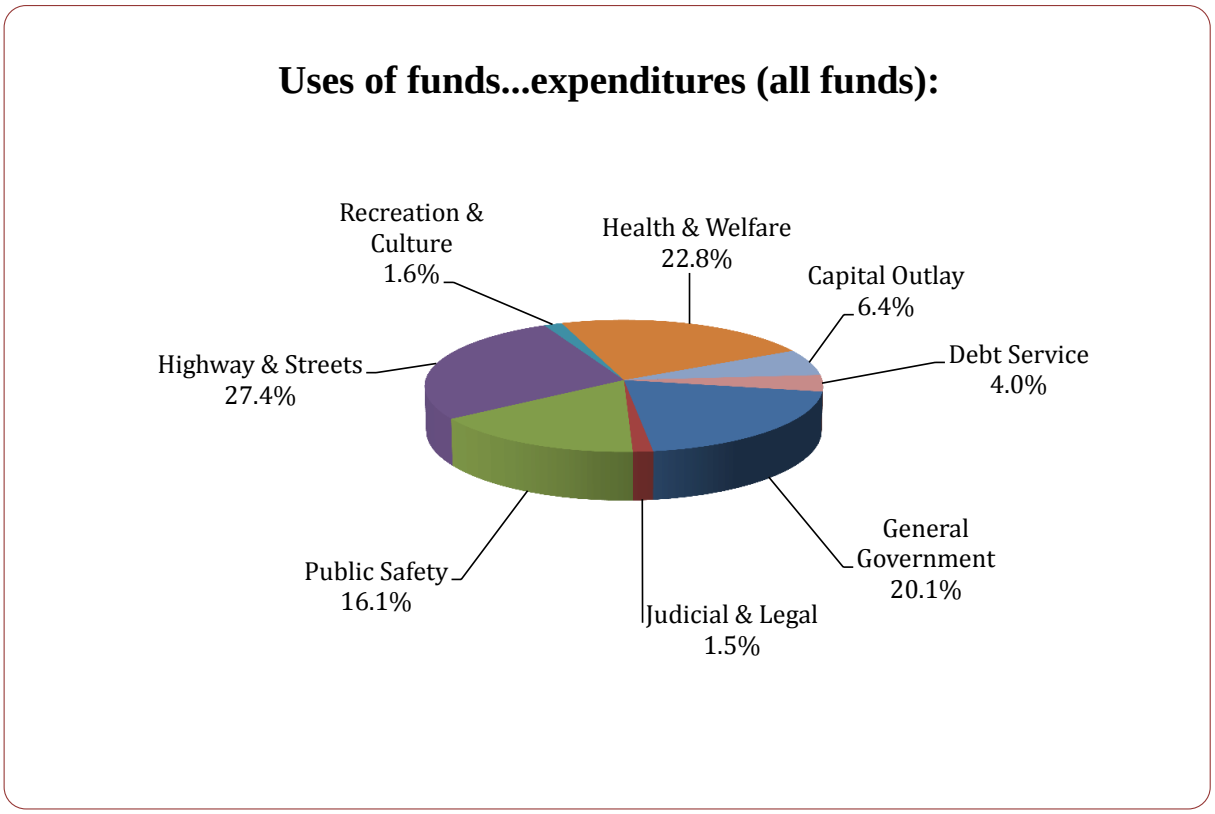
The main difference between the basis of accounting used for accounting purposes and the basis of accounting for budgeting purposes is that the budgets for the Proprietary funds are prepared on a modified accrual.

Under the modified accrual basis, depreciation and amortization costs are not budgeted since these costs are non-cash transactions. The budget for all other funds is prepared on a modified accrual basis.

State law requires budgets for the county's governmental and proprietary fund types. Budgets for governmental types are adopted on a basis consistent with Generally Accepted Accounting Principles. Budgets for proprietary fund types are adopted on a Non-GAAP basis using the same measurement focus of governmental funds.

ARCHULETA COUNTY
ALL FUNDS
REVENUES AND EXPENDITURES CHARTS





2012 BUDGET SUMMARY BY FUND TYPE
For the Year Ending December 31, 2012

DESCRIPTION	GENERAL FUND	SPECIAL REVENUE	ENTERPRISE FUNDS	INTERNAL SERVICE	GRAND TOTAL
Beginning Fund Balance	**$ 4,516,287**	**$ 3,828,791**	**$ 346,933**	**$ 14,429**	**$ 8,706,440**
Revenues:					
Property Tax	4,890,027	1,013,353	-	-	5,903,380
Sales Tax	1,452,750	1,452,750	-	-	2,905,500
Licenses and Permits	324,000	-	-	-	324,000
Charges for Services	1,485,580	220,000	526,500	3,193	2,235,273
Intergovernmental	2,433,394	7,606,975	-	-	10,040,369
Interest	40,000	500	-	-	40,500
Miscellaneous	483,082	47,059	-	-	530,141
Intragovernental	-	-	-	1,540,158	1,540,158
Transfers	-	300,108	-	-	300,108
TOTAL REVENUES	11,108,833	10,640,745	526,500	1,543,351	23,819,429
OPERATING EXPENDITURES:					
General Government	4,548,615	300,000	-	57,921	4,906,536
Judicial & Legal	367,178	-	-	-	367,178
Public Safety	3,003,084	643,411	-	300,224	3,946,719
Highway & Streets	123,443	5,714,255	-	854,703	6,692,401
Recreation & Culture	140,600	255,000	-	-	395,600
Health & Welfare	395,600	4,527,886	638,702	21,274	5,583,462
1A Capital Outlay & Expenditures	1,018,829	-	-	-	1,018,829
Capital Outlay	871,829	702,627	-	-	1,574,456
Debt Service	352,909	560,013	28,616	43,184	984,722
OTHER SOURCES/(USES)					
Transfers Out	200,108	-	-	100,000	300,108
Pass Thru	500,000	-	-	-	500,000
Depreciation	-	-	-	85,000	85,000
TOTAL EXPENDITURES	11,522,195	12,703,192	667,318	1,462,306	26,355,011
Revenues Over/(Under) Expenditures	(413,362)	(2,062,447)	(140,818)	81,045	(2,535,582)
Ending Fund Balance Accounts					
Nonspendable	75,000	34,039	390,000	-	499,039
Committed for 1A	(10,118)	106,211	-	-	96,093
Restricted TABOR Reserve	333,265	137,604	-	-	470,869
Restricted By Outside	-	148,352	-	-	148,352
Committed for Working Capital	2,399,337	1,127,355	106,450	308,531	3,941,673
Unassigned	1,305,441	212,783	(290,335)	(213,057)	1,014,832
ENDING FUND BALANCE	**$ 4,102,925**	**$ 1,766,344**	**$ 206,115**	**$ 95,474**	**$ 6,170,859**

FUND BALANCE PROJECTIONS - ALL GOVERNMENTAL FUNDS
For the Year Ending December 31, 2012

FUND	Fund Balance 12/31/2010	Projected 2011 Revenue	Projected 2011 Expenditures	Fund Balance 12/31/2011	Projected 2012 Revenue	Projected 2012 Expenditures	Fund Balance 12/31/2012
GENERAL GOVERNMENT							
General Fund	$ 3,409,926	$ 11,837,736	$ 10,731,375	$ 4,516,287	$ 11,108,833	$ 11,522,195	$ 4,102,925
SPECIAL REVENUE FUNDS							
Road & Bridge Fund	3,839,783	5,531,690	6,840,258	2,531,215	5,347,580	6,788,359	1,090,436
Department of Human Services Fund	179,358	4,064,698	3,965,450	278,606	4,486,765	4,527,886	237,485
Archuleta Combined Dispatch Fund	190,047	1,184,186	1,172,391	201,842	705,900	761,686	146,056
Conservation Trust Fund	345,600	100,500	123,611	322,489	100,000	325,261	97,228
Fairfield Settlement Fund	494,109	530	-	494,639	500	300,000	195,139
TOTAL GOVERNMENTAL FUNDS	**$ 8,458,823**	**$ 22,719,340**	**$ 22,833,085**	**$ 8,345,078**	**$ 21,749,578**	**$ 24,225,387**	**$ 5,869,270**

FUND BALANCE PROJECTIONS - PROPRIETARY FUNDS ARCHULETA COUNTY, 2012 BUDGET

For the Year Ending December 31, 2012

FUND	Fund Balance 12/31/2010	Projected 2011 Revenue	Projected 2011 Expenditures	Fund Balance 12/31/2011	Projected 2012 Revenue	Projected 2012 Expenditures	Fund Balance 12/31/2012
ENTERPRISE FUNDS							
Solid Waste Fund	$ 516,067	$ 503,403	$ 672,537	$ 346,933	$ 526,500	$ 667,318	$ 206,115
INTERNAL SERVICE FUNDS							
Fleet Fund	-	1,649,417	1,634,988	14,429	1,543,351	1,462,306	95,474
TOTAL PROPRIETARY FUNDS	**$ 516,067**	**$ 2,152,820**	**$ 2,307,525**	**$ 361,362**	**$ 2,069,851**	**$ 2,129,624**	**$ 301,589**

DEBT SERVICE REQUIREMENTS

For the Year Ending December 31, 2012

Description	Original Principal Amount	Interest Rate	Principal Outstanding 12/31/11	Remaining Interest to be Paid to Maturity	Total Debt Service Requirements Remaining	Year Debt Service Paid Off	2012 Budgeted Debt Service Payments
Notes Payable							
CDOT Aviation SIB Loan AVN FY2005-002	$ 2,500,000	4.00%	$ 979,355	$ 101,861	$ 1,081,216	2014	$ 352,909
Capital Leases							
Wells Fargo Capital Lease L003588	4,504,671	5.40%	4,174,641	2,172,771	6,347,412	2026	413,142
Caterprillar Capital Lease 001-0508730-000	91,452	5.50%	23,726	763	24,489	2013	20,962
PACAAR Financial 100-651-190-00006001416	127,045	6.00%	52,228	8,008	60,236	2013	28,616
Kansas State Bank of Manhattan	121,317	5.50%	40,743	6,387	47,130	2012	43,184
Wells Fargo Securities, LLC Land	766,090	5.40%	709,963	369,514	1,079,477	2026	70,261
Wells Fargo Bank, National Assoc. Dispatch Equipment	475,000	3.25%	440,294	69,437	437,676	2014	55,648
TOTAL DEBT SERVICE	**$ 8,585,575**		**$ 6,420,950**	**$ 2,728,740**	**$ 9,077,635**		**$ 984,722**

2012 BUDGET SUMMARY BY FUND
For the Year Ending December 31, 2012

DESCRIPTION	GENERAL FUND	ROAD & BRIDGE FUND	DHS FUND	ARCHULETA COMBINED DISPATCH	CONSERVATION TRUST FUND	FAIRFIELD SETTLEMENT FUND	SOLID WASTE FUND	FLEET FUND	GRAND TOTAL
FUNDING SOURCE:									
Beginning Fund Balance	**$ 4,516,287**	**$ 2,531,215**	**$ 278,606**	**$ 201,842**	**$ 322,489**	**$ 494,639**	**$ 346,933**	**$ 14,429**	**$ 8,706,440**
Revenues:									
Property Tax, Delinquent Ta	4,890,027	715,896	297,457	-	-		-	-	5,903,380
Other Tax	309,757	33,218	13,841	-	-		-	-	356,816
Sales Tax	1,452,750	1,452,750	-	-	-		-	-	2,905,500
Licenses and Permits	324,000	-	-	-	-		-	-	324,000
Charges for Services	1,485,580	-	-	220,000	-		526,500	3,193	2,235,273
Intragovernmental	-		-	-	-		-	1,540,158	1,540,158
Intergovernmental	2,433,394	3,145,716	4,175,467	185,792	100,000		-	-	10,040,369
Interest	40,000	-	-	-	-	500	-	-	40,500
Miscellaneous	173,325	-	-	-	-		-	-	173,325
Transfers	-	-	-	300,108	-		-	-	300,108
TOTAL REVENUES	**11,108,833**	**5,347,580**	**4,486,765**	**705,900**	**100,000**	**500**	**526,500**	**1,543,351**	**23,819,429**
OPERATING EXPENDITURES:									
General Government	4,548,615	-	-	-	-	300,000	-	57,921	4,906,536
Judicial & Legal	367,178	-	-	-	-	-	-		367,178
Public Safety	3,003,084	-	-	643,411	-	-	-	300,224	3,946,719
Highway & Streets	123,443	5,714,255	-	-	-	-	-	854,703	6,692,401
Recreation & Culture	140,600	-	-	-	255,000	-	-	-	395,600
Health & Welfare	395,600	-	4,527,886	-	-	-	638,702	21,274	5,583,462
1A Expenditures	1,018,829	-	-	-	-	-	-	-	1,018,829
Capital Outlay	871,829	640,000	-	62,627	-	-	-	-	1,574,456
OTHER SOURCES/(USES)									
Transfers (In) / Out	200,108	-	-	-	-	-	-	100,000	300,108
Other (Sources)/Uses	500,000	-	-	-	-	-	-	-	500,000
Debt Service	352,909	434,104	-	55,648	70,261	-	28,616	43,184	984,722
Depreciation	-	-	-	-	-	-	-	85,000	85,000
TOTAL EXPENDITURES	**11,522,195**	**6,788,359**	**4,527,886**	**761,686**	**325,261**	**300,000**	**667,318**	**1,462,306**	**26,355,011**
Revenues Over/(Under) Exper	(413,362)	(1,440,779)	(41,121)	(55,786)	(225,261)	(299,500)	(140,818)	81,045	(2,535,582)
ENDING FUND BALANCE:									
Nonspendable	75,000	34,039	-	-	-	-	390,000	-	499,039
Committed for 1A	(10,118)	106,211	-	-	-	-	-	-	96,093
Restricted TABOR Reserve	333,265	116,427	-	21,177	-	-	-	-	470,869
Restricted By Outside	-	51,124	-	-	97,228	-	-	-	148,352
Committed for Working Ca	2,399,337	782,635	237,485	107,235	-	-	106,450	308,531	3,941,673
Unassigned	1,305,441	0	-	17,644	-	195,139	(290,335)	(213,057)	1,014,832
ENDING FUND BALANCE	**$ 4,102,925**	**$ 1,090,436**	**$ 237,485**	**$ 146,056**	**$ 97,228**	**$ 195,139**	**$ 206,115**	**$ 95,474**	**$ 6,170,858**

CAPITAL OUTLAY

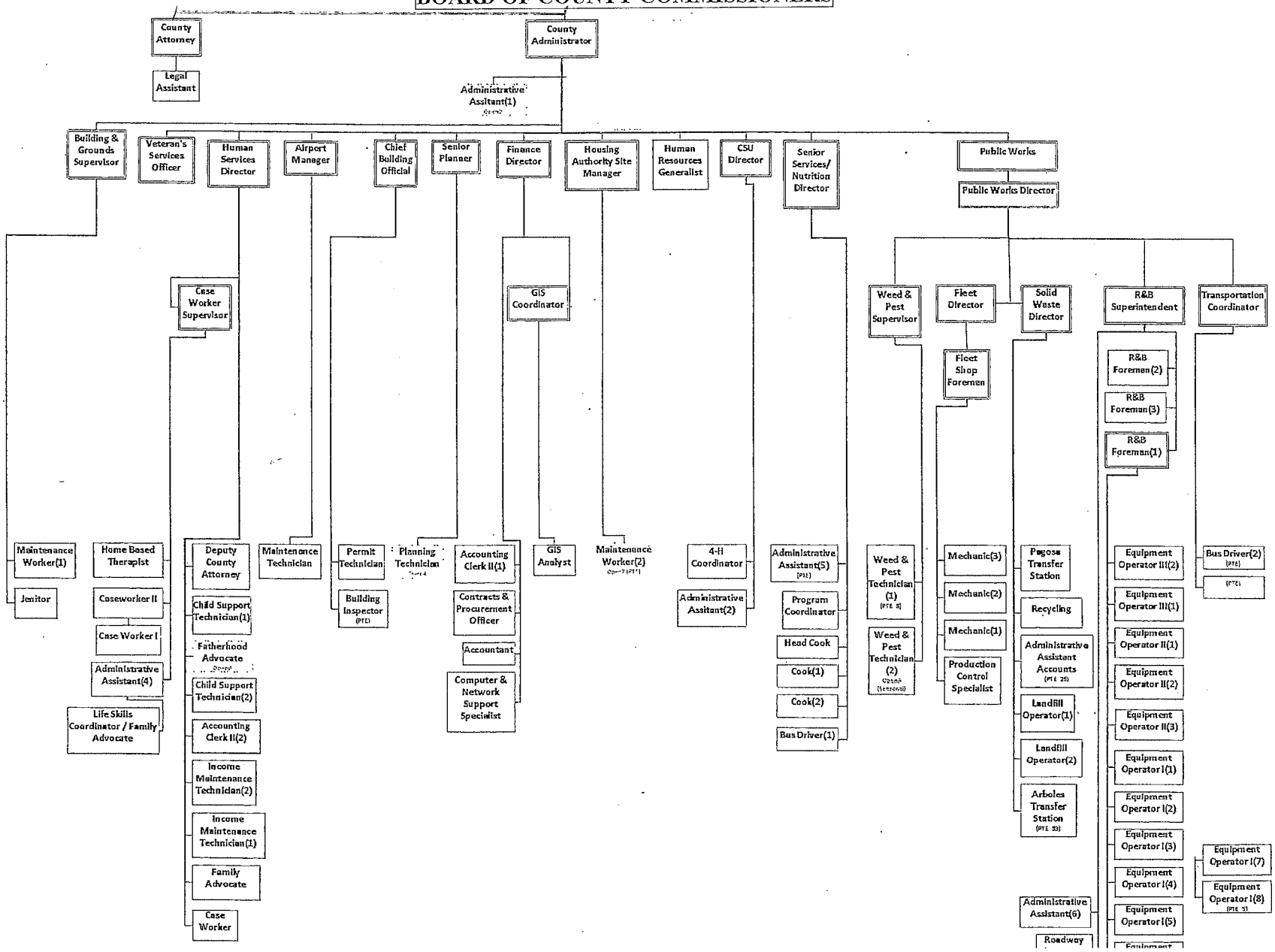
2012 Budget

Fund/Dept.	Description	Estimated	Savings in operational cost	Break even point in year	Description
1A Facilities	VOIP Telephone System	105,000	37,461	2.8	To include new phones, voice mail, set up and maintenance. This would reduce the currently yearly operating costs $46,920, at this savings the break even point is 2.8 years.
1A Facilities	Internet Services & Network	209,485	47,711	4.4	This includes internal network (backhaul) and Internet.
1A Facilities	SB232 - Broadband Grant	81,280			County match is 10%. The project is a broadband fiber ring within the county and Town. The project is expected to cross over two years. $120,000 is considered the total County Cost. The 81,280 would be expected to be used in 2012.
1A Parks	Cloman Road & Parking	80,000			Design and construction on road and parking lot open space on Cloman Road.
1A Parks	Town to Lakes Trail	150,000			Design and construction for the Town to Lakes Trails.
1A Parks	Parks & Recreation	383,064			Undesignated Parks Project.
1A Technology	Web site design	10,000			This is the amount expected to be incurred and paid for in 2012 on the 2011 Web site design.
GF - Airport	Chevy 4X4 Crew Cab	37,000			Replaces Unit 15 1993 Ford F250 with 185,000 original cost $16,965.
GF - Airport	Snowplow Equipment	618,000			FAA General Entitlement funding. FAA to fund 95%, 2.5% State and 2.5% County = $15,450
GF - Transportation	Van	55,000			CDOT Grant to fund 80%. County's match is 20% or $11,000
GF - EOC	Renovation	83,829			FEMA Project on the EOC Building.
GF - Extension	AWD Van	34,000			Replaces Unit 228 1999 Dodge Caravan with 459,216 miles original cost $19,994.
GF - Patrol	Intoxilyzer 5000 EN Replace	5,000			This is a 50% share with the Town of Pagosa Springs total cost of equipment is 10,000. This replaces the current asset purchased in 1998 with a 7 year life. This is a mandated piece of equipment. This may be a donation to Town and not Capital.
GF - Patrol	Fingerprint Equipment Touchprint 5000/5500	17,000			This includes equipment, software, licenses, training, set up, and testing. Replaces current equipment purchased in 2003 with a 7 year life. This asset is considered necessary.
GF - Seniors	AWD Equinox	22,000			Replaces Unit 244 2011 Dodge Caravan with 105,015 miles original cost $18,070, can be used elsewhere in County.
R&B Maintenance	5500 Truck with Plow	65,000			Replaces Unit 34 Ford Crew cab 4x4 purchased in 2002 for $22,815
R&B RCI	Cat 140G Motor grader	325,000			Replaces Unit 88 Cat 140 G Grader purchased in 1986 for $95,000
R&B RCI	Mack 11 Ton Dump Truck	250,000			Replaces Unit 63 Mack 11 ton dump truck purchased in 1986 for $54,300 and unit 125 Kenworth Tractor Water Truck purchased in 1986 for $35,000. This will traded in. No information on trade in value.
Combined Dispatch	Technology Upgrade	62,627			2011 Technology Hardware and Software upgrades not completed during the 2011 year. This amount will be used in 2012 to complete the upgrades.

TOTAL CAPITAL OUTLAY $ 2,593,285

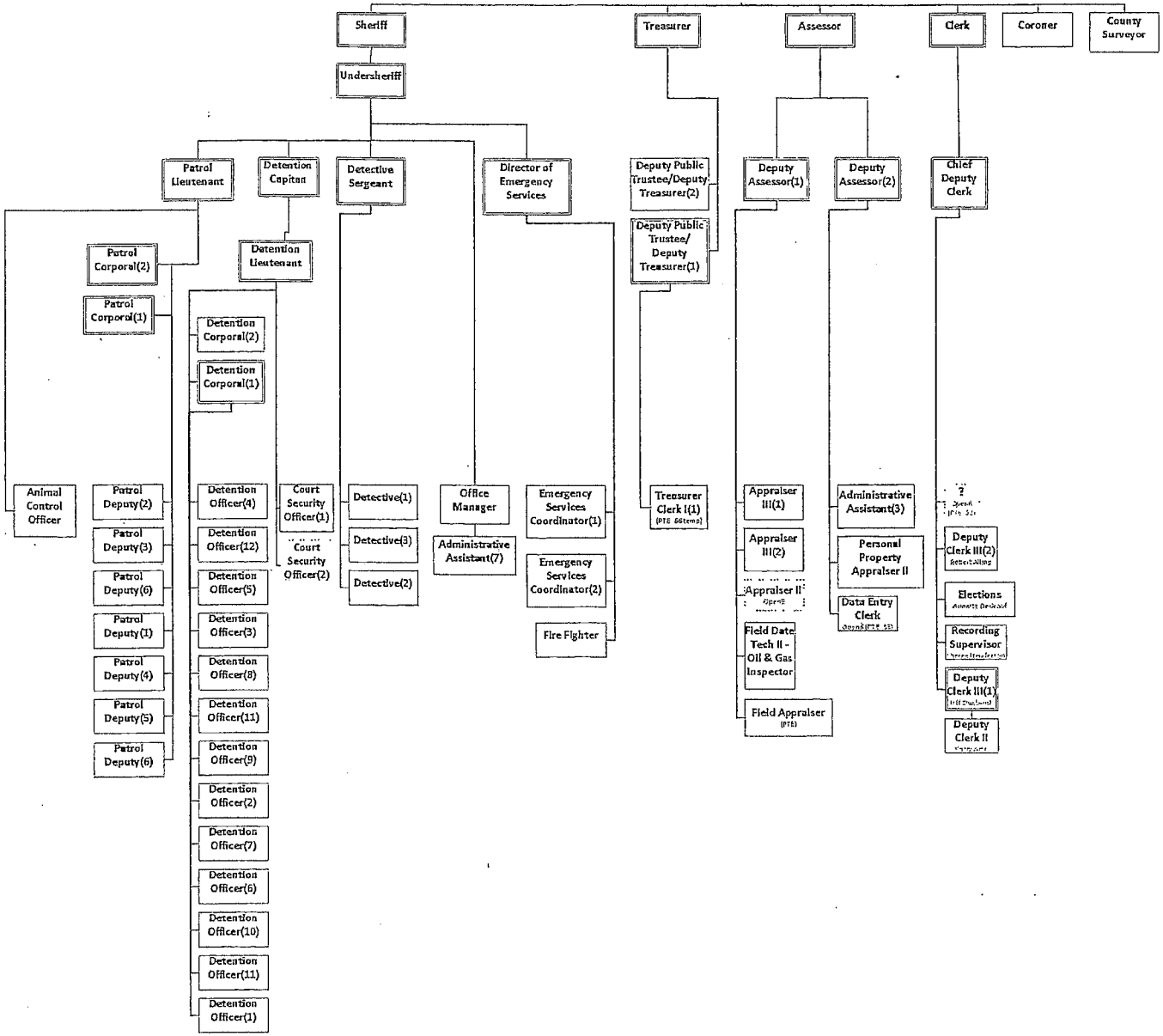
ARCHULETA COUNTY CITIZENS

BOARD OF COUNTY COMMISSIONERS



ARCHULETA COUNTY CITIZENS

ELECTED OFFICIALS



ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2003 - 2012
FTE'S

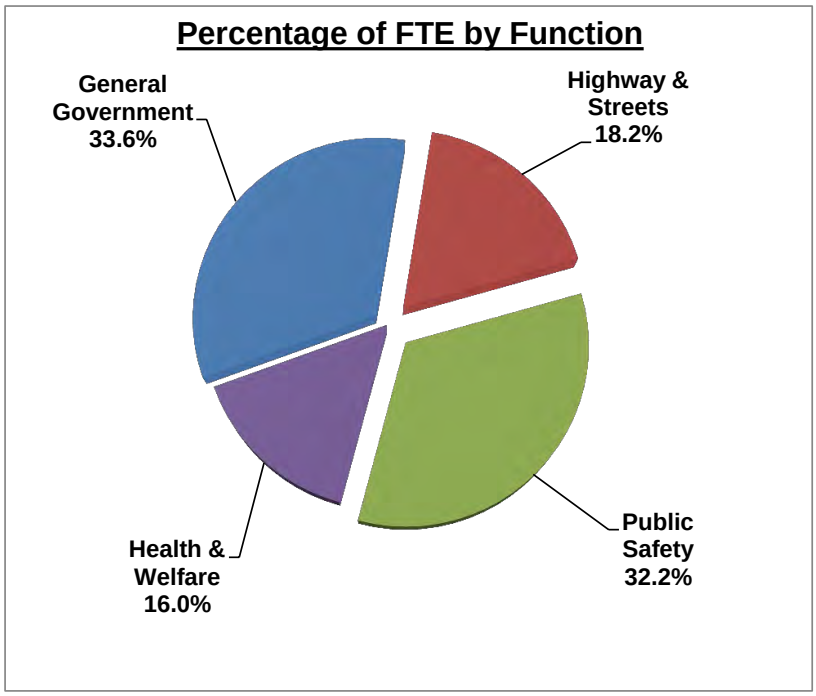
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
GENERAL FUND	**89.33**	**99.33**	**109.33**	**116.33**	**97.83**	**107.33**	**108.71**	**107.8**	**101.26**	**93.81**
Airport	2	2	3	2	2	2	2	2	2	2
Administration	3	3	2	4	2.75	3	3	3	3.5	2
Assessor	10	10	11	9	8	11	11	10.83	9.83	8.66
Attorney	0	0	0	2	2	2	2	2	2	2
Building	3	4	6	3	3.5	3	3.5	3.5	2.5	2
Building & Grounds	3	3	3	2	1.5	3	3	3	3	3
Clerk	6	8	8	8	7	7	7.33	7.33	6.33	6
Clerk - Elections	1	1	2	2	1	1	1	1	1	1
Commissioner	3	3	3	3	3	3	3	3	3	3
Coroner	1	1	1	1	1	1	1	1	1	1
Extension Office	2	2	2	2	1.5	2	2	2	2	2
Finance	3	3	4	3	2.5	4	4	4	4	4
Human Resources	0	0	0	1	0.5	1	1	1	1	1
IT & GIS	0	0	1	3	3	4	4	4	3	3
Planning	4	5	6	5	2.5	3	3.5	3.5	2	1.5
Senior Services & Nutrition	7	7	8	8	7.5	5	5	6	5.66	4.88
Sheriff Admin	5	5	3	4	4	4	4	4	4	4
Sheriff Animal Control	1	1	2	2	2	2	2	2	1	1
Sheriff ASP	0	0	1	1	1	1	0.7	1	0	0
Sheriff Detention	12	15	16	19	16	18	18.3	17	17	16
Sherifff Emergency Services	3	4	6	3	2.5	3	3	4	4	3
Sheriff E911	2	2	2	2	2	2	2	0	0	0
Sheriff Investigation	0	2	3	3	2	2	2	2.2	3	3
Sheriff Patrol	6	7	5	11	10	10	10	10	10	9
Court Security	0	0	0	0	0	0	0	1.25	1.25	1.25
Public Trustee	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33
Surveyor	1	1	1	1	1	1	1	0.15	0.15	0.15
Transportation	5	4	3	5	2	3	3	2	2	2
Treasurer	4	4	4	4	3	3	3	3.66	3.66	3.66
Veterans Services	1	1	1	1	0.75	1	1	1	1	1.33
Weed & Pest	1	1	2	2	2	2	2.05	2.05	2.05	2.05
DHS FUND	**14**	**14**	**16**	**16**	**15**	**16**	**16**	**17**	**17**	**17**
COMBINED DISPATCH FUND	**5**	**7**	**7**	**5**	**7**	**7**	**7**	**11**	**11.66**	**10.66**
ROAD & BRIDGE FUND	**24**	**26**	**27**	**26**	**18.5**	**19**	**18.65**	**20.3**	**20.15**	**20.15**
R&B Admin	5	5	4	5	4	4	3.65	4.65	4.65	4.65
R&B Eng	1	1	1	1	0	0	0	0	0	0
R&B Maint	18	20	22	20	14.5	15	15	15.65	15.5	15.5
SOLID WASTE FUND	**4**	**5**	**5**	**6**	**6**	**7**	**7.2**	**6.38**	**5.18**	**5.18**
FLEET FUND	**5**	**4**	**7**	**7**	**5**	**5**	**5.1**	**5.1**	**5**	**5**
Total County	**141.33**	**155.33**	**171.33**	**176.33**	**149.33**	**161.33**	**162.66**	**167.58**	**160.25**	**151.8**
Increase / (Decrease) from prior year		***14.00***	***16.00***	***5.00***	***(27.00)***	***12.00***	***1.33***	***4.92***	***(7.33)***	***(8.45)***

*One Full Time Equivalent (FTE) is equivalent to 2080 hours; therefore it does not equate to one person. Historically the definition of an FTE was not depicted in the budget. Beginning in 2010 and moving forward, using an FTE is the most accurate staffing level measure for budget purpose.

Personnel Information

Salary and benefits are 30% of the County's overall budget.

Function	Salaries	Benefits	FTEs
General Government	2,238,855	619,478	50.30
Highway & Streets	1,104,236	379,232	27.38
Public Safety	1,960,581	587,501	50.91
Health & Welfare	858,474	251,187	23.21
Total	**6,162,146**	**1,837,398**	**151.80**



Function	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Gen Gov't	52.33	53.33	60.33	63.33	48.58	58.33	59.26	57.9	53.8	50.3
Highway & Streets	29	32	34	34	26.5	28	27.9	28.73	27.38	27.38
Public Safety	38	48	52	54	51	53	53.5	56.95	55.41	50.91
Health & Welfare	22	22	25	25	23.25	22	22	24	23.66	23.21
Total FTEs	**141.33**	**155.33**	**171.33**	**176.33**	**149.33**	**161.33**	**162.66**	**167.58**	**160.25**	**151.8**
Increase/(Decrease) from prior year		14	16	5	-27	12	1.33	4.92	-7.33	-8.45

ARCHULETA COUNTY

REVENUE MANUAL
2012

December 14, 2011

Prepared by

The Finance Department

PROPERTY TAX REVENUE

Distribution: General Fund 83%
Road & Bridge Fund 12
Dept. of Human Services Fund 5%

Source: Archuleta County property owners.

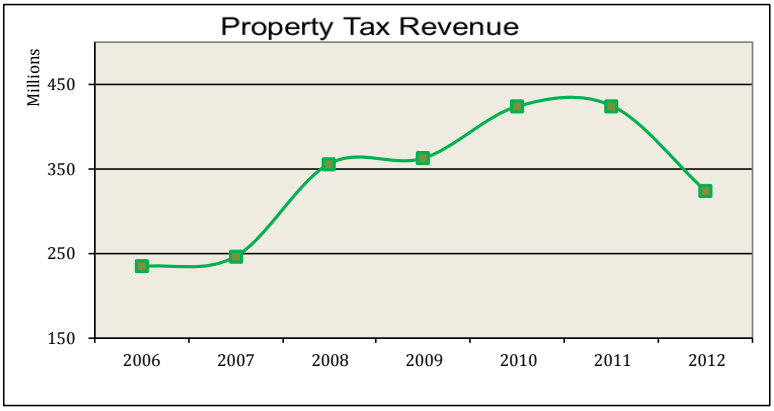
Collection: The collection process begins with the Archuleta County Assessor's Office. Two types of property are valued by the Assessor's Office: 1) "real property" (land & buildings) and 2) "personal property" (business machines & equipment). Once market values are established, the Assessor's Office computes the assessed valuation of property based on State-legislated assessment percentages. Property is assessed at the end of one year, for collection in the following year. A five year history of the total assessed valuation is provided in the table below:

Assessment Valuations

Property Class	2006	2007	2008	2009	2010	2011
Commercial	48,722,731	51,005,051	60,510,172	62,569,339	66,490,950	66,971,560
Residential	162,238,521	166,170,040	263,103,369	264,574,779	314,440,170	317,208,290
Industrial	2,032,864	1,880,337	1,944,663	2,002,117	2,358,380	2,300,650
Agricultural	5,069,925	5,258,784	5,761,834	6,012,168	6,913,460	6,728,869
Natural Resources	5,704,404	11,179,358	14,081,877	16,449,197	23,110,270	21,293,310
State Assessed	10,530,100	10,608,100	10,542,400	10,849,200	10,423,900	9,830,200
Total	**234,298,545**	**246,101,670**	**355,944,315**	**362,456,800**	**423,737,130**	**424,332,879**

Archuleta County Assessed Valuations

Total assessed valuation (in millions) for the County for the past five years is demonstrated by the following table:



Year	Assessed Valuation	% Change	Property Tax Revenue
2004	192,100,000		3,502,559
2005	199,900,000	4%	3,644,777
2006	234,300,000	17%	4,271,992
2007	246,101,670	5%	4,487,172
2008	355,944,315	45%	6,489,933
2009	362,456,800	2%	6,608,675
2010	423,737,130	17%	7,725,999
2011	424,332,879	0%	7,736,861
2012	323,396,290	-24%	5,896,485

PROPERTY TAX REVENUE, continued

Mill Levies for Archuleta County Residents

Assessments are furnished to the Archuleta County Treasurer's Office. The Treasurer's Office issues property tax bills to every property owner based on the property's assessed valuation and the total mill levy which local governments have certified for the year. Within Archuleta County, mill levies are certified by Archuleta County, Town of Pagosa Springs, Archuleta School District 50 Jt., Ignacio School District 11 Jt., Bayfield School District 10 Jt., Pagosa Area Water and Sanitation District, and the Pagosa Fire Protection District. In addition mill levies are certified by the several special districts; Alpha Rockridge Metro District, Aspen Springs Metro District, Loma Linda Metro District, Piedra Park Metro Improvement District, Los Pinos Fire District, San Juan River Village Metro District, San Juan Water Conservancy District, Southwestern Water Conservation District, Town of Pagosa Springs Sanitation General Improvement District, Upper San Juan Library District and the Upper San Juan Health Service District.

Payment

Property owners pay property taxes to Archuleta County in either two installments due February 28 & June 15 or in one installment due April 30. Per State Statute, the Archuleta County Treasurer transfers the County's property taxes directly to the County's main bank account at the end of the month following the month that the collection is processed by Archuleta County.

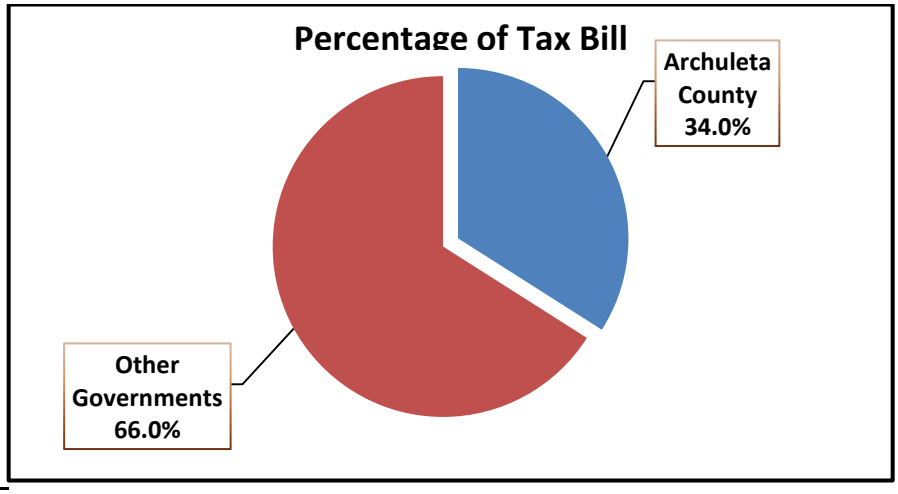
A six-year history of the mill levies which apply to most Archuleta County taxpayers is provided in the table below:

Six Year Mill Levy History

Abatements are not an increase in tax revnue nor are they considered for either of the TABOR property tax revenue limitations. Therefore they not included in the mill levy information below.

	2006	2007	2008	2009	2010	2011
Archuleta County	18.233	18.267	18.233	18.233	18.233	18.233
Archuleta School District	25.585	25.080	23.715	23.812	23.430	23.919
San Juan Water Cons Dis	0.316	0.316	0.316	0.316	0.316	0.316
SW Water Cons Dist.	0.225	0.205	0.207	0.216	0.200	0.216
Upper Jan Juan Health Services District	4.415	4.053	4.140	4.166	4.144	4.184
Upper San Juan Library District	1.502	1.502	1.502	1.506	1.504	1.506
Pagosa Fire Protection District	5.833	5.764	5.187	5.222	5.086	5.240
Pagosa Area Water & San Dist. 1	15.140	14.640	11.830	11.811	11.354	11.354
Pagosa Are Water & San Dist. 2	6.559	6.339	4.939	5.133	4.803	4.803
Total	77.808	55.187	53.300	53.471	52.913	53.614
County's % of Tax Bill	23.4%	33.1%	34.2%	34.1%	34.5%	34.0%

Archuleta County's Percentage of Tax Bill



PROPERTY TAX REVENUE, continued

Computing the Property Tax Bill

The formulas used for computing property taxes are as follows:

Assessed valuation = Property market value x Assessment ratio
Property tax = Assessed valuation x Mill Levy / 1000

Examples of Calculations

Town of Pagosa Springs
For the 2011 assessments paid in 2012, the owner of a home in the Town of Pagosa Springs valued at $200,000 with a total mill levy of 56.298 would have paid $363 in property taxes to the County and $827 to the other governments.

	Archuleta County	Other Governments
Market value	$ 200,000	$ 200,000
x Assessment ratio	7.96%	7.96%
Assessed value	$ 15,920	$ 15,920
x Mill Levy	18.233	38.065
Divided by 1000	/1000	/1000
Property tax	**$290**	**$606**

Using the 29% business assessment percentage, a business in the Town of Pagosa Springs with a 2011 market value of $250,000 would have paid $1,322 in property taxes to the County in 2011, and $2,760 to the other governments.

Pagosa Lakes
For the 2011 assessments paid in 2012, the owner of a home in the Pagosa Lakes area valued at $200,000 with a total mill levy of 65.276 would have paid $290 in property taxes to the County and $749 to the other governments.

	Archuleta County	Other Governments
Market value	$ 200,000	$ 200,000
x Assessment ratio	7.96%	7.96%
Assessed value	$ 15,920	$ 15,920
x Mill Levy	18.233	47.043
Divided by 1000	/1000	/1000
Property tax	**$290**	**$749**

Aspen Springs
For the 2011 assessments paid in 2012, the owner of a home in the Aspen Springs area valued at $200,000 with a total mill levy of 67.103 would have paid $290 in property taxes to the County and $778 to the other governments.

	Archuleta County	Other Governments
Market value	$ 200,000	$ 200,000
x Assessment ratio	7.96%	7.96%
Assessed value	$ 15,920	$ 15,920
x Mill Levy	18.233	48.870
Divided by 1000	/1000	/1000
Property tax	**$290**	**$778**

Note: Mill Levy figures used in the calculations above were taken from the Abstract of Assessment and Levy of Taxes brochure which may be obtained from the Archuleta County Assessor's Office.

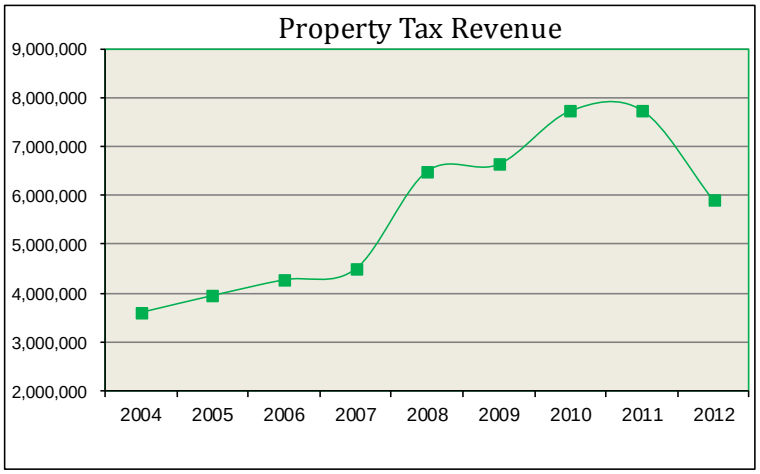
PROPERTY TAX REVENUE, continued

Legal Restrictions

The Taxpayer Bill of Rights (TABOR) Amendment to the Colorado Constitution limits property tax revenue growth to the amount collected the previous year increased by the Denver-Boulder Consumer Price Index and a local growth factor. In addition, there is a statutory limitation which prohibits property tax revenue growth from exceeding 5.5% each year, adjusted for new construction. However, Archuleta County citizens voted in 2006 to exempt the County from these provisions by permanently setting the mill levy at 18.233 for a five year period which expires in 2011.

The Gallagher Amendment to the Colorado Constitution also restricts property tax growth in requiring the legislature to annually adjust the residential assessed valuation percentage to ensure that the proportion of residential to total State assessed valuation remains constant – residential properties pay 45% of the total property taxes, while commercial and industrial properties pay 55%. The decreasing residential assessment ratio noted in the table is a result of residential growth and market values rising relative to commercial market values. In order to maintain this proportional allocation, the residential property assessment percentage has declined from 21% in 1982 to the current level of 7.96%, while the non-residential property percentage has remained at 29%.

Nine Year Trend:



Year	Revenue	% Change
2004	3,603,378	
2005	3,949,387	10%
2006	4,271,966	8%
2007	4,495,539	5%
2008	6,490,560	44%
2009	6,635,859	2%
2010	7,725,999	16%
2011	7,736,861	0%
2012	**5,896,485**	**-24%**

The passage of Ballot Issue 1A which set the Mill Levy at 18.233 permanently, for five years of temporary De-Bursing (2012), along with biennial property reassessment conducted by the County Assessor's office, has contributed to the substantial increases in property taxes in prior years.

Forecast: **2012 $5,896,485 a -24% decrease from 2011.**

Rationale: Forecast based on the current assessed valuations provided by the Assessor's Office in August 2011 calculated at the set Mill Levy of 18.233.

SALES TAX REVENUE

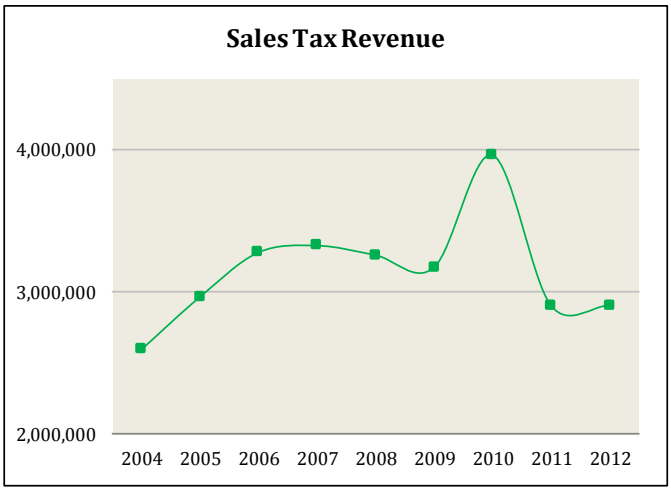
Distribution: General Fund 50%
Road & Bridge Fund (RCI Department) 50%

Source: Visitors, residents and employees in Archuleta County.

Collection: Prior to 1958, a 1% sales tax was initiated and was split 50% for Archuleta County and 50% for the Town of Pagosa Springs. In 1983, the citizens voted to increase the sales tax rate to 2%, to be split 50/50 between the County and the Town. In 1988, the citizens voted to increase the sales tax rate an additional 2% for seven years; 1% to be earmarked for the County Jail and 1% for Town of Pagosa Springs capital improvements. In 1994, the citizens voted to extend the additional 2% sales tax rate for an additional seven years; with 1% earmarked for County road capital improvements and 1% for Town capital improvements. In 2001, the citizens again voted to extend the additional 2% sales tax rate for an additional seven years; with 1% earmarked for County road capital improvements and 1% for Town capital improvements. In November 2008 the citizens of Archuleta County voted to extend this sales tax in perpetuity. Sales tax is charged on all retail purchases including food.

As a statutory county, Archuleta County's sales tax is collected and administered by the Colorado Department of Revenue. As a result, there is a two-month lag time between the generation of sales tax and when it is disbursed to the County.

Nine Year Trend:



Year	General Fund	RCI Fund	% Change
2004	1,297,356	1,297,356	
2005	1,482,152	1,482,152	14.2%
2006	1,638,839	1,638,839	10.6%
2007	1,662,895	1,662,895	1.5%
2008	1,629,600	1,629,600	-2.0%
2009	1,585,898	1,585,898	-2.7%
2010	1,981,137	1,981,137	24.9%
2011	1,452,750	1,452,750	-26.7% **
2012	**1,452,750**	**1,452,750**	0.0%

* The 27% decrease is largely due to the unanticpated revenues during 2010 in the amount of $500,750. The decrease expected is -2.5% when not including the unanticpated revenue in 2010.

The County had experienced double digit growth in Sales tax revenues since 2004, but began to level off in 2006 and was relatively flat in 2007. In 2008 the County experienced a decrease of 2% and a more significant decrease in 2009 of 7%. During 2010 the State of Colorado Department of Revenue (DOR) conducted an audit that was for the period of 2003 through 2008. After review of the information, it was determined by the DOR that an adjustment in sales tax proceeds was due to Archuleta County and the Town of Pagosa Springs. The adjustment due to the County was $1,001,738. This increase in revenue during 2010 distorts the percentage of changes for years 2003 through 2008, and 2010. Since the economy remains uncertain revenues have been projected as flat for 2012. is without

Forecast: **2012 $2,905,500 no increase from 2011.**

Rationale: With continued concerns about a weak economy, coupled with poor consumer confidence and continued unemployment, revenues are expected to remain flat in 2012.

SPECIFIC OWNERSHIP TAX REVENUE

Distribution: General Fund 83%
Road & Bridge Fund 15%
Department of Human Services 5%

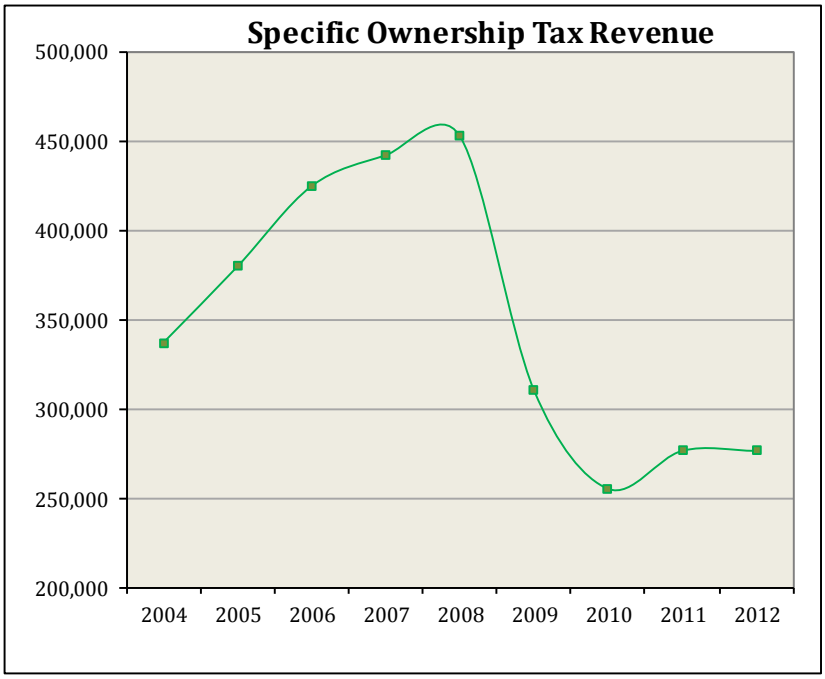
Source: Residents and Businesses of Archuleta County.

Collection: The State of Colorado establishes the statutory authority for collecting auto ownership tax. Vehicle owners pay auto ownership tax upon registration of the vehicle and annually thereafter to Archuleta County, which acts as a collection agent for the State. The amount of tax is based on the value of the vehicle. Archuleta County distributes the tax accordingly:

(1) $.50 of each ownership tax payment goes to the State of Colorado to maintain the motor vehicle computer system.
(2) $.50 of each ownership tax payment goes to Archuleta County's General Fund to pay for clerical processing.
(3) The remainder of the tax is distributed to other governments based on a percentage derived by comparing ad valorem (property) taxes collected by the county on behalf of the other governments to total ad valorem taxes collected for all taxing authorities in the county.

Archuleta County receives its share via a transfer completed at the end of each month by the County Treasurer's Office.

Nine Year Trend:



Year	Revenue	% Change
2004	337,559	
2005	380,245	12.6%
2006	425,235	11.8%
2007	442,478	4.1%
2008	453,158	2.4%
2009	310,836	-31.4%
2010	255,589	-17.8%
2011	276,816	8.3%
2012	**276,816**	**0.0%**

Specific Ownership Tax had experienced decline in revenue since 2008 due to a decrease in new car purchases. Also, with rising gas prices, less expensive new cars with better gas mileage are being purchased.

Forecast: **2012 $276,816**

Rationale: Forecast anticipates revenues to remain flat for 2012.

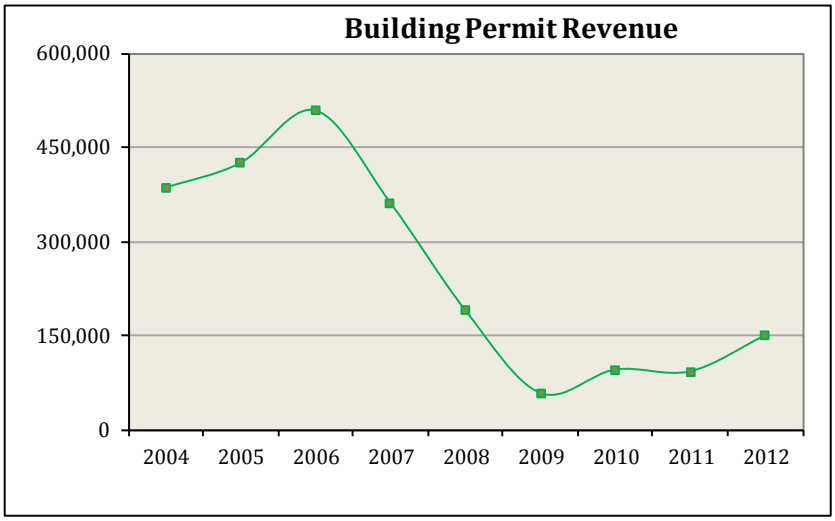
BUILDING PERMIT REVENUE

Distribution: General Fund 100%

Source: Contractors, Developers, Archuleta County businesses and residents.

Collection: The building permit fee is determined by the Building Department in accordance with the annually adopted fee schedule based on total valuation of the construction project contained in the Uniform Building Code. The fee is paid at the time a building permit is obtained. Monies collected are deposited through the Treasurer's Office.

Nine Year Trend:



Year	Revenue	% Change
2004	385,416	
2005	424,928	10%
2006	508,527	20%
2007	361,286	-29%
2008	190,000	-47%
2009	58,161	-69%
2010	95,542	64%
2011	92,663	-3%
2012	**150,000**	**62%**

The impact of the unstable economy, tight credit markets and poor housing market are responsible for the dramatic decline in building permit revenue since 2006. The Board of County Commissioners instituted an economic development package in mid-2009 that rebates 100% of building permit fees in 2009 and 50% of building permit fees in 2010. The increase in 2012 is expected due to the elimination of the rebates.

Forecast: **2012 $150,000 a 62% increase from 2011.**

Rationale: The large inventory of homes on the market in Archuleta County which will continue to keep the number of permits for new home development down in 2012.

ADMINISTRATIVE SERVICE FEE REVENUE

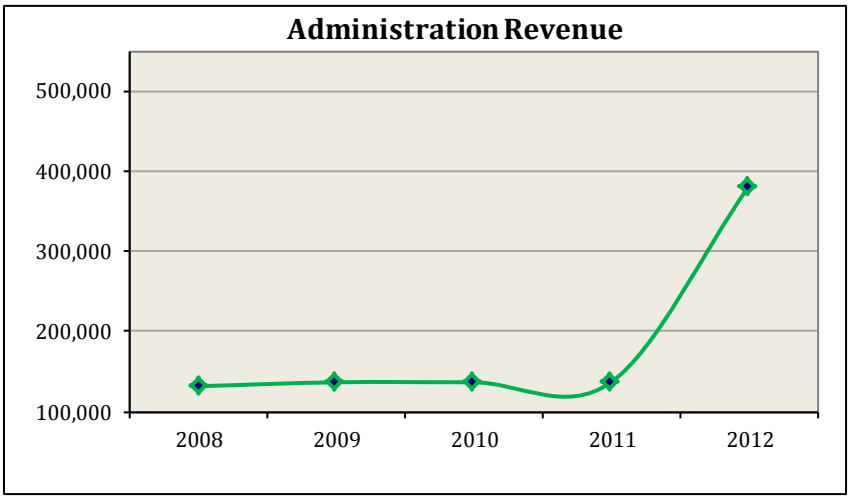
Distribution: General Fund 100%

Source: Road & Bridge Fund, Fleet Fund, Human Services, Combined Dispatch Fund, Housing Authority, and the Solid Waste Fund

Collection: Archuleta County request MGT of America to prepare OMB A-87 Cost Allocation Plan. The plan identifies the costs of indirect services provided by central service departments of Archuleta County based on actual expenditures for fiscal year 2010. This cost allocation plan is used by the County to claim indirect costs as charges against grants, contracts, as well as internal funds such as enterprise funds. The Cost Allocation plan is submitted for use by the Colorado Department of Human Services and other State and Federal grantors.

The fee is intended as a reimbursement for services which the General Fund provides to the Road & Bridge, Fleet, Human Services, Combined Dispatch, Housing Authority and Solid Waste operations including legal, administration, human resources, financials, grounds & buildings, and technical support.

Four Year Trend:



Year	R&B	DHS	Combined Dispatch	Housing Authority	SW	Fleet	Total	% Change
2008	65,737	0	0	0	65,734	0	131,471	
2009	68,200	0	0	0	68,200	0	136,400	4%
2010	68,200	0	0	0	68,200	0	136,400	0%
2011	68,200	0	0	0	68,200	0	136,400	0%
2012	**142,837**	**47,304**	**89,147**	**37,722**	**30,659**	**33,172**	**380,841**	**179%**

2008 was the first year that administrative service fees were charged to the Road & Bridge and Solid Waste Funds. A cost allocation study was being conducted in 2011 to better determine the appropriate administrative service fee to the Road & Bridge, Human Services, Combined Dispatch, Housing Authority, and Solid Waste Funds.

Forecast: **2012 $380,841**

Rationale: Revenue forecast based on OMB A-87 Cost Allocation Plan.

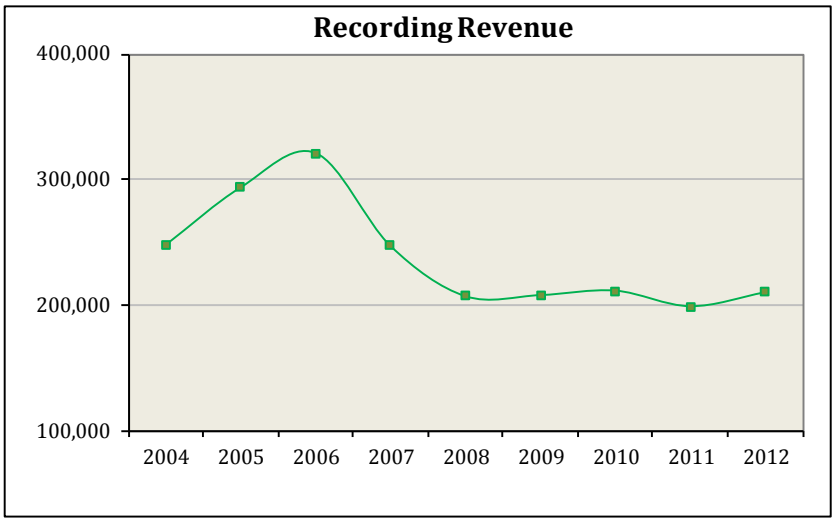
RECORDING OF LEGAL INSTRUMENT FEES

Distribution: General Fund 100%

Source: Contractors, Developers, Archuleta County Businesses and Residents.

Collection: The County Clerk collects fees for recording various instruments including legal documents, marriage licenses and motor vehicle liens to name a few. In addition, the Clerk charges for copies of recorded instruments that are requested by the public. Monies collected are deposited through the Treasurer's Office.

Nine Year Trend:



Year	Revenue	% Change
2004	247,673	
2005	293,491	18%
2006	321,046	9%
2007	246,983	-23%
2008	206,900	-16%
2009	207,723	0%
2010	211,313	2%
2011	198,890	-6%
2012	**210,000**	**6%**

Revenues will fluctuate based on the amount of recordings completed and copies of recordings requested. Revenues have increased over the last couple of years as a result of the Clerk's office increasing accessibility to stored images on the web. Entities may subscribe to these services and purchased copies.

Forecast: **2012 $240,000 a 2% increase from 2011.**

Rationale: Forecast is increasing for 2012 based on the expectations of the fees increasing.

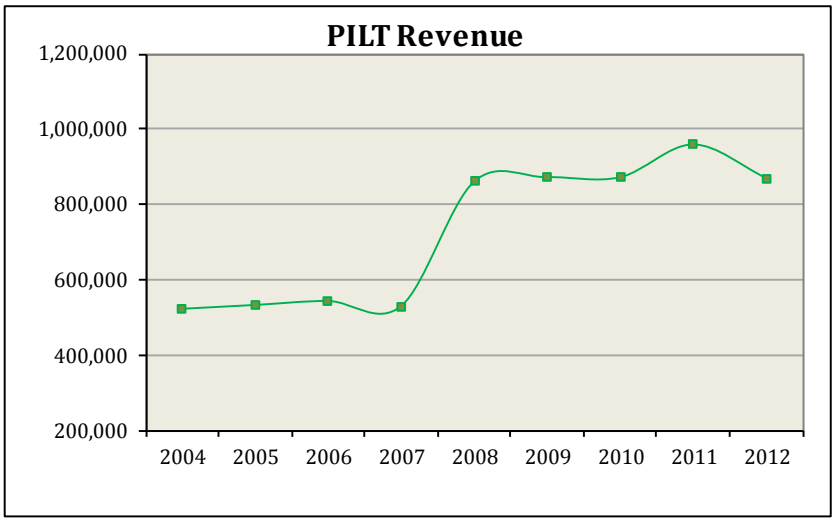
FEDERAL PAYMENTS IN LIEU OF TAX (PILT)

Distribution: General Fund 100%

Source: Federal Government.

Collection: The Federal Government pays local governments for property tax revenues lost due to Federal ownership of land and installations. The payment amount is based on a formula that uses various factors such as acreage owned and the population of the County.

Nine Year Trend:



Year	Revenue	% Change
2004	522,307	
2005	532,544	2%
2006	543,012	2%
2007	529,492	-2%
2008	860,109	62%
2009	872,000	1%
2010	871,871	0%
2011	958,946	10%
2012	**870,000**	**-9%**

The Emergency Economic Stabilization Act of 2008 provided for mandatory spending of the full authorized level of PILT for five years. FY 2008-2012. After 2012 this revenue source is expected to decrease approximately $300,000 a year for the General Fund.

Forecast: **2012 $870,000 a -9% decrease from 2011**

Rationale: Forecast is based on prior year funding regarding funding of PILT.

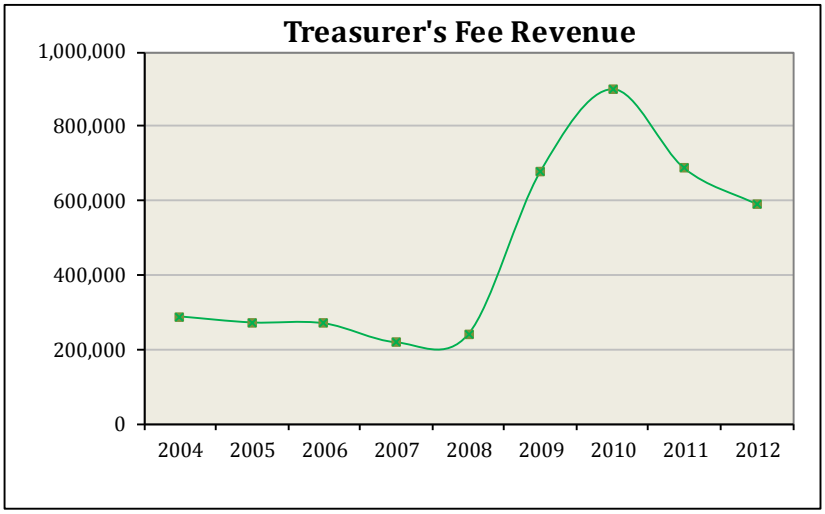
TREASURER'S FEES

Distribution: General Fund.

Source: The Treasurer assesses fees for the collections and distribution of taxes from all the taxing entities within Archuleta County based on statutory requirements.

Collection: Fees are collected by the Treasurer and transferred to the County's main bank account on a monthly basis.

Nine Year Trend:



Year	Revenue	% Change
2004	288,081	
2005	271,872	-6%
2006	269,600	-1%
2007	218,447	-19%
2008	240,000	10%
2009	677,924	182%
2010	899,585	33%
2011	686,000	-24%
2012	**590,000**	**-14%**

Treasure's fees have been declining over the past four years, but rebound in 2009 and 2010 as a result of more accurate application of State Statute.

Forecast: **2012 $590,000 a 14% decrease from 2011**

Rationale: Forecast based on correct decreased assessed valuations and expected decreases in other revenues for 2012.

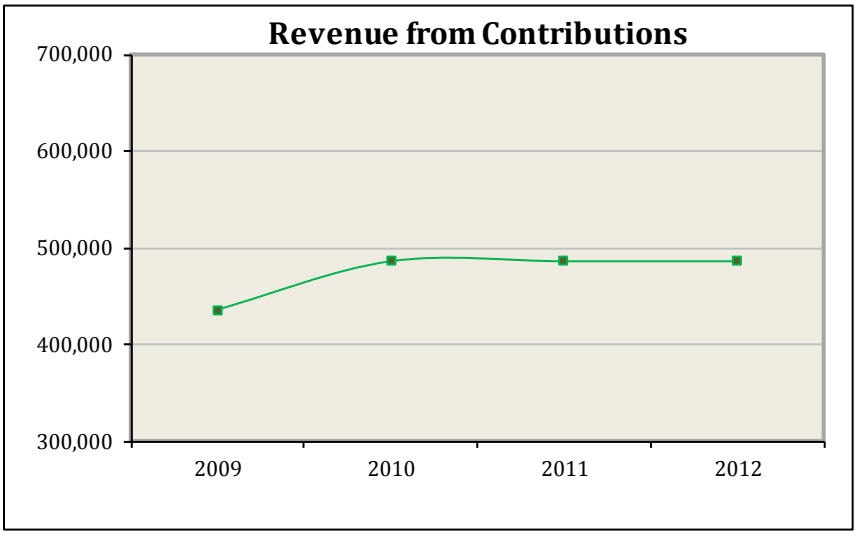
LOCAL SHARED REVENUE

Distribution: Archuleta County Combined Dispatch Fund

Source: Contributions from the participating entities which includes the Town of Pagosa Springs, Pagosa Fire Protection District, the Hospital District, and Archuleta County.

Collection: Annual contributions are collected from each participant and the monies are deposited with the Treasurer's Office.

Four Year Trend:



Year	Revenue	% Change
2009	435,900	
2010	485,900	11%
2011	485,900	0%
2012	**485,900**	**0%**

The Archuleta Combined Dispatch was formed in 2008. Contributions have remained unchanged since 2010. In 2012 contribution of $123,366 from the Town of Pagosa Springs, $17,836 from the Pagosa Fire Protection District, a commitment from the Hospital District to contribute $44,590, and $300,108 from Archuleta County.

Forecast: **2012 $485,790**

Rationale: Forecast based on agreed upon allocation to all the participants in the Archuleta Combined Dispatch. The following is the breakout of contributions: $123,366 from the Town of Pagosa Springs, $17,836 from the Pagosa Fire Protection District, $44,590 from the Hospital District, and $300,108 from the County General Fund.

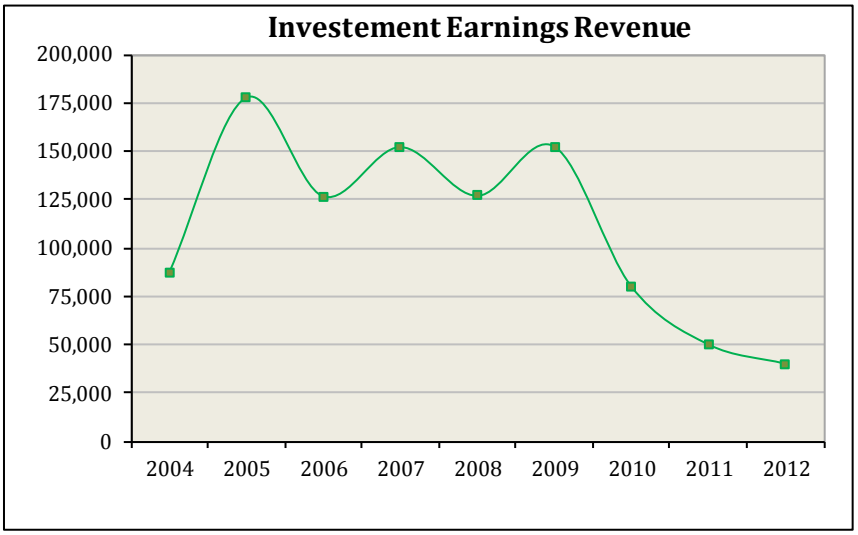
INVESTMENT INCOME

Distribution: The majority is allocated to the General Fund with the exception of invested reserves which are allocated on a prorated basis to investment balances held.

Source: Interest and investment income from investments made by the County. Interest revenues will vary based on rates and portfolio volume.

Collection: Earnings monitored by the Treasurer and are transferred or deposited to the County's primary bank account.

Nine Year Trend:



Year	Revenue	% Change
2004	87,207	
2005	177,643	104%
2006	126,552	-29%
2007	152,047	20%
2008	126,838	-17%
2009	152,347	20%
2010	80,000	-47%
2011	50,000	-38%
2012	**40,000**	**-20%**

In 2005, interest rates rose, resulting in increased revenue. In 2006, cash balances decreased which resulted in less interest earnings. In 2007 cash was shifted to higher yielding ColoTrust a local government investment pool which resulted in better interest earnings despite financial difficulties and cash shortfalls. Better cash management and higher yields with ColoTrust Prime resulted in better interest earnings in 2008. However, in 2010 with the declining economy and falling interest rates, interest revenue fell.

Federal rating was lowered it is not clear if in the statues' if we can invest in bonds. We are not investing in any bonds. Interest rate .09 to 1.5%

Forecast: **2012 $40,000 a 20% decrease from 2011**

Rationale: Forecast based on anticipated cash balances and projected interest rates of 1.5% to .09%.

HIGHWAY USERS TAX REVENUE

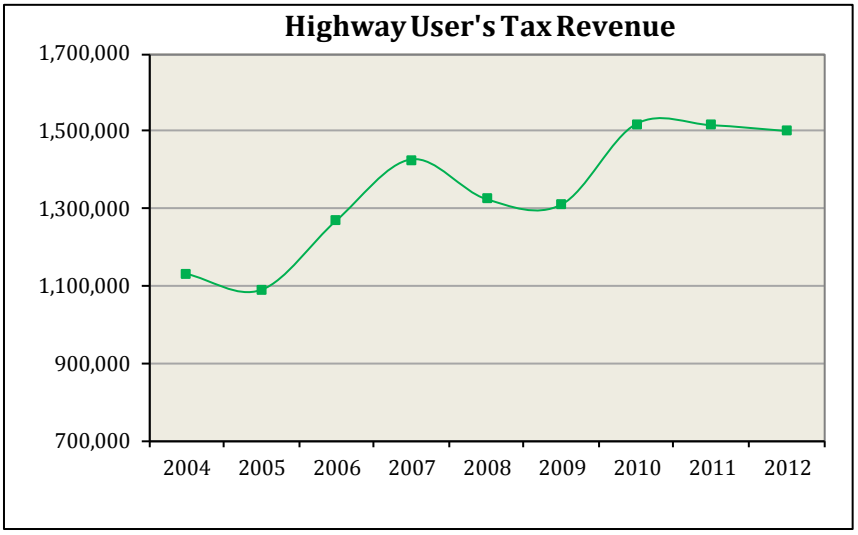
Distribution: Road & Bridge Fund 100%

Source: Gasoline tax and related fees paid by Colorado motorists.

Collection: The Highway Users Tax Fund (HUTF) is state-collected, locally-shared revenue that is distributed via electronic funds transfer on a monthly basis to the County in accordance with the following formulas:

(1) Basic Fund --- the first seven cents of gasoline taxes and the base amount of various motor vehicle registration, title and license fees. 9% of these revenues are distributed to municipalities. The basic fund monies may be spent on acquisition of rights-of-way for, and the construction, engineering, safety, reconstruction, improvement, repair, maintenance, and administration of streets, roads and highways.
(2) Supplemental Fund --- 18% of the next eleven cents of gasoline taxes are distributed to municipalities and may be spent only on road improvements including new construction, safety improvements, maintenance, and capacity improvements.
(3) 1989 Increase Fund --- 18% of the gasoline tax, registration fee and driver's license fee increases enacted in 1989 are shared with municipalities and can be used for the same purposes designated in (2) above.
(4) 1995 Increase Fund --18% from a three-year phased reduction of the amount previously withheld by the state for administrative purposes which can be used for the same purposes designated in (2) above.

Nine Year Trend:



Year	Revenue	% Change
2004	1,130,476	
2005	1,089,065	-4%
2006	1,268,244	16%
2007	1,426,597	12%
2008	1,323,907	-7%
2009	1,309,355	-1%
2010	1,518,244	16%
2011	1,515,000	0%
2012	**1,500,000**	**-1%**

The distribution has increased since 2006 due to changes in annexations and growth in other parts of the state creating more sharing of revenue among municipalities and reducing other by their proportionate share. Changes in consumption, with rising gas prices and the use of more fuel efficient vehicles also impact the County's share which results in decreased revenues.

Forecast: **2012 $1,500,000 a 1% decrease from 2011.**

Rationale: Forecast based on Colorado Department of Transportation projections for HUTF distributions.

LOTTERY REVENUE

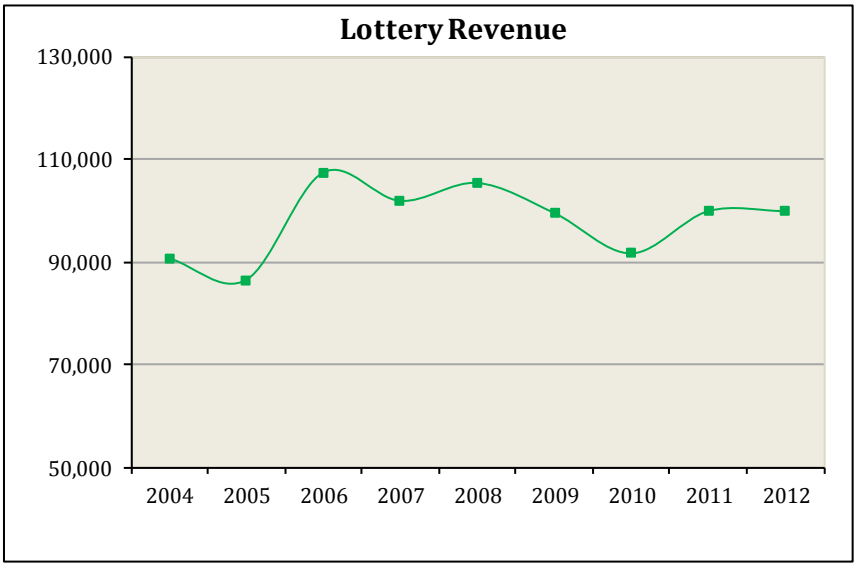
Distribution: Conservation Trust Fund 100%

Source: Customers who buy lottery and lotto tickets.

Collection: Lottery proceeds are collected from retail merchants selling lottery products by the State of Colorado. Municipal lottery proceeds are distributed to municipalities based upon current population estimates prepared by the State Division of Local Governments. Archuleta County's share is electronically transferred to the County's depository bank account on March 1, June 1, September 1 and December 1.

Conservation trust funds can only be used for the acquisition, development and maintenance of new park and open space sites or for capital improvements and maintenance of a public site used for recreational purposes.

Nine Year Trend:



Year	Revenue	% Change
2004	90,791	
2005	86,609	-5%
2006	107,545	24%
2007	102,006	-5%
2008	105,499	3%
2009	99,643	-6%
2010	91,766	-8%
2011	100,000	9%
2012	100,000	0%

As participation in the Lottery has increased, revenues filtered down to the municipalities have also increased, with the County seeing a large increase for 2006. Revenues have decreased since 2007 as participation in the Lottery fluctuates due to economic factors and less discretionary spending.

Forecast: **2012 $100,000**

Rationale: Forecast anticipates increasing revenues based on projections provided by the Colorado State Lottery office and the calculation from the Colorado Department of Local Affairs.

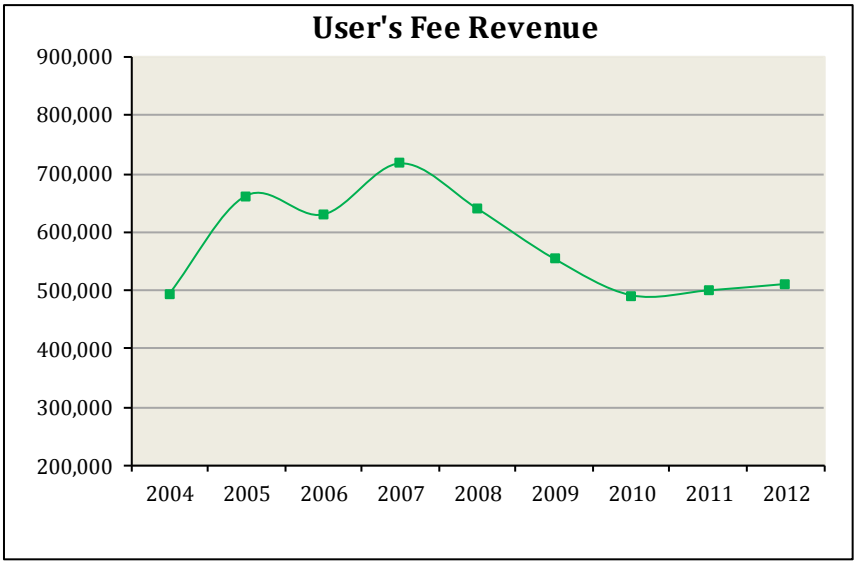
SOLID WASTE CHARGES FOR SERVICES

Distribution: Solid Waste Fund 100%

Source: Customers who utilize the landfill and transfer stations.

Collection: In general fees are collected by the landfill attendant at the time access is provided to dump at the landfill or transfer station. There are several customers that have been setup with a credit account that is charged each time they access the landfill and then they are billed on a monthly basis to collect their outstanding accounts receivable balance. The monies are deposited through the Treasurer's Office.

Nine Year Trend:



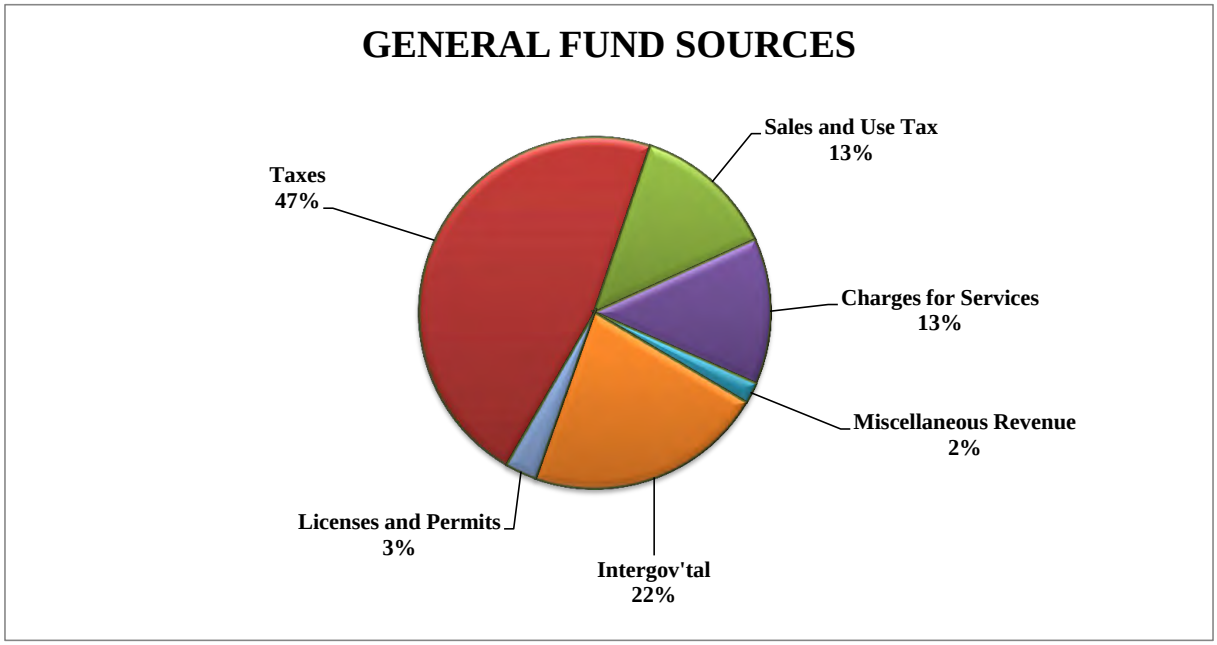
Year	Revenue	% Change
2004	494,327	
2005	662,353	34%
2006	630,000	-5%
2007	717,548	14%
2008	640,000	-11%
2009	554,276	-13%
2010	491,778	-11%
2011	500,000	2%
2012	**511,000**	**2%**

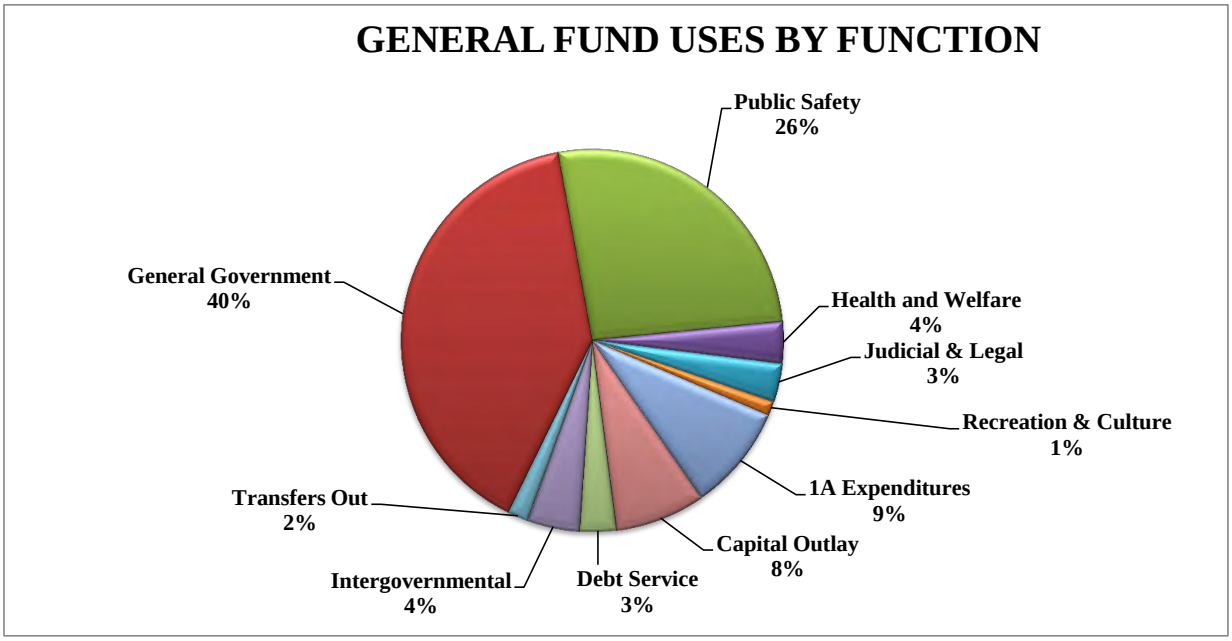
Solid Waste charges have decreased over the past 4 years. In 2004 a rate study was completed for the landfill; in 2005 new rates were implemented to make the landfill more self-sufficient, which accounts for the dramatic increase in 2005. Due to a poor economy and slow housing market, new home building decreased in 2008 resulting lower revenues. Rates were evaluated in 2008 and new rates were implemented in 2010. However, the new rates were not enough to offset the decrease in the building sector which had a direct impact on landfill usage.

Forecast: **2012 $511,000 a 2% increase from 2011.**

Rationale: Forecast anticipates revenues to be flat until improved collection policies are implemented.

ARCHULETA COUNTY
GENERAL FUND REVENUE & EXPENDITURES CHART





ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
GENERAL FUND BUDGET SUMMARY BY PROGRAM

DESCRIPTION	ACTUAL 2009	ACTUAL 2010	PROJECTED 2011 YEAR END	PROPOSED 2012 BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:						
Taxes	$ 5,434,830	$ 6,327,447	$ 6,169,723	$ 5,199,784	(969,939)	-15.7%
Sales and Use Tax	1,581,101	1,981,137	1,452,750	1,452,750	-	0.0%
Licenses and Permits	276,483	288,575	390,000	324,000	(66,000)	-16.9%
Charges for Services	1,967,034	2,273,455	1,477,673	1,485,580	7,907	0.5%
Intergovernmental	2,559,717	2,202,277	1,919,644	2,433,394	513,750	26.8%
Fines and Forfeitures	188	100	3,242	-	(3,242)	-100.0%
Interest Revenue	106,458	41,170	60,096	40,000	(20,096)	-33.4%
Miscellaneous Revenue	324,761	302,766	364,608	173,325	(191,283)	-52.5%
TOTAL REVENUES	**12,250,572**	**13,416,927**	**11,837,736**	**11,108,833**	(728,903)	-6.2%
OPERATING EXPENDITURES:						
General Government	5,098,048	5,477,663	4,582,307	4,548,615	(33,692)	-0.7%
Public Safety	3,064,764	3,001,117	3,355,980	3,003,084	(352,896)	-10.5%
Health & Welfare	383,288	374,121	428,163	395,600	(32,563)	-7.6%
Highway & Streets (Public Works)	114,713	100,199	116,433	123,443	7,010	6.0%
Judicial & Legal	337,071	328,803	361,178	367,178	6,000	1.7%
Recreation & Culture	138,548	147,537	137,241	140,600	3,359	2.4%
1A Expenditures	367,631	462,738	481,596	1,018,829	537,233	111.6%
TOTAL OPERATING EXPENDITUI	**9,504,063**	**9,892,178**	**9,462,898**	**9,597,349**	134,451	1.4%
OTHER USES/(SOURCES)						
Pass Thru Forest Res Secure Rural	517,748	515,730	469,560	500,000	30,440	6.5%
Capital Outlay	533,736	873,354	45,900	871,829	825,929	1799.4%
Debt Service	352,909	556,876	352,909	352,909	-	0.0%
Capital Lease Proceeds	-	(1,031,528)	-	-	-	0.0%
Transfers to Other Funds	(111,945)	432,101	400,108	300,108	(100,000)	-25.0%
Transfers in From Other Funds	-	-	-	(100,000)	(100,000)	0.0%
TOTAL OTHER USES/(SOURCES)	**1,292,448**	**1,346,533**	**1,268,477**	**1,924,846**	656,369	51.7%
Increase/(Decrease) in Fund Balance	1,454,061	2,178,216	1,106,361	(413,362)	(1,519,723)	-137.4%
BEGINNING FUND BALANCE	(222,351)	1,231,710	3,409,926	4,516,287	1,106,361	32.4%
ENDING FUND BALANCE	**$ 1,231,710**	**$ 3,409,926**	**$ 4,516,287**	**$ 4,102,925**	(413,362)	-9.2%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
GENERAL FUND BUDGET SUMMARY BY DEPARTMENT

DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:						
Taxes	$ 7,015,931	$ 8,308,584	$ 7,622,473	$ 6,652,534	(969,939)	-12.7%
Licenses and Permits	276,483	288,575	390,000	324,000	(66,000)	-16.9%
Charges for Services	1,967,034	2,273,455	1,477,673	1,485,580	7,907	0.5%
Intergovernmental	2,559,717	2,202,277	1,919,644	2,433,394	513,750	26.8%
Fines and Forfeitures	188	100	3,242	-	(3,242)	-100.0%
Interest Revenue	106,458	41,170	60,096	40,000	(20,096)	-33.4%
Miscellaneous	324,761	302,766	364,608	173,325	(191,283)	
TOTAL REVENUES	**12,250,572**	**13,416,927**	**11,837,736**	**11,108,833**	(728,903)	-6.2%
OPERATING EXPENDITURES:						
Airport	239,931	586,795	288,766	242,867	(45,899)	-15.9%
Commissioners	438,163	460,313	490,708	470,888	(19,820)	-4.0%
Building & Grounds	219,660	222,490	233,666	240,755	7,089	3.0%
Community Service	9,516	11,048	13,200	8,000	(5,200)	-39.4%
County Administration	534,614	532,354	324,987	313,877	(11,110)	-3.4%
County Assessor	583,678	588,605	592,343	554,575	(37,768)	-6.4%
County Attorney	398,053	188,124	250,566	238,851	(11,715)	-4.7%
County Clerk	363,417	384,507	389,408	409,248	19,840	5.1%
County Clerk (Elections)	42,526	100,694	78,904	132,328	53,424	67.7%
County Coroner	57,555	54,036	63,289	73,073	9,784	15.5%
County Fair	62,667	53,702	61,241	60,600	(641)	-1.0%
County Surveyor	8,854	7,644	12,320	12,212	(108)	-0.9%
County Treasurer	196,241	230,800	505,727	565,049	59,322	11.7%
County Treasurer (Public Trustee)	14,960	14,547	15,285	14,170	(1,115)	-7.3%
CSU Extension Office	117,171	119,611	143,382	137,111	(6,271)	-4.4%
CSU Extension Office (Checking)	7,083	9,623	11,142	7,000	(4,142)	-37.2%
Development Services (Building)	190,745	172,719	171,786	184,783	12,997	7.6%
Development Services (Planning)	196,428	154,568	123,143	97,955	(25,188)	-20.5%
District Attorney	337,071	328,803	361,178	367,178	6,000	1.7%
Finance	271,967	324,890	364,003	356,016	(7,987)	-2.2%
Human Resources	86,626	77,665	86,451	86,381	(70)	-0.1%
Information Systems/GIS	478,914	446,954	534,743	530,028	(4,715)	-0.9%
Jail Commisary	12,562	7,313	30,000	10,000	(20,000)	-66.7%
Senior Services	328,532	322,288	361,624	317,565	(44,059)	-12.2%
Sheriff (Administration)	288,353	272,234	279,035	265,844	(13,191)	-4.7%
Sheriff (Alternative Sentencing)	50,194	49,674	-	-	-	0.0%
Sheriff (Animal Control)	159,358	158,480	127,786	126,911	(875)	-0.7%
Sheriff (Court Security)	55,888	63,190	120,068	75,253	(44,815)	-37.3%
Sheriff (Detention)	1,178,553	1,109,967	1,139,581	1,133,679	(5,902)	-0.5%
Sheriff (Emergency Management)	293,123	376,185	412,193	276,997	(135,196)	-32.8%
Sheriff (Investigations)	171,852	144,419	192,980	190,932	(2,048)	-1.1%
Sheriff (Patrol)	597,065	581,852	806,062	657,613	(148,449)	-18.4%
Transportation (Administration)	46,277	54,692	60,832	62,558	1,726	2.8%
Transportation (Mt. Express)	38,856	43,257	75,931	76,746	815	1.1%
Tourism	75,881	93,835	76,000	80,000	4,000	5.3%
Veterans Services	54,756	51,833	66,539	78,035	11,496	17.3%
Weed & Pest	114,713	100,199	116,433	123,442	7,009	6.0%

COMPARATIVE BUDGET CHANGES 2009-2012
GENERAL FUND BUDGET SUMMARY BY DEPARTMENT

DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
Fleet	814,629	929,530	-	-	-	0.0%
General Fund - 1A Capital Outlay	367,631	462,738	481,596	1,018,829	537,233	111.6%
Capital Outlay	533,736	873,354	45,900	871,829	825,929	1799.4%
TOTAL OPERATING EXPENDITURE	10,037,799	10,765,532	9,508,798	10,469,178	960,380	10.1%
OTHER (SOURCES)/USES:						
Pass Thru Forest Res Secure Rural	517,748	515,730	469,560	500,000		
Capital Lease Proceeds	-	(1,031,528)	-	-	-	0.0%
Transfers Out Dispatch	(111,945)	432,101	400,108	300,108	(100,000)	-25.0%
Transfers In Fleet	-	-	-	(100,000)		
Debt Costs	352,909	556,876	352,909	352,909	-	0.0%
TOTAL EXPENDITURES & OTHEF	**10,796,511**	**11,238,711**	**10,731,375**	**11,522,195**	790,820	7.4%
Increase/(Decrease) in Fund Balance	1,454,061	2,178,216	1,106,361	(413,362)	(1,519,723)	-137.4%
BEGINNING FUND BALANCE	(222,351)	1,231,710	3,409,926	4,516,287	1,106,361	32.4%
ENDING FUND BALANCE:						
Nonspendable	58,754	80,339	75,000	75,000	-	0.0%
Committed for 1A	746,134	970,527	1,008,711	(10,118)	(1,018,829)	-101.0%
Restricted TABOR Reserve	367,517	402,508	355,132	333,265	(21,867)	-6.2%
Committed for Working Capital	**-**	**1,648,696**	**1,577,150**	**2,399,337**	**822,187**	**52.1%**
Unassigned	59,305	307,856	1,500,294	1,305,441	(194,853)	-13.0%
ENDING FUND BALANCE	**$ 1,231,710**	**$ 3,409,926**	**$ 4,516,287**	**$ 4,102,925**	(413,362)	-9.2%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
GENERAL FUND REVENUE

A/C NO.	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	PROJECTED 2011 YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Projected 2012	% Inc/(Dec) Amended 2011 to Projected 2012
	TAXES						
100-3.0000.3111	Property Tax	$ 4,390,220	$ 5,184,917	$ 5,218,870	$ 4,880,632	(338,238)	-6.48%
100-3.0000.3112	Delinquent Tax	44,929	22,704	17,680	-	(17,680)	-100.00%
100-3.0000.3113	Senior Exemption Proper	-	1,793	2,092	-	(2,092)	-100.00%
100-3.0000.3115	Abatements	(13,032)	(22,866)	(43,009)	(25,000)	18,009	-41.87%
100-3.0000.3120	Specific Ownership Tax	389,291	381,034	286,839	229,757	(57,082)	-19.90%
100-3.0000.3181	Severance Tax	59,857	15,473	32,037	15,500	(16,537)	-51.62%
100-3.0000.3191	Current Tax Interest	-	30,742	24,054	8,000	(16,054)	-66.74%
100-3.0000.3193	Sales Tax	1,581,101	1,981,137	1,452,750	1,452,750	-	0.00%
100-3.0000.3195	Del Tax - Penalties & I	8,074	4,365	24,000	-	(24,000)	-100.00%
100-3.4132.3111	Current Tax Interest	-	282	-	-	-	0.00%
100-3.5212.3140	Lodging Tax	75,881	93,835	76,000	80,000	4,000	5.26%
100-3.5216.3110	Property Tax Interest	-	7	-	-	-	0.00%
100-3.5216.3111	Property Tax	479,610	595,369	521,929	-	(521,929)	-100.00%
100-3.5216.3112	Delinquent Tax	-	4,201	218	-	(218)	-100.00%
100-3.5216.3115	Abatements	-	(5,382)	(2,502)	-	2,502	-100.00%
100-3.5216.3191	Current Tax Interest	-	3,363	6	-	(6)	-100.00%
100-3.5216.3195	Del Tax - Penalties & I	-	644	129	-	(129)	-100.00%
100-3.5502.3154	Fuel Tax	-	16,966	11,380	10,895	(485)	-4.26%
	Subtotal - Taxes	7,015,931	8,308,584	7,622,473	6,652,534	(969,939)	-12.72%
	LICENSE/PERMITS/FEES						
100-3.0000.3243	Alcoholic Beverages	6,228	8,365	5,000	3,000	(2,000)	-40.00%
100-3.4154.3210	Motor Vehicle Charges	160,756	164,477	244,000	150,000	(94,000)	-38.52%
100-3.4230.3223	Correction Facility Fee	10,508	6,958	6,000	6,000	-	0.00%
100-3.4230.3225	Jail Booking Fees	9,462	5,935	6,000	6,000	-	0.00%
100-3.4230.3250	Long Distance Fees	3,643	5,748	9,000	9,000	-	0.00%
100-3.4340.3221	Building Permits	58,161	95,542	120,000	150,000	30,000	25.00%
100-3.5220.3274	Park & Recreation Fees	27,725	1,550	-	-	-	0.00%
	Subtotal - License/Permits/Fees	276,483	288,575	390,000	324,000	(66,000)	-16.92%
	INTERGOVERNMENTAL						
100-3.0000.3320	Federal Rev - Mineral L	11,899	9,701	11,000	-	(11,000)	-100.00%
100-3.0000.3330	Federal Payment in Lieu	872,871	871,871	958,946	870,000	(88,946)	-9.28%
100-3.4132.3340	State Grant Operating	-	8,043	-	-	-	0.00%
100-3.4132.3341	Economic Driver's Study	-	19,796	-	-	-	0.00%
100-3.4150.3340	DOLA Grant	-	18,550	31,440	-	(31,440)	-100.00%
100-3.4154.3356	Tobacco Tax	6,431	6,264	5,000	5,000	-	0.00%
100-3.4154.3412	Revenue Earned from PT	-	-	-	14,170	14,170	0.00%
100-3.4195.3341	State Grant Operating	2,400	1,200	2,400	2,400	-	0.00%
100-3.4210.3371	Local Grants-Sheriff	1,500					
100-3.4212.3310	Vale Grant	21,425	885	12,370	11,493	(877)	-7.09%
100-3.4212.3350	DHS Fraud Contract	22,917	25,000	6,776	25,000	18,224	268.95%
100-3.4216.3341	State Grant Animal Control	1,330					
100-3.4250.3341	State Grant Operating C	57,802	54,977	120,058	75,253	(44,805)	-37.32%
100-3.4291.3311	Federal Grants- EMPG Op	36,300	-	50,800	47,000	(3,800)	-7.48%
100-3.4291.3321	EMPG - FMAP PDM Plan	-	89,095	27,238	-	(27,238)	-100.00%
100-3.4291.3331	FEMA Capital Project	-	-	-	62,872	62,872	0.00%
100-3.4291.3361	COSAR Operating Grant	-	5,020	10,775	5,500	(5,275)	-48.96%
100-3.4341.3301	Impact Fee State Grant	8,498					
100-3.4522.3312	Federal Grants- AAA Gra	84,970	65,442	57,075	51,372	(5,703)	-9.99%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
GENERAL FUND REVENUE

A/C NO.	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	PROJECTED 2011 YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Projected 2012	% Inc/(Dec) Amended 2011 to Projected 2012
100-3.4522.3340	State Grant Operating	-	20,367	30,860	-	(30,860)	-100.00%
100-3.4522.3341	State Grant Operating -	41,142	36,137	42,950	41,767	(1,183)	-2.75%
100-3.4522.3345	Daniels Fund Grant	-	-	7,500	7,500	-	0.00%
100-3.4522.3350	Program Contract with D	38,193	42,236	8,031	9,250	1,219	15.18%
100-3.4650.3312	Federal Grants- Trans C	20,081	23,730	38,182	15,452	(22,730)	-59.53%
100-3.4650.3315	CDOT Capital Grant	-	-	-	44,000	44,000	0.00%
100-3.4650.3350	Mtn Express Contract w/	50,000	25,593	1,600	2,000	400	25.00%
100-3.4659.3312	Federal Grants - Trans	12,900	14,577	6,302	-	(6,302)	-100.00%
100-3.4659.3315	State Grant Operating	-	-	422	23,730	23,308	5523.22%
100-3.5216.3322	Fed Grant (EOC Renov/DO	-	68,907	-	-	-	0.00%
100-3.5216.3330	Payment in Lieu of Taxe	-	20	-	-	-	0.00%
100-3.5216.3341	State Grant Operating	55,159	20,000	-	-	-	0.00%
100-3.5222.3380	Community Service Reven	10,764	6,344	10,000	8,000	(2,000)	-20.00%
100-3.5502.3313	Federal Grants FAA Capi	658,735	-	-	596,185	596,185	0.00%
100-3.5502.3343	State Grants Capital	26,652	252,792	10,359	15,450	5,091	49.15%
100-3.7001.3331	Forest Res Secure Rural Pass Thru	517,748	515,730	469,560	500,000	30,440	6.48%
	Subtotal - Intergovernmental	2,559,717	2,202,277	1,919,644	2,433,394	513,750	26.76%
	CHARGES FOR SERVICES						
100-3.4110.3419	GF Admin Fee Revenue	21,409	21,409	21,400	-	(21,400)	-100.00%
100-3.4120.3419	GF Admin Fee Revenue	24,695	23,076	24,700	7,717	(16,983)	-68.76%
100-3.4122.3419	GF Admin Fee Revenue	13,461	13,461	13,500	24,872	11,372	84.24%
100-3.4132.3411	Court Costs, Fees & Cha	2,287	2,971	6,030	-	(6,030)	-100.00%
100-3.4132.3419	GF Admin Fee Revenue	32,029	27,794	35,900	68,606	32,706	91.10%
100-3.4140.3410	Elections Charges	429	1,144	2,000	500	(1,500)	-75.00%
100-3.4150.3419	Admin Fee Revenue	46,404	45,943	51,841	110,157	58,316	112.49%
100-3.4151.3410	Assessor Charges for Se	12,335	14,622	14,000	12,000	(2,000)	-14.29%
100-3.4154.3410	Clerks Charges for Serv	18,249	20,325	15,719	20,000	4,281	27.23%
100-3.4154.3412	E-Recording	207,723	211,313	104,000	35,000	(69,000)	-66.35%
100-3.4154.3414	Reception Legal Documen	-	-	146,870	210,000	63,130	42.98%
100-3.4156.3410	Treasury Fees	677,924	899,584	669,289	590,000	(79,289)	-11.85%
100-3.4156.3420	Treas. Charges for Serv	-	-	52,865	48,000	(4,865)	-9.20%
100-3.4156.3450	Treas. Deed Revenue	-	-	22,518	-	(22,518)	-100.00%
100-3.4159.3410	Public Trustee Charges	-	-	30,000	-		
100-3.4159.3412	Revenue Earned from PT	-	39,447	36,709	-		
100-3.4194.3450	Administrative Fee	8,040	8,040	8,000	53,822	45,822	572.78%
100-3.4210.3420	Sheriff Charges for Ser	37,871	23,292	25,368	30,000	4,632	18.26%
100-3.4210.3450	Fingerprint Charges	18,574	2,839	4,000	4,000	-	0.00%
100-3.4212.3420	Sheriff Investigations	2,621	220	1,570	-	(1,570)	-100.00%
100-3.4216.3420	Animal Control Charges	48,807	54,498	1,505	-	(1,505)	-100.00%
100-3.4230.3420	Jail Bond Fees	14,351	2,291	3,000	3,000	-	0.00%
100-3.4235.3450	Alternative Sentencing	5,459	2,300	3,000	-	(3,000)	-100.00%
100-3.4295.3410	IT/GIS Charges	366	345	500	-	(500)	-100.00%
100-3.4295.3450	Administrative Fee	6,139	5,369	5,400	115,666	110,266	2041.96%
100-3.4317.3410	Weed & Pest Charges	26,337	-	20,000	23,500	3,500	17.50%
100-3.4340.3410	Building Charges	-	27	32	4,640	4,608	14400.00%
100-3.4341.3410	Planning Charges	5,650	24,111	19,034	34,000	14,966	78.63%
100-3.4341.3413	Zoning and Subdivision	21,745	-	30,000	-	(30,000)	-100.00%
100-3.4522.3410	Senior Charges	43,143	39,609	44,771	33,000	(11,771)	-26.29%
100-3.4522.3411	Nutrition Chgs	22,138	28,155	23,000	21,000	(2,000)	-8.70%
100-3.4650.3410	MT Express Charges	2,203	2,818	1,323	1,900	577	43.61%
100-3.4659.3410	Transportation Admin Ch	173	161	165	-	(165)	-100.00%
100-3.4955.3410	Fleet Chgs for Services	620,167	713,960	-	-	-	0.00%
100-3.5220.3410	Charges for Services	-	15,075	12,731	13,700	969	7.61%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
GENERAL FUND REVENUE

A/C NO.	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	PROJECTED 2011 YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Projected 2012	% Inc/(Dec) Amended 2011 to Projected 2012
100-3.5226.3410	Charges for Services	6,314	10,274	10,787	7,000	(3,787)	-35.11%
100-3.5502.3412	Fuel Flow	7,419	8,355	8,385	6,900	(1,485)	-17.71%
100-3.5502.3414	Airport Fees	12,572	10,627	7,761	6,600	(1,161)	-14.96%
	Subtotal - Charges for Services	1,967,034	2,273,455	1,477,673	1,485,580	7,907	0.54%
	FINES/FOREFEITURES						
100-3.4132.3515	Fines, Forfeitures & Pe	188	100	900	-	(900)	-100.00%
100-3.4150.3553	Employee Medical Contri	-	-	2,342	-	(2,342)	-100.00%
	Subtotal - Fines/Forefeitures	188	100	3,242	-	(3,242)	-100.00%
	INVESTMENTS						
100-3.0000.3610	Interest Revenue	11,411	38	-	-	-	0.00%
100-3.4156.3610	Interest Revenue	94,965	40,583	60,000	40,000	(20,000)	-33.33%
100-3.5220.3610	Interest Revenue	-	175	89	-	(89)	-100.00%
100-3.5223.3610	Interest Revenue	-	3	2	-	(2)	-100.00%
100-3.5224.3610	Interest Revenue	82	250	2	-	(2)	-100.00%
100-3.5226.3610	Interest Revenue	-	121	3	-	(3)	-100.00%
	Subtotal - Investments	106,458	41,170	60,096	40,000	(20,096)	-33.44%
	RENTS, LEASES & ROYALITIES						
100-3.4132.3821	Hwy 84 Rent- Restricted	-	-	2,925	-	(2,925)	-100.00%
100-3.4610.3820	Rents & Royalties	8,455	6,739	6,365	6,000	(365)	-5.73%
100-3.5502.3822	Land Lease	26,295	49,674	59,590	58,530	(1,060)	-1.78%
100-3.5502.3823	FBO Rent	9,985	11,858	12,000	12,000	-	0.00%
100-3.5502.3824	Hangar Rent	53,393	17,184	4,661	6,720	2,059	44.18%
	Subtotal - Rents, Leases & Royality	98,128	85,455	85,541	83,250	(2,291)	-2.68%
	CONTRIBUTIONS & DONATIONS						
100-3.4122.4040	Contributions & Donatio	-	1,653	-	-	-	0.00%
100-3.4179.4040	Employee Medical Contri	-	-	3,499	-	(3,499)	-100.00%
100-3.4522.4040	Contributions & Donatio	12,461	13,116	14,696	11,000	(3,696)	-25.15%
100-3.4650.4040	Contributions & Donatio	17,000	26,860	20,000	20,000	-	0.00%
100-3.5220.4040	Contributions & Donatio	-	6,229	17,152	5,400	(11,752)	-68.52%
100-3.5502.4040	Contributions & Donatio	-	1,000	-	-	-	0.00%
100-3.5503.4040	Contributions & Donatio	-	10,000	-	-	-	0.00%
	Subtotal - Contributions & Donations	29,461	58,858	55,347	36,400	(18,947)	-34.23%
	REIMBURSEMENTS & FORFEITURES						
100-3.0000.4550	CCOERA Forfeiture	107,299	29,285	14,125	-	(14,125)	-100.00%
100-3.4120.4550	Refund of Expenditures	-	-	159	-	(159)	-100.00%
100-3.4122.4550	Refund of Expenditures	-	-	154	-	(154)	-100.00%
100-3.4156.4550	Refund of Expenditures	-	200	-	-	-	0.00%
100-3.4212.4550	Refund of Expenditures	-	2,162	-	-	-	0.00%
100-3.4230.4550	Refund of Expenditures	-	-	7,614	-	(7,614)	-100.00%
100-3.4230.4560	Reimbursement Inmate Me	4,004	340	500	500	-	0.00%
100-3.4291.4502	CO State Forest Service	-	14,728	22,807	-	(22,807)	-100.00%
100-3.4291.4550	Refund of Expenditures	22,487	9,976	16,119	-	(16,119)	-100.00%
100-3.4295.4550	Refund of Expenditures	-	52	60	-	(60)	-100.00%
100-3.4341.4550	Refund of Expenditures	3,959	-	52	-	(52)	-100.00%
100-3.4650.4550	Refund of Expenditures	-	665	-	-	-	0.00%
100-3.4955.4522	Insurance Reimbursement	11,255	40,864	-	-	-	0.00%
100-3.5502.4522	Insurance Reimbursement	15,958	37,947	54,095	-	(54,095)	-100.00%
	Subtotal - Reimbursements	164,962	136,219	115,685	500	(115,185)	-99.57%
	MISCELLANEOUS REVENUE						

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
GENERAL FUND REVENUE

A/C NO.	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	PROJECTED 2011 YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Projected 2012	% Inc/(Dec) Amended 2011 to Projected 2012
100-3.4120.5550	Attorney Pass Thru	-	-	35,000	-	(35,000)	-100.00%
100-3.4132.5550	Misc Revenue & Refunds	31	-	3,267	-	(3,267)	-100.00%
100-3.4150.5550	Misc Revenue & Refunds	-	1,111	825	-	(825)	-100.00%
100-3.4154.5550	Misc Revenue & Refunds	3,063	48	500	-	(500)	-100.00%
100-3.4154.5590	Petty Cash Deposits Pas	-	-	15,000	22,000	7,000	46.67%
100-3.4194.5550	Misc Revenue & Refunds	-	1,920	5	-	(5)	-100.00%
100-3.4195.5550	Veterans Misc Rev & Ref	-	635	-	-	-	0.00%
100-3.4210.5521	Property Seizure Sales	10,414	3,782	6,280	7,000	720	11.46%
100-3.4210.5590	Sheriff Misc Rev & Refu	-	4,373	718	-	(718)	-100.00%
100-3.4213.5550	Misc Revenue & Refunds	-	5,567	400	-	(400)	-100.00%
100-3.4230.5560	Security Revenue	-	3,569	10,000	10,000	-	0.00%
100-3.4522.5550	Misc Revenue & Refunds	-	52	97	-	(97)	-100.00%
100-3.4522.5551	Nutrition Misc Rev & Re	3,017	129	-	-	-	0.00%
100-3.4610.5550	Misc Rev & Refunds	1,061	-	956	900	(56)	-5.86%
100-3.5220.5590	Misc Rev & Refunds	112	262	-	-	-	0.00%
100-3.5223.5590	Jail Commissary Sales	11,626	-	30,000	10,000	(20,000)	-66.67%
100-3.5502.5590	Airport Misc Revenue &	2,886	786	448	-	(448)	-100.00%
100-3.4140.5550	Misc Revenue & Refunds	-	-	4,271	3,000	(1,271)	-29.76%
100-3.4659.5550	Misc Revenue & Refunds	-	-	267	275	8	3.00%
100-3.0000.5550	Misc Revenue & Refunds	-	-	1	-	(1)	-100.00%
	Subtotal - Miscellaneous	32,210	22,234	108,035	53,175	(54,860)	-50.78%
	Total General Fund Revenue	**$ 12,250,572**	**$ 13,416,927**	**$ 11,837,736**	**$ 11,108,833**	(728,903)	-6.16%

AIRPORT

Description

The Airport Manager works for the Archuleta County Board of County Commissioners and reports to the County Administrator. The main responsibility of the Airport Manager is to ensure the safe and efficient operation of the airport on a daily basis.

Core Services

The Airport Manager works closely with federal (FAA) and state (CDOT) aviation committees and departments that generate rules and regulations for all aspects of airport business and security. In addition the airport works closely with the Transportation Security Administration (TSA) for compliance and improvements for servicing General Aviation airports as ours in Pagosa Springs. The Airport Manager must ensure that all aspects of the airport are functioning within these regulations, and must take the necessary actions to bring them into compliance, working with airport staff, and with the employees or businesses that rent space in the airport terminal.

The Airport Manager is responsible for contracts with vendors in the airport with regards to renting space. In addition the Airport Manager works with town and county planners, elected officials on transportation and emergency evacuation and local disaster planning committees. The Airport Manager may be required to speak directly to the media on issues relating to the airport, and may respond to issues around security and check-in procedures to keep the public notified of changes.

- Managing the daily operation of the airport facility.
- Overseeing capital investments, expansions, entering into contacts on behalf of the airport, and negotiating the budget with funding sources.
- Managing the financial aspects of running the airport from the accounts receivable to the accounts payable.
- Implementing and ensuring that staff is correctly trained on all airport procedures including emergency responses.
- Handling customer complaints or issues with airport service or personnel.
- Preparing federal and state grants for airport projects and improvements that directly effect aviation safety, enhance business opportunities, and aircraft operations.

2012 Goals

- Revise the Capital Improvement Program (CIP) through 2017 with County, State, Federal Government.
- Continued the development of an Archuleta County Airport Strategic Plan for the next ten years. Coordinate action with the Airport Advisory Commission in preparing and presenting the Airport Economic Development Plan for the county and local community.
- Continue efficient and sustained aircraft operations by continued professional service.
- Promote interagency on site operations with Department of Wildlife, United States Forest Service, and the United States Department of Agriculture.
- Prepare federal and state grants to procure Snow Removal Equipment (SRE)

AIRPORT - 5502

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.5502.3154	Fuel Tax	$ 13,851	$ 16,966	$ 11,380	$ 10,895	(485)	-4.26%
100-3.5502.3313	Federal Grants FAA Capi	658,735	-	-	596,185	596,185	0.00%
100-3.5502.3343	State Grants Capital	26,652	252,792	10,359	15,450	5,091	49.15%
100-3.5502.3412	Fuel Flow	7,419	8,355	8,385	6,900	(1,485)	-17.71%
100-3.5502.3414	Airport Fees	12,572	10,627	7,761	6,600	(1,161)	-14.96%
100-3.5502.3822	Land Lease	26,295	49,674	59,590	58,530	(1,060)	-1.78%
100-3.5502.3823	FBO Rent	9,985	11,858	12,000	12,000	-	0.00%
100-3.5502.3824	Hangar Rent	53,393	17,184	4,661	6,720	2,059	44.18%
100-3000.3950	CCOERA Forfeiture		1,000	-	-	-	0.00%
100-3.5502.4522	Insurance Reimbursement	2,107	37,947	54,095	-	(54,095)	-100.00%
100-3.5502.5590	Airport Misc Revenue &	655	786	448	-	(448)	-100.00%
100-3.5503.4040	Contributions & Donatio	2,231	10,000	-	-	-	0.00%
	TOTAL REVENUES	**813,895**	**417,189**	**168,679**	**713,280**	544,601	322.86%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***2.00***	***2.00***	***2.00***	***2.00***	-	0.00%
100-4.5502.1101	Wages - Regular	95,784	95,970	94,900	94,890	(10)	-0.01%
100-4.5502.1102	Wages - OT	-	337	-	-	-	0.00%
	Total Salaries & Wages Cost	**95,784**	**96,307**	**94,900**	**94,890**	(10)	-0.01%
BENEFITS:							
100-4.5502.1201	FICA/Medicare	7,292	7,398	7,300	7,259	(41)	-0.56%
100-4.5502.1202	Retirement Plan	3,841	3,891	3,800	3,796	(4)	-0.11%
100-4.5502.1203	Workman's Comp	5,215	4,879	5,500	6,082	582	10.58%
100-4.5502.1204	Unemployment Insurance	192	194	221	285	64	28.96%
100-4.5502.1205	Medical / Dental Insura	4,969	3,373	114	129	15	13.16%
	Total Benefits Costs	**21,509**	**19,735**	**16,935**	**17,551**	616	3.64%
	Total Personnel Costs	**117,293**	**116,042**	**111,835**	**112,441**	606	0.54%
OPERATIONS:							
100-4.5502.3209	Other Professional Serv	2,685	33,920	1,425	1,100	(325)	-22.81%
100-4.5502.4110	Water & Sewer Services	839	286	295	210	(85)	-28.81%
100-4.5502.4111	Disposal Services	2,216	973	1,680	2,160	480	28.57%
100-4.5502.4112	Electric	14,207	5,751	6,000	6,300	300	5.00%
100-4.5502.4113	Gas	6,036	2,958	2,500	4,725	2,225	89.00%
100-4.5502.4301	Building/Structures-R&M	6,757	326,063	21,972	8,000	(13,972)	-63.59%
100-4.5502.4305	Equipment-R&M	380	5,073	12,500	6,800	(5,700)	-45.60%
100-4.5502.4306	Roads/Pavement	-	5,000	5,000	5,000	-	0.00%
100-4.5502.4308	Snow Removal	43,650	41,131	47,500	30,000	(17,500)	-36.84%
100-4.5502.4309	Other Maintenance & Rep	821	119	22,000	2,000	(20,000)	-90.91%
100-4.5502.4310	Agricultural/Landscapin	537	-	2,700	2,700	-	0.00%
100-4.5502.4318	Building Materials - R&	14,834	17,487	-	-	-	0.00%
100-4.5502.4367	Other Maintenance & Rep	318	-	600	600	-	0.00%
100-4.5502.4415	Machinery & Equipment-R	-	-	500	500	-	0.00%
100-4.5502.4416	Rents	-	700	2,200	1,200	(1,000)	-45.45%
100-4.5502.5203	Other Insurance	3,883	5,168	5,400	5,400	-	0.00%
100-4.5502.5302	Postage	319	126	159	300	141	88.68%
100-4.5502.5303	Telephone	2,818	3,515	3,700	3,700	-	0.00%
100-4.5502.5304	Other Communications	1,563	309	1,385	-	(1,385)	-100.00%
100-4.5502.5401	Advertising/Publishing	4,137	24	1,500	1,500	-	0.00%
100-4.5502.5803	Training and Education	5,075	-	3,785	7,500	3,715	98.15%

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-4.5502.5804	Travel Costs	74	101	433	-	(433)	-100.00%
100-4.5502.5910	Permits and Fees	330	1,780	800	1,000	200	25.00%
100-4.5502.6117	Janitorial Supplies	431	472	400	600	200	50.00%
100-4.5502.6121	Office Supplies	452	539	1,716	500	(1,216)	-70.86%
100-4.5502.6124	Small Tools & Equipment	177	393	150	250	100	66.67%
100-4.5502.6125	Uniforms	396	487	300	300	-	0.00%
100-4.5502.6126	Other Operating Supplie	704	-	150	150	-	0.00%
100-4.5502.6128	Fuel	3,992	4,167	4,500	6,500	2,000	44.44%
100-4.5502.6265	Paint	-	1,000	800	2,500	1,700	212.50%
100-4.5502.6266	Street Maintenance Mate	-	2,985	-	3,500	3,500	0.00%
100-4.5502.6364	Fleet Charges	-	5,287	11,485	4,532	(6,953)	-60.54%
100-4.5502.6405	Dues & Subscriptions	825	675	900	900	-	0.00%
100-4.5502.6408	Other Services	4,182	1,727	-	-	-	0.00%
100-4.5502.7452	Contractual Constructio	-	-	4,947	20,000	15,053	304.29%
100-4.5503.3209	Other Professional Serv	-	725	840	-	(840)	-100.00%
100-4.5503.6401	Advertising	-	1,017	-	-	-	0.00%
100-4.5503.6405	Dues & Subscription	-	795	295	-	(295)	-100.00%
100-4.5503.7000	Close out Air Show Acco	-	-	6,328	-	(6,328)	-100.00%
100-4.5503.7020	Misc Expenses	-	-	86	-	(86)	-100.00%
	Total Operations Costs	**122,638**	**470,753**	**176,931**	**130,427**	(46,504)	-26.28%
	TOTAL EXPENDITURES	**239,931**	**586,795**	**288,766**	**242,868**	(45,898)	-15.89%
CAPITAL OUTLAY:							
100-4.5502.8505	Capital Outlay- Vehicle	-	-	-	37,000	37,000	0.00%
100-4.5502.8510	Capital Outlay- Eqiup& Runway	263,641	-	45,900	618,000	572,100	1246.41%
	Total Capital Outlay	**263,641**	**-**	**45,900**	**655,000**	609,100	1327.02%
DEBT EXPENDITURES:							
100-4.5502.9200	Principal	278,909	290,065	301,668	313,735	12,067	4.00%
100-4.5502.9201	Interest	74,000	62,844	51,241	39,174	(12,067)	-23.55%
	Total Debt Expenditures	**352,909**	**352,909**	**352,909**	**352,909**	-	0.00%
	TOTAL EXPENDITURES & OTHER USES	**856,481**	**939,704**	**687,575**	**1,250,777**	563,202	81.91%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ (42,586)**	**$ (522,515)**	**$ (518,896)**	**$ (537,497)**	(18,601)	3.58%

BOARD OF COUNTY COMMISISONERS

Description

The Board of County Commissioners is the governing board for the unincorporated areas of Archuleta County. The three-member Board of County Commissioners are elected officials and are elected by district. Through various departments, the Commissioners are responsible for the efficient delivery of general governmental services to the citizens of Archuleta County.

Core Services

- Supervise the County Administrator and County Attorney in the execution of the specified services for those positions.
- Coordinate with the other Elected Officials as specified by state statute regarding the efficient operation and delivery of governmental services.
- Determining policy direction and directives for the general management and operation of County services.
- Act as the county Board of Equalization, the Liquor Board, and the Board of Adjustments.
- Adopt a balanced budget with specified state guidelines.
- Certify the county levy and levy all taxes.

2011 Accomplishments

- Continued implementation of the reserve policy for the General Fund.
- Approval of the 5 Year Road Plan Participated in the creation of the Pagosa Springs Community Development Corporation (PSCDC), a community effort to establish and implement a vision and operational plan for promotion of economic development within the County.
- Continued to strengthen relationships with the Southern Ute and Jicarilla Apache Indian Nations.
- Initiated efforts, in coordination with community partners, to expand recycling opportunities in Archuleta County with construction of the revised and expanded recycling operations at the Pagosa Transfer Station.
- Explored various opportunities and organizational improvements to provide better customer service, information, and access to the citizens of the community that were included the 2011 Budget.
- Provided oversight of the operational 2010 budget that resulted in under-expenditures while maintaining services.
- Passed a 2011 Budget that maintains services while reducing expenses to position the County for reduced revenues in 2012.

2012 Goals

- Explore establishing a plan for reserves for the other Funds in the County, including Road & Bridge, Solid Waste, and DHS. Continued pursuit of Project 2012.
- Execution of the 5 Year Road Plan
- Development of the 95 acres on Hwy 84
- Creation of the Cloman Area Open Space
- Further exploration of SB 232 Broadband implementation
- Economic Incentive Policy/Guidelines

- Communication Program
    - Internal: Employees
    - External: Citizens
    - Citizens Report
    - County Connections
- Town to Lakes Trail
- Pursuit of Funding for Piedra Road

BOARD OF COUNTY COMMISSIONERS - 4110

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4110.3419	GF Admin Fee Revenue	21,409	21,409	21,400	-	(21,400)	-100.00%
	TOTAL REVENUES	**21,409**	**21,409**	**21,400**	**-**	(21,400)	-100.00%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***3.00***	***3.00***	***3.00***	***3.00***	-	0.00%
100-4.4110.1101	Wages - Regular	174,867	175,500	175,500	175,500	-	0.00%
	Total Salaries & Wages Cost	**174,867**	**175,500**	**175,500**	**175,500**	-	0.00%
BENEFITS:							
100-4.4110.1201	FICA/Medicare	12,510	12,690	13,400	13,426	26	0.19%
100-4.4110.1202	Retirement Plan	6,935	7,020	7,020	7,020	-	0.00%
100-4.4110.1203	Workman's Comp	492	582	600	544	(56)	-9.33%
100-4.4110.1204	Unemployment Insurance	-	-	7	-	(7)	-100.00%
100-4.4110.1205	Medical / Dental Insura	19,427	20,700	27,790	10,986	(16,804)	-60.47%
	Total Benefits Costs	**39,364**	**40,992**	**48,817**	**31,976**	(16,841)	-34.50%
	Total Personnel Costs	**214,231**	**216,492**	**224,317**	**207,476**	(16,841)	-7.51%
OPERATIONS:							
100-4.4110.5202	Official Bonds	238	-	119	-	(119)	-100.00%
100-4.4110.5302	Postage	599	-	56	-	(56)	-100.00%
100-4.4110.5303	Telephone	519	460	500	500	-	0.00%
100-4.4110.5802	Meals & Entertainment	334	224	1,389	2,000	611	43.99%
100-4.4110.5803	Training & Education	648	125	4,267	7,800	3,533	82.80%
100-4.4110.5804	Travel Costs	232	1,018	250	500	250	100.00%
100-4.4110.5910	Permits & Fees	-	-	333	-	(333)	-100.00%
100-4.4110.6121	Office Supplies	10	-	1,459	500	(959)	-65.73%
100-4.4110.6405	Dues-Colorado Counties,	14,896	11,704	11,704	11,704	-	0.00%
100-4.4110.6407	Dues-National Assoc Cou	400	-	400	400	-	0.00%
100-4.4110.6409	Dues-Pagosa Chamber Com	659	659	659	659	-	0.00%
100-4.4110.6415	Dues-PLPOA	600	600	600	600	-	0.00%
100-4.4110.6416	Dues-SWCCOG	-	-	953	1,728	775	81.32%
100-4.4110.6417	Dues-Club 20	800	800	700	800	100	14.29%
100-4.4110.6419	Dues-MSEC	4,400	4,500	4,600	4,500	(100)	-2.17%
100-4.4110.6602	San Juan Basin Health D	118,412	118,412	118,412	118,412	-	0.00%
100-4.4110.6604	Region 9 Economic Devel	2,811	2,811	2,811	2,642	(169)	-6.01%
100-4.4110.6606	SW Reg. Transpor Planni	679	679	679	667	(12)	-1.77%
100-4.4110.6611	Seeds of Learning	-	-	-	10,000	10,000	0.00%
100-4.4110.6608	South Mental Health	40,000	40,000	40,000	40,000	-	0.00%
100-4.4110.6609	Geothermal Resource Dev	-	-	15,000	-	(15,000)	-100.00%
100-4.4110.6610	Pagosa Springs CDC	3,000	30,000	44,000	35,000	(9,000)	-20.45%
100-4.4110.6620	Wi- Fi Grant Region 9 w	-	21,811	-	-	-	0.00%
100-4.4110.7011	Rebates, Awards & Indem	34,695	8,212	17,500	20,000	2,500	14.29%
100-4.4110.7055	Misc Expenditures	-	1,806	-	5,000	5,000	0.00%
	Total Operations Costs	**223,932**	**243,821**	**266,391**	**263,412**	(2,979)	-1.12%
	TOTAL EXPENDITURES	**438,163**	**460,313**	**490,708**	**470,888**	(19,820)	-4.04%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (416,754)**	**$ (438,904)**	**$ (469,308)**	**$ (470,888)**	(1,580)	0.34%

BUILDING & GROUNDS

Description

The Building and Grounds Maintenance Department supervises all aspects of construction, building maintenance, and ground maintenance for all county facilities. Overseeing subcontractors needed to complete any work connected to county buildings. It is our responsibility to create a better work environment by keeping all facilities in a condition that are acceptable, safe, and comfortable to county employees and visitors alike.

Core Services

- Keep buildings compliant with all local and state regulations.
- Keep buildings safe for all visitors and employees.
- Keep all buildings in the above condition while staying within the Building and Grounds budget.
- Coding all invoices and submitting them to be paid.
- Contacting subcontractors and overseeing the bid process connected with those jobs.
- Oversee all work done in and around courthouse connected with Building and Grounds.

2011 Accomplishments

- Patched and maintained the County Courthouse roof, keeping all leaks under control.
- Worked on and kept up with a failing air conditioning system.
- Accomplished all county projects while staying within our 2011 budget and without compromising quality or efficiency.
- I feel we maintained a good relationship with all county employees while accomplishing our projects.

2012 Goals

- Continue to patch and maintain roof.
- Continue work on air conditioner.
- Continue to complete all projects in a timely manner while keeping a good working relationship with all employees.

BUILDING & GROUNDS - 4194

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4194.3450	Administrative Fee	8,040	8,040	8,000	53,822	45,822	572.78%
100-3.4194.5550	Misc Revenue & Refunds	-	1,920	5	-	(5)	-100.00%
	TOTAL REVENUES	**8,040**	**9,960**	**8,005**	**53,822**	45,817	572.35%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***3.00***	***3.00***	***3.00***	***3.00***	-	0.00%
100-4.4194.1101	Wages - Regular	95,400	95,724	94,200	94,224	24	0.03%
	Total Salaries & Wages Cost	**95,400**	**95,724**	**94,200**	**94,224**	24	0.03%
BENEFITS:							
100-4.4194.1201	FICA/Medicare	6,972	6,999	7,200	7,208	8	0.11%
100-4.4194.1202	Retirement Plan	3,807	3,848	3,800	3,769	(31)	-0.82%
100-4.4194.1203	Workman's Comp	4,034	4,173	4,300	4,579	279	6.49%
100-4.4194.1204	Unemployment Insurance	190	192	219	283	64	29.22%
100-4.4194.1205	Medical / Dental Insura	10,824	10,696	13,290	13,564	274	2.06%
	Total Benefits Costs	**25,827**	**25,908**	**28,809**	**29,403**	594	2.06%
	Total Personnel Costs	**121,227**	**121,632**	**123,009**	**123,627**	618	0.50%
OPERATIONS:							
100-4.4194.4110	Water & Sewer Services	10,283	9,697	10,500	10,500	-	0.00%
100-4.4194.4111	Disposal services	2,493	2,559	2,600	2,700	100	3.85%
100-4.4194.4112	Electric	46,724	46,097	45,000	45,000	-	0.00%
100-4.4194.4113	Gas	1,320	1,227	1,600	1,600	-	0.00%
100-4.4194.4116	Geothermal	2,814	2,575	5,000	5,000	-	0.00%
100-4.4194.4301	Building/Structures-R&M	20,303	19,920	20,000	30,000	10,000	50.00%
100-4.4194.4363	Materials-Repair Buildi	7,415	7,628	8,000	8,000	-	0.00%
100-4.4194.5303	Telephone	1,496	1,064	1,187	1,200	13	1.10%
100-4.4194.5305	Shipping & Freight	8	69	63	50	(13)	-20.63%
100-4.4194.6117	Janitorial	4,860	9,088	10,950	8,000	(2,950)	-26.94%
100-4.4194.6121	Office Supplies	220	180	250	250	-	0.00%
100-4.4194.6124	Small Tools & Equipment	-	227	500	500	-	0.00%
100-4.4194.6125	Uniforms	122	239	300	300	-	0.00%
100-4.4194.6126	Other Operating Supplie	375	288	500	500	-	0.00%
100-4.4194.6361	Fuel	-	-	1,831	2,669	838	45.77%
100-4.4194.6364	Fleet Charges	-	-	2,376	859	(1,517)	-63.85%
	Total Operations Costs	**98,433**	**100,858**	**110,657**	**117,128**	6,471	5.85%
	TOTAL EXPENDITURES	**219,660**	**222,490**	**233,666**	**240,755**	7,089	3.03%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (211,620)**	**$ (212,530)**	**$ (225,661)**	**$ (186,933)**	38,728	-17.16%

COMMUNITY SERVICE - 5222

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.5222.3380 Community Service Reven	$ 10,764	$ 6,344	$ 10,000	$ 8,000	(2,000)	-20.00%
TOTAL REVENUES	**10,764**	**6,344**	**10,000**	**8,000**	(2,000)	-20.00%

EXPENDITURES

OPERATIONS:						
100-4.5222.3205 Professional Legal Serv	9,516	11,048	13,200	8,000	(5,200)	-39.39%
TOTAL EXPENDITURES	**9,516**	**11,048**	**13,200**	**8,000**	(5,200)	-39.39%
REVENUE OVER/(UNDER) EXPENDITURES	**$ 1,248**	**$ (4,704)**	**$ (3,200)**	**$ -**	3,200	-100.00%

COUNTY ADMINISTRATION

Description

The County Administrator acts as Chief Administrative Officer of the County, reporting directly to the Board of County Commissioners, and ensuring the proper administration of affairs of the County. Included within the Office of the County Administrator are the Special Projects functions and support for the Board of County Commissioners.

Core Services

- Managing and supervising all departmental operation of the County, including, but not limited to: Road & Bridge, Solid Waste, Planning and Building, Veterans Services, Nutrition, Senior Programs, Transportation, Social Services, Human Resources, Finance, Fleet, Buildings and Grounds, Weed & Pest Control, Airport, and General Administration.
- Managing all operational and administrative matters within stated policies of the Board of County Commissioners.
- Implementing policies adopted and approved by the Board. Working with departments to ensure consistent application of County policies in the activities and business conducted in all executive and administrative departments. Resolving questions arising from the interpretation of County policies.
- Acting as the County Budget Officer, Prepare and recommends the annual budget to the Board of County Commissioners. Recommending and justifying staffing, operating expenses, capital expenditures, and revenue sources for all departments and agencies of the county government.

2011 Accomplishments

- Presented a timely and unqualified opinion for 2010 for a third year in a row.
- Implemented an interim step with the creation of Commissioner binders for the Board of County Commissioner hearings that presented hearing information in a clearer manner.
- Provided training and began implementation of internal controls for the County.
- Assisted in the re-formation of the Community Development Corporation (CDC) to promote economic development.
- Continued with the refinement of the administration of the Housing Authority
- Implemented a pavement maintenance program that slurry or chip sealed 12 miles of County roads and re-graveled 4 miles of County roads.
- Hired SEH to complete 5 Year Road Plan.
- Hired a new Veteran Services Officer due to the retirement of the former incumbent.
- Conducted improvements to the airport fueling system and hired a new engineering firm for AIP projects.
- Constructed and improved the recycling area at the Pagosa Transfer Station.
- Reduced staffing and funding while essentially keeping service efforts at current levels.

2012 Goals

- Implementation of the Commissioner priorities for 2012, including:
    - Increasing reserves for all funds.
    - Further road improvements in rehabilitation and maintenance.
    - Facilitation and coordination of economic development efforts for the community as a whole.
    - Exploring all appropriate opportunities for increasing County revenues.
    - Exploring the expansion of recycling opportunities for Archuleta County.

  - Improving customer services levels with the general public and visitors with an emphasis on the new website.
- Presentation to the Commissioners an unqualified audit submitted on time for 2011 with no notes or findings.
- Further refinement of the methodology for submitting reports for the Board of County Commissioner meetings, to include making the complete process electronic.
- Prepare and begin execution of a Master Plan for the 95 acres on Hwy 84.
- Create an access road and parking area for the Cloman Open Space property.
- Continue a county-wide effort to examine organizational efficiencies, cost savings, and revenue opportunities to deal with the probably decrease in property tax revenues as a result the next assessment period in 2013 as well as the probable decrease in the Payment In Lieu of Taxes (PILT).

COUNTY ADMINISTRATION - 4132

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4132.3111	Current Tax Interest	$ -	$ 282	$ -	$ -	-	0.00%
100-3.4132.3340	State Grant Operating	-	8,043	-	-		
100-3.4132.3341	Economic Driver's Study	-	19,796	-	-		
100-3.4132.3411	Court Costs, Fees & Cha	2,287	2,971	6,030	-		
100-3.4132.3419	GF Admin Fee Revenue	32,029	27,794	35,900	68,606		
100-3.4132.3515	Fines, Forfeitures & Pe	188	100	900	-		
100-3.4132.3821	Hwy 84 Rent- Restricted	-	-	2,925	-	(2,925)	-100.00%
100-3.4132.5550	Misc Revenue & Refunds	31	-	3,267	-	(3,267)	-100.00%
100-3.4132.9290	Capital Lease Proceeds	-	910,174	-	-	-	0.00%
	TOTAL REVENUES	**34,535**	**969,160**	**49,022**	**68,606**	19,584	39.95%
						-	0.00%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***3.00***	***3.00***	***3.50***	***2.00***	(2)	-42.86%
100-4.4132.1101	Wages - Regular	180,017	172,798	181,650	131,579	(50,071)	-27.56%
100-4.4132.1102	Wages - OT	-	542	-	-	-	0.00%
100-4.4132.1103	Wages - Part Time	-	-	11,084	-	(11,084)	-100.00%
100-4.4132.1117	Wages - Car Allowance	2,400	2,400	2,400	2,400	-	0.00%
	Total Salaries & Wages Cost	**182,420**	**175,743**	**195,134**	**133,979**	(61,155)	-31.34%
BENEFITS:							
100-4.4132.1201	FICA/Medicare	13,616	13,146	15,100	10,066	(5,034)	-33.34%
100-4.4132.1202	Retirement Plan	7,309	7,100	7,300	5,263	(2,037)	-27.90%
100-4.4132.1203	Workman's Comp	590	582	600	408	(192)	-32.00%
100-4.4132.1204	Unemployment Insurance	365	355	400	395	(5)	-1.25%
100-4.4132.1205	Medical / Dental Insura	16,644	15,804	27,680	13,499	(14,181)	-51.23%
	Total Benefits Costs	**38,524**	**36,987**	**51,080**	**29,631**	(21,449)	-41.99%
	Total Personnel Costs	**220,944**	**212,730**	**246,214**	**163,610**	(82,604)	-33.55%
OPERATIONS:							
100-4.4132.3204	Consultants	-	23,227	795	2,000	1,205	151.57%
100-4.4132.3205	Professional Legal Serv	2,500	-	-	-	-	0.00%
100-4.4132.3207	Personnel Services	7,145	-	-	-	-	0.00%
100-4.4132.3209	Other Professional Serv	52	-	-	15,000	15,000	0.00%
100-4.4132.4306	Park Ditch Water Spec A	-	-	1,238	1,300	62	5.01%
100-4.4132.4413	Furniture/Fixtures/Offi	3,882	3,780	4,631	650	(3,981)	-85.96%
100-4.4132.4416	Other Rents/Leases	156	60	1,600	1,600	-	0.00%
100-4.4132.5201	General Liability	19,844	19,546	25,642	25,642	-	0.00%
100-4.4132.5203	Other insurance	58	-	-	-	-	0.00%
100-4.4132.5302	Postage	10,979	1,097	1,060	1,100	40	3.77%
100-4.4132.5303	Telephone	2,582	2,429	2,300	2,300	-	0.00%
100-4.4132.5305	Shipping & Freight	52	53	100	100	-	0.00%
100-4.4132.5401	Advertising/Publishing	786	1,216	1,000	250	(750)	-75.00%
100-4.4132.5504	Printing & Binding	162	-	200	200	-	0.00%
100-4.4132.5801	Business Conference	49	-	-	-	-	0.00%
100-4.4132.5802	Meals & Entertainment	809	427	500	1,000	500	100.00%
100-4.4132.5803	Training & Education	2,510	-	3,960	2,000	(1,960)	-49.49%
100-4.4132.5804	Travel Costs	818	1,735	500	200	(300)	-60.00%
100-4.4132.5805	Tuition Reimbursement	-	-	-	1,000	1,000	0.00%
100-4.4132.5910	Permits and Fees	240,068	244,874	245	-	(245)	-100.00%
100-4.4132.6119	Medical Costs/Immunizat	100	32	300	-	(300)	-100.00%

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-4.4132.6121	Office Supplies	3,708	3,172	2,820	3,000	180	6.38%
100-4.4132.6126	Other Operating Supplie	1,580	-	-	-	-	0.00%
100-4.4132.6361	Fuel	-	-	1,000	781	(219)	-21.90%
100-4.4132.6364	Fleet Charges	-	-	2,933	2,745	(188)	-6.41%
100-4.4132.6405	Dues & Subscriptions	1,264	1,568	1,600	1,200	(400)	-25.00%
100-4.4132.6606	Grants & subsidies	14,566	16,408	13,200	13,200	-	0.00%
100-4.4132.7025	Contingency for Operart	-	-	13,149	75,000	61,851	470.39%
	Total Operations Costs	**313,670**	**319,624**	**78,773**	**150,268**	71,495	90.76%
	TOTAL EXPENDITURES	**534,614**	**532,354**	**324,987**	**313,878**	(11,109)	-3.42%
CAPITAL OUTLAY:							
100-4.4132.7201	Land Acquisition	-	752,000	-	-	-	0.00%
	Total Capital Outlay	-	752,000	-	-	-	0.00%
TRANSFERS:							
100-4.4132.9985	Transfer to Fair Board	88,449	-	-	-	-	0.00%
100-4.4132.9992	Transfer to Airport Fun	512,000	-	-	-	-	0.00%
100-4.4132.9996	Transfer to Combined Di	280,900	300,108	300,108	300,108	-	0.00%
100-4.4132.9997	Fleet Management	-	-	100,000	-	(100,000)	-100.00%
	Total Transfers	**881,349**	**300,108**	**400,108**	**300,108**	(100,000)	-24.99%
TOTAL EXPENDITURES & OTHER USES		**1,415,963**	**1,584,462**	**725,095**	**613,986**	(111,109)	-15.32%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (1,381,428)**	**$ (615,302)**	**$ (676,073)**	**$ (545,380)**	130,693	-19.33%

COUNTY ASSESSOR

The Assessor's Office is responsible for discovering, listing, classifying, and valuing all taxable real and personal property and all property granted exemption by the Division of Property Taxation that is located within the county on the assessment date. These categories are often referred to as the assessment function, § 39-5-101, C.R.S.

The Assessor certifies total values to the Department of Education and the various taxing entities within the county, § 39-5-128, C.R.S. The entities use the data to calculate their property tax rates (mill levies), calculate revenue and spending limitations, and decide whether or not they must ask the electorate for additional funds.

All county real property appraisal staff are required to be Colorado registered, licensed, or certified appraisers, § 12-61-706(5)(a), C.R.S. The requirements, examination, and licensing are under the administration and supervision of the Colorado Board of Real Estate Appraisers. The continuing education requirement for Colorado appraisers, at all levels, is a total of 42 hours, which must be completed in the three years prior to the expiration date and must include a 7 hour USPAP update course every other year.

Annually, the Assessor makes appropriate, documented budget recommendations to the board of county commissioners for the operation of the office. The Assessor's request reflects reasonable and necessary expenses that will be incurred in the performance of statutory duties.

The 2012 budget is significantly different from the 2011 budget for several reasons.

- We have cut personnel through attrition.
- 2012 is a non reappraisal year, so printing and mailing costs are lower than 2011. The 2013 budget will show an increase in these areas due to the bi-annual reappraisal.
- Support and personnel fees that were previously expensed to the IT and GIS department budgets are now accurately reflected in the Assessors budget.

Core Services

- Maintains the County database, currently a computer assisted mass appraisal system (CAMA), on all taxable and exempt real and personal property and natural resources. This includes appraisal and administrative tasks such as data gathering, appraising, data analysis, transferring ownership, mapping, completing the abstract and maintaining the assessment roll.
- Certify values to the Board of County Commissioners, 3 school districts and several other taxing entities.
- Administer the Senior Homestead and Disabled Veterans Exemptions. The Senior Homestead Exemption, which is funded by the State of Colorado, has been suspended until the 2012 tax year by the state legislature, however, the Assessor's office will continue to process applications and submit them to the state for approval so that eligible participants will be on the rolls should the state resume funding of this exemption.

2011 Accomplishments

- Completed the 2011 countywide reappraisal.
- Passed the 2011 state audit and met all statutory deadlines and requirements.
- Continued to correct data from conversion as errors were discovered.
- Made significant progress in collecting data for the modeling restructure.

- Have Procedure manual that coincides with Tyler software at editing stage.
- Have Office Policy Manual at editing stage.
- Completed taxing entity parcel splits resulting from updated taxing entity boundary maps.

2012 Goals

- Pass the 2012 state audit and meet all statutory deadlines and requirements.
- Continue to work at improving the Assessor's website which coincides with the release of a new Archuleta County website.
- Complete the Tyler Procedure Manual and the Office Policy Manual.
- Continue progress on the modeling restructure. Goal is to have the new model in place for Economic Area 1 (Fairfield area) for the 2013 reappraisal.

COUNTY ASSESSOR - 4151

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4151.3410	Assessor Charges for Se	$ 12,335	$ 14,622	$ 14,000	$ 12,000	(2,000)	-14.29%
	TOTAL REVENUES	**12,335**	**14,622**	**14,000**	**12,000**	(2,000)	-14.29%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***11.00***	***10.83***	***9.83***	***8.66***	(1)	-11.90%
100-4.4151.1101	Wages - Regular	356,455	368,202	317,328	303,295	(14,033)	-4.42%
100-4.4151.1102	Wages - OT	4,089	580	4,000	-	(4,000)	-100.00%
100-4.4151.1103	Wages- part-time	23,173	20,415	18,655	20,077	1,422	7.62%
	Total Salaries & Wages Cost	**383,717**	**389,197**	**339,983**	**323,372**	(16,611)	-4.89%
BENEFITS:							
100-4.4151.1201	FICA/Medicare	26,982	27,662	29,600	24,738	(4,862)	-16.43%
100-4.4151.1202	Retirement Plan	14,327	14,780	14,900	12,132	(2,768)	-18.58%
100-4.4151.1203	Workman's Comp	5,116	5,725	6,300	5,702	(598)	-9.49%
100-4.4151.1204	Unemployment Insurance	648	664	648	795	147	22.69%
100-4.4151.1205	Medical / Dental Insura	55,680	58,010	79,930	67,815	(12,115)	-15.16%
	Total Benefits Costs	**102,753**	**106,841**	**131,378**	**111,182**	(20,196)	-15.37%
	Total Personnel Costs	**486,470**	**496,038**	**471,361**	**434,554**	(36,807)	-7.81%
OPERATIONS:							
100-4.4151.3204	Consultants	41,600	57,100	42,000	42,000	-	0.00%
100-4.4151.3209	Other Professional Serv	1,600	-	7,600	5,735	(1,865)	-24.54%
100-4.4151.4303	Furniture/Fixtures-R&M	477	-	-	550	550	0.00%
100-4.4151.4307	Software Maintenance	400	-	-	23,550	23,550	0.00%
100-4.4151.4415	Machinery/Equipment/Veh	-	-	2,100	-	(2,100)	-100.00%
100-4.4151.5202	Official Bonds	-	-	75	-	(75)	-100.00%
100-4.4151.5302	Postage	12,260	9,916	15,228	6,000	(9,228)	-60.60%
100-4.4151.5303	Telephone	5,922	4,992	5,000	5,000	-	0.00%
100-4.4151.5305	Shipping & Freight	42	72	100	100	-	0.00%
100-4.4151.5401	Advertising/Publishing	52	59	200	100	(100)	-50.00%
100-4.4151.5504	Printing & Binding	4,088	4,114	4,172	3,435	(737)	-17.67%
100-4.4151.5802	Meals & Entertainment	253	160	-	-	-	0.00%
100-4.4151.5803	Training & Education	13,816	8,268	15,005	12,900	(2,105)	-14.03%
100-4.4151.5804	Travel Costs	1,314	877	2,341	1,000	(1,341)	-57.28%
100-4.4151.6121	Office Supplies	7,749	3,947	5,000	3,000	(2,000)	-40.00%
100-4.4151.6124	Small Tools & Equipment	230	-	1,000	1,000	-	0.00%
100-4.4151.6126	Other Operating Supplie	533	35	-	-	-	0.00%
100-4.4151.6361	Fuel	-	-	4,466	5,256	790	17.69%
100-4.4151.6364	Fleet Charges	-	-	6,245	6,305	60	0.96%
100-4.4151.6405	Dues & Subscriptions	4,303	3,134	5,000	4,094	(906)	-18.12%
100-4.4151.7412	Office Equipment	2,569	(107)	1,450	-	(1,450)	-100.00%
100-4.4151.7431	Furniture & Fixtures	-	-	4,000	-	(4,000)	-100.00%
	Total Operations Costs	**97,208**	**92,567**	**120,982**	**120,025**	(957)	-0.79%
	TOTAL EXPENDITURES	**583,678**	**588,605**	**592,343**	**554,579**	(37,764)	-6.38%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (571,343)**	**$ (573,983)**	**$ (578,343)**	**$ (542,579)**	35,764	-6.18%

COUNTY ATTORNEY

Description

The County Attorney's Office provides legal advice and representation for the Board of County Commissioners. The County Attorney, with the approval of the Board of County Commissioners, also advises and represents all other Archuleta County elected officials, the County Administrator, department and division heads, and appointed commissions, boards, and committees.

Core Services

- Provide legal counsel to the Board of County Commissioners.
- Draft and review resolutions, ballot questions, ordinances, contracts, memoranda of agreement and various policies and procedures.
- Manage contractual relationships with outside legal counsel.
- Attend judicial and administrative legal proceedings on behalf of County in Federal, State, and local jurisdictions.

2011 Accomplishments

Superior Management of the following:

Litigation:
- Darling v. Treetops LLC & Archuleta County
- Hudson v. Lucero
- DOHS v. Garcia (a four day trial followed by briefing to the Court of Appeals).

Employment Litigation:
- David McGee Discrimination Charge – Division of Civil Rights
- Robert Randolph - Unemployment Appeal
- Donald Dodson – Federal Discrimination Litigation

Tax Assessment Appeals:
- Board of Equalization (our success rate is **second to none** in Colorado)
  - Appeals
  - Abatements and Refunds
- BAA
- District Court
- Arbitration

Land Use:
- Cloman Easement and Improvements
- CR 84 – 95 Acres (acquisition of property and terminating tenancy)

Local issues:
- LPEA Substation
- Ballot Initiative
- Bylaws and Organization Structure for Boards, Commissions, and Agencies (e.g., PSCDC)
- Nuisance Ordinance enforcement
- Medical Marijuana oversight including implementing a fine in a manner that drew praise from the fined party.

Regional issues:

- The Office of the County Attorney has been at the forefront of advancing Archuleta County's relationship with the Southern Ute Indian Tribe.
- Issues and inter-county relationships arising from Wolf Creek Village.

Mentoring:

- I continue to play a critical role in the mentoring of Assistant County Attorney including securing education opportunities and scholarships and offering counsel on his cases.

Community Service and Visibility:

- Region 9 Board of Directors – Member
- Region 9 Executive Committee – Member
- Community Work Sessions

2012 Goals

- Resolve McGee v. Board of County Commissioners and Dodson v. Board of County Commissioners in a manner favorable to the County.
- Increase enforcement of the Nuisance Ordinance without increasing enforcement costs via unnecessary litigation. Continue to strive for success by promoting negotiated settlements that minimize litigation expenses and foster cooperation with property owners (e.g., Smith at C.R. 84).
- Implement uniform, compliant public notice procedures for all departments, boards, commissions etc via upgraded website and brick and mortar location postings.
- Train CORA procedures for all departments.
- Offer Breakfast with the County Attorney series.
- Continue to integrate use of technology into office and case management (e.g. CaseMap, additional Westlaw Tools).
- Maintain open communications with all department heads and elected officials.
- Attend continuing education for County Attorney and paralegal.
- Continue to serve as a trusted advisor to the Board of County Commissioners.

COUNTY ATTORNEY - 4120

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4120.3419	GF Admin Fee Revenue	$ 24,695	$ 23,076	$ 24,700	$ 7,717	(16,983)	-68.76%
100-3.4120.4550	Refund of Expenditures	-	-	159	-	(159)	-100.00%
100-3.4120.5550	Attorney Pass Thru	-	-	35,000	-	(35,000)	-100.00%
	TOTAL REVENUES	**24,695**	**23,076**	**59,859**	**7,717**	(52,142)	-87.11%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***2.00***	***2.00***	***2.00***	***2.00***	-	0.00%
100-4.4120.1101	Wages - Regular	112,586	132,881	135,500	135,460	(40)	-0.03%
100-4.4120.1117	Wages - Car Allowance	1,700	2,400	2,400	2,400	-	0.00%
	Total Salaries & Wages Cost	**114,286**	**135,281**	**137,900**	**137,860**	(40)	-0.03%
BENEFITS:							
100-4.4120.1201	FICA/Medicare	7,923	9,774	10,400	10,363	(37)	-0.36%
100-4.4120.1202	Retirement Plan	4,445	5,428	5,400	5,418	18	0.33%
100-4.4120.1203	Workman's Comp	492	485	500	420	(80)	-16.00%
100-4.4120.1204	Unemployment Insurance	222	277	300	406	106	35.33%
100-4.4120.1205	Medical / Dental Insura	10,432	13,107	15,230	11,168	(4,062)	-26.67%
	Total Benefits Costs	**23,514**	**29,071**	**31,830**	**27,775**	(4,055)	-12.74%
	Total Personnel Costs	**137,800**	**164,352**	**169,730**	**165,635**	(4,095)	-2.41%
OPERATIONS:							
100-4.4120.3205	Professional Legal Serv	149,094	8,976	32,500	25,000	(7,500)	-23.08%
100-4.4120.3209	Other Professional Serv	-	459	19,515	9,190	(10,325)	-52.91%
100-4.4120.3214	Litigation Costs	-	-	2,000	11,513	9,513	475.65%
100-4.4120.3215	Legal Settlements	100,000	-	1,500	-	(1,500)	-100.00%
100-4.4120.5302	Postage	154	225	530	4,000	3,470	654.72%
100-4.4120.5303	Telephone	402	578	550	550	-	0.00%
100-4.4120.5504	Printing & Binding	-	11	200	200	-	0.00%
100-4.4120.5803	Training & Education	1,450	1,287	4,239	5,000	761	17.95%
100-4.4120.5804	Travel Costs	469	1,706	6,847	6,850	3	0.04%
100-4.4120.5805	Tuition Reimbursement	-	-	1,011	1,000	(11)	-1.09%
100-4.4120.6121	Office Supplies	1,470	1,242	1,000	1,000	-	0.00%
100-4.4120.6401	Advertising/Publishing	-	-	2,500	2,500	-	0.00%
100-4.4120.6405	Dues & Subscriptions	7,214	9,288	8,444	6,413	(2,031)	-24.05%
	Total Operations Costs	**260,253**	**23,772**	**80,836**	**73,216**	(7,620)	-9.43%
	TOTAL EXPENDITURES	**398,053**	**188,124**	**250,566**	**238,851**	(11,715)	-4.68%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (373,358)**	**$ (165,048)**	**$ (190,707)**	**$ (231,134)**	(40,427)	21.20%

COUNTY CLERK & RECORDER

Description

The County Clerk & Recorder is the ex-officio recorder of deeds and has custody of and the safe keeping and preservation of all documents received for recording or filing. This now includes electronic filing. It is the job of the Clerk to issue Marriage Licenses, reconcile monthly with the Colorado Department of Health and the Colorado State Treasurer. Included in this office is anything that pertains to motor vehicle; i.e. titles, registrations, liens, duplicates, etc. The entire office's revenue is reconciled monthly with the County Treasurer and the State's portion of revenue is sent to them. The County Clerk completes the budget based on requirements set by the Board of County Commissioners each year in a timely and accurate manner.

Core Services

Motor Vehicle

The County Clerk manages and oversees employees in the Motor Vehicle Division. They provide registrations, titles, record searches and recording motor vehicle liens. Motor Vehicle also includes: Temporary Permits, Sales Tax, Fees, Balancing and Title Batching.

Recording

The Clerk and Recorder manages and oversees the Recording Department. The function of this department is to record and maintain public records, and to provide that data to the public in an efficient manner, at the least cost to Archuleta County. Marriage Licenses are issued and recorded with monthly reports to the Department of Health and the Colorado State Treasurer. The office is now equipped to receive electronic recordings of specific documents.

Clerk to the Board

The County Clerk or a deputy must attend all Board of County Commissioners' meetings and take minutes. The Clerk oversees preparation of the minutes, storage/scanning and archiving of minutes.

Notes

Because of the way the County's Auditors requested changes to be made in the budget, the Petty Cash Account and the e-Recording Account will be handled differently. Every check written will be showing on a line item. There will be Revenue line item to off-set these check amounts and will be shown in the Revenue portion of the Budget. Without knowing this, it looks as if the Clerk & Recorder's Budget went up $22,000.

Then there is a restricted fund set by Colorado State Statute for each recording submitted for recording in the Clerk's Office, $1.00 is collected to go into this fund. The fund money may only be used to continue the e-Recording process. That allows for this money to be used to pay for the annual maintenance of e-Recording and the storage on the web where customers pay to access the recording data. The e-Recording money this year had to also be shown as expenditure if we are going to use it. It can be used for maintenance of e-Recording which is approximately $23,000 yearly. This money also purchased 3 recording computers in 2011. Recording the money this way gives the impression that the Clerk's Budget increased another $23,000 which in reality, it did not.

The Clerk's Budget did go down about $18,500 through salary cuts.

2011 Accomplishments

- Staff has continued to search out SMM (Special Mobile Equipment) for expired/current registrations. The program also developed into tracking and sending letters to expired motor vehicles with expired registrations which are found by volunteers in the Sheriff's Office. The process has generated a more cohesive destraint process with the Treasurer's and the Sheriff's offices.
- Due to staff lay-off's it has been a task to keep the office running on a professional basis at the least cost to the County.

2012 Goals

- Continue to search out SMM equipment and collect more than we did this year.
- Money was requested since 2009 to begin replacing old microfiche that is fading. This is still a goal that has not been funded. It continues to be a problem and an ongoing project for a few years if it can be funded. Nothing was completed due to funds in 2011 so we will strive to begin the process in 2012.

COUNTY CLERK & RECORDER - 4154

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4154.3210	Motor Vehicle Charges	$ 84,300	$ 164,477	$ 244,000	$ 150,000	(94,000)	-38.52%
100-3.4154.3356	Tobacco Tax	6,431	6,264	5,000	5,000	-	0.00%
100-3.4154.3410	Clerks Charges for Serv	18,249	20,325	15,719	20,000	4,281	27.23%
100-3.4154.3412	E-Recording	284,180	211,313	104,000	35,000	(69,000)	-66.35%
100-3.4154.3414	Reception Legal Documen	-	-	146,870	210,000	63,130	42.98%
100-3.4154.5550	Misc Revenue & Refunds	3,063	48	500	-	(500)	-100.00%
100-3.4154.5590	Petty Cash Deposits Pas	-	-	15,000	22,000	7,000	46.67%
	TOTAL REVENUES	**396,223**	**402,427**	**531,089**	**442,000**	(89,089)	-16.77%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***7.33***	***7.00***	***6.00***	***6.00***	-	0.00%
100-4.4154.1101	Wages - Regular	270,238	268,481	240,626	240,625	(1)	0.00%
100-4.4154.1103	Wages- part-time	-	-	8,115	-	(8,115)	-100.00%
	Total Salaries & Wages Cost	**270,238**	**268,481**	**248,741**	**240,625**	(8,116)	-3.26%
BENEFITS:							
100-4.4154.1201	FICA/Medicare	18,725	18,686	18,400	18,408	8	0.04%
100-4.4154.1202	Retirement Plan	10,805	10,758	9,600	9,625	25	0.26%
100-4.4154.1203	Workman's Comp	886	873	800	746	(54)	-6.75%
100-4.4154.1204	Unemployment Insurance	423	420	420	546	126	30.00%
100-4.4154.1205	Medical / Dental Insura	39,708	41,397	47,854	54,724	6,870	14.36%
	Total Benefits Costs	**70,547**	**72,134**	**77,074**	**84,049**	6,975	9.05%
	Total Personnel Costs	**340,785**	**340,615**	**325,815**	**324,674**	(1,141)	-0.35%
OPERATIONS:							
100-4.4154.3200	Purchased Professional Services	-	-	-	3,000		
100-4.4154.4307	Software Maintenance	-	-	-	8,950	8,950	0.00%
100-4.4154.4413	Furniture/Fixtures/Offi	-	514	-	-	-	0.00%
100-4.4154.5202	Official Bonds	-	-	60	-	(60)	-100.00%
100-4.4154.5302	Postage	10,975	10,062	13,200	13,200	-	0.00%
100-4.4154.5303	Telephone	3,247	2,924	3,000	3,000	-	0.00%
100-4.4154.5803	Training & Education	371	600	700	500	(200)	-28.57%
100-4.4154.5805	Tuition Reimbursement	-	-	1,000	-	(1,000)	-100.00%
100-4.4154.5910	Fees, Permits & Misc Ch	283	349	285	290	5	1.75%
100-4.4154.5912	E-Recording Expenditure	-	21,916	18,050	26,115	8,065	44.68%
100-4.4154.5915	Credit Card Fee Refunds	-	25	200	100	(100)	-50.00%
100-4.4154.6121	Office Supplies	3,012	2,996	3,800	3,000	(800)	-21.05%
100-4.4154.6123	Reception Supplies	2,653	3,730	3,500	3,500	-	0.00%
100-4.4154.6126	Petty Cash Cks Written	-	-	15,000	22,000	7,000	46.67%
100-4.4154.6361	Fuel	-	-	105	116	11	10.48%
100-4.4154.6405	Dues & Subscriptions	750	776	803	803	-	0.00%
100-4.4154.7431	Furniture & Fixtures	1,341	-	3,810	-	(3,810)	-100.00%
100-4.4155.6121	Office Supplies	-	-	80	-	(80)	-100.00%
	Total Operations Costs	**22,632**	**43,892**	**63,593**	**84,574**	20,981	32.99%
	TOTAL EXPENDITURES	**363,417**	**384,507**	**389,408**	**409,248**	19,840	5.09%
REVENUE OVER/(UNDER) EXPENDITURES		**$ 32,806**	**$ 17,920**	**$ 141,681**	**$ 32,752**	(108,929)	-76.88%

COUNTY CLERK (ELECTIONS)

Description

The County Clerk & Recorder is the Election Official for Archuleta County. This position oversees the election process and verifies that the entire process is done within the guidelines of Colorado Revised Statutes and the Colorado Secretary of State's Rules. Colorado has implemented a new state-wide voting system called SCORE. Any special district desiring to be included on any County general ballot has that option. The County Clerk completes the budget based on requirements from the Board of County Commissioners in an accurate and timely manner.

Core Services

The Elections Department processes and maintains voter registration records to ensure the opportunity to participate in the democratic process to all eligible electors. Towards this goal, this department establishes precincts, appoints election judges, prepares election notices, and conducts early and mail-in voting, assists voters concerning precinct locations, party affiliations and any other way possible. There is also overseas/out of country voting. This is all done according to the Colorado State Statues and Colorado Secretary of State's Rules and the Federal HAVA laws.

The initial pertinent federal laws which affect voting systems must be researched for understanding of requirements. Included in research will be the Voting Rights Act, the Voting Accessibility for the Elderly and Handicapped Act, The National Voter Registration Act of 1993, The Americans with Disabilities Act of 1990, the Rehabilitation Act of 1993 and The Help America Vote Act (HAVA).

Voting Equipment

All voting equipment is maintained, logged and sealed before, during and after any election. Preparation of the equipment is required, according to law, Logic and Accuracy testing of each and every machine and each program card received is completed prior to any election in order to verify the program is counting all races and issues correctly.

2011 Accomplishments

- We continued to comply with the State and Federal Help America Vote Act (HAVA) by receiving hours of training, continuing the required certifications.
- We continue to meet the requirements for the Statewide Voter Registration System (SCORE).
- We completed a Mail Ballot Coordinated Election in 2011.

2012 Goals

- Continue the required certifications to continute to be allowed to hold elections.
- Continue to verify all Vote Centers/Polling Place meet the Federal criteria of HAVA for disabled voters.
- Conduct fair, accurate and lawful Primary and General Elections in 2012.

COUNTY CLERK (ELECTIONS) - 4140

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4140.3410	Elections Charges	$ 429	$ 1,144	$ 2,000	$ 500	(1,500)	-75.00%
100-3.4140.5550	Misc Revenue & Refunds	-	-	4,271	3,000	(1,271)	-29.76%
	TOTAL REVENUES	**429**	**1,144**	**6,271**	**3,500**	(2,771)	-44.19%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***1.00***	***1.33***	***1.00***	***1.00***	-	0.00%
100-4.4140.1101	Wages - Regular	31,586	36,188	28,100	31,200	3,100	11.03%
100-4.4140.1103	Wages- part-time	-	4,876	731	-	(731)	-100.00%
	Total Salaries & Wages Cost	**31,586**	**41,064**	**28,831**	**31,200**	2,369	8.22%
BENEFITS:							
100-4.4140.1201	FICA/Medicare	2,265	3,038	2,800	2,387	(413)	-14.75%
100-4.4140.1202	Retirement Plan	1,260	1,489	1,100	1,248	148	13.45%
100-4.4140.1203	Workman's Comp	98	97	100	97	(3)	-3.00%
100-4.4140.1204	Unemployment Insurance	63	84	100	94	(6)	-6.00%
100-4.4140.1205	Medical / Dental Insura	3,708	2,470	4,531	8,797	4,266	94.15%
	Total Benefits Costs	**7,394**	**7,178**	**8,631**	**12,623**	3,992	46.25%
	Total Personnel Costs	**38,980**	**48,242**	**37,462**	**43,823**	6,361	16.98%
OPERATIONS:							
100-4.4140.3209	Other Professional Serv	-	8,601	4,016	22,600	18,584	462.75%
100-4.4140.4307	Software Hart	-	-	-	7,991		
100-4.4140.4309	Other Maint & Repair	-	-	1,039	-		
100-4.4140.4413	Furniture/Fixtures/Office Equip	-	-	788	-		
100-4.4140.5302	Postage	1,671	7,272	14,870	9,580	(5,290)	-35.57%
100-4.4140.5401	Advertising/Publishing	61	489	655	2,000	1,345	205.34%
100-4.4140.5504	Printing & Binding	-	1,281	3,977	1,000	(2,977)	-74.86%
100-4.4140.5803	Training & Education	324	204	200	1,160	960	480.00%
100-4.4140.6104	Ballots & Envelopes	-	21,731	10,769	28,800	18,031	167.43%
100-4.4140.6107	Election Judges	-	7,165	1,942	12,600	10,658	548.82%
100-4.4140.6121	Office Supplies	1,120	5,524	2,361	2,000	(361)	-15.29%
100-4.4140.6405	Dues & Subscriptions	370	-	450	400	(50)	-11.11%
100-4.4140.6410	Permits & Fees	-	185	375	375	-	0.00%
	Total Operations Costs	**3,546**	**52,452**	**41,442**	**88,506**	47,064	113.57%
	TOTAL EXPENDITURES	**42,526**	**100,694**	**78,904**	**132,329**	53,425	67.71%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (42,097)**	**$ (99,550)**	**$ (72,633)**	**$ (128,829)**	(56,196)	77.37%

COUNTY CORONER

Description

Pursuant to State Statute, a coroner shall be elected in each county for the term of four years.

The duties of the County Coroner are set by Colorado State Statute.

COUNTY CORNER - 4174

EXPENDITURES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
SALARIES & WAGES:							
FTEs		***1.00***	***1.00***	***1.00***	***1.00***	-	0.00%
100-4.4174.1101	Wages - Regular	33,191	33,100	33,100	33,100	-	0.00%
	Total Salaries & Wages Cost	**33,191**	**33,100**	**33,100**	**33,100**	-	0.00%
BENEFITS:							
100-4.4174.1201	FICA/Medicare	2,513	2,451	2,500	2,532	32	1.28%
100-4.4174.1202	Retirement Plan	1,324	1,324	1,300	1,324	24	1.85%
100-4.4174.1203	Workman's Comp	197	194	200	238	38	19.00%
100-4.4174.1205	Medical / Dental Insura	2,964	4,301	7,364	8,797	1,433	19.46%
	Total Benefits Costs	**6,998**	**8,270**	**11,364**	**12,891**	1,527	13.44%
	Total Personnel Costs	**40,189**	**41,370**	**44,464**	**45,991**	1,527	3.43%
OPERATIONS:							
100-4.4174.3206	Medical Services	14,720	9,899	12,000	20,000	8,000	66.67%
100-4.4174.4367	Other Repair & Maintena	-	-	140	140	-	0.00%
100-4.4174.5202	Official Bonds	-	-	264	264	-	0.00%
100-4.4174.5303	Telephone	-	154	1,680	1,680	-	0.00%
100-4.4174.5803	Training & Education	673	837	1,000	1,000	-	0.00%
100-4.4174.6121	Office Supplies	1,073	876	1,200	1,200	-	0.00%
100-4.4174.6361	Fuel	-	-	708	922	214	30.23%
100-4.4174.6364	Fleet Charges	-	-	633	676	43	6.79%
100-4.4174.6405	Dues & Subscriptions	900	900	1,200	1,200	-	0.00%
	Total Operations Costs	**17,366**	**12,666**	**18,825**	**27,082**	8,257	43.86%
	TOTAL EXPENDITURES	**57,555**	**54,036**	**63,289**	**73,073**	9,784	15.46%

COUNTY FAIR

Description

Following a meeting in 1951 with the Archuleta County Extension Agent, Vernon Cornforth, and several local ranchers – the group decided to initiate a county fair. During the first meeting of the fair committee, Ray Macht was elected chairman and the fair was set for September 28 & 29th, 1951. The fair schedule was geared toward providing a show place for the fine registered cattle owned by locals, providing a summary event for various 4-H projects, and treating the county to an exciting and fun event. Through the years, the growth of the County Fair reflected increasing interest by the youth of the community involved in 4-H and their dedicated leaders who taught the youngsters with exuberant enjoyment.

The mission of the Archuleta County Fair is to unite our community by preserving our history through building memories, encouraging cooperation, creating learning opportunities, providing entertainment, as well as developing healthy competition for exhibitors of Archuleta County enrolled in 4-H and open class competitors from any geographical area of the world. According to the Pagosa Springs Sun, August 10, 1951, the fair is for the benefit of the entire community, townspeople and ranchers alike. The Archuleta County Fair is a returning theme in the pattern of our county's history, changing a little every year, growing with your county and keeping true to some of the very same values held dear over fifty years in the past.

2011 Accomplishments

- The Fair showed an increased number of vendors, contests and entertainment. There was over $4,000 in support from the community in the way of sponsorships and donations.
- New events were added to the Fair line up including a boxing competition and skateboarding demonstrations and contests. The entry gate tally for Friday – Sunday was approximately 4,000 persons.

2012 Goals

- Increase number and amount of sponsorships and donations.
- Diversify the activities and events throughout the fair to increase fair patron attendance to our 61st year Fair Anniversary.

COUNTY FAIR - 5220

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.5220.3274	Park & Recreation Fees	$ 27,727	$ 1,550	$ -	$ -	-	0.00%
100-3.5220.3410	Charges for Services	-	15,075	12,731	13,700	969	7.61%
100-3.5220.3610	Interest Revenue	-	175	89	-	(89)	-100.00%
100-3.5220.4040	Contributions & Donatio	-	6,229	17,152	5,400	(11,752)	-68.52%
100-3.5220.5590	Misc Rev & Refunds	112	262	-	-	-	0.00%
	TOTAL REVENUES	**27,839**	**23,291**	**29,972**	**19,100**	(10,872)	-36.27%

EXPENDITURES

OPERATIONS:							
100-4.5220.3209	Other Professional Serv	-	-	950	950	-	0.00%
100-4.5220.3210	Contract Labor Services	3,123	2,983	2,569	2,500	(69)	-2.69%
100-4.5220.4415	Machinery & Equipment-R	-	180	680	1,000	320	47.06%
100-4.5220.4416	Other Rents/Leases	17,660	17,076	17,592	18,000	408	2.32%
100-4.5220.5302	Postage	1,115	985	1,079	1,000	(79)	-7.32%
100-4.5220.5401	Advertising/Publishing	3,967	3,261	3,500	3,500	-	0.00%
100-4.5220.5504	Printing & Binding	2,432	2,016	3,000	2,500	(500)	-16.67%
100-4.5220.64xx	Misc expenditures	100	-	-	1,000	1,000	0.00%
100-4.5220.5802	Meals and Entertainment	1,173	-	800	-	(800)	-100.00%
100-4.5220.6106	Education/Recreation Su	11,283	6,100	8,133	8,500	367	4.51%
100-4.5220.6108	Food	3,091	2,214	2,500	2,500	-	0.00%
100-4.5220.6121	Office Supplies	140	113	142	100	(42)	-29.58%
100-4.5220.6123	Reception Supplies	645	771	276	200	(76)	-27.54%
100-4.5220.6125	Uniforms	1,136	1,007	1,041	1,000	(41)	-3.94%
100-4.5220.6126	Other Operating Supplie	1,205	1,026	721	700	(21)	-2.91%
100-4.5220.6405	Dues & Subscriptions	209	50	150	150	-	0.00%
100-4.5220.6413	Special Contractual Ser	12,676	12,252	14,908	14,000	(908)	-6.09%
100-4.5220.7020	Misc expenditures	-	-	200	-	(200)	-100.00%
100-4.5220.8211	Refunds, Awards & Indem	2,712	3,668	3,000	3,000	-	0.00%
	TOTAL EXPENDITURES	**62,667**	**53,702**	**61,241**	**60,600**	(641)	-1.05%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (34,828)**	**$ (30,411)**	**$ (31,269)**	**$ (41,500)**	(10,231)	32.72%

COUNTY SURVEYOR

Description

A county surveyor shall be elected for a term of four years, who shall be a professional land surveyor.

The duties of the County Surveyor are set by Colorado State Statute.

COUNTY SURVEYOR - 4179

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4179.4040	Employee Medical Contri	$ -	$ -	$ 3,499	$ -	(3,499)	-100.00%
	TOTAL REVENUES	**-**	**-**	**3,499**	**-**	(3,499)	-100.00%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***1.00***	***0.15***	***0.15***	***0.15***	-	0.00%
100-4.4179.1101	Wages - Regular	3,300	3,300	3,300	3,300	-	0.00%
	Total Salaries & Wages Cost	**3,300**	**3,300**	**3,300**	**3,300**	-	0.00%
BENEFITS:							
100-4.4179.1201	FICA/Medicare	252	252	300	252	(48)	-16.00%
100-4.4179.1202	Retirement Plan	-	-	100	100	-	0.00%
100-4.4179.1205	Medical / Dental Insura	5,302	4,092	8,560	8,560	-	0.00%
	Total Benefits Costs	**5,554**	**4,344**	**8,960**	**8,912**	(48)	-0.54%
	Total Personnel Costs	**8,854**	**7,644**	**12,260**	**12,212**	(48)	-0.39%
OPERATIONS:							
100-4.4179.5202	Official Bonds	-	-	60	-	(60)	-100.00%
	Total Operations Costs	**-**	**-**	**60**	**-**	(60)	-100.00%
	TOTAL EXPENDITURES	**8,854**	**7,644**	**12,320**	**12,212**	(108)	-0.88%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (8,854)**	**$ (7,644)**	**$ (8,821)**	**$ (12,212)**	(3,391)	38.44%

COUNTY TREASURER & PUBLIC TRUSTEE

Description

The County Treasurer is responsible for collecting and tracking all revenues received by the county and maintaining accurate reports detailing current balances, income and expenses for each fund and financial account. Included are all county-managed funds and also custodial funds for taxing entities such as school or road districts.

The County Treasurer is responsible for Public Trustee functions including processing and recording releases of deeds of trust and foreclosures of deeds of trust.

Core Services

- Property tax collection.
- Educate taxpayers regarding rights and responsibilities regarding property taxes.
- Collection of miscellaneous revenues from county departments including, but not limited to: Road & Bridge, Solid Waste, Planning and Building, Nutrition, Senior Programs, Transportation, Social Services, Finance, Fleet, Buildings and Grounds, Weed & Pest Control and Airport.
- Distribution of collected revenues to taxing entities.
- Tracking of balances for all county bank accounts and investments.
- Investing of county funds in such a manner as to safeguard these funds and provide maximum investment income.
- Reporting of fund balances, revenues and expenditures to county commissioners, administrator, and finance director and the public.
- Issuance of certified tax amounts for use by lenders and title companies.
- Issuance of tax liens and redemption certificates for same.
- Issuance of mobile home authentications for sales and moving.
- Process and record releases of deeds of trust.
- Process and record foreclosures of deeds of trust.
- Educate and assist the public regarding the foreclosure process.
- Collect non-sufficient fund checks for county.

2011 Accomplishments

- Increased documentation of policies and procedures.
- Strengthened internal controls.
- Processed greater number of credit card and e-check tax payments.
- Fully implemented remittance processor for quicker tax processing.
- Worked with Finance to refine the import / export process between the two systems.
- Invested county funds for safety, liquidity, and return.
- Analyzed delinquent accounts for write-offs and deed applications.

2012 Goals

- Increase cross-training for all aspects of the office.
- Continue developing a policies and procedures manual.
- Increase availability of information to the public through the new website.

COUNTY TREASURER - 4156

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4156.3410	Treasury Fees	$ 677,924	$ 899,584	$ 669,289	$ 590,000	(79,289)	-11.85%
100-3.4156.3420	Treas. Charges for Serv	-	-	52,865	48,000	(4,865)	-9.20%
100-3.4156.3450	Treasurer's Deed Revenue	-	-	22,518	-	(22,518)	-100.00%
100-3.4156.3610	Interest Revenue	94,965	40,583	60,000	40,000	(20,000)	-33.33%
100-3.4156.4550	Refund of Expenditures	-	200	-	-	-	0.00%
	TOTAL REVENUES	**772,889**	**940,367**	**804,672**	**678,000**	(126,672)	-15.74%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***3.00***	***3.66***	***3.66***	***3.66***	-	0.00%
100-4.4156.1101	Wages - Regular	134,296	136,350	125,060	125,060	-	0.00%
100-4.4156.1102	Wages - OT	973	102	-	-	-	0.00%
100-4.4156.1103	Wages- part-time	8,888	7,909	18,000	18,364	364	2.02%
	Total Salaries & Wages Cost	**144,157**	**144,361**	**143,060**	**143,424**	364	0.25%
BENEFITS:							
100-4.4156.1201	FICA/Medicare	10,739	10,644	9,600	10,972	1,372	14.29%
100-4.4156.1202	Retirement Plan	5,088	5,046	5,000	5,737	737	14.74%
100-4.4156.1203	Workman's Comp	197	388	500	445	(55)	-11.00%
100-4.4156.1204	Unemployment Insurance	162	168	236	255	19	8.05%
100-4.4156.1205	Medical / Dental Insura	13,924	16,860	22,870	24,309	1,439	6.29%
	Total Benefits Costs	**30,110**	**33,106**	**38,206**	**41,718**	3,512	9.19%
	Total Personnel Costs	**174,267**	**177,467**	**181,266**	**185,142**	3,876	2.14%
OPERATIONS:							
100-4.4156.4307	Software Maintenance	-	-	-	15,860	15,860	0.00%
100-4.4156.5302	Postage	10,158	10,079	10,070	10,070	-	0.00%
100-4.4156.5303	Telephone	1,113	1,002	1,000	1,000	-	0.00%
100-4.4156.5305	Shipping & Freight	-	36	-	-	-	0.00%
100-4.4156.5401	Advertising/Publishing	1,378	17,243	19,192	18,000	(1,192)	-6.21%
100-4.4156.5450	Treasurer's Deed Expend	-	-	2,000	-	(2,000)	-100.00%
100-4.4156.5504	Printing & Binding	4,269	4,009	5,200	5,200	-	0.00%
100-4.4156.5803	Training & Education	741	1,988	2,178	2,778	600	27.55%
100-4.4156.5910	Treasury Fees	346	28	269,528	300,000	30,472	11.31%
100-4.4156.5920	Bank Charges	-	-	1,000	22,800	21,800	2180.00%
100-4.4156.6108	Food	-	-	40	-	(40)	-100.00%
100-4.4156.6121	Office Supplies	2,880	3,793	2,000	2,000	-	0.00%
100-4.4156.6405	Dues & Subscriptions	675	500	750	1,000	250	33.33%
100-4.4156.7020	Misc Expenditures Treas	-	12,075	10,000	-	(10,000)	-100.00%
100-4.4156.7050	Over & Short Expense	-	-	100	100	-	0.00%
100-4.4156.7057	NSF Checks Exp	-	40	200	100	(100)	-50.00%
100-4.4156.7412	Office Equipment	414	-	-	-	-	0.00%
100-4.4156.7415	Software	-	1,277	-	-	-	0.00%
100-4.4156.7431	Furniture & Fixtures	-	1,240	-	-	-	0.00%
100-4.4156.9201	Interest Expense	-	23	1,203	1,000	(203)	-16.87%
	Total Operations Costs	**21,974**	**53,333**	**324,461**	**379,908**	55,447	17.09%
	TOTAL EXPENDITURES	**196,241**	**230,800**	**505,727**	**565,050**	59,323	11.73%
REVENUE OVER/(UNDER) EXPENDITURES		**$ 576,648**	**$ 709,567**	**$ 298,945**	**$ 112,950**	(185,995)	-62.22%

PUBLIC TRUSTEE - 4159

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4159.3410	Public Trustee Charges	$ -	$ -	$ 30,000	$ -	(30,000)	-100.00%
100-3.4159.3412	Revenue Earned from PT	-	39,447	36,709	14,170	(22,539)	-61.40%
	TOTAL REVENUES	**-**	**39,447**	**66,709**	**14,170**	(52,539)	-78.76%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***0.33***	***0.33***	***0.33***	***0.33***	-	0.00%
100-4.4159.1101	Wages - Regular	12,500	12,500	12,500	12,500	-	0.00%
	Total Salaries & Wages Cost	**12,500**	**12,500**	**12,500**	**12,500**	-	0.00%
BENEFITS:							
100-4.4159.1201	FICA/Medicare	954	931	1,000	956	(44)	-4.40%
100-4.4159.1202	Retirement Plan	500	500	500	500	-	0.00%
100-4.4159.1203	Workman's Comp	39	39	40	39	(1)	-2.50%
100-4.4159.1205	Medical / Dental Insura	673	402	920	-	(920)	-100.00%
	Total Benefits Costs	**2,166**	**1,872**	**2,460**	**1,495**	(965)	-39.23%
	Total Personnel Costs	**14,666**	**14,372**	**14,960**	**13,995**	(965)	-6.45%
OPERATIONS:							
100-4.4159.5202	Official Bonds	119	-	125	-	(125)	-100.00%
100-4.4159.6405	Dues & Subscriptions	175	175	200	175	(25)	-12.50%
100-4.4159.7060	Pub Trustee Cks Written	-	-	-	-	-	0.00%
	Total Operations Costs	**294**	**175**	**325**	**175**	(150)	-46.15%
	TOTAL EXPENDITURES	**14,960**	**14,547**	**15,285**	**14,170**	(1,115)	-7.29%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (14,960)**	**$ 24,900**	**$ 51,424**	**$ -**	(51,424)	-100.00%

CSU EXTENSION OFFICE

Description

The mission of CSU Extension is to provide information and education as well as encourage the application of research-based knowledge in response to local, state, and national issues effecting individuals, youth, families, agricultural enterprises, and communities of Colorado. The Extension Office implements this mission by providing leadership, guidance, direction and assistance in the development and implementation of programs in Archuleta County and the San Juan Basin Area. The Extension Office cooperates with many federal, state, county, local agencies and organizations as well as appropriate county and area program advisory committees.

Core Services

- Responsible for overall planning, coordination, execution, and evaluation of county and certain regional programs for the general public and various agencies. Director and staff are expected to assist in developing, coordinating and participating in these broad multi-disciplinary programs in the following categories: Agriculture, Natural Resources, Family & Consumer Sciences, 4-H, Youth Development, Nutrition, Science & Technology, Horticulture and Leadership Development.
- Manage and promote the local 4-H youth organization, which includes programming for youth and volunteers, by educating these youth in valuable life skills, such as leadership, ethics, decision making, record keeping, responsibility and community service.
- Assist general public in day to day questions and concerns about a myriad of topics and subjects which are done in person, on the phone, through e-mail, fax and where needed, video conferencing. The Extension Office provide services such as ranch visits, soil testing, hay testing, forage testing, insect and weed identification and various other services.
- Working closely with the Board of County Commissioners and other County Departments in communicating needs, direction and implementation of programs. This includes developing and administering the county extension budget in cooperation with the County Commissioners.
- Responsible for scheduling rental of facilities and various county-owned inventories. This includes any and all financial tasks and maintenance requests associated with the rentals.
- Works intimately with the Archuleta County Fair Board in the planning, organizing and general tasks associated with putting on the Archuleta County Fair.
- Collaborate with other agencies to increase education about priority issues such as Economic Development, Adult Education Center, Natural Resource Conservation Service and Archuleta County School District and to encourage community participation in Rural Revitalization projects.

2011 Accomplishments

- 4-H &Youth Development: Enrolled over 140 youth in the 4-H program year and 200 Youth Leader Volunteers assisted in 4-H/Youth programs. The Archuleta County Fair Livestock Auction was successful in raising $109,270 for 4-H livestock members. Reached over 800 youth in the

- school system with the International Foreign Youth Exchange Program, Junior High Science Fair, Personality IQ, health information, business and horticulture materials.
- Agriculture and Natural Resources: Extension supported programming in Pagosa Springs with the Mountain High Garden Club and Master Gardeners (44 plus members), Mountain View Homemakers, Colorado Division of Wildlife, Natural Resource Conservation Service and county government. The Poisonous Plant, Weed and Beef Symposiums educated over 350 people in Southwestern Colorado. The Extension office assisted over 1200 walk-in residents with agriculture and horticulture related topics and site visits relating to small acreage management and horticulture. Over 17,000 contacts were made through the Archuleta County Extension Office this past year.
- Consumer and Family Education: Weekly articles were submitted to the paper about agriculture, family issues, health and youth development. In addition, a weekly radio program through KWUF generated interest on all issues related to the above topics.

2012 Goals

- 4-H &Youth Development: To increase traditional 4-H volunteers in Archuleta County by 10 % (from 35 to 40). Maintain our enrichment programs in the school district, reaching more than 60% of the youth. This will be accomplished by introducing Science, Engineering and Technology (SET) into the school system. Increase. Work hand-in-hand with the Archuleta County Fairboard towards youth project completion and county fair development. Offer summer camp and leadership development programs to youth in Archuleta and neighboring counties.
- Agriculture and Natural Resources: Offering San Juan Basin Area programs concerning Beef Cattle, Weed, Alfalfa, Range, and Pasture Management, Master Gardener and food preservation. Educate the public about defensible space, small acreage management, drought and emergency related issues. Collaborate with Soil Conservation District for noxious weed and tree seedling programs.
- Consumer and Family Education: Maintain and provide Radon Education in Archuleta County. Submit viewpoints article column to the newspaper each week, conducting weekly radio program on all topics of interest to Archuleta County listeners, and provide high altitude cooking materials for residents.

CSU EXTENSION OFFICE - 4610

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4610.3820	Rents & Royalties	$ 8,455	$ 6,739	$ 6,365	$ 6,000	(365)	-5.73%
100-3.4610.5550	Misc Rev & Refunds	1,061	-	956	900	(56)	-5.86%
	TOTAL REVENUES	**9,516**	**6,739**	**7,321**	**6,900**	(421)	-5.75%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***2.00***	***2.00***	***2.00***	***2.00***	-	0.00%
100-4.4610.1101	Wages - Regular	63,609	63,837	62,800	64,220	1,420	2.26%
100-4.4610.1102	Wages - OT	-	-	214	-	(214)	-100.00%
	Total Salaries & Wages Cost	**63,609**	**63,837**	**63,014**	**64,220**	1,206	1.91%
BENEFITS:							
100-4.4610.1201	FICA/Medicare	4,409	4,498	4,800	4,913	113	2.35%
100-4.4610.1202	Retirement Plan	2,537	2,553	2,500	2,569	69	2.76%
100-4.4610.1203	Workman's Comp	197	194	200	199	(1)	-0.50%
100-4.4610.1204	Unemployment Insurance	127	128	136	193	57	41.91%
100-4.4610.1205	Medical / Dental Insura	12,168	11,848	15,016	21,619	6,603	43.97%
	Total Benefits Costs	**19,438**	**19,221**	**22,652**	**29,493**	6,841	30.20%
	Total Personnel Costs	**83,047**	**83,058**	**85,666**	**93,713**	8,047	9.39%
OPERATIONS:							
100-4.4610.3209	Other Professional Serv	11,800	11,800	11,800	11,800	-	0.00%
100-4.4610.4110	Water & Sewer	777	1,006	700	700	-	0.00%
100-4.4610.4111	Disposal services	1,566	1,742	1,800	1,800	-	0.00%
100-4.4610.4112	Electric	4,816	5,163	5,000	5,000	-	0.00%
100-4.4610.4113	Gas	3,497	3,289	5,000	5,000	-	0.00%
100-4.4610.4301	Buildings/Structures-R&	145	1,053	1,527	1,530	3	0.20%
100-4.4610.5302	Postage	564	509	424	450	26	6.13%
100-4.4610.5303	Telephone	3,121	2,899	3,000	3,000	-	0.00%
100-4.4610.5803	Training & Education	3,449	2,869	3,000	3,000	-	0.00%
100-4.4610.6117	Janitorial	907	1,263	1,500	1,500	-	0.00%
100-4.4610.6121	Office Supplies	2,861	3,014	3,456	2,500	(956)	-27.66%
100-4.4610.6361	Fuel	-	-	988	1,321	333	33.70%
100-4.4610.6364	Fleet Charges	-	-	15,021	1,298	(13,723)	-91.36%
100-4.4610.6405	Dues & Subscriptions	621	524	500	500	-	0.00%
100-4.4610.7431	Furniture & Fixtures	-	1,422	4,000	4,000	-	0.00%
	Total Operations Costs	**34,124**	**36,553**	**57,716**	**43,399**	(14,317)	-24.81%
	TOTAL EXPENDITURES	**117,171**	**119,611**	**143,382**	**137,112**	(6,270)	-4.37%
CAPITAL OUTLAY:							
100-4.4610.8505	Capital Outlay-Vehicle	-	-	-	34,000	34,000	0.00%
	Total Capital Outlay	-	-	-	34,000	34,000	0.00%
	TOTAL EXPENDITURES	**117,171**	**119,611**	**143,382**	**171,112**	27,730	19.34%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (107,655)**	**$ (112,872)**	**$ (136,061)**	**$ (164,212)**	(28,151)	20.69%

CSU EXTENSION OFFICE (CHECKING) - 5226

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.5226.3410	Charges for Services	$ 6,314	$ 10,274	$ 10,787	$ 7,000	(3,787)	-35.11%
100-3.5226.3610	Interest Revenue	-	121	3	-	(3)	-100.00%
	TOTAL REVENUES	**6,314**	**10,395**	**10,790**	**7,000**	(3,790)	-35.13%
EXPENDITURES							
100-4.5226.6100	Supplies-General and Of	7,083	9,623	-	-	-	0.00%
100-4.5226.6126	Ext Office Expenditures	-	-	11,142	7,000	(4,142)	-37.17%
	TOTAL EXPENDITURES	**7,083**	**9,623**	**11,142**	**7,000**	(4,142)	-37.17%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (769)**	**$ 772**	**$ (352)**	**$ -**	352	-100.00%

DEVELOPMENT SERVICES (BUILDING)

Description

The County Building Department is responsible for enforcing the Building Codes and related ordinances adopted by the County. This is carried out by the review and approval of plans for new construction and renovation and the appropriate and periodic inspection of existing residential and commercial structures, as well as the inspection of property to assure that it is maintained in an appropriate manner that does not negatively impact the health, safety and general welfare of residents of the unincorporated areas of the County.

Core Services

- Enforcement of the adopted ICC 2006 Building Codes and sub-codes including:
    - ICC 2006 Building Code
    - ICC 2006 Mechanical Code
    - ICC 2006 Energy Conservation Code
    - ICC 2006 Property Maintenance Code
- Enforcement of the County Nuisance Ordinance
- Inspection for and issuance of Certificates of Occupancy (CO's)

2011 Accomplishments

- Completed quarterly builders' education forums.
- Organized and revised the nuisance process with the county attorneys office.
- Developed a process for streamlining the site inspections using the laptop computers. Allowing for less paperwork and time processing inspection information.
- Opened discussion with the building community to try to get an over the counter permit process put in place.
- Improved the communication with the Pagosa area Fire District, PAWSD and PLPOA, with regard to code enforcement, plan reviews and the permit process in general.
- Continued with participation in the JUC meetings and Pagosa Area Builders Association. I did a building Department information booth at the 2011 Home and Garden show, also I gave one information seminar.

2012 Goals

- Continue to improve the coordination of complaint and enforcement efforts with the San Juan Basin Health District, Town of Pagosa Springs and Pagosa Springs Fire District
- Continue the coordination of efforts for Code Enforcement in conjunction with county Metro Districts and Home Owner's Associations (Piedra Park, PLPOA, Aspen Springs, etc).
- Continue to improve the criminal and prosecutorial element of County Nuisance Ordinance and Property Maintenance Code in conjunction with County Attorney.
- Upon receipt of Tyler software, institute system of downloading plans and codebooks to laptops rather than bringing original documents into the field; reducing trips between the office and field, increasing efficiency and document security.
- Implement a inspection sign off sheet with correction notices given when needed, allowing us to reduce paper and printing fees. Also allowing us to cut down on the time needed for filing by building department personnel.

- Implement an inspection and Certificate of Occupancy requirement for *commercial and industrial properties* upon change of ownership, tenant or use as require under the County's adopted ICC Building Code and Fire Code in conjunction with the San Juan Basin Health Department, Pagosa Area Fire District and Pagosa Area Realtors Association.
- Implement a policy to allow congruent plan review process between building department, fire district and HOA's.
- Implement a policy to allow over the counter permits on projects that are in the parameters set forth by the building official.
- Implement a new fee schedule to better reflect the costs of the department.

DEVELOPMENT SERVICES (BUILDING) - 4340

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4340.3221	Building Permits	$ 58,161	$ 95,542	$ 120,000	$ 150,000	30,000	25.00%
100-3.4340.3410	Building Charges	-	27	32	4,640	4,608	14400.00%
	TOTAL REVENUES	**58,161**	**95,569**	**120,032**	**154,640**	34,608	28.83%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***3.50***	***3.50***	***2.50***	***2.00***	(1)	-20.00%
100-4.4340.1101	Wages - Regular	146,944	109,486	73,012	52,000	(21,012)	-28.78%
100-4.4340.1102	Wages - OT	-	2,502	2,500	-	(2,500)	-100.00%
100-4.4340.1103	Wages- part-time	1,120	10,050	31,200	38,480	7,280	23.33%
	Total Salaries & Wages Cost	**148,064**	**122,038**	**106,712**	**90,480**	(16,232)	-15.21%
BENEFITS:							
100-4.4340.1201	FICA/Medicare	11,106	8,840	9,300	6,922	(2,378)	-25.57%
100-4.4340.1202	Retirement Plan	5,087	4,969	4,100	3,619	(481)	-11.73%
100-4.4340.1203	Workman's Comp	1,673	1,757	1,200	1,638	438	36.50%
100-4.4340.1204	Unemployment Insurance	221	245	231	271	40	17.32%
100-4.4340.1205	Medical / Dental Insura	15,382	20,916	21,190	19,606	(1,584)	-7.48%
	Total Benefits Costs	**33,469**	**36,727**	**36,021**	**32,056**	(3,965)	-11.01%
	Total Personnel Costs	**181,533**	**158,765**	**142,733**	**122,536**	(20,197)	-14.15%
OPERATIONS:							
100-4.4340.4110	Water & Sewer	-	-	220	220	-	0.00%
100-4.4340.4112	Electric	-	-	1,500	1,500	-	0.00%
100-4.4340.4113	Gas	-	-	1,200	1,200	-	0.00%
100-4.4340.4301	Buildings/Structures	-	-	216	216	-	0.00%
100-4.4340.4307	Software Maintenance	-	-	-	24,000	24,000	0.00%
100-4.4340.4416	Other Rents/Leases	-	-	150	-	(150)	-100.00%
100-4.4340.5302	Postage	225	279	318	318	-	0.00%
100-4.4340.5303	Telephone	3,985	2,744	3,500	3,500	-	0.00%
100-4.4340.5401	Advertising/Publishing	24	32	150	150	-	0.00%
100-4.4340.5502	Filming & Microfilming	1,216	260	1,800	1,800	-	0.00%
100-4.4340.5504	Printing & Binding	17	-	25	25	-	0.00%
100-4.4340.5802	Meals & Entertainment	-	-	59	200	141	238.98%
100-4.4340.5803	Training & Education	2,102	6,442	5,424	15,376	9,952	183.48%
100-4.4340.6107	Inventory Items & Mater	776	-	1,914	900	(1,014)	-52.98%
100-4.4340.6108	Food	-	-	200	200	-	0.00%
100-4.4340.6117	Janitorial	-	-	100	100	-	0.00%
100-4.4340.6121	Office Supplies	683	996	1,400	2,200	800	57.14%
100-4.4340.6125	Uniforms	-	-	502	600	98	19.52%
100-4.4340.6126	Other Operating Supplie	34	558	100	100	-	0.00%
100-4.4340.6361	Fuel	-	-	3,864	4,068	204	5.28%
100-4.4340.6364	Fleet Charges	-	-	5,574	4,799	(775)	-13.90%
100-4.4340.6405	Dues & Subscriptions	150	360	275	275	-	0.00%
100-4.4340.6411	Refunds, Awards & Indem	-	2,283	500	500	-	0.00%
100-4.4340.7020	Misc. Expense	-	-	62	-	(62)	-100.00%
	Total Operations Costs	**9,212**	**13,954**	**29,053**	**62,247**	33,194	114.25%
	TOTAL EXPENDITURES	**190,745**	**172,719**	**171,786**	**184,783**	12,997	7.57%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (132,584)**	**$ (77,150)**	**$ (51,754)**	**$ (30,143)**	21,611	-41.76%

DEVELOPMENT SERVICES (PLANNING)

Description

The County Planning Department is responsible for reviewing applications for new residential and commercial development, consistency of proposed uses and development with the County Land Use Code and Zoning Ordinances, permitting mineral exploration and extraction and associated road impacts, administering the National Flood Insurance Program in conjunction with FEMA, updating and implementation of the County Community Plan, zoning regulations and Future Land Use Map, addressing of platted properties, regulation and permitting of signage, provision of technical assistance to the BoCC and other County departments, Archuleta County Planning Commission, and assistance in County grant writing, ordinance development and regional economic development.

Core Services

- Plan and subdivision review
- Zoning review and approval
- Providing guidance regarding land use regulations, compliance, violations, and other inquiries to the general public, developers and other interested parties
- Review, permitting and monitoring of mineral exploration and extraction; including oil, natural gas, gravel quarrying and mining, associated equipment and development and monitoring of State and federal oil and gas regulations
- Staff to the Planning Commission
- Platting, addressing and street names
- Lot Consolidations
- Long range land use and community planning
- Community needs assessments
- Community and governmental resource and depository of census, land use, demographic, economic, transportation, housing and other related data
- Monitoring and comment on State and federal environmental regulations including Colorado Oil and Gas Conservation Commission issues

2011 Accomplishments

- Drafted substantial revisions to the County Land Use Code including zoning changes to allow campgrounds in the County and to allow an administrative setback variance saving time and money for homeowners and contractors
- As a result of the recently adopted Administrative variance permit, processed 6 setback variances in-house relieving homeowners of excess fees and saving an average of 2 weeks in delays by avoiding need for a hearing
- Processed the County's first ever Conservation Planned Unit Development conserving over 800 acres in perpetuity while allowing the ranch family to sell off 3 lots individually
- Providing technical planning expertise to the joint Town and County Planning commission efforts to collaboratively evaluate long-range planning discrepancies in zoning and future desires to create land use incentives to boost economic development.
- As a result of technical planning knowledge, amended the Future Land Use Map to allow a variety of commercial and light industrial uses in and around the Town boundary in an effort to boost economic activity
- In process of permitting a 10,000 square foot retail store as a Use-By-Right

- Permitted significant infrastructure improvements including a utility substation upgrade projected to serve several decades of demand, a multi-carrier mobile communication tower to serve areas west of town previously un-served, and an injection well preventing heavy equipment hauling over State and County roads
- Processed 2 of the first Exemption Plats under a newly adopted process to allow landowners to preserve larger tracts of land while allowing them freedom to keep family members on the land
- As of September processed 18 Lot Consolidations; projected to process total of 25 for 2011 saving taxpayers thousands of dollars in duplicate charges and vacant land assessed taxes
- Simplified the process to re-subdivide consolidated lots saving property owners months and thousands of dollars
- Revised the Land Use Applications to be similar to the Town's alleviating confusion and simplifying the paperwork and record-keeping processes
- Continuous improvement on inter-departmental working relationships between Planning and Building, as well as other county departments.
- Implementation of BoCC directed fee waivers and development incentives.

2012 Goals

- Complete updating of the County Land Use Code and draft additional, more flexible residential and mixed using zoning categories to the current zoning table; also work with Town staff and Planning Commission to align the current zoning designations of the respective jurisdictions.
- Initiate the development of an updated Community Plan or Comprehensive Plan, to include elements for housing, employment, energy, open space and recreation, transportation, economic development, land use, and to guide future development in a more coordinated, predictable, and user-friendly manner.
- Fill the Planning Technician vacancy to fulfill the core services in a timely and professional manner.
- Continue to promote inter-jurisdictional and cooperative and regional planning between the Town, County, PAWSD and other entities.
- Establish a cooperative and uniform policy with the Town of Pagosa Springs regarding development that might result in future annexation.
- Participate in joint efforts for grant/fund development for County departments and programs, as well as community groups, as identified by the County Administrator and BoCC.
- Equipment Transport ordinance.
- Implementation of GIS field verification of all site plans and Improvement Location Certificates (ILC).
- Performance of a county-wide traffic projection study and identification of potential viable and self sustaining public transit and para-transit solutions.
- Development of a regional economic strategic plan and/or participation in providing support staff and services to the CDC during its transition.
- Staffing of and/or participation on the Archuleta County Parks Recreation, Open Space and Trails, Advisory Committee (PROST).
- Provide technical assistance to the Airport Manager and Airport Advisory Committee (as requested and needed) in the development of a comprehensive area-wide emergency response plan and comprehensive regional airport development and economic development plan including an Airport Overlay District.

DEVELOPMENT SERVICES (PLANNING) - 4341

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4341.3410	Planning Charges	$ 5,650	$ 24,111	$ 19,034	$ 34,000	14,966	78.63%
100-3.4341.3413	Zoning and Subdivision	21,745	-	30,000	-	(30,000)	-100.00%
100-3.4341.3301	Impact Fee State Grant	8,498				-	0.00%
100-3.4341.4550	Refund of Expenditures	3,959	-	52	-	(52)	-100.00%
	TOTAL REVENUES	**39,852**	**24,111**	**49,086**	**34,000**	(15,086)	-30.73%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***1.50***	***2.50***	***2.00***	***1.50***	(1)	-25.00%
100-4.4341.1101	Wages - Regular	137,137	117,439	83,088	54,675	(28,413)	-34.20%
100-4.4341.1103	Wages- part-time	-	-	-	15,600	15,600	0.00%
	Total Salaries & Wages Cost	**137,137**	**117,439**	**83,088**	**70,275**	(12,813)	-15.42%
						-	0.00%
BENEFITS:						-	0.00%
100-4.4341.1201	FICA/Medicare	9,990	9,016	6,700	5,376	(1,324)	-19.76%
100-4.4341.1202	Retirement Plan	5,354	4,812	3,500	2,811	(689)	-19.69%
100-4.4341.1203	Workman's Comp	492	485	314	218	(96)	-30.57%
100-4.4341.1204	Unemployment Insurance	348	281	200	211	11	5.50%
100-4.4341.1205	Medical / Dental Insura	14,414	17,224	19,100	8,749	(10,351)	-54.19%
	Total Benefits Costs	**30,598**	**31,818**	**29,814**	**17,365**	(12,449)	-41.76%
	Total Personnel Costs	**167,735**	**149,257**	**112,902**	**87,640**	(25,262)	-22.38%
OPERATIONS:							
100-4.4341.3209	Other Professional Serv	20,189	625	-	-	-	0.00%
100-4.4341.4110	Water & Sewer	-	-	220	220	-	0.00%
100-4.4341.4112	Electric	-	-	1,500	1,500	-	0.00%
100-4.4341.4113	Gas	-	-	1,200	1,200	-	0.00%
100-4.4341.4301	Buildings/Structures-R&	-	-	216	220	4	1.85%
100-4.4341.5302	Postage	615	295	530	400	(130)	-24.53%
100-4.4341.5303	Telephone	3,925	2,402	2,300	2,300	-	0.00%
100-4.4341.5401	Advertising/Publishing	166	81	200	200	-	0.00%
100-4.4341.5502	Filming & Microfilming	713	536	700	600	(100)	-14.29%
100-4.4341.5803	Training & Education	33	-	800	800	-	0.00%
100-4.4341.5804	Travel Costs	858	85	100	600	500	500.00%
100-4.4341.5805	Tuition Reimbursement	1,000	-	1,000	1,000	-	0.00%
100-4.4341.6108	Food	-	36	100	100	-	0.00%
100-4.4341.6117	Janitorial	-	-	100	100	-	0.00%
100-4.4341.6121	Office Supplies	920	665	1,000	800	(200)	-20.00%
100-4.4341.6126	Other Operating Supplie	56	318	-	-	-	0.00%
100-4.4341.6361	Fuel	-	-	-	-	-	0.00%
100-4.4341.6364	Fleet Charges	-	-	-	-	-	0.00%
100-4.4341.6405	Dues & Subscriptions	218	268	275	275	-	0.00%
	Total Operations Costs	**28,693**	**5,311**	**10,241**	**10,315**	74	0.72%
	TOTAL EXPENDITURES	**196,428**	**154,568**	**123,143**	**97,955**	(25,188)	-20.45%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (156,576)**	**$ (130,457)**	**$ (74,057)**	**$ (63,955)**	10,102	-13.64%

DISTRICT ATTORNEY

Description

Every district attorney, before entering upon the duties of his office, shall take and subscribe an oath to support the constitution of the United States and the organic law of the state and that he will faithfully discharge the duties of his office.

The duties of the District Attorney are set by Colorado State Statute.

DISTRICT ATTORNEY - 4131

EXPENDITURES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
OPERATIONS:							
100-4.4131.3205	Professional Legal Serv	336,529	328,466	360,677	366,677	6,000	1.66%
100-4.4131.5302	Postage	542	337	501	501	-	0.00%
	Total Operations Costs	**337,071**	**328,803**	**361,178**	**367,178**	6,000	1.66%
	TOTAL EXPENDITURES	**337,071**	**328,803**	**361,178**	**367,178**	6,000	1.66%

FINANCE

Description

The Department is headed by the Finance Director. The Finance Department is responsible for providing financial management policy recommendations and solutions to the County Administrator and Board of County Commissioners in order to preserve the long-term financial health of the County. The Finance Department is required to provide accurate, relevant and timely reports to management, Commissioners and citizens regarding the financial activities of the County and the impact of financial decisions.

Core Services

- To provide accountability of all financial reporting.
- Assess financial condition and results of operations; determine compliance with finance-related laws, rules and regulations, and comparing actual financial results with legally adopted budget.
- Manages and administers, accounts payables, payroll, contracts and procurement and general ledger functions.
- Prepare County's annuals financial statements in compliance with Governmental Accounting Standards Board (GASB).
- Develops implements and monitors the County's annual budget in compliance with State Statues.
- Develops implements and monitors financial policies and procedures.

2011 Accomplishments

- Completed the 2010 financial statements on time and received an unqualified opinion from the County's Independent Auditors.
- 2010 Audit finding reduced from five in 2009 to one in 2010.
- GFOA provided County wide training on Performance Measures.
- Countywide training on a sound framework of internal control to provide reasonable assurance that operations objectives are being achieved, financial statements are reliable, and law and regulations are being complied with.
- Prepared and presented to the Board of County Commissioners a resolution requiring the design, documentation, and monitoring of internal controls as the responsibility of all employees and to hold each elected official, department head, and management accountable for the implementation of and adherence to the County's Internal Controls.
- Initiated a three person Internal Control Committee charged with the responsibility of ensuring the intent and goals of the County's Internal Controls are carried out.
- Developed and implemented policies on expenditures not to exceed appropriations, petty cash, and proper disposal of assets.
- Completed the cost allocation analysis for accuracy of reporting cost of services.
- Implemented the Fleet Fund to accurately report costs of all funds and departments in their individual budgets.
- Continue improving the use of the new financial software including cash module, budgeting, fixed assets, and reporting.

2012 Goals

- Complete 2011 financial statement audit by July 31, 2011 with no findings.
- Improve budget document for enhanced understanding.
- Continue to develop, implement and monitor internal controls to provide reasonable assurance regarding the achievements of effectiveness and efficiency of operations, reliability of financial reporting, and compliance with applicable laws and regulations.
- Implement performance measures into the Budget cycle, to clearly define the County's objectives and evaluate its performance.

FINANCE - 4150

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4150.3340	DOLA Grant	$ -	$ 18,550	$ 31,440	$ -	(31,440)	-100.00%
100-3.4150.3419	Admin Fee Revenue	46,404	45,943	51,841	110,157	58,316	112.49%
100-3.4150.3553	Employee Medical Contri	-	-	2,342	-	(2,342)	-100.00%
100-3.4150.5550	Misc Revenue & Refunds	-	1,111	825	-	(825)	-100.00%
	TOTAL REVENUES	**46,404**	**65,604**	**86,448**	**110,157**	23,709	27.43%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***4.00***	***4.00***	***4.00***	***4.00***	-	0.00%
100-4.4150.1101	Wages - Regular	185,213	206,297	212,500	209,881	(2,619)	-1.23%
	Total Salaries & Wages Cost	**185,213**	**206,297**	**212,500**	**209,881**	(2,619)	-1.23%
BENEFITS:							
100-4.4150.1201	FICA/Medicare	13,892	15,336	16,300	16,056	(244)	-1.50%
100-4.4150.1202	Retirement Plan	7,396	8,295	8,500	8,395	(105)	-1.24%
100-4.4150.1203	Workman's Comp	689	679	700	651	(49)	-7.00%
100-4.4150.1204	Unemployment Insurance	370	420	504	630	126	25.00%
100-4.4150.1205	Medical / Dental Insura	16,834	21,934	25,400	21,799	(3,601)	-14.18%
	Total Benefits Costs	**39,181**	**46,664**	**51,404**	**47,531**	(3,873)	-7.53%
	Total Personnel Costs	**224,394**	**252,961**	**263,904**	**257,412**	(6,492)	-2.46%
OPERATIONS:							
100-4.4150.3203	Auditing & Accounting	35,000	40,521	44,700	35,000	(9,700)	-21.70%
100-4.4150.3204	Consultants	-	-	6,000	5,000	(1,000)	-16.67%
100-4.4150.4307	Software Maintenance	-	-	1,160	24,900	23,740	2046.55%
100-4.4150.5202	Official Bonds	63	149	149	-	(149)	-100.00%
100-4.4150.5302	Postage	1,296	1,325	1,770	1,770	-	0.00%
100-4.4150.5303	Telephone	1,383	998	1,600	1,300	(300)	-18.75%
100-4.4150.5401	Advertising/Publishing	3,617	4,337	4,000	4,275	275	6.88%
100-4.4150.5504	Printing & Binding	944	174	750	200	(550)	-73.33%
100-4.4150.5803	Training & Education	1,154	1,403	3,036	16,789	13,753	453.00%
100-4.4150.5804	Travel Costs	-	551	225	600	375	166.67%
100-4.4150.6121	Office Supplies	3,376	1,682	2,800	2,800	-	0.00%
100-4.4150.6124	Small Tools & Equipment	21	1,275	715	4,200	3,485	487.41%
100-4.4150.6405	Dues & Subscriptions	719	964	1,698	1,770	72	4.24%
100-4.4150.6606	Dola Grant	-	18,550	31,440	-	(31,440)	-100.00%
100-4.4150.7050	Misc Expenditures	-	-	56	-	(56)	-100.00%
	Total Operations Costs	**47,573**	**71,929**	**100,099**	**98,604**	(1,495)	-1.49%
	TOTAL EXPENDITURES	**271,967**	**324,890**	**364,003**	**356,016**	(7,987)	-2.19%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (225,563)**	**$ (259,286)**	**$ (277,555)**	**$ (245,859)**	31,696	-11.42%

GENERAL FUND 1A - 5216

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.5216.3110	Property Tax Interest	$ -	$ 7	$ -	$ -	-	0.00%
100-3.5216.3111	Property Tax	479,610	595,369	521,929	-	(521,929)	-100.00%
100-3.5216.3112	Delinquent Tax	-	4,201	218	-	(218)	-100.00%
100-3.5216.3115	Abatements	-	(5,382)	(2,502)	-	2,502	-100.00%
100-3.5216.3191	Current Tax Interest	-	3,363	6	-	(6)	-100.00%
100-3.5216.3195	Del Tax - Penalties & I	-	644	129	-	(129)	-100.00%
100-3.5216.3322	Fed Grant (EOC Renov/DO	-	68,907	-	-	-	0.00%
100-3.5216.3330	Payment in Lieu of Taxe	-	20	-	-	-	0.00%
100-3.5216.3341	State Grant Operating	55,159	20,000	-	-	-	0.00%
	TOTAL REVENUES	**534,769**	**687,129**	**519,780**	**-**	(519,780)	-100.00%
EXPENDITURES							
OPERATIONS:							
100-4.5216.5910	Treasurer Fees	9,767	18,912	15,680	-	(15,680)	-100.00%
100-4.5216.3209	Technoloy Professional Serv	-	66,675	82,007	-	(82,007)	-100.00%
100-4.5216.3211	Professional Services-Web site	1,457	60,480	26,000	10,000	(16,000)	-61.54%
100-4.5216.4413	Computer Lease	-	22,259	-	-	-	0.00%
100-4.5216.6601	Bean Pole Technology	-	10,787	-	-	-	0.00%
100-4.5216.7405	VOIP Telephone System	-	-	-	105,000	105,000	0.00%
100-4.5216.7406	Internet & Network Upgr	-	-	-	209,485	209,485	0.00%
100-4.5216.7409	Broadband Region 9	-	-	-	81,280	81,280	0.00%
100-4.5216.7411	Computer Equipment-	164,726	14,995	-	-	-	0.00%
100-4.5216.7413	Other Software	14,648	5,627	12,000	-	(12,000)	-100.00%
100-4.5216.7415	Computer Equipment		-	32,389	-	(32,389)	-100.00%
100-4.5216.5810	Training-Commissioners	2,717	714	-	-	-	0.00%
100-4.5216.5815	Training-County Admin	720	2,451	-	-	-	0.00%
100-4.5216.5820	Training - Finance	5,150	8,747	3,376	-	(3,376)	-100.00%
100-4.5216.5825	Training-Assessor	1,424	2,167	-	-	-	0.00%
100-4.5216.5840	Training-Sheriff Admin	1,446	1,301	9,130	-	(9,130)	-100.00%
100-4.5216.5841	Training-Investigation	2,012	3,033	-	-	-	0.00%
100-4.5216.5842	Training-Patrol	875	3,130	-	-	-	0.00%
100-4.5216.5842	Training-EOC	4,270				-	0.00%
100-4.5216.5860	Training - Extension	-	-	2,500	-	(2,500)	-100.00%
100-4.5216.5865	Training - Fair Board	-	-	800	-	(800)	-100.00%
100-4.5216.5880	Training-Seniors	704	434	10	-	(10)	-100.00%
100-4.5216.5895	Training-Nutrition	-	150	-	-	-	0.00%
100-4.5216.5800	Training-GF	18,211				-	0.00%
100-4.5216.8101	Parks & Recreation	66,521	-	29,359	383,064	353,705	1204.76%
100-4.5216.8102	Town to Lakes Trail-Des	-	25,548	49,000	-	(49,000)	-100.00%
100-4.5216.8103	Town to Lakes Trail-Con	-	-	50,000	150,000	100,000	200.00%
100-4.5216.8104	Skate Park	-	61	50,000	-	(50,000)	-100.00%
100-4.5216.8106	Weminuche Signage	-	-	5,400	-	(5,400)	-100.00%
100-4.5216.8107	Aspen Springs Park	-	15,000	-	-	-	0.00%
100-4.5216.8108	Humane Society Dog Park	-	8,000	-	-	-	0.00%
100-4.5216.8109	Skaters Coalition for C	-	5,500	-	-	-	0.00%
100-4.5216.8110	Yamaguci Park Playgroun	-	15,000	3,945	-	(3,945)	-100.00%
100-4.5216.8111	Mural on Main Park	-	8,000	-	-	-	0.00%
100-4.5216.8112	Pagosa Disc Golf	-	8,000	-	-	-	0.00%
100-4.5216.8113	Pagosa Springs Youth Ce	-	4,553	-	-	-	0.00%
100-4.5216.8114	Elementary School Play	-	9,662	-	-	-	0.00%
100-4.5216.8115	Wolf Creek Trailblazers	-	18,750	-	-	-	0.00%
100-4.5216.8116	High School Baseball Fi	-	11,000	-	-	-	0.00%

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-4.5216.8117	Pinon Lake Fountain	-	700	-	-	-	0.00%
100-4.5216.8126	Cloman Road & Parking	-	-	-	80,000	80,000	0.00%
100-4.5216.7402	County Facilities Proje	-	42,195	30,000	-	(30,000)	-100.00%
100-4.5216.7403	Recycling	-	-	70,000	-	(70,000)	-100.00%
100-4.5216.7404	Facilities-EOC Ren/Park	72,983	68,907	10,000	-	(10,000)	-100.00%
	TOTAL EXPENDITURES	**367,631**	**462,738**	**481,596**	**1,018,829**	537,233	111.55%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ 167,138**	**$ 224,391**	**$ 38,184**	**$ (1,018,829)**	(1,057,013)	-2768.21%

HUMAN RESOURCES

Description

Manages and administers the employment and employee related activities of the County with direction from the County Administrator. Provides centralized services and management of compensation, benefits, recruitment and selection, training, regulatory compliance, and safety and workers compensation. Advises Department Heads concerning policies and procedures associated with the management of employee related matters and provides related services.

Core Services

- Manage and administer employee related matters within the stated County operating policies as adopted by the Board of County Commissioners.
- Develop and implement employee related policies and procedures adopted and approved by the Board. Works with departments to administer policies consistently in relation to the activities and business conducted by the County. Assists in the resolution of questions arising from the interpretation of policies and procedures.
- Administer the hiring of all new County employees including; advertising, recruiting, interviewing, orientation and retention.
- Administer the workman's compensation benefit.

2011 Accomplishments

- Changed insurance providers
- Updated the Personnel Policy Manual
- On-site Health screening for all participants on the County insurance
- Updated all County job descriptions
- Brought in CTSI for trainings with Elected Officials, Department Heads, and Employees

2012 Goals

- Continue to retain current employees to help keep costs down

HUMAN RESOURCES - 4122

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4122.3419	GF Admin Fee Revenue	$ 13,461	$ 13,461	$ 13,500	$ 24,872	11,372	84.24%
100-3.4122.4040	Contributions & Donatio	-	1,653	-	-	-	0.00%
100-3.4122.4550	Refund of Expenditures	-	-	154	-	(154)	-100.00%
	TOTAL REVENUES	**13,461**	**15,114**	**13,654**	**24,872**	11,218	82.16%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***1.00***	***1.00***	***1.00***	***1.00***	-	0.00%
100-4.4122.1101	Wages - Regular	49,467	49,550	46,800	51,771	4,971	10.62%
	Total Salaries & Wages Cost	**49,467**	**49,550**	**46,800**	**51,771**	4,971	10.62%
						-	0.00%
BENEFITS:							
100-4.4122.1201	FICA/Medicare	3,413	3,399	3,600	3,961	361	10.01%
100-4.4122.1202	Retirement Plan	1,974	1,982	1,900	2,071	171	8.99%
100-4.4122.1203	Workman's Comp	197	194	200	145	(55)	-27.50%
100-4.4122.1204	Unemployment Insurance	99	99	108	140	32	29.63%
100-4.4122.1205	Medical / Dental Insura	7,308	8,168	10,563	10,733	170	1.61%
	Total Benefits Costs	**12,991**	**13,842**	**16,371**	**17,049**	678	4.14%
	Total Personnel Costs	**62,458**	**63,392**	**63,171**	**68,820**	5,649	8.94%
OPERATIONS:							
100-4.4122.3209	Other Professional Serv	4,641	4,205	8,380	7,000	(1,380)	-16.47%
100-4.4122.5302	Postage	13	124	100	100	-	0.00%
100-4.4122.5303	Telephone	27	-	250	200	(50)	-20.00%
100-4.4122.5305	Shipping & Freight	25	12	-	100	100	0.00%
100-4.4122.5401	Advertising/Publishing	10,460	6,517	7,000	7,000	-	0.00%
100-4.4122.5504	Printing & Binding	585	-	664	700	36	5.42%
100-4.4122.5803	Training & Education	179	595	1,250	-	(1,250)	-100.00%
100-4.4122.5804	Travel Costs	3,867	1,392	3,000	700	(2,300)	-76.67%
100-4.4122.6108	Food	299	9	100	100	-	0.00%
100-4.4122.6121	Office Supplies	726	1,079	836	500	(336)	-40.19%
100-4.4122.6405	Dues & Subscriptions	-	340	200	160	(40)	-20.00%
100-4.4122.6416	Moving Expense	3,346	-	1,500	1,000	(500)	-33.33%
	Total Operations Costs	**24,168**	**14,273**	**23,280**	**17,560**	(5,720)	-24.57%
	TOTAL EXPENDITURES	**86,626**	**77,665**	**86,451**	**86,380**	(71)	-0.08%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (73,165)**	**$ (62,551)**	**$ (72,797)**	**$ (61,508)**	11,289	-15.51%

INFORMATION SERVICES & GIS

Description

The IT and GIS Department is charged with providing the County with technology tools and graphical information needed to serve the citizens of Archuleta County in the most productive and efficient manner possible.

Core Services

- Manages and administers the County's internal computer network.
- Administers the County's website and Internet Mapping Service (IMS).
- Manages and administers the County's GIS data library.

2011 Accomplishments

- Upgraded network equipment county wide to include new Managed network switches.
- Installed and ran all new Fiber connections from the main server room at the courthouse over to Assessors and the Sheriff department.
- Segmented the county departments into their own VLAN's which made for a more efficient network and better security.
- Cleaned up Network of DNS issues and security bugs.
- Cleaned up and streamlined County Active directory (user Accounts) and removed all roaming profiles.
- Installed, configured and deployed County wide Exchange server for Email.
- Help to build and deploy new county dispatch center.
- Remodeled county sheriff department and patrol room.
- Remodeled County Server room at Nick's Hangar to handle county growth and new servers.
- Re-aligned all of the over 17,000 parcels.
- Integrated the new E911 Emergency Service Zones with Dispatch's software.
- Continued working towards an integrated Addressing and Street Names Database for Assessor, Clerk, Planning, & E911.
- Upgraded Public Work's CarteGraph software.
- Deployed three GPS units that are integrated with CarteGraph software for Public Works.
- Requested proposals to provide high speed Ethernet connections between County offices and the internet.
- Programmed ArcObjects and MapWindow plugins with Visual Basic .Net to develop user friendly and intuitive tools that enable County GIS end-users to query, locate and identify information related to spatial data.
- Phased out the outdated MIMS software; maintained and edited spatial data exclusively with ESRI ArcGIS software.
- Utilized SQL Server Management Studio and Visual Basic .Net maintain, manipulate and update Assessor's data and support the migration from the outdated Paradox database to SQL Server.
- Streamlined the process for extracting and querying data from the SQL Server database (dataview) utilized as the back-end for the Assessor's office Tyler Assessor Application; established tasks that run nightly to update data used by the Assessor's office and published to the County Website.
- Established uniform conventions for database table and field names.

- Verified and Mapped taxing authority boundaries and Assessor's Taxing areas. Found many parcels within 2 or more Taxing areas or within the wrong taxing area. Assigned new parcel numbers and acreage to parcels located in multiple taxing areas.
- Supported the Clerk and Recorder as wells as the BoCC in the process of re-defining the BoCC district boundaries in relation to the 2010 census data.
- Improved the integrity and accuracy of many important GIS datasets, including (Zoning, ESZs, Land Status, Parcel, Fire, and Metro Districts)

2012 Goals

- Continue to improve the quality and accuracy of the over 17,000 parcels.
- Continue to improve the integrity and accuracy of many important GIS datasets, including (Zoning, ESZs, Land Status, Fire, and Metro Districts)
- Establish a workflow with the use of VB Scripting, Models, Phython, and Visual Basic Dot NET that automates tasks to update spatial and attribute data for multiple GIS datasets in relation to edits made in other datasets. For example, when the Parcel boundaries in a specific geographic area are realigned, the Tax Areas, Land Use and Subdivisions Boundaries also must be changed to reflect to the realignment of the Parcel boundaries.
- Expand our ArcGIS Server technology to improve our online mapping services for County staff and the public.
- Initiate the migration of County GIS data from various file folders, Personal and File Geodatabases to ArcSDE.
- Continue working towards an integrated Addressing and Street Names Database for Assessor, Clerk, Planning, & E911.

INFORMATION SERVICES & GIS - 4295

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4295.3410	IT/GIS Charges	$ 366	$ 345	$ 500	$ -	(500)	-100.00%
100-3.4295.3450	Administrative Fee	6,139	5,369	5,400	115,666	110,266	2041.96%
100-3.4295.4550	Refund of Expenditures	-	52	60	-	(60)	-100.00%
	TOTAL REVENUES	**6,505**	**5,766**	**5,960**	**115,666**	109,706	1840.70%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***4.00***	***4.00***	***3.00***	***3.00***	-	0.00%
100-4.4295.1101	Wages - Regular	195,794	150,933	125,316	139,922	14,606	11.66%
100-4.4295.1102	Wages - OT	4,900	317	-	-	-	0.00%
	Total Salaries & Wages Cost	**200,694**	**151,250**	**125,316**	**139,922**	14,606	11.66%
BENEFITS:							
100-4.4295.1201	FICA/Medicare	14,970	11,407	10,900	10,704	(196)	-1.80%
100-4.4295.1202	Retirement Plan	8,006	6,123	5,500	5,597	97	1.76%
100-4.4295.1203	Workman's Comp	590	388	400	434	34	8.50%
100-4.4295.1204	Unemployment Insurance	472	306	301	420	119	39.53%
100-4.4295.1205	Medical / Dental Insura	21,504	17,824	13,900	9,975	(3,925)	-28.24%
	Total Benefits	**45,542**	**36,048**	**31,001**	**27,130**	(3,871)	-12.49%
	Total Personnel Costs	**246,236**	**187,298**	**156,317**	**167,052**	10,735	6.87%
OPERATIONS:							
100-4.4295.3208	GIS Professional Servic	-	-	-	1,000	1,000	0.00%
100-4.4295.3209	IT Professional Service	8,655	12,364	-	25,339	25,339	0.00%
100-4.4295.3210	Contract Labor Services	-	-	71,790	14,400	(57,390)	-79.94%
100-4.4295.3211	Purchase Tech Services	-	-	-	4,644	4,644	0.00%
100-4.4295.4110	Water & Sewer	-	201	300	187	(113)	-37.67%
100-4.4295.4111	Disposal	-	130	200	72	(128)	-64.00%
100-4.4295.4112	Electric	409	7,086	6,000	6,770	770	12.83%
100-4.4295.4113	Gas	-	316	1,200	1,655	455	37.92%
100-4.4295.4302	Computer Hardware-R&M	6,798	3,554	7,500	3,500	(4,000)	-53.33%
100-4.4295.4307	Software-Maintenance Ag	65,142	101,645	116,797	16,439	(100,358)	-85.93%
100-4.4295.4413	Rental Office Copiers	69,440	65,882	80,740	86,992	6,252	7.74%
100-4.4295.5302	Postage	7	42	53	53	-	0.00%
100-4.4295.5303	Telephone	13,297	11,931	13,300	10,500	(2,800)	-21.05%
100-4.4295.5304	Internet & Network Cost	62,860	55,098	67,800	67,800	-	0.00%
100-4.4295.5305	Shipping & Freight	-	116	300	125	(175)	-58.33%
100-4.4295.5504	Printing & Binding	603	80	-	-	-	0.00%
100-4.4295.5800	Travel,Training & Regis	-	-	-	4,525	4,525	0.00%
100-4.4295.6121	Office Supplies	1,415	741	1,350	1,350	-	0.00%
100-4.4295.6124	Small Tools & Equipment	312	-	250	410	160	64.00%
100-4.4295.6361	Fuel	-	-	394	526	132	33.50%
100-4.4295.6364	Fleet Charges	-	-	378	609	231	61.11%
100-4.4295.6405	Dues & Subscriptions	330	300	380	160	(220)	-57.89%
100-4.4295.7411	Computer Equipment	3,410	170	9,694	73,720	64,026	660.47%
100-4.4295.7415	Software	-	-	-	10,000	10,000	0.00%
100-4.4295.9211	Dell Computer Leases	-	-	-	32,200	32,200	0.00%
	Total Operations Costs	**232,678**	**259,656**	**378,426**	**362,976**	(15,450)	-4.08%
	TOTAL EXPENDITURES	**478,914**	**446,954**	**534,743**	**530,028**	(4,715)	-0.88%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (472,409)**	**$ (441,188)**	**$ (528,783)**	**$ (414,362)**	114,421	-21.64%

JAIL COMMISSARY - 5223

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.5223.3610	Interest Revenue	$ 11	$ 3	$ 2	$ -	(2)	-100.00%
100-3.5223.5590	Jail Commissary Sales	11,616	-	30,000	10,000	(20,000)	-66.67%
	TOTAL REVENUES	**11,627**	**3**	**30,002**	**10,000**	(20,002)	-66.67%

EXPENDITURES

100-4.5223.6126	Other Operating Supplie	12,562	7,313	30,000	10,000	(20,000)	-66.67%
	TOTAL EXPENDITURES	**12,562**	**7,313**	**30,000**	**10,000**	(20,000)	-66.67%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ (935)**	**$ (7,310)**	**$ 2**	**$ -**	(2)	-100.00%

SENIOR SERVICES

Description

The Senior Services Director plans, organizes, and manages the day-to-day operations and activities of the Seniors Services programs for Pagosa Springs and Arboles, including the delivery of seniors programs, determining service needs, securing resources, supervising staff and or volunteers in the delivery of services.

The Senior/Nutrition Services Director also oversees the Nutrition Services Department to provide healthy, affordable meals to various demographic groups within the County.

Core Services

- Enhance the health and well being of the lives of the senior citizen population of Archuleta County through a variety of means, including a nutritious meal program with congregate and home delivered meals, to provide assisted transportation for their activities of daily living, to promote socialization, and to provide life long education and mind and body stimulating activities.
- Provide nutritious meals in a safe and sanitary manner, for Senior Services adhering to Older Americans Act standards.
- Provide nutritious meals in a safe and sanitary manner for the pre-school programs followings Federal regulations.

2011 Accomplishments

- Provided mind and body healing opportunities through Chair Massage, Meditation for Healing, enhancement of balance for the frail and potential at risk population, nutrition education and many more educational events.
- 11,102 congregate meals were served to seniors through the congregate meal program an increase of 1,245 meals. 3151home delivered meals were delivered to the home bound a decrease of 309 meals, and 4606 rides were provided through the assisted transportation program, an increase in 502 rides.
- Continued collaboration with the San Juan Basin Health Department to provide services and education.
- Identified at risk clients through collaborative efforts with the San Juan Basin Health Department, Veteran's Services and Human Services.
- Established new collaborations through outreach
- Continued shelf stable meal program for emergency use to the homebound population.
- Continued At Risk/Special Needs emergency list.
- Continued fund raising programs
- Ongoing Medicare counseling and Fraud prevention
- Provided 7,913 meals to the Seeds of Learning.
- Continued to generate new approved menus for addition to the menu library for the Colorado Association of Nutrition Services Providers as well as the State of Colorado menu library.
- Prepared pancake breakfast fundraisers.
- Continued frozen meal program for the rurally isolated home bound as well as supplementing the home delivered hot meal program.

- Continued collaboration with Archuleta Seniors, Inc., Department of Human Services, Adult Protection, Loaves and Fishes, Casa de Los Arcos, Socorro Senior Housing, Veteran's Services and the medical community.

2012 Goals

- Provide additional educational opportunities.
- Seek additional revenue sources.
- Expand fund raising efforts.
- Outreach to rurally isolated home bound.
- Additional outreach to area groups/businesses.
- Explore transportation to Durango to DMV, Social Security Office and medical appointments to meet an unmet need.
- Continue creating approved menus for the menu library.

SENIOR SERVICES - 4522

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4522.3312	Federal Grants- AAA Gra	$ 84,970	$ 65,442	$ 57,075	$ 51,372	(5,703)	-9.99%
100-3.4522.3340	State Grant Operating	-	20,367	30,860	-	(30,860)	-100.00%
100-3.4522.3341	State Grant Operating -	41,142	36,137	42,950	41,767	(1,183)	-2.75%
100-3.4522.3345	Daniels Fund Grant	-	-	7,500	7,500	-	0.00%
100-3.4522.3350	Medicare SHIP	38,193	42,236	8,031	9,250	1,219	15.18%
100-3.4522.3410	Senior Charges	41,249	39,609	44,771	33,000	(11,771)	-26.29%
100-3.4522.3411	Nutrition Chgs	22,138	28,155	23,000	21,000	(2,000)	-8.70%
100-3.4522.4040	Contributions & Donatio	12,461	13,116	14,696	11,000	(3,696)	-25.15%
100-3.4522.5550	Misc Revenue & Refunds	1,894	52	97	-	(97)	-100.00%
100-3.4522.5551	Nutrition Misc Rev & Re	3,017	129	-	-	-	0.00%
	TOTAL REVENUES	**245,064**	**245,243**	**228,980**	**174,889**	(54,091)	-23.62%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***6.00***	***6.00***	***5.66***	***4.88***	(1)	-13.78%
100-4.4522.1101	Wages - Regular	164,939	157,130	155,500	145,314	(10,186)	-6.55%
100-4.4522.1103	Wages- part-time	22,375	27,556	31,000	14,914	(16,086)	-51.89%
	Total Salaries & Wages Cost	**187,314**	**184,686**	**186,500**	**160,228**	(26,272)	-14.09%
BENEFITS:							
100-4.4522.1201	FICA/Medicare	13,684	13,671	13,000	12,257	(743)	-5.72%
100-4.4522.1202	Retirement Plan	7,419	7,391	6,200	6,409	209	3.37%
100-4.4522.1203	Workman's Comp	3,437	1,747	3,100	2,591	(509)	-16.42%
100-4.4522.1204	Unemployment Insurance	373	371	364	481	117	32.14%
100-4.4522.1205	Medical / Dental Insura	32,046	29,194	27,920	19,995	(7,925)	-28.38%
	Total Benefits Costs	**56,959**	**52,374**	**50,584**	**41,733**	(8,851)	-17.50%
	Total Personnel Costs	**244,273**	**237,060**	**237,084**	**201,961**	(35,123)	-14.81%
OPERATIONS:							
100-4.4522.3209	Other Professional Serv	-	-	14	300	286	2042.86%
100-4.4522.4110	Water	2,412	2,611	2,625	2,625	-	0.00%
100-4.4522.4112	Electric	6,602	9,484	9,000	8,600	(400)	-4.44%
100-4.4522.4113	Gas	5,611	2,745	4,000	3,000	(1,000)	-25.00%
100-4.4522.4302	Computer Hardware	-	-	1,079	-	(1,079)	-100.00%
100-4.4522.4304	Janitorial/Waste Remova	4,357	5,864	6,400	6,400	-	0.00%
100-4.4522.4305	Machinery/Equip/Vehicle	1,872	1,713	1,000	1,000	-	0.00%
100-4.4522.4309	Other Maintenance & Rep	20	-	200	350	150	75.00%
100-4.4522.4364	Materials-Repair/Mainta	72	125	160	160	-	0.00%
100-4.4522.4411	Buildings/Improvements	10	-	10	10	-	0.00%
100-4.4522.4416	Other Rents/Leases	225	-	200	200	-	0.00%
100-4.4522.5302	Postage	259	262	318	318	-	0.00%
100-4.4522.5303	Telephone	2,944	2,145	2,240	2,240	-	0.00%
100-4.4522.5802	Meals & Entertainment	162	139	350	350	-	0.00%
100-4.4522.5803	Training & Education	723	120	1,400	1,400	-	0.00%
100-4.4522.5804	Travel Costs	195	468	500	400	(100)	-20.00%
100-4.4522.6108	Food	50,687	51,818	61,143	60,000	(1,143)	-1.87%
100-4.4522.6121	Office Supplies	636	523	800	3,150	2,350	293.75%
100-4.4522.6125	Uniforms	131	101	150	100	(50)	-33.33%
100-4.4522.6126	Other Operating Supplie	5,025	5,168	6,200	6,000	(200)	-3.23%
100-4.4522.6361	Fuel	-	-	4,636	5,425	789	17.02%
100-4.4522.6364	Fleet Charges	-	-	4,987	5,576	589	11.81%

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-4.4522.6405	Dues & Subscriptions	250	275	275	100	(175)	-63.64%
100-4.4522.6408	Other Services	2,066	1,667	500	400	(100)	-20.00%
100-4.4522.6545	Daniels Fund Expenditur	-	-	15,000	7,500	(7,500)	-50.00%
100-4.4522.6547	Congregate Meal Fed Gra	-	-	1,353	-	(1,353)	-100.00%
	Total Operations Costs	**84,259**	**85,228**	**124,540**	**115,604**	(8,936)	-7.18%
	TOTAL EXPENDITURES	**328,532**	**322,288**	**361,624**	**317,565**	(44,059)	-12.18%
CAPITAL OUTLAY:							
100-4.4522.8505	Capital Outlay-Vehicle	-	-	-	22,000	22,000	0.00%
	Total Capital Outlay	-	-	-	22,000	22,000	0.00%
	TOTAL EXPENDITURES & OTHER USES	**328,532**	**322,288**	**361,624**	**339,565**	(22,059)	-6.10%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ (83,468)**	**$ (77,045)**	**$ (132,644)**	**$ (164,676)**	(32,032)	24.15%

SHERIFF (ADMINISTRATION)

Description

The Sheriff's Office Administration Division includes the Sheriff, Undersheriff, Office Manager and Administrative Assistant. Together, these positions manage the Sheriff's Office.

Core Services

In addition to overall management of this elected office by the Sheriff and Undersheriff, the Administration Division is responsible for the administration of:

- Accounts payable and receivable
- Civil Process
- Traffic Citation/Processing
- Sheriff's sales
- Personnel
- Public contact
- VIN Inspections
- Civilian Fingerprints
- Concealed handgun permits
- General office management
- Hazmat Fingerprints
- Liaison to Clerk and Treasurer's Office's
- Jail Commissary Fund
- Sheriff's Office contracts
- Records management
- Maintain the County Employee I.D. system
- Grant Writing
- Grant Management
- Crime Reporting Information to C.B.I.
- Website Maintenance
- Criminal Background Checks

2011 Accomplishments

- Records Management Services
- Expansion of Law Enforcement Services
- Hosted 2011 CSOC Conference
- Remodeled former Dispatch Center into a new Patrol Office
- Assumed Grant Preparation and Reporting Responsibilities for Sheriff's Office

2012 Goal

- Provide the Citizen's of Archuleta County with the same level of service as we did in 2011, despite diminishing manpower and budget.

SHERIFF (ADMINISTRATION) - 4210

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4210.3420	Sheriff Charges for Ser	$ 37,871	$ 23,292	$ 25,368	$ 30,000	4,632	18.26%
100-3.4210.3450	Fingerprint Charges	18,574	2,839	4,000	4,000	-	0.00%
100-3.4210.5521	Property Seizure Sales	10,414	3,782	6,280	7,000	720	11.46%
100-3.4210.5590	Sheriff Misc Rev & Refu	1,500	4,373	718	-	(718)	-100.00%
	TOTAL REVENUES	**68,359**	**34,286**	**36,366**	**41,000**	4,634	12.74%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***4.00***	***4.00***	***4.00***	***4.00***	-	0.00%
100-4.4210.1101	Wages - Regular	208,563	196,720	198,964	192,568	(6,396)	-3.21%
100-4.4210.1102	Wages - OT	1,562	536	61	786	725	1188.52%
	Total Salaries & Wages Cost	**210,125**	**197,256**	**199,025**	**193,354**	(5,671)	-2.85%
BENEFITS:							
100-4.4210.1201	FICA/Medicare	15,773	14,738	15,700	14,792	(908)	-5.78%
100-4.4210.1202	Retirement Plan	8,389	7,777	8,200	7,734	(466)	-5.68%
100-4.4210.1203	Workman's Comp	6,100	5,822	6,000	5,656	(344)	-5.73%
100-4.4210.1204	Unemployment Insurance	272	242	300	352	52	17.33%
100-4.4210.1205	Medical / Dental Insura	20,992	19,586	24,500	13,628	(10,872)	-44.38%
	Total Benefits Costs	**51,526**	**48,165**	**54,700**	**42,162**	(12,538)	-22.92%
	Total Personnel Costs	**261,651**	**245,421**	**253,725**	**235,516**	(18,209)	-7.18%
OPERATIONS:							
100-4.4210.3209	Other Professional Serv	1,112	25	-	-	-	0.00%
100-4.4210.4309	Other Maintenance & Rep	363	501	250	-	(250)	-100.00%
100-4.4210.5302	Postage	1,251	952	903	1,060	157	17.39%
100-4.4210.5303	Telephone	4,313	4,600	4,500	4,500	-	0.00%
100-4.4210.5305	Shipping & Freight	-	27	100	100	-	0.00%
100-4.4210.5401	Advertising/Publishing	1,359	918	20	200	180	900.00%
100-4.4210.5504	Printing & Binding	1,059	845	975	1,200	225	23.08%
100-4.4210.5802	Meals & Entertainment	428	1,189	700	800	100	14.29%
100-4.4210.5803	Training & Education	3,910	726	1,500	1,500	-	0.00%
100-4.4210.5804	Travel Costs	-	1,162	2,861	3,500	639	22.33%
100-4.4210.6121	Office Supplies	7,352	6,867	5,568	5,568	-	0.00%
100-4.4210.6123	Body Armor	-	-	-	4,000	4,000	0.00%
100-4.4210.6124	Small Tools & Equipment	1,372	2,046	500	500	-	0.00%
100-4.4210.6125	Uniforms	693	581	456	500	44	9.65%
100-4.4210.6126	Other Operating Supplie	1,280	522	380	500	120	31.58%
100-4.4210.6251	Purchased Fuel	-	-	-	200	200	0.00%
100-4.4210.6405	Dues & Subscriptions	481	3,695	4,357	4,000	(357)	-8.19%
100-4.4210.8211	Refunds, Awards & Indem	1,729	2,157	2,240	2,200	(40)	-1.79%
	Total Operations Costs	**26,702**	**26,813**	**25,310**	**30,328**	5,018	19.83%
	TOTAL EXPENDITURES	**288,353**	**272,234**	**279,035**	**265,844**	(13,191)	-4.73%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (219,994)**	**$ (237,948)**	**$ (242,669)**	**$ (224,844)**	17,825	-7.35%

SHERIFF (ALTERNATIVE SENTENCING PROGRAM) - 4235

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4235.3450	Alternative Sentencing	$ 5,459	$ 2,300	$ 3,000	$ -	(3,000)	-100.00%
	TOTAL REVENUES	**5,459**	**2,300**	**3,000**	**-**	(3,000)	-100.00%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***0.70***	***1.00***	**-**	**-**	-	0.00%
100-4.4235.1101	Wages - Regular	35,242	36,427	-	-	-	0.00%
100-4.4235.1102	Wages - OT	501	1,704	-	-	-	0.00%
	Total Salaries & Wages Cost	**35,743**	**38,131**	**-**	**-**	-	0.00%
BENEFITS:							
100-4.4235.1201	FICA/Medicare	2,905	2,837	-	-	-	0.00%
100-4.4235.1202	Retirement Plan	1,529	1,525	-	-	-	0.00%
100-4.4235.1203	Workman's Comp	1,476	1,456	-	-	-	0.00%
100-4.4235.1204	Unemployment Insurance	77	76	-	-	-	0.00%
100-4.4235.1205	Medical / Dental Insura	4,874	4,685	-	-	-	0.00%
	Total Benefits Costs	**10,861**	**10,579**	**-**	**-**	-	0.00%
	Total Personnel Costs	**46,604**	**48,710**	**-**	**-**	-	0.00%
OPERATIONS:							
100-4.4235.4416	Other Rents/ Leases	3,244	564	-	-	-	0.00%
100-4.4235.5303	Telephone	346	400	-	-	-	0.00%
	Total Operations Costs	**3,590**	**964**	**-**	**-**	-	0.00%
	TOTAL EXPENDITURES	**50,194**	**49,674**	**-**	**-**	-	0.00%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (44,735)**	**$ (47,374)**	**$ 3,000**	**$ -**	(3,000)	-100.00%

SHERIFF (ANIMAL CONTROL)

Description

The mission of the Animal Control Division of the Archuleta County Sheriff's Office is to protect the citizens and pets of the County while providing professional and humane animal control services. This immense need, demanded by the citizens of Archuleta County is accomplished by only one full time employee, covering over 1300 square miles.

Core Services

Animal Control Officers patrol all areas of the County enforcing statutes and ordinances with regard to all non-wildlife animals, and assisting other agencies as needed with any other animal related issues. The call volume in this Division is surprisingly high and at times, the Officer cannot keep up with citizen demands.

A good portion of this budget is reserved for a contract to house neglected, abused and abandoned animals. The County would not be able to accomplish this necessary task without this partnership with the Humane Society of Pagosa Springs.

2011 Accomplishments

- County Officer certified as equine investigator after completing level 2 training class
- County Officer expanded patrol area to include Pagosa Lakes, after PLPOA cancelled contract for second officer.
- Purchased needed equipment for capturing and controlling animals

2012 Goals

- Planning and implementing an emergency animal evacuation and sheltering program
- Colorado Association of Animal Control Officers membership and training
- Implementation of required dog licensing
- Propose changes in nuisance barking ordinance

SHERIFF (ANIMAL CONTROL) - 4216

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4216.3341	State Grants	$ 1,330	$ -	$ -	$ -	-	0.00%
100-3.4216.3420	Animal Control Charges	48,807	54,498	1,505	-	(1,505)	-100.00%
	TOTAL REVENUES	**50,137**	**54,498**	**1,505**	**-**	(1,505)	-100.00%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***2.00***	***2.00***	***1.00***	***1.00***	-	0.00%
100-4.4216.1101	Wages - Regular	60,121	59,240	31,200	31,200	-	0.00%
100-4.4216.1102	Wages - OT	655	872	1,500	700	(800)	-53.33%
	Total Salaries & Wages Cost	**60,776**	**60,112**	**32,700**	**31,900**	(800)	-2.45%
BENEFITS:							
100-4.4216.1201	FICA/Medicare	4,382	4,155	2,500	2,440	(60)	-2.40%
100-4.4216.1202	Retirement Plan	2,445	2,404	1,216	1,276	60	4.93%
100-4.4216.1203	Workman's Comp	1,574	1,553	800	1,330	530	66.25%
100-4.4216.1204	Unemployment Insurance	124	121	150	96	(54)	-36.00%
100-4.4216.1205	Medical / Dental Insura	10,380	10,664	8,630	8,749	119	1.38%
	Total Benefits Costs	**18,905**	**18,897**	**13,296**	**13,891**	595	4.48%
	Total Personnel Costs	**79,681**	**79,009**	**45,996**	**45,791**	(205)	-0.45%
OPERATIONS:							
100-4.4216.3206	Medical Services	-	-	500	1,000	500	100.00%
100-4.4216.3209	Other Professional Serv	75,823	76,392	78,750	77,000	(1,750)	-2.22%
100-4.4216.5303	Telephone	880	880	480	480	-	0.00%
100-4.4216.5803	Training & Education	1,291	1,358	1,170	1,000	(170)	-14.53%
100-4.4216.6124	Small Tools & Equipment	1,053	664	-	250	250	0.00%
100-4.4216.6125	Uniforms	394	144	250	500	250	100.00%
100-4.4216.6126	Other Operating Supplie	236	33	500	750	250	50.00%
100-4.4216.6405	Dues and Subscriptions	-	-	140	140	-	0.00%
	Total Operations Costs	**79,677**	**79,471**	**81,790**	**81,120**	(670)	-0.82%
	TOTAL EXPENDITURES	**159,358**	**158,480**	**127,786**	**126,911**	(875)	-0.68%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (109,221)**	**$ (103,982)**	**$ (126,281)**	**$ (126,911)**	(630)	0.50%

SHERIFF (COURT SECURITY)

Description

The Archuleta County Combined Courts Court Services Officer provides security for the 6th Judicial District presiding District and County court judges, provides screening of all persons entering the Probation office and Court rooms, and monitors the exterior of the courthouse for security threats.

Core Services

The Court Services position is manned by a full time Deputy provided by the Archuleta County Sheriff's Office. Funding for this position is provided in full under a grant from the State of Colorado Judicial system.

The Court Services Deputy maintains a security position at the entrance to the Court room and Probation offices. Every person entering these rooms is screened for any weapons or illegal items. The court room is searched at the beginning and end of each shift for any suspicious articles that may pose a hazard to the judges, their staff or civilians. The Court Services officer monitors all surveillance cameras located inside and outside the court house and is the first to respond to any incident that requires enforcement action. The Court Services Officer is supervised by the Detentions Division of the Sheriff's Office.

2011 Accomplishments

- Successfully obtained a fully funded grant that pays for a full time Court Services Officer. This grant will be available for seven more years.
- Installation of a new courtroom security door access system on all doors that are accessed by the public hall leading to the main court.
- Pending 2011; Installation of a video conferencing system between the Durango courts and Archuleta courts.

2012 Goals

Archuleta County is seeking a continuing Court Security Grant for the 2012 fiscal budget year. These funds pay for a full time officer, and a .25 officer. Also for 2012, the grant will include funds to buy and install equipment and provide training for the officers. Archuleta County has been designated as a priority county for court security funds.

SHERIFF (COURT SECURITY) - 4250

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4250.3341	State Grant Operating C	$ 57,802	$ 54,977	$ 120,058	$ 75,253	(44,805)	-37.32%
	TOTAL REVENUES	**57,802**	**54,977**	**120,058**	**75,253**	(44,805)	-37.32%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***1.00***	***1.00***	***1.00***	***1.00***	-	0.00%
100-4.4250.1101	Wages - Regular	36,233	34,730	35,500	35,457	(43)	-0.12%
100-4.4250.1102	Wages - OT	5,558	4,756	2,500	2,500	-	0.00%
100-4.4250.1103	Wages - part-time	-	1,586	9,000	9,000	-	0.00%
	Total Salaries & Wages Cost	**41,791**	**41,072**	**47,000**	**46,957**	(43)	-0.09%
BENEFITS:							
100-4.4250.1201	FICA/Medicare	3,023	2,969	3,600	3,592	(8)	-0.22%
100-4.4250.1202	Retirement Plan	1,662	1,579	1,400	1,518	118	8.43%
100-4.4250.1203	Workman's Comp	1,476	1,456	1,500	1,958	458	30.53%
100-4.4250.1204	Unemployment Insurance	72	71	80	141	61	76.25%
100-4.4250.1205	Medical / Dental Insura	6,283	6,048	8,560	8,797	237	2.77%
	Total Benefits Costs	**12,516**	**12,123**	**15,140**	**16,006**	866	5.72%
	Total Personnel Costs	**54,307**	**53,195**	**62,140**	**62,963**	823	1.32%
OPERATIONS:							
100-4.4250.5803	Travel & Training	1,171	-	190	190	-	0.00%
100-4.4250.6124	Small Tools & Equipment	-	-	12,038	8,600	(3,438)	-28.56%
100-4.4250.7413	Other Machinery & Equip	410	9,995	45,700	3,500	(42,200)	-92.34%
	Total Operations Costs	**1,581**	**9,995**	**57,928**	**12,290**	(45,638)	-78.78%
	TOTAL EXPENDITURES	**55,888**	**63,190**	**120,068**	**75,253**	(44,815)	-37.32%
CAPITAL OUTLAY:							
100-4.4250.7405	Building L/H Improvemen	10,473	-	-	-	-	0.00%
	Total Capital Outlay	**10,473**	**-**	**-**	**-**	-	0.00%
)TAL EXPENDITURES & CAPITAL OUTLAY		**66,361**	**63,190**	**120,068**	**75,253**	(44,815)	-37.32%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (8,559)**	**$ (8,213)**	**$ (10)**	**$ -**	10	-100.00%

SHERIFF (DENTENTION)

Description

The mission of the Archuleta County Detention Facility is to protect the public by incarcerating, in a cost effective manner, accused and adjudicated adult offenders in a safe, secure and humane facility. The staff of the Archuleta County Detention Facility is committed to operating the facility to assure the preservation of the basic human rights of the incarcerated as prescribed by the Constitution of the United States and the State of Colorado, Colorado Revised Statutes and the policies and procedures of the Archuleta County Sheriff's Office.

Core Services

- House, feed and care for all county jail inmates.
- Assure inmates appear in court as scheduled.
- Transport inmates to and from other facilities.
- Perform court ordered alcohol and drug assessments.
- The operation of the Archuleta County Detention Facility is mandated by state statute. It must be operated in a safe manner with adequate staffing levels.

2011 Accomplishments

- Maintained a clean and safe environment for all inmates as well as for detention staff.
- Assured court appearances of those accused of unlawful behavior prior to adjudication.
- Administered court ordered sanctions and punishments to those convicted of crimes.
- Added 2 new cameras.

2012 Goals

- Maintain a clean and safe environment for all inmates as well as for detention staff with less manpower than 2011.
- Continue staff development programs.
- Continue to upgrade the security of the facility by adding cameras as needed.

SHERIFF (DENTENTION) - 4230

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4230.3223	Correction Facility Fee	$ 10,508	$ 6,958	$ 6,000	$ 6,000	-	0.00%
100-3.4230.3225	Jail Booking Fees	9,462	5,935	6,000	6,000	-	0.00%
100-3.4230.3250	Long Distance Fees	3,643	5,748	9,000	9,000	-	0.00%
100-3.4230.3420	Jail Bond Fees	14,351	2,291	3,000	3,000	-	0.00%
100-3.4230.4550	Refund of Expenditures	-	-	7,614	-	(7,614)	-100.00%
100-3.4230.4560	Reimbursement Inmate Me	4,004	340	500	500	-	0.00%
100-3.4230.5560	Security Revenue	-	3,569	10,000	10,000	-	0.00%
	TOTAL REVENUES	**41,968**	**24,841**	**42,114**	**34,500**	(7,614)	-18.08%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***18.30***	***17.00***	***17.00***	***16.00***	(1)	-5.88%
100-4.4230.1101	Wages - Regular	657,406	625,456	591,240	568,599	(22,641)	-3.83%
100-4.4230.1102	Wages - OT	21,179	29,593	22,606	13,000	(9,606)	-42.49%
	Total Salaries & Wages Cost	**678,585**	**655,049**	**613,846**	**581,599**	(32,247)	-5.25%
BENEFITS:							
100-4.4230.1201	FICA/Medicare	49,918	48,332	47,600	44,492	(3,108)	-6.53%
100-4.4230.1202	Retirement Plan	26,962	26,085	24,400	23,264	(1,136)	-4.66%
100-4.4230.1203	Workman's Comp	26,270	24,938	25,700	24,253	(1,447)	-5.63%
100-4.4230.1204	Unemployment Insurance	1,359	1,314	1,369	1,745	376	27.47%
100-4.4230.1205	Medical / Dental Insura	84,564	80,349	111,670	104,640	(7,030)	-6.30%
	Total Benefits Costs	**189,073**	**181,018**	**210,739**	**198,394**	(12,345)	-5.86%
	Total Personnel Costs	**867,658**	**836,067**	**824,585**	**779,993**	(44,592)	-5.41%
OPERATIONS:							
100-4.4230.3206	Medical Services	81,450	80,438	85,000	96,000	11,000	12.94%
100-4.4230.3209	Other Professional Serv	4,110	930	1,320	1,000	(320)	-24.24%
100-4.4230.4111	Disposal services	2,272	2,331	2,500	2,500	-	0.00%
100-4.4230.4309	Other Maintenance & Rep	2,484	1,830	3,000	3,000	-	0.00%
100-4.4230.5303	Telephone	4,519	4,094	4,000	4,000	-	0.00%
100-4.4230.5803	Training & Education	2,988	165	1,000	1,000	-	0.00%
100-4.4230.6105	Chemicals /Laboratory	-	-	200	200	-	0.00%
100-4.4230.6108	Food	153,425	153,002	164,250	190,365	26,115	15.90%
100-4.4230.6109	Inmate Contract Incarce	-	-	2,500	2,500	-	0.00%
100-4.4230.6110	Inmate Transport Cost	5,568	3,609	2,000	2,000	-	0.00%
100-4.4230.6111	Inmate Dental Office Vi	978	285	1,000	1,000	-	0.00%
100-4.4230.6112	Inmate Doctor Visits/Ra	199	-	1,000	1,000	-	0.00%
100-4.4230.6113	Inmate Hospital Costs	15,041	2,665	5,000	5,000	-	0.00%
100-4.4230.6114	Inmate Maintenance	6,735	5,525	5,044	5,000	(44)	-0.87%
100-4.4230.6115	Inmate Mental Health Co	3,240	880	2,000	2,000	-	0.00%
100-4.4230.6116	Inmate Prescriptions Co	9,939	1,675	8,000	8,000	-	0.00%
100-4.4230.6117	Janitorial	8,973	8,229	10,000	10,000	-	0.00%
100-4.4230.6121	Office Supplies	374	-	60	-	(60)	-100.00%
100-4.4230.6124	Small Tools & Equipment	5,513	4,194	5,000	5,000	-	0.00%
100-4.4230.6125	Uniforms	2,915	1,936	3,268	2,750	(518)	-15.85%
100-4.4230.6126	Other Operating Supplie	-	1,992	-	-	-	0.00%
100-4.4230.6251	Purchase Fuel	-	-	-	1,500	1,500	0.00%
100-4.4230.6262	Vehicle Care outside Fleet	-	-	-	500	500	0.00%
100-4.4230.6361	Fuel	-	-	5,146	4,757	(389)	-7.56%
100-4.4230.6364	Fleet Charges	-	-	3,208	4,114	906	28.24%
100-4.4230.6405	Dues & Subscriptions	172	20	500	500	-	0.00%
100-4.4230.6411	Refunds, Awards & Indem	-	100	-	-	-	0.00%

	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
Total Operations Costs	**310,895**	**273,900**	**314,996**	**353,686**	38,690	12.28%
TOTAL EXPENDITURES	**1,178,553**	**1,109,967**	**1,139,581**	**1,133,679**	(5,902)	-0.52%
CAPITAL OUTLAY:						
100-4.4230.8510 Capital Outlay	-	-	-	17,000	17,000	0.00%
Total Capital Outlay	-	-	-	17,000	17,000	0.00%
TOTAL EXPENDITURES & OTHER USES	**1,178,553**	**1,109,967**	**1,139,581**	**1,150,679**	11,098	0.97%
REVENUE OVER/(UNDER) EXPENDITURES	**$ (1,136,585)**	**$ (1,085,126)**	**$ (1,097,467)**	**$ (1,116,179)**	(18,712)	1.71%

SHERIFF (EMERGENCY MANAGEMENT)

Description

The Sheriff's Office Division of Emergency Management reports to the undersheriff, and is responsible for coordination of the county's emergency management function. The division is also responsible for the coordination of search and rescue throughout the Sheriff's response area and is responsible for wildland fire response in unincorporated areas of the response area.

Core Services

- Emergency management and planning
- Manage search and rescue response and planning
- Manage wildland fire response and planning
- Manage public preparedness program for the county
- Coordinate and support the development of division's 60 volunteers
- Draft and implement emergency management policies; work with other departments to ensure consistent application of policies
- Facilitate interagency coordination between the county, local agencies, and state agencies in the areas of emergency management and emergency response
- Prepare and recommend the division's budget to the Undersheriff: justify staffing, operating expenses, capital expenditures, and revenue sources for the division

2011 Accomplishments

- Hired a seasonal fire crew and provided fire coverage from Mid-April to the end of October
- Managed the Dispatch Center Project from acquisition of new space through dispatch move
- Developed new emergency service zone GIS layer for the county which incorporates unit level dispatching information
- Developed emergency website for county / updated emergency management website: www.acemergency.org
- Developed community information site for county: www/archuletacounty.org/info
- Revamped situation/status monitoring system for EOC
- Procured and installed phone system in EOC
- Continued to improve public warning systems
- Continued to upkeep ID project. Redesigned software to reduce paper records.
- Helped hospital district ID all their personnel.
- Instituted the use of interoperability gateways when needed on live incident response
- Helped to procured funding to narrowband Sheriff's VHF repeaters.
- Assisted the Fire Protection Districts, San Juan Public Lands and the Bureau of Indian Affairs with wildland fire operations
- Continued development of backcountry medical program: Working with our medical doctor
- Worked with other county agencies to organize and host the 3rd Annual Safety Exp
- Took shipment of a replacement CSFS type 4 engine and outfitted it appropriately
- Fixed County's type 4 engine, so it is usable.
- Worked with Aspen Spring Metro District to map evacuation routes
- Responded to 18 fires (most of these were multi-day operations)
- Responded to 15 smoke reports
- Responded to 13 Rescues, 5 Searches and 4 other types of calls
- Completed the County's Disaster Mitigation Plan

2012 Goals

- Finish revision of County Emergency Operations Plan
- Finish EOC renovation
- Hired a seasonal fire crew and provided fire coverage from Mid-April to the end of October
- Review DARA authorities, form a Local Emergency Planning Committee and develop SARA III reporting program
- Improve County's Emergency Management Report and Record System
- Support the develop a Tactical Interoperable Communications (TIC) plan for the county
- Find funding for the installation of the NOAA All Hazards Radio Repeater on Oakbrush and a generator for the tower
- Support the development of a flood alert system in southwest Colorado
- Start development of the County Fire Plan; include prescribed fire program guidelines.
- Continue to assist San Juan Public Lands, Bureau of Indian Affairs, and our Fire Protection Districts with prescribed fire operations
- Develop a plan for the county fire crew to assist residents with mitigation project
- Develop water safety campaign (mostly aimed at tubers) and avalanche safety campaign

SHERIFF (EMERGENCY MANAGEMENT) - 4291

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4291.3311	Federal Grants- EMPG Op	$ 36,300	$ -	$ 50,800	$ 47,000	(3,800)	-7.48%
100-3.4291.3321	EMPG - FMAP PDM Plan	-	89,095	27,238	-	(27,238)	-100.00%
100-3.4291.3331	FEMA Capital Project	-	-	-	62,872	62,872	0.00%
100-3.4291.3361	COSAR Operating Grant	-	5,020	10,775	5,500	(5,275)	-48.96%
100-3.4291.4502	CO State Forest Service	-	14,728	22,807	-	(22,807)	-100.00%
100-3.4291.4550	Refund of Expenditures	22,487	9,976	16,119	-	(16,119)	-100.00%
	TOTAL REVENUES	**58,787**	**118,819**	**127,739**	**115,372**	(12,367)	-9.68%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***3.00***	***4.00***	***4.00***	***3.00***	(1)	-25.00%
100-4.4291.1101	Wages - Regular	130,765	131,620	113,504	88,520	(24,984)	-22.01%
100-4.4291.1102	Wages - OT	10,069	11,105	23,624	4,000	(19,624)	-83.07%
100-4.4291.1103	Wages- part-time	45,053	47,488	40,377	30,000	(10,377)	-25.70%
	Total Salaries & Wages Cost	**185,887**	**190,213**	**177,505**	**122,520**	(54,985)	-30.98%
BENEFITS:							
100-4.4291.1201	FICA/Medicare	13,929	14,278	12,268	9,373	(2,895)	-23.60%
100-4.4291.1202	Retirement Plan	5,239	5,265	7,234	3,541	(3,693)	-51.05%
100-4.4291.1203	Workman's Comp	5,510	5,337	7,759	6,555	(1,204)	-15.52%
100-4.4291.1204	Unemployment Insurance	371	380	408	368	(40)	-9.80%
100-4.4291.1205	Medical / Dental Insura	15,800	16,242	22,038	9,405	(12,633)	-57.32%
	Total Benefits Costs	**40,849**	**41,502**	**49,707**	**29,242**	(20,465)	-41.17%
	Total Personnel Costs	**226,736**	**231,715**	**227,212**	**151,762**	(75,450)	-33.21%
OPERATIONS:							
100-4.4291.3209	Other Professional Serv	3,996	5,387	6,500	6,500	-	0.00%
100-4.4291.4110	Water & Sewer	-	-	160	160	-	0.00%
100-4.4291.4111	Disposal services	-	102	200	200	-	0.00%
100-4.4291.4112	Electric	-	2,291	3,283	3,900	617	18.79%
100-4.4291.4113	Gas	276	1,217	1,200	2,181	981	81.75%
100-4.4291.4301	Buildings/Structures-R&	584	200	800	500	(300)	-37.50%
100-4.4291.4305	Machinery/Equip/Vehicle	2,612	2,019	2,000	1,800	(200)	-10.00%
100-4.4291.4307	Software Maintenance	-	-	-	7,500	7,500	0.00%
100-4.4291.4363	Materials-Repair Buildi	1,045	1,246	575	500	(75)	-13.04%
100-4.4291.4364	Materials-Repair/Mainta	2,395	1,447	2,000	2,500	500	25.00%
100-4.4291.4411	Buildings/Improvements-	7,775	7,775	7,775	-	(7,775)	-100.00%
100-4.4291.5301	Pagers	3,264	3,168	2,413	2,800	387	16.04%
100-4.4291.5302	Postage	214	232	448	300	(148)	-33.04%
100-4.4291.5303	Telephone	7,310	7,629	7,108	6,500	(608)	-8.55%
100-4.4291.5304	Other Communications	9,672	10,152	7,962	7,750	(212)	-2.66%
100-4.4291.5504	Printing & Binding	744	188	-	400	400	0.00%
100-4.4291.5803	Training & Education	2,946	2,671	11,952	4,000	(7,952)	-66.53%
100-4.4291.5804	Travel Costs	-	1,731	1,017	500	(517)	-50.84%
100-4.4291.6106	Public Education-Suppli	400	1,392	1,200	1,200	-	0.00%
100-4.4291.6108	Food	281	980	500	700	200	40.00%
100-4.4291.6118	Maps	563	460	340	500	160	47.06%
100-4.4291.6121	Office Supplies	792	652	1,200	1,200	-	0.00%
100-4.4291.6124	Small Tools & Equipment	6,725	5,429	8,946	4,500	(4,446)	-49.70%
100-4.4291.6125	Uniforms	2,571	2,411	1,000	1,000	-	0.00%
100-4.4291.6126	Other Operating Supplie	2,538	3,609	5,469	3,500	(1,969)	-36.00%
100-4.4291.6161	Gas, Oil, Lubricants	214	297	300	300	-	0.00%

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-4.4291.6361	Fuel	-	-	12,424	14,076	1,652	13.30%
100-4.4291.6364	Fleet Charges	-	-	29,814	33,418	3,604	12.09%
100-4.4291.6405	Dues & Subscriptions	7,859	7,975	8,141	8,350	209	2.57%
100-4.4291.6412	Incident Expenses	-	-	5,218	3,000	(2,218)	-42.51%
100-4.4291.6506	FMAP Capital Grant PDM	-	46,095	32,812	-	(32,812)	-100.00%
100-4.4291.6515	COSAR Grant Expenditure	-	1,374	10,775	5,500	(5,275)	-48.96%
100-4.4291.6810	EMPG Supplemental Grant	-	-	5,300	-	(5,300)	-100.00%
100-4.4291.7408	EOC Paving Exp	-	1,650	-	-	-	0.00%
100-4.4291.8212	Incident Expense	1,611	5,070	-	-	-	0.00%
100-4.4291.8215	Interagency Incidents	-	313	6,149	-	(6,149)	-100.00%
100-4.4291.8520	Capital Outlay Building	-	19,308	-	-	-	0.00%
	Total Operations Costs	**66,387**	**144,470**	**184,981**	**125,235**	(59,746)	-32.30%
	TOTAL EXPENDITURES	**293,123**	**376,185**	**412,193**	**276,997**	(135,196)	-32.80%
CAPITAL OUTLAY:							
	Total Capital Outlay	-	-	-	83,829	83,829	0.00%
	TOTAL EXPENDITURES & OTHER USES	**293,123**	**376,185**	**412,193**	**360,826**	(51,367)	-12.46%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ (234,336)**	**$ (257,366)**	**$ (284,454)**	**$ (245,454)**	39,000	-13.71%

SHERIFF (INVESTIGATIONS)

Description

The Archuleta County Sheriff's Department Investigations Division is comprised of a supervising Detective Sergeant, one full time general investigator, one part time investigator for Department of Human Services (DHS), one part time evidence technician, one parte time crime scene technician, one reserve detective, and two special deputies.

Core Services

The core services of this Division are to investigate all felony crimes that have suspects identified, and leads to pursue. Duties also include obtaining Search and Arrest warrants, testifying at court trials and hearings, maintaining a strong working relationship with local law enforcement agencies, and the District Attorney's Office. In addition, all investigators maintain contact with State and Federal agencies as the need arises.

2011 Accomplishments

- Investigated one homicide and twelve (12) unattended deaths. Detective Barter has continued to investigate the twenty eight year old double homicide, which he has obtained assistance from the FBI, FBI Laboratory, US Attorney's Office, and the New Mexico State Police. Charges may be filed in the near future.
- Successfully investigated seven sexual assault cases (six adults and one juvenile), resulting in the perpetrators being charged, and pending trial. Investigations have continued to work with U.S. Immigration and Custom Enforcement and became member of ICAC (Internet Crimes Against Children) targeting suspects distributing and possessing child pornography on the internet. Investigations has successfully investigated two internet luring/enticement cases, in which both suspects have been identified and located. Charges are pending on one case and a warrant has been issued for the second. We also located and arrested one unregistered sex offenders that has been hiding in our community.
- After developing enough evidence through investigative activity, we accumulated enough probable cause to request forty three search warrants and 15 arrest warrants.
- Detective Hamilton continues to investigate fraud cases for the Archuleta County Department of Human Services. As of June 2011 she has successfully investigated five fraud cases and recovered/saved approximately $44,953.49, this does not include four case pending that will be approximately $31,500.00 each. Detective Hamilton has begun to investigate Colorado Health Plan (CHP) which prompted a multi-agency investigation between Archuleta County Sheriff's Office and the Internal Revenue Service resulting in possible federal charges being filed for tax evasion, money laundering, skimming, unemployment fraud, and federal mail fraud all stemming from the illegal practices that totaled approximately $1.2 million in unreported income.
- We had forty (48) reported burglaries. Investigations has successfully closed/cleared 31% either by arrests or arrest warrants being filed. Also several thousands of dollars worth of merchandise was recovered. We investigated a major burglary case involving an exterminator. The result of the investigation cleared approximately 100 cases, just in Archuleta County, since 1985.
- Investigations conducted internal affairs investigations and numerous background investigations. Also "Clear" played a major role in obtaining valuable information pertaining to the applicants.
- We continue to use the voluntary reserve program. George Barter is our only Reserve Detective at this time, but continues to be an active participant.

- In 2010 we successfully obtained funds through VPC to certify one of our investigators as a Forensic Interviewer. As of August of 2010, Detective Hamilton has conducted approximately 25 forensic interviews, 12 of them occurring in 2011. In 2011, we were awarded $11,492, via a VALE grant, which allowed us to purchase video equipment and forensic interviewing tools (i.e. forensic dolls) to allow Detective Hamilton to conduct a thorough interview.
- Detective Garcia completed the Colorado Bureau of Investigations (CBI) training, which trained him on the collection and preservation of evidence.
- With the loss of some key personnel during the financial crisis, all employees took additional work responsibilities to make up for the loss of service personnel.

2012 Goals

- Establish a better forwarding procedure from patrol to investigation that will allow the Detective Sgt. the ability to monitor each case assigned to investigations. A system that can be easily viewed for case status and statistics.
- Because we do not have a full time narcotics officer, we are limited in our resources when it comes to successfully addressing the issues pertaining to narcotics within Archuleta County. In the interim, we will utilize the four corners task force, when needed, and continue to investigate each case to the best of our ability.
- Continue adequate training for all investigators (background investigations, Internal Affairs, Sexual Assault, Homicide, Crime scene collection/preservation, etc.)
- Continue to work with the members of the Archuleta County Crime Stoppers, in order to assist in solving more cases; specifically burglaries.
- Even though Investigations has a limited budget, we will still continue to develop a pro-active stance in pursuing all felony criminals and providing the prosecutor with an excellent work product with which to put repeat felons into prison.

SHERIFF (INVESTIGATIONS) - 4212

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4212.3310	Vale Grant	$ 21,425	$ 885	$ 12,370	$ 11,493	(877)	-7.09%
100-3.4212.3350	DHS Fraud Contract	22,917	25,000	6,776	25,000	18,224	268.95%
100-3.4212.3420	Sheriff Investigations	2,621	220	1,570	-	(1,570)	-100.00%
100-3.4212.4550	Refund of Expenditures	-	2,162	-	-	-	0.00%
	TOTAL REVENUES	**46,963**	**28,267**	**20,716**	**36,493**	15,777	76.16%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***2.00***	***2.20***	***3.00***	***3.00***	-	0.00%
100-4.4212.1101	Wages - Regular	96,466	93,500	90,607	87,500	(3,107)	-3.43%
100-4.4212.1102	Wages - OT	4,857	6,440	5,000	6,440	1,440	28.80%
100-4.4212.1103	Wages- part-time	6,401	9,711	19,511	12,394	(7,117)	-36.48%
100-4.4212.1109	Wages - DHS Investigati	-	-	25,000	25,000	-	0.00%
	Total Salaries & Wages Cost	**107,724**	**109,651**	**140,118**	**131,334**	(8,784)	-6.27%
BENEFITS:							
100-4.4212.1201	FICA/Medicare	7,861	7,993	9,800	10,047	247	2.52%
100-4.4212.1202	Retirement Plan	3,829	3,998	3,700	3,500	(200)	-5.41%
100-4.4212.1203	Workman's Comp	3,837	3,784	3,900	5,477	1,577	40.44%
100-4.4212.1204	Unemployment Insurance	214	219	281	394	113	40.21%
100-4.4212.1205	Medical / Dental Insura	8,962	8,387	12,307	15,512	3,205	26.04%
	Total Benefits Costs	**24,703**	**24,381**	**29,988**	**34,930**	4,942	16.48%
	Total Personnel Costs	**132,427**	**134,032**	**170,106**	**166,264**	(3,842)	-2.26%
OPERATIONS:							
100-4.4212.3206	Medical Services	1,850	1,050	2,050	3,500	1,450	70.73%
100-4.4212.3209	Other Professional Serv	29,545	100	-	-	-	0.00%
100-4.4212.5303	Telephone	758	1,414	1,806	1,200	(606)	-33.55%
100-4.4212.5803	Training & Education	192	161	737	500	(237)	-32.16%
100-4.4212.5804	Travel Costs	1,035	2,739	2,189	1,500	(689)	-31.48%
100-4.4212.6120	Minor Capital Equipment	1,993	1,200	400	500	100	25.00%
100-4.4212.6124	Small Tools & Equipment	1,528	580	245	500	255	104.08%
100-4.4212.6125	Uniforms	-	466	912	250	(662)	-72.59%
100-4.4212.6126	Other Operating Supplie	64	115	-	-	-	0.00%
100-4.4212.6251	Purchased Fuel	-	-	-	575	575	0.00%
100-4.4212.6405	Dues & Subscriptions	100	1,003	700	1,650	950	135.71%
100-4.4212.6408	Other Services	2,360	1,559	2,343	3,000	657	28.04%
100-4.4212.6810	VALE Grant Expenditures	-	-	11,492	11,493	1	0.01%
	Total Operations Costs	**39,425**	**10,387**	**22,874**	**24,668**	1,794	7.84%
	TOTAL EXPENDITURES	**171,852**	**144,419**	**192,980**	**190,932**	(2,048)	-1.06%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (124,889)**	**$ (116,152)**	**$ (172,264)**	**$ (154,439)**	17,825	-10.35%

SHERIFF (PATROL)

Description

The Sheriff's Office Patrol Division enforces state laws and county ordinances in our area. The total amount of calls for service nears 5000 annually. The Division currently provides 24 hour coverage; defined as a deputy on duty, 24 hours a day with few exceptions. The Division accomplishes this with seven deputies and two corporals. Patrol shifts are overlapped for safety and to allow deputies time to complete the associated paperwork that often follows field actions.

Core Services

The Archuleta County Sheriff's Office Patrol Division provides law enforcement service in an area over 500 square miles. This includes Archuleta County and outlying areas from other jurisdictions such as Hinsdale and Mineral counties. Per agreements, we cover these areas for emergencies as they are only remotely accessible from their respective county seats. We are responsible for the core area around the Town of Pagosa Springs, Chromo, Pagosa Junction, and Arboles.

2011 Accomplishments

- Firearms in-service training of personnel
- Continued to provide consistent levels of service to the community
- Began planning for another year of economic difficulty

2012 Goals

- Continue to provide the best possible service to ensure the qualities of life issues are addressed and to ensure the best possible safety of life and property in our community.
- Continued training in core/critical skills.

SHERIFF (PATROL) - 4213

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4213.5550	Misc Revenue & Refunds	-	5,567	400	-	(400)	-100.00%
	TOTAL REVENUES	**-**	**5,567**	**400**	**-**	(400)	-100.00%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***10.00***	***10.00***	***10.00***	***9.00***	(1)	-10.00%
100-4.4213.1101	Wages - Regular	417,629	414,902	398,827	350,438	(48,389)	-12.13%
100-4.4213.1102	Wages - OT	29,861	17,001	15,014	15,000	(14)	-0.09%
	Total Salaries & Wages Cost	**447,490**	**431,903**	**413,841**	**365,438**	(48,403)	-11.70%
BENEFITS:							
100-4.4213.1201	FICA/Medicare	32,757	31,153	32,100	27,956	(4,144)	-12.91%
100-4.4213.1202	Retirement Plan	17,869	16,869	16,200	14,618	(1,582)	-9.77%
100-4.4213.1203	Workman's Comp	17,317	16,787	15,400	15,239	(161)	-1.05%
100-4.4213.1204	Unemployment Insurance	897	877	982	1,096	114	11.61%
100-4.4213.1205	Medical / Dental Insura	47,689	55,340	70,016	51,436	(18,580)	-26.54%
	Total Benefits Costs	**116,529**	**121,026**	**134,698**	**110,345**	(24,353)	-18.08%
	Total Personnel Costs	**564,019**	**552,929**	**548,539**	**475,783**	(72,756)	-13.26%
OPERATIONS:							
100-4.4213.3206	Medical Services	4,543	3,097	5,000	5,000	-	0.00%
100-4.4213.3209	Other Professional Serv	1,860	1,355	1,678	1,500	(178)	-10.61%
100-4.4213.4112	Electric	-	146	250	250	-	0.00%
100-4.4213.4113	Gas	70	1,150	1,500	1,500	-	0.00%
100-4.4213.4115	Water	-	75	183	183	-	0.00%
100-4.4213.4309	Other Maintenance & Rep	110	97	500	500	-	0.00%
100-4.4213.5303	Telephone	3,604	3,568	5,200	4,400	(800)	-15.38%
100-4.4213.5803	Training & Education	4,522	1,545	1,000	1,000	-	0.00%
100-4.4213.5804	Travel Costs	65	-	200	200	-	0.00%
100-4.4213.6102	Ammunition & Related	5,888	5,486	6,977	10,000	3,023	43.33%
100-4.4213.6105	Chemicals /Laboratory	106	-	500	500	-	0.00%
100-4.4213.6120	Minor Capital Equipment	-	-	2,000	2,000	-	0.00%
100-4.4213.6124	Small Tools & Equipment	2,879	5,237	3,500	3,000	(500)	-14.29%
100-4.4213.6125	Uniforms	7,740	5,260	6,107	2,500	(3,607)	-59.06%
100-4.4213.6126	Other Operating Supplie	1,659	1,867	1,664	1,500	(164)	-9.86%
100-4.4213.6361	Fuel	-	-	43,216	58,450	15,234	35.25%
100-4.4213.6364	Fleet Charges	-	-	177,878	89,347	(88,531)	-49.77%
100-4.4213.6405	Dues & Subscriptions	-	40	170	-	(170)	-100.00%
	Total Operations Costs	**33,046**	**28,923**	**257,523**	**181,830**	(75,693)	-29.39%
	TOTAL EXPENDITURES	**597,065**	**581,852**	**806,062**	**657,613**	(148,449)	-18.42%
CAPITAL OUTLAY:							
100-4.4213.8502	Capital Outlay - Office	-	-	-	5,000	5,000	0.00%
100-4.4213.8505	Capital Outlay-Vehicle	-	-	-	-	-	0.00%
	Total Capital Outlay	-	-	-	5,000	5,000	0.00%
	TOTAL EXPENDITURES & OTHER USES	**597,065**	**581,852**	**806,062**	**662,613**	(143,449)	-17.80%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ (597,065)**	**$ (576,285)**	**$ (805,662)**	**$ (662,613)**	143,049	-17.76%

SIDEWALK ESCROW - 5224

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.5224.3610 Interest Revenue	$ 82	$ 250	$ 2	$ -	(2)	-100.00%
TOTAL REVENUES	**82**	**250**	**2**	**-**	(2)	-100.00%
REVENUE OVER/(UNDER) EXPENDITURES	**$ 82**	**$ 250**	**$ 2**	**$ -**	(2)	-100.00%

TRANSPORTATION (ADMINISTRATION) - 4659

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4659.3312	Federal Grants - Trans	$ 12,900	$ 14,577	$ 6,302	$ -	(6,302)	-100.00%
100-3.4659.3315	State Grant Operating	-	-	422	23,730	23,308	5523.22%
100-3.4659.3410	Transportation Admin Ch	173	161	165	-	(165)	-100.00%
100-3.4659.5550	Misc Revenue & Refunds	-	-	267	275	8	3.00%
	TOTAL REVENUES	**13,073**	**14,738**	**7,156**	**24,005**	16,849	235.45%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***2.00***	***1.00***	***1.00***	***1.00***	-	0.00%
100-4.4659.1101	Wages - Regular	31,487	32,329	32,200	32,240	40	0.12%
100-4.4659.1103	Wages- part-time	-	-	108	-	(108)	-100.00%
	Total Salaries & Wages Cost	**31,487**	**32,329**	**32,308**	**32,240**	(68)	-0.21%
BENEFITS:							
100-4.4659.1201	FICA/Medicare	2,206	2,217	2,500	2,466	(34)	-1.36%
100-4.4659.1202	Retirement Plan	1,223	1,312	1,300	1,290	(10)	-0.77%
100-4.4659.1203	Workman's Comp	2,263	2,426	2,500	2,412	(88)	-3.52%
100-4.4659.1204	Unemployment Insurance	15	66	100	97	(3)	-3.00%
100-4.4659.1205	Medical / Dental Insurance	5,524	8,036	10,560	10,810	250	2.37%
	Total Benefits Costs	**11,231**	**14,057**	**16,960**	**17,075**	115	0.68%
	Total Personnel Costs	**42,718**	**46,386**	**49,268**	**49,315**	47	0.10%
OPERATIONS:							
100-4.4659.3206	Medical Services	436	137	187	200	13	6.95%
100-4.4659.4110	Water & Sewer	-	201	325	325	-	0.00%
100-4.4659.4111	Disposal Services	-	102	240	240	-	0.00%
100-4.4659.4112	Electric	-	4,029	5,100	5,100	-	0.00%
100-4.4659.4113	Gas	-	550	800	800	-	0.00%
100-4.4659.5302	Postage	22	15	21	50	29	138.10%
100-4.4659.5303	Telephone	1,483	1,379	1,600	1,600	-	0.00%
100-4.4659.5401	Advertising/Publishing	395	-	358	2,000	1,642	458.66%
100-4.4659.5504	Printing & Binding	-	332	651	750	99	15.21%
100-4.4659.5802	Meals & Entertainment	-	-	422	450	28	6.64%
100-4.4659.5803	Training & Education	-	95	948	900	(48)	-5.06%
100-4.4659.5804	Travel Costs	376	1,286	433	350	(83)	-19.17%
100-4.4659.6121	Office Supplies	707	180	250	250	-	0.00%
100-4.4659.6401	Advertising/Publishing	-	-	229	-	(229)	-100.00%
100-4.4659.6405	Dues & Subscriptions	140	-	-	229	229	0.00%
	Total Operations Costs	**3,559**	**8,306**	**11,564**	**13,244**	1,680	14.53%
	TOTAL EXPENDITURES	**46,277**	**54,692**	**60,832**	**62,559**	1,727	2.84%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (33,204)**	**$ (39,954)**	**$ (53,676)**	**$ (38,554)**	15,122	-28.17%

TRANSPORTATION

Description

The mission of Archuleta County Transportation/Mountain Express Transit is to provide affordable, reliable and safe transportation for the citizens. Archuleta County Transportation operates the Mountain Express Public Transit system five days a week year round. The primary mission is to provide transit for workers to get to and from their place of employment. Additionally we take pride in providing transit for persons who cannot or do not wish to drive an automobile. Persons with disabilities and persons without the means to drive can find an affordable, reliable and safe alternative.

In a time when operating funds are in short supply, Archuleta County Transportation/Mountain Express Transit is constantly on the look out for new and innovative ways to fund transit operations while providing general transit opportunities for the public at large at the lowest possible cost to the transit rider.

TRANSPORTATION (MOUNTAIN EXPRESS) - 4650

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
100-3.4650.3312	Federal Grants- Trans C	$ 20,081	$ 23,730	$ 38,182	$ 15,452	(22,730)	-59.53%
100-3.4650.3315	CDOT Capital Grant	-	-	-	44,000	44,000	0.00%
100-3.4650.3350	Mtn Express Contract w/	50,000	25,593	1,600	2,000	400	25.00%
100-3.4650.3410	MT Express Charges	2,203	2,818	1,323	1,900	577	43.61%
100-3.4650.4040	Contributions & Donatio	17,000	26,860	20,000	20,000	-	0.00%
100-3.4650.4550	Refund of Expenditures	-	665	-	-	-	0.00%
	TOTAL REVENUES	**89,284**	**79,666**	**61,105**	**83,352**	22,247	36.41%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***2.00***	***1.00***	***1.00***	***1.00***	-	0.00%
100-4.4650.1103	Wages- part-time	32,164	35,407	38,800	38,000	(800)	-2.06%
	Total Salaries & Wages Cost	**32,164**	**35,407**	**38,800**	**38,000**	(800)	-2.06%
BENEFITS:							
100-4.4650.1201	FICA/Medicare	2,565	2,733	2,812	2,907	95	3.38%
100-4.4650.1202	Retirement Plan	1,073	1,250	1,296	1,520	224	17.28%
100-4.4650.1203	Workman's Comp	2,263	2,329	2,400	2,842	442	18.42%
100-4.4650.1204	Unemployment Insurance	115	73	100	114	14	14.00%
100-4.4650.1205	Medical / Dental Insura	-	58	-	-	-	0.00%
	Total Benefits Costs	**6,016**	**6,443**	**6,608**	**7,383**	775	11.73%
	Total Personnel Costs	**38,180**	**41,850**	**45,408**	**45,383**	(25)	-0.06%
OPERATIONS:							
100-4.4650.3206	Medical Services	-	-	150	150	-	0.00%
100-4.4650.4364	Materials-Repair/Mainta	76	156	200	100	(100)	-50.00%
100-4.4650.5303	Telephone	600	475	400	400	-	0.00%
100-4.4650.6126	Other Operating Supplie	-	83	870	120	(750)	-86.21%
100-4.4650.6361	5311 Grant Fuel Expense	-	-	11,850	14,260	2,410	20.34%
100-4.4650.6364	Fleet Charges	-	-	17,053	16,333	(720)	-4.22%
100-4.4650.6401	Advertising/Publishing	-	693	-	-	-	0.00%
	Total Operations Costs	**676**	**1,407**	**30,523**	**31,363**	840	2.75%
	TOTAL EXPENDITURES	**38,856**	**43,257**	**75,931**	**76,746**	815	1.07%
CAPITAL OUTLAY:							
100-4.4650.8510	Capital Outlay	-	-	-	55,000	55,000	0.00%
	Total Capital Outlay	-	-	-	55,000	55,000	0.00%
	TOTAL EXPENDITURES & OTHER USES	**38,856**	**43,257**	**75,931**	**131,746**	55,815	73.51%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ 50,428**	**$ 36,409**	**$ (14,826)**	**$ 6,606**	21,432	-144.56%

TOURISM FUND - 5212

REVENUES	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.5212.3140 Lodging Tax	$ 75,881	$ 93,835	$ 76,000	$ 80,000	4,000	5.26%
TOTAL REVENUES	**75,881**	**93,835**	**76,000**	**80,000**	4,000	5.26%

EXPENDITURES

OPERATIONS:						
100-4.5212.5910 Treasurer Fees	2,316	2,815	2,250	800	(1,450)	-64.44%
100-4.5212.6888 Lodgers Tax to Chamber	73,565	91,020	73,750	79,200	5,450	7.39%
TOTAL OPERATION EXPENDITURES	**75,881**	**93,835**	**76,000**	**80,000**	4,000	5.26%
REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**	-	0.00%

VETERANS SERVICE OFFICE

Description

The County Veterans Service Officer acts on behalf of veterans, families of veterans, and other associated persons of veterans' interests, to assist with information and application for Department of Veterans Affairs benefits and claims, and in some cases Department of Defense information and applications. The County Veterans Service Officer answers direct to the County Administrator and Board of County Commissioners, and essentially works autonomously to carry out the duties of this office.

Core Services

- Assist with all veteran related matters in the community, including citizens interested in veteran's information and assistance.
- Determine the best course of action to maximize any and all VA benefits a veteran, or veteran related person, may be entitled to.
- Provide outreach in the community to inform veterans of VA benefits they may be entitled to through local media including a weekly newspaper column and news releases, community gatherings, and veteran's service organizations.
- Determine appropriate application processes for VA benefits and claims, and assist veterans to fill out all applications and forms to that end.
- Maintain a data base and physical file of all local veterans.

2011 Accomplishments

- Successful application and administration of Colorado Veterans Trust Fund Grant, on behalf of the American Legion Post 108, of $30,000 to assist local veterans with their VA Health Care transportation needs. This includes reimbursement of cash for fuel and accommodations expenses as needed, reliable transportation to VAHC appointments with the use of two VTF Grant purchased vehicles as needed, and to provide volunteer drivers for veterans to their VAHC appointments as needed.
- Many hundreds of assists to our veterans with obtaining travel reimbursements, VAHC lodging applications, scheduling, and transmittals to VAMC, VTF Grant travel money reimbursements.
- Enrolled many local veterans in VAHC that has actually provided life support, and much needed health care appointments and prescription medicines at little or no cost.
- Provide many local veterans with assistance to maintain their annual VAHC financial updates reports by filling out the VAHC forms and Faxing to VAMC for them.
- Successfully applied in 2011 for 2011-2012 Veterans Trust Fund Grant for $50,000, an increase of $20,000 (Specific to replace the oldest of the VTF Grant Vehicles), to assist our local veterans with transportation to VA Health Care appointments and to provide emergency cash assistance to veterans on a case by case basis.

2012 Goals

- Continue to Apply for Colorado Veterans Trust Fund Grants, on behalf of the American Legion Post 108, to assist our local veterans.
- To provide 100% reimbursement assistance to all local veterans for their transportation and over night accommodation costs to VAHC appointments.
- Continue to provide a level of County Veteran Services that has been established, to meet the needs of our veterans.

- To work with Veteran Organizations, that exist either within or without the confines of Archuleta County, ensuring that the needs of our veterans are recognized and suitable action taken.
- Continue training and working relationships with State, Federal agencies in the quality of knowledge used with assisting our veterans.

VETERANS SERVICES OFFICE- 4195

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4195.3341	State Grant Operating	2,400	1,200	2,400	2,400	-	0.00%
100-3.4195.5550	Veterans Misc Rev & Ref	-	635	-	-	-	0.00%
	TOTAL REVENUES	**2,400**	**1,835**	**2,400**	**2,400**	-	0.00%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***1.00***	***1.00***	***1.00***	***1.33***	0	33.00%
100-4.4195.1101	Wages - Regular	39,698	39,729	44,435	37,000	(7,435)	-16.73%
100-4.4195.1103	Wages- part-time	-	-	4,080	13,260	9,180	225.00%
	Total Salaries & Wages Cost	**39,698**	**39,729**	**48,515**	**50,260**	1,745	3.60%
BENEFITS:							
100-4.4195.1201	FICA/Medicare	3,045	2,995	3,172	3,845	673	21.22%
100-4.4195.1202	Retirement Plan	1,603	1,608	1,666	1,480	(186)	-11.16%
100-4.4195.1203	Workman's Comp	98	97	100	156	56	56.00%
100-4.4195.1204	Unemployment Insurance	80	80	110	151	41	37.27%
100-4.4195.1205	Medical / Dental Insura	4,896	4,708	6,660	10,810	4,150	62.31%
	Total Benefits Costs	**9,722**	**9,488**	**11,708**	**16,442**	4,734	40.43%
	Total Personnel Costs	**49,420**	**49,217**	**60,223**	**66,702**	6,479	10.76%
OPERATIONS:							
100-4.4195.4307	Software	-	-	225	225	-	0.00%
100-4.4195.5302	Postage	93	88	106	300	194	183.02%
100-4.4195.5303	Telephone	1,604	1,544	1,700	1,700	-	0.00%
100-4.4195.5803	Training & Education	3,470	757	922	2,400	1,478	160.30%
100-4.4195.6121	Office Supplies	169	154	500	450	(50)	-10.00%
100-4.4195.6361	Fuel Costs	-	-	60	1,000	940	1566.67%
100-4.4195.6364	Veterans Fleet Charges	-	-	2,703	4,958	2,255	83.43%
100-4.4195.6405	Dues & Subscriptions	-	73	100	300	200	200.00%
	Total Operations Costs	**5,336**	**2,616**	**6,316**	**11,333**	5,017	79.43%
	TOTAL EXPENDITURES	**54,756**	**51,833**	**66,539**	**78,035**	11,496	17.28%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (52,356)**	**$ (49,998)**	**$ (64,139)**	**$ (75,635)**	(11,496)	17.92%

WEED & PEST

Description

The Weed and Pest Department is made up of the Director and one, sometimes two, seasonal employees. The Weed and Pest Department is under the Public Works Division.

Core Services

- Maintain noxious weed control on County roads following the State Noxious Weed Act.
- By request, provide noxious weed control for private land owners.
- Support for "do-it-yourself-owners" with recommendations of herbicides, rates, cautions, sprayer manufacturing, herbicide sales, etc.
- Support for rodent control such as our trap loan program.
- Work with Hinsdale and Mineral counties on noxious weed control within the Piedra and San Juan water shed forming the Upper San Juan Weed District.

2011 Accomplishments

- Purchased 2 new ATV spray systems
- Treated noxious weeds on county roads twice.
- Fulfilled all Intergovernmental agreements
- Treated 380 miles of County road shoulders.

2012 Goals

- Continue relations and partnerships with other government entities.
- Apply for available weed control grants.
- Maintain program as efficiently as possible.
- Treat County roads twice
- Treat new County property (Hwy 84 & Stollsteimer Creek)

WEED & PEST - 4317

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
100-3.4317.3410	Weed & Pest Charges	$ 26,337	$ 20,965	$ 20,000	$ 23,500	3,500	17.50%
	TOTAL REVENUES	**26,337**	**20,965**	**20,000**	**23,500**	3,500	17.50%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***2.05***	***2.05***	***2.05***	***2.05***	-	0.00%
100-4.4317.1101	Wages - Regular	75,884	62,212	62,300	62,274	(26)	-0.04%
100-4.4317.1103	Wages- part-time	11,365	11,088	11,100	12,012	912	8.22%
	Total Salaries & Wages Cost	**87,249**	**73,300**	**73,400**	**74,286**	886	1.21%
BENEFITS:							
100-4.4317.1201	FICA/Medicare	6,384	5,394	6,500	5,683	(817)	-12.57%
100-4.4317.1202	Retirement Plan	3,015	2,489	2,444	1,866	(578)	-23.65%
100-4.4317.1203	Workman's Comp	2,460	2,620	2,500	3,056	556	22.24%
100-4.4317.1204	Unemployment Insurance	166	109	212	223	11	5.19%
100-4.4317.1205	Medical / Dental Insura	9,015	8,801	13,390	11,588	(1,802)	-13.46%
	Total Benefits Costs	**21,040**	**19,413**	**25,046**	**22,416**	(2,630)	-10.50%
	Total Personnel Costs	**108,289**	**92,713**	**98,446**	**96,702**	(1,744)	-1.77%
OPERATIONS:							
100-4.4317.4113	Gas	995	1,385	1,430	1,430	-	0.00%
100-4.4317.5303	Telephone	1,232	1,464	1,375	1,375	-	0.00%
100-4.4317.5803	Training & Education	697	1,087	1,750	1,750	-	0.00%
100-4.4317.6166	Herbicide Materials	3,500	3,500	3,500	12,500	9,000	257.14%
100-4.4317.6361	Fuel	-	-	4,844	6,277	1,433	29.58%
100-4.4317.6364	Fleet Charges	-	-	4,988	3,409	(1,579)	-31.66%
100-4.4317.6405	Dues & Subscriptions	-	50	100	-	(100)	-100.00%
	Total Operations Costs	**6,424**	**7,486**	**17,987**	**26,741**	8,754	48.67%
	TOTAL EXPENDITURES	**114,713**	**100,199**	**116,433**	**123,443**	7,010	6.02%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (88,376)**	**$ (79,234)**	**$ (96,433)**	**$ (99,943)**	(3,510)	3.64%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
ROAD & BRIDGE FUND SUMMARY BUDGET BY DEPARTMENT

DESCRIPTION	ACTUAL 2009	ACTUAL 2010	PROJECTED 2011 YEAR END	PROPOSED 2012 BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:						
Property Tax	$ 710,923	$ 717,224	$ 727,970	$ 715,896	$ (12,074)	-1.66%
Specific Ownership Tax	61,118	39,823	32,000	33,218	1,218	3.81%
Licenses and Permits	35,490	11,990	12,000	-	(12,000)	-100.00%
HUTF	1,309,354	1,518,244	1,515,000	1,500,000	(15,000)	-0.99%
Intergovernmental	189,263	480,686	206,000	99,000	(107,000)	-51.94%
Interest	29	-	-	-	-	0.00%
Miscellaneous	19,115	12,425	33,051	-	(33,051)	-100.00%
1A R&B Revenue	719,415	899,492	976,768	-	(976,768)	-100.00%
RCI Sales Tax	1,514,813	2,129,019	1,452,750	1,452,750	-	0.00%
RCI Grants	1,281,996	-	576,151	1,546,716	970,565	168.46%
RCI Interest Revenue	37,404	-	-	-	-	0.00%
RCI Miscellaneous	6,230	-	-	-	-	0.00%
TOTAL REVENUES	**5,885,149**	**5,808,903**	**5,531,690**	**5,347,580**	(184,110)	-3.33%
OPERATING EXPENDITURES:						
Administration	492,416	537,914	816,505	821,125	4,620	0.57%
Maintenance	1,730,310	2,016,195	1,694,770	2,309,416	614,646	36.27%
Capital Outlay	28,138	125,977	129,735	640,000	510,265	393.31%
Debt Expenditures	19,801	607,677	504,977	434,104	(70,873)	-14.03%
1A Operations	906,641	848,569	1,180,957	-	(1,180,957)	-100.00%
RCI	6,211,561	2,272,269	2,513,314	2,583,714	70,400	2.80%
TOTAL OPERATING EXPENDITURES	**9,388,867**	**6,408,601**	**6,840,258**	**6,788,359**	(51,899)	-0.76%
OTHER SOURCES/ (USES)						
Other Financing	5,000,000	-	-	-	-	0.00%
Interfund Loans and Transfers	(1,405,345)	-	-	-	-	0.00%
TOTAL OTHER SOURCES/(USES)	**3,594,655**	**-**	**-**	**-**	-	0.00%
Change in Fund Balance	90,937	(599,698)	(1,308,568)	(1,440,779)	(132,211)	10.10%
BEGINNING FUND BALANCE	**4,348,544**	**4,439,481**	**3,839,783**	**2,531,215**	(1,308,568)	-34.08%
ENDING FUND BALANCE:						
Nonspendable	34,039	51,001	34,039	34,039		
Committed for 1A	287,244	310,400	106,211	106,211		
Restricted TABOR Reserve	116,427	159,000	116,427	116,427		
Restricted Title III	51,124	93,596	51,124	51,124		
Committed for Working Capital	370,454	1,788,117	627,819	782,635		
Unassigned	3,580,190	1,437,669	1,595,596	0		
ENDING FUND BALANCE	**$ 4,439,481**	**$ 3,839,783**	**$ 2,531,215**	**$ 1,090,436**	(1,440,779)	-56.92%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
ROAD & BRIDGE FUND REVENUE

A/C NO.	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	PROJECTED 2011 YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Projected 2012	% Inc/(Dec) Amended 2011 to Projected 2012
	TAXES						
201-3.4311.3111	Property Tax	702,300	711,945	718,396	718,396	-	0.0%
201-3.4311.3112	Delinquent Tax	9,382	4,026	7,500	1,500	(6,000)	-80.0%
201-3.4311.3113	Senior Exemption Propert	-	246	614	-	(614)	-100.0%
201-3.4311.3115	Abatement	(2,696)	(3,726)	(7,840)	(8,000)	(160)	2.0%
201-3.4311.3120	Specific Ownership Tax	61,118	39,823	32,000	33,218	1,218	3.8%
201-3.4311.3191	Current Tax Interest	-	4,230	7,500	4,000	(3,500)	-46.7%
201-3.4311.3195	Del Tax- Penalties & Int	1,937	503	1,800	-	(1,800)	-100.0%
	Total Taxes	772,041	757,047	759,970	749,114	(10,856)	-1.4%
	LICENSES & PERMITS						
201-3.4311.3221	Road Cut & Driveway Perm	15,490	11,990	12,000	-	(12,000)	-100.0%
	Total Licenses & Permits	15,490	11,990	12,000	-	(12,000)	0.0%
	INTERGOVERNMENTAL REV						
201-3.4311.3331	Forest Reserve Act	88,367	42,472	146,000	44,000	(102,000)	-69.9%
201-3.4311.3354	HUTF Highway User Tax	1,309,355	1,518,244	1,515,000	1,500,000	(15,000)	-1.0%
201-3.4311.3355	Motor Vehicle Licenses	55,463	63,214	60,000	55,000	(5,000)	-8.3%
201-3.4318.3313	Fed Grant- USDA Forest S	-	375,000	-	-	-	0.0%
	Total Intergovernment Revenue	1,453,185	1,998,930	1,721,000	1,599,000	(122,000)	-7.1%
	MISCELLANEOUS REVENUE						
201-3.4311.4550	CCOERA Fortfieture	12,263	1,540	2,011	-	(2,011)	-100.0%
201-3.4312.5540	Contributions for Projec	-	2,455	28,000	-	(28,000)	-100.0%
201-3.4312.5550	Misc Revenue & Refunds	5,793	55	40	-	(40)	-100.0%
201-3.4311.4550	Refund of Expenditures	1,087	8,012	2,500	-	(2,500)	-100.0%
	Total Miscellaneous Revenue	19,143	12,062	32,551	-	(32,551)	-100.0%
	OTHER SOURCE						
201-3.4312.9050	Sale of Inventory Items	-	363	500	-	(500)	-100.0%
	Total Other Sources	-	363	500	-	(500)	-100.0%
	1A ALLOCATED TO R&B						
201-3.5216.3111	Property Tax	719,415	893,054	980,209	-	(980,209)	-100.0%
201-3.5216.3112	Delinquent Tax	-	2,921	350	-	(350)	-100.0%
201-3.5216.3115	Abatements	-	(1,973)	(4,000)	-	4,000	-100.0%
201-3.5216.3191	Current Tax Interest	-	5,460	9	-	(9)	-100.0%
201-3.5216.3195	Delinquent Tax Interest	-	-	200	-	(200)	-100.0%
201-3.5216.3330	Payment in Lieu of Taxes	-	30	-	-	-	0.0%
	Total 1A Allocated to R&B	719,415	899,492	976,768	-	(976,768)	100.0%
	RCI CAPITAL IMPROVEMENT						
201-3.6000.3194	Sales Tax	1,514,813	1,981,137	1,452,750	1,452,750	0	0.0%
201-3.6000.3610	Interest Revenue	37,404	1	-	-	0	0.0%
201-3.6000.3950	Miscellaneous	6,230	2,730	-	-	0	0.0%
201-3.6000.3341	Road Projects	1,281,996	-	-	-	0	0.0%
201-3-60000.334	State Grant Capital West Cat Creel	-	-	90,000	528,000		
201-3.6020.3343	State Grant Capital - Ju	-	-	36,151	-	-36,151	-100.0%

A/C NO.	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	PROJECTED 2011 YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Projected 2012	% Inc/(Dec) Amended 2011 to Projected 2012
201-3.6040.3313	Fed Grant-USDA Forest Se	-	145,150	-	-	0	0.0%
201-3.6060.3311	SJRV Harebell Bridge	-	-	450,000	1,018,716	568,716	126.4%
201-3.6000.3990	Other Financing Capital Lease	5,000,000	-	-	-	0	0.0%
	Total RCI Capital Improvement	7,840,443	2,129,018	2,028,901	2,999,466	970,565	100.0%
	TOTAL ROAD & BRIDGE REVENUES	**10,819,717**	**5,808,902**	**5,531,690**	**5,347,580**	**-184,110**	**-3.3%**

ROAD & BRIDGE (ADMINISTRATION)

Description

The Road and Bridge Administration is made up of a team of dedicated, hard working employees that provide quality Public Works services to the citizens of Archuleta County. The department oversees and supports the Road Capital Improvement Fund, and the Road and Bridge Maintenance Department. The team is made up of a part time Engineer Technician, Permit Technician, Road and Bridge Superintendent, Administrative Assistant, and a Public Works Director.

Core Services

- Manage Road Capital Improvement Projects.
- Support Road and Bridge operations and maintenance.
- Develop policy in regards to Road and Bridge Maintenance activities.

2011 Accomplishments

- Completed 2011 Pavement Preservation project on 12 miles of roadway.
- Obtained $867,000 grant from CDOT for West Cat Creek Bridge
- Obtained $66,000 grant from Rural Schools for gravel on Four Mile Rd.
- Completed the 2011 Road Maintenance program.
- Continued to serve the USDA San Juan Resource Advisory Committee
- Oversee the design of West Cat Creek Bridge
- Oversee the 5-Year plan consultant contract

2012 Goals

- Complete an update for the DCR for Piedra Road.
- Pursue funding for Piedra Road repaving.
- Implement the 2012 Road Maintenance program.
- Continue to serve on USDA San Juan Resource Advisory Committee.
- Complete construction of West Cat Creek Bridge

ROAD & BRIDGE (ADMINISTRATION) - 4311

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
201-3.4311.3111	Property Tax	$ 702,300	$ 711,945	$ 718,396	$ 718,396	$ -	0.0%
201-3.4311.3112	Delinquent Tax	9,382	4,026	7,500	1,500	(6,000)	-80.0%
201-3.4311.3113	Senior Exemption Propert	-	246	614	-	(614)	-100.0%
201-3.4311.3115	Abatement	(2,696)	(3,726)	(7,840)	(8,000)	(160)	2.0%
201-3.4311.3120	Specific Ownership Tax	61,118	39,823	32,000	33,218	1,218	3.8%
201-3.4311.3191	Current Tax Interest	-	4,230	7,500	4,000	(3,500)	-46.7%
201-3.4311.3195	Del Tax- Penalties & Int	1,937	503	1,800	-	(1,800)	-100.0%
201-3.4311.3221	Road Cut & Driveway Perm	15,490	11,990	12,000	-	(12,000)	-100.0%
201-3.4311.3331	Forest Reserve Act	88,367	42,472	146,000	44,000	(102,000)	-69.9%
201-3.4311.3354	HUTF Highway User Tax	1,309,355	1,518,244	1,515,000	1,500,000	(15,000)	-1.0%
201-3.4311.3355	Motor Vehicle Licenses	55,463	63,214	60,000	55,000	(5,000)	-8.3%
201-3.0000.3610	Interest Revenue	29	1	-	-	-	0.0%
201-3.4311.4550	CCOERA Fortfieture	12,263	1,540	2,011	-	(2,011)	-100.0%
201-3.4311.4570	Refund of Expenditures	1,058	8,012	2,500	-	(2,500)	-100.0%
	TOTAL REVENUES	**2,254,066**	**2,402,520**	**2,497,481**	**2,348,114**	(149,367)	-6.0%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***3.65***	***4.65***	***4.65***	***4.65***	-	0.0%
201-4.4311.1101	201-4.4311.1101 Wages - Regula	167,019	219,774	218,700	218,687	(13)	0.0%
201-4.4311.1102	201-4.4311.1102 Wages - OT	753	511	1,000	-	(1,000)	-100.0%
	Total Salaries & Wages Cost	167,772	220,285	219,700	218,687	(1,013)	-100.0%
BENEFITS:							
201-4.4311.1201	FICA/Medicare	12,577	15,585	16,800	16,730	(70)	-0.4%
201-4.4311.1202	Retirement Plan	6,722	8,488	8,700	8,747	47	0.5%
201-4.4311.1203	Workman's Comp	787	679	700	11,924	11,224	1603.4%
201-4.4311.1204	Unemployment Insurance	474	504	400	656	256	64.0%
201-4.4311.1205	Medical / Dental Insuran	19,714	26,900	30,000	26,144	(3,856)	-12.9%
	Total Benefits Costs	40,274	52,156	56,600	64,201	7,601	13.4%
	TOTAL PERSONNEL COSTS	**208,046**	**272,441**	**276,300**	**282,888**	6,588	2.4%
OPERATIONS:							
201-4.4311.3208	Prof Service - Mill Creek	-	-	-	44,000	44,000	0.0%
201-4.4311.3209	Other Professional Servi	18,749	625	19,677	30,000	10,323	52.5%
201-4.4311.4110	Water & Sewer Services	2,574	1,325	1,100	1,100	-	0.0%
201-4.4311.4112	Electric	12,579	14,384	8,250	8,100	(150)	-1.8%
201-4.4311.4113	Gas	9,407	6,382	5,250	5,000	(250)	-4.8%
201-4.4311.4301	Buildings/Structures-R&M	578	684	1,200	1,200	-	0.0%
201-4.4311.4307	Software Maintenance	-	-	-	5,882	5,882	100.0%
201-4.4311.4416	Other Rents / Leases	1,563	100	-	-	-	0.0%
201-4.4311.4417	Software Agreements	3,318	2,051	4,000	4,000	-	0.0%
201-4.4311.5201	General Liability	59,532	58,637	76,926	78,000	1,074	1.4%
201-4.4311.5302	Postage	46	39	275	125	(150)	-54.5%
201-4.4311.5303	Telephone	6,343	7,621	7,500	7,800	300	4.0%
201-4.4311.5305	Shipping & Freight	-	12	-	-	-	0.0%
201-4.4311.5401	Advertising/Publishing	543	59	100	100	-	0.0%
201-4.4311.5803	Training & Education	5,937	9,573	6,500	5,000	(1,500)	-23.1%
201-4.4311.5804	Travel Costs	-	184	500	500	-	0.0%
201-4.4311.5910	Treasurer's Fees	22,244	28,549	97,000	38,000	(59,000)	-60.8%
201-4.4311.6117	Janitorial	1,043	555	650	675	25	3.8%
201-4.4311.6119	Medical Costs/Immunizati	1,786	1,965	1,400	1,200	(200)	-14.3%
201-4.4311.6121	Office Supplies	4,948	1,548	800	700	(100)	-12.5%

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
201-4.4311.6124	Small Tools & Equipment	226	65	4,300	3,500	(800)	-18.6%
201-4.4311.6322	GF Admin Fees	68,179	68,179	68,179	142,837	74,658	109.5%
201-4.4311.6405	Dues & Subscriptions	640	478	598	600	2	0.3%
201-4.4311.6850	Town Allocation R&B Mill	62,432	57,299	236,000	159,918	(76,082)	-32.2%
201-4.4311.7431	Furniture & Fixtures	-	159	-	-	-	0.0%
201-4.4311.8250	Legal Costs	-	5,000	-	-	-	0.0%
	Total Operations Costs	282,667	265,473	540,205	538,237	(1,968)	100.0%
	TOTAL EXPENDITURES	**490,713**	**537,914**	**816,505**	**821,125**	**4,620**	**0.6%**
REVENUE OVER/(UNDER) EXPENDITURES		**$ 1,763,353**	**$ 1,864,606**	**$ 1,680,976**	**$ 1,526,989**	(153,987)	-9.16%

ROAD & BRIDGE (MAINTENANCE)

Description

The Road and Bridge Department is part of the Public Works Division and reports directly to the Public Works Director. The Department is made up of Equipment Operators, Road Foremen, Road and Bridge Superintendent, and an Administrative Assistant.

Core Services

- The Road and Bridge Department is responsible for maintaining County roads, bridges, culverts, and traffic signs. The Department also implements road reconstruction and repair.
- Recommending and managing the Road and Bridge Maintenance Budget.
- Provides equipment and operators to support emergency response operations.
- Observes and follows the "Road and Bridge Design Standards and Construction Specifications".

2011 Accomplishments

- Applied 2 applications (Spring and Fall) of Magnesium Chloride totaling around 176 miles of County roads and 9 miles of Forest Service roads.
- Gravel was added to 6.1 miles of County roads.
    - County roads consisted of (C.R. 500, C.R. 400, and C.R. 359.
- Re-shouldered County roads to be chip sealed and other selected roads totaling approximately 28 miles.
- Installed a 60" x 90' culvert at approximately the 16 mile marker.
- Continued excellent snow removal service for the public.
- A retriever attachment and roller attachment, to go on a motor grader, was purchased to assist with shouldering roads. This piece of equipment proved to be a very valuable attachment. Man hours were saved with this piece of equipment by allowing the operator to do most of the shouldering in one pass instead of multiple passes.
- Selected staff attended training and conferences to help them keep up with the changes in new technologies and procedures in our industry.

2012 Goals

- Continue Magnesium Chloride Application, one application in the spring and one in the fall.
- Place Gravel on County Roads (roads and miles to be determined).
- Continue Schedule A maintenance of Forest Service roads.
- Maintain our high level of service of Snow Removal.
- Replace #89 motorgrader.
- Add 1 Dump/Water/Snow Plow Combination Truck to our fleet, truck will replace 2 aging trucks in our fleet.
- Replace #34 crew cab pickup.
- Continue training and conferences for staff to keep updated with changes in our industry.

MAINTENANCE - 4312

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
201-3.4312.5540	Contributions for Projec	$ -	$ 2,455	$ 28,000	$ -	$ (28,000)	-100.0%
201-3.4312.5550	Misc Revenue & Refunds	5,793	54	40	-	(40)	-100.0%
201-3.4312.9050	Sale of Inventory Items	-	363	500	-	(500)	-100.0%
201-3.4318.3313	Fed Grant- USDA Forest S	-	375,000	-	-	-	0.0%
	TOTAL REVENUES	**5,793**	**377,872**	**28,540**	**-**	(28,540)	-100.0%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***15.00***	***15.65***	***15.50***	***15.50***	-	0.0%
201-4.4312.1101	Wages - Regular	632,431	579,703	585,800	585,822	22	0.0%
201-4.4312.1102	Wages - OT	26,082	15,478	35,000	35,000	-	0.0%
201-4.4312.1120	Wages- On Call	4,050	4,850	5,000	6,000	1,000	20.0%
	Total Salaries & Wages Cost	662,563	600,031	625,800	626,822	1,022	20.0%
BENEFITS:							
201-4.4312.1201	FICA/Medicare	47,172	43,728	47,500	47,952	452	1.0%
201-4.4312.1202	Retirement Plan	26,411	24,429	23,400	25,073	1,673	7.1%
201-4.4312.1203	Workman's Comp	44,473	43,473	44,500	48,077	3,577	8.0%
201-4.4312.1204	Unemployment Insurance	1,206	1,229	1,200	1,880	680	56.7%
201-4.4312.1205	medical / Dental Insuran	92,333	85,469	104,200	92,299	(11,901)	-11.4%
	Total Benefits Costs	211,595	198,328	220,800	215,281	(5,519)	-2.5%
	TOTAL PERSONNEL COSTS	**874,158**	**798,359**	**846,600**	**842,103**	(4,497)	-0.5%
OPERATIONS:							
201-4.4312.3202	Architectural / Engineer	13,372	17,205	15,000	-	(15,000)	-100.0%
201-4.4312.3209	Other Professional Servi	627	446	2,500	2,500	-	0.0%
201-4.4312.4112	Electric	-	400	750	750	-	0.0%
201-4.4312.4113	Propane Arboles	210	3,453	4,500	4,500	-	0.0%
201-4.4312.4115	Water	-	215	550	550	-	0.0%
201-4.4312.4301	Other Maintenance & Repa	378	892	500	1,000	500	100.0%
201-4.4312.4305	Building Maintenance	-	5,609	500	2,500	2,000	400.0%
201-4.4312.4415	Machinery/Equipment/Vehi	-	-	13,235	-	(13,235)	-100.0%
201-4.4312.5303	Telephone	3,080	2,273	2,800	2,500	(300)	-10.7%
201-4.4312.5304	Other Communications	9,099	2,541	12,500	5,000	(7,500)	-60.0%
201-4.4312.6121	Office Supplies	734	49	-	-	-	0.0%
201-4.4312.6124	Small Tools & Equipment	2,940	13,863	6,500	6,500	-	0.0%
201-4.4312.6125	Uniforms	8,154	6,091	8,500	8,500	-	0.0%
201-4.4312.6265	Paint	12,755	13,883	4,305	18,000	13,695	318.1%
201-4.4312.6266	Street Maintenance Mater	249,644	149,431	136,765	250,000	113,235	82.8%
201-4.4312.6267	Other Repair & Maintenan	4,991	18,270	5,000	5,000	-	0.0%
201-4.4312.6271	Gravel Trucking Pipe on	-	-	67,303	-	(67,303)	-100.0%
201-4.4312.6361	Fuel	137,484	176,879	165,991	241,600	75,609	45.6%
201-4.4312.6364	Fleet Charges	412,286	457,417	400,000	827,263	427,263	106.8%
201-4.4312.6401	Advertising / Publishing	89	403	325	500	175	53.8%
201-4.4312.6407	Inventory Items	-	4,442	-	-	-	0.0%
201-4.4312.6410	Permits and Fees	-	-	646	650	4	0.6%
201-4.4318.6602	Labor-haul/place materia	-	23,378	-	-	-	0.0%
201-4.4318.6603	Equipment-haul/place mat	-	102,756	-	-	-	0.0%
201-4.4318.6604	Material-MAG	-	43,914	-	-	-	0.0%
201-4.4318.6605	Material-3/4" minus grav	-	152,538	-	-	-	0.0%
201-4.4318.6606	Contract Administration	31	1,776	-	-	-	0.0%
201-4.4500.7252	Roads-Unpaved, from Well	-	19,712	-	90,000	90,000	0.0%
	Total Operations Costs	855,874	1,217,836	848,170	1,467,313	619,143	100.0%

	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
CAPITAL OUTLAY						
201-4.4312.8505 Capital Outlay - Vehicle	28,138	26,546	-	65,000	65,000	100.0%
Total Capital Outlay	28,138	26,546	-	65,000	65,000	200.0%
TOTAL EXPENDITURES	**1,758,170**	**2,042,741**	**1,694,770**	**2,374,416**	679,646	0.0%
REVENUE OVER/(UNDER) EXPENDITURES	**$ (1,752,377)**	**$ (1,664,869)**	**$ (1,666,230)**	**$ (2,374,416)**	(708,186)	0.0%

1A FUNDING - 5216

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
201-3.5216.3111	Property Tax	$ 719,415	$ 893,054	$ 980,209	$ -	$ (980,209)	-100.0%
201-3.5216.3112	Delinquent Tax	-	2,921	350	-	(350)	-100.0%
201-3.5216.3115	Abatements	-	(1,973)	(4,000)	-	4,000	-100.0%
201-3.5216.3191	Current Tax Interest	-	5,460	9	-	(9)	-100.0%
201-3.5216.3195	Delinquent Tax Interest	-	-	200	-	(200)	-100.0%
201-3.5216.3330	Payment in Lieu of Taxes	-	30	-	-	-	0.0%
	TOTAL REVENUES	**719,415**	**899,492**	**976,768**	**-**	(976,768)	-100.0%

EXPENDITURES

OPERATIONS:							
201-4.5216.4415	Rents - Machine/Equip/Ve	-	-	12,000	-	(12,000)	-100.0%
201-4.5216.5910	Treasurer Fees	-	27,054	29,406	-	(29,406)	-100.0%
201-4.5216.6266	Street Maintenance Mater	634,330	338,653	525,000	-	(525,000)	-100.0%
201-4.5216.6270	Roads - Unpaved	257,660	482,862	614,551	-	(614,551)	-100.0%
201-4.5216.6850	Town Allocation 1A Mill Levy						
	TOTAL OPERATIONS	**891,991**	**848,569**	**1,180,957**	**-**	**(1,180,957)**	**-100.0%**
	TOTAL EXPENDITURES	**891,991**	**848,569**	**1,180,957**	**-**	(1,180,957)	0.0%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (172,576)**	**$ 50,923**	**$ (204,189)**	**$ -**	204,189	0.0%

ROAD CAPITAL IMPROVEMENT - 60XX

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
201-3.6000.3194	Sales Tax	1,514,813	1,981,137	1,452,750	1,452,750	0	0.0%
201-3.6000.3610	Interest Revenue	37,404	1	-	-	0	0.0%
201-3.6000.3950	Miscellaneous	6,230	2,730	-	-	0	0.0%
201-3.6000.3341	Road Projects	1,281,996	-	-	-	0	0.0%
201-3.6000.3343	State Grant Capital West Cat	-	-	90,000	528,000	438,000	-100.0%
201-3.6020.3343	State Grant Capital - Ju	-	-	36,151	-	-36,151	-100.0%
201-3.6040.3313	Fed Grant-USDA Forest Se	-	145,150	-	-	0	0.0%
201-3.6060.3311	SJRV Harebell Bridge	-	-	450,000	1,018,716	568,716	126.4%
201-3.6060.3313	CDOT Harebell (CFDA # 20	-	-	-	-	0	0.0%
201-3.6000.3990	Other Financing Capital Lease	5,000,000	-	-	-	0	0.0%
	TOTAL REVENUES	**7,840,443**	**2,129,018**	**2,028,901**	**2,999,466**	**970,565**	**47.8%**
EXPENDITURES							
OPERATIONS:							
201-4.6012.3202	CR 975 Improvments	547,013	-	-	-	0	0.0%
201-4.6014.3202	North Pagosa Blvd	1,177	-	-	-	0	0.0%
201-4.6020.3202	Architect/Engineering Ha	-	4,374	-	2,000	2,000	#DIV/0!
201-4.6030.3202	Architect/Engineering Ha	-	183,195	-	-	0	0.0%
201-4.6040.3202	Arch/Engineering Service	-	145,536	-	-	0	#DIV/0!
201-4.6051.3202	Arboles Facility	425,985	-	-	-	0	0.0%
201-4.6071.3202	Juanita Bridge Replacement	1,205,966	-	-	-	0	0.0%
201-4.6072.3202	Pinion Causeway Project	522	-	-	-	0	0.0%
201-4.6075.3202	Park Avenue Project	2,175,094	-	-	-	0	0.0%
201-4.6076.3202	Holiday Avenue Project	18,240	-	-	-	0	0.0%
201-4.6040.3205	Piedra DCR Update	-	-	10,000	6,100	-3,900	-39.0%
201-4.6050.3209	Other Professional Servi	-	-	161,500	-	-161,500	-100.0%
201-4.6000.5910	Treasurer Fees	-	111,855	87,165	-	-87,165	-100.0%
201-4.6000.6266	Street Maintenance Mater	50,678	35,255	-	-	0	0.0%
201-4.6000.6271	Gravel	-	299,119	-	-	0	0.0%
201-4.6000.6361	Fuel	-	-	15,822	-	-15,822	-100.0%
201-4.6000.6364	Fleet Charges	-	-	332,590	-	-332,590	-100.0%
201-4.6000.7202	West Cat Creek	-	-	120,000	680,000	560,000	466.7%
201-4.6000.7206	Asphalt Preservtn-Chip/S	-	-	1,048,000	-	-1,048,000	-100.0%
201-4.6000.7208	CR 500 Culverts	-	-	20,000	-	-20,000	-100.0%
201-4.6000.7210	Culverts	-	-	19,000	-	-19,000	-100.0%
201-4.6000.7212	Paving	-	-	120,000	-	-120,000	-100.0%
201-4.6000.7230	Debt Issuance Costs	117,670	-	-	-	0	0.0%
201-4.6000.7250	RCI Projects	-	-	129,237	876,898	747,661	578.5%
201-4.6030.7251	Road Construction	-	1,492,906	-	-	0	0.0%
201-4.6020.7253	Bridges-Juanita Bridge	-	29	-	-	0	0.0%
201-4.6060.7253	SJRV Harebell Bridge	-	-	450,000	1,018,716	568,716	126.4%
201-4.6000.9999	Transfers	6,145,707	-	-	-	0	0.0%
	Total Operations Costs	10,688,052	2,272,269	2,513,314	2,583,714	70,400	100.0%
CAPITAL OUTLAY							
201-4.6000.7414	Road Machinery & Equipme	214,846	99,431	129,735	-	-129,735	-100.0%
201-4.6000.8510	Capital Outlay - Machine	-	-	-	575,000	575,000	100.0%
	Total Capital Outlay	214,846	99,431	129,735	575,000	445,265	200.0%
DEBT SERVICE							
201-4.6000.9200	Principal	1,365,198	242,112	386,731	187,711	-199,020	-51.5%
201-4.6000.9205	Capital Lease	-	-	21,000	20,962	-38	-0.2%
201-4.6000.9201	Interest	89,172	365,565	97,246	225,431	128,185	131.8%
	Total Debt Services	1,454,369	607,677	504,977	434,104	-70,873	-14.0%
	TOTAL EXPENDITURES	**12,357,267**	**2,979,377**	**3,148,026**	**3,592,818**	**444,792**	**14.1%**
	REVENUE OVER/(UNDER) EXPENDITURES	**$ (4,516,824)**	**$ (850,359)**	**$ (1,119,125)**	**$ (593,352)**	525,773	-46.98%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
HUMAN SERVICES FUND SUMMARY BY DEPARTMENT

DESCRIPTION	ACTUAL 2009	ACTUAL 2010	PROJECTED 2011 YEAR END	PROPOSED 2012 BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:						
Property Tax	291,287	296,724	349,060	297,457	(51,603)	-14.8%
Specific Ownership Tax	24,973	16,488	16,500	13,841	(2,659)	-16.1%
Intergovernmental	1,187,548	3,630,313	3,737,643	4,175,467	437,824	11.7%
Miscellaneous & Interest	192,548	(9,700)	(38,505)	-	38,505	-100.0%
TOTAL REVENUES	**1,696,356**	**3,933,825**	**4,064,698**	**4,486,765**	422,067	10.4%
OPERATING EXPENDITURES:						
Administration	240,962	309,312	91,511	181,103	89,592	97.9%
100% Child Welfare	51,750	130,138	84,665	108,678	24,013	28.4%
80% Core	49,839	72,475	101,839	86,871	(14,968)	-14.7%
PSSF	13,412	24,680	21,500	21,269	(231)	-1.1%
Food Assistance (Food Stamps)	5,558	1,511,332	1,780,000	1,800,000	20,000	1.1%
HS General Assistance	985	18,873	4,950	20,500	15,550	314.1%
Employment First	24,376	36,718	50,024	33,578	(16,446)	-32.9%
Old Age Pension	5,577	77,430	74,000	78,440	4,440	6.0%
Child Support	88,657	56,348	121,054	130,747	9,693	8.0%
Colorado Works	223,567	291,641	259,280	308,599	49,319	19.0%
Medicaid	32,245	32,143	35,000	35,000	-	0.0%
Fatherhood Initiative	206,745	187,140	159,967	358,952	198,985	124.4%
Aid to the Needy Disabled	729	16,526	27,500	22,000	(5,500)	-20.0%
100% Core	57,890	140,785	131,750	164,436	32,686	24.8%
Child Care	40,610	85,351	107,970	157,524	49,554	45.9%
LEAP Benefits	-	259,598	250,000	280,000	30,000	12.0%
LEAP Admin	27,468	18,178	16,200	19,318	3,118	19.2%
LEAP Outreach	383	3,499	387	2,224	1,837	474.7%
80% Child Welfare	484,613	563,232	551,526	718,647	167,121	30.3%
Adjustment in Expenditures	-	5,357	96,327	-	(96,327)	-100.0%
TOTAL EXPENDITURES	**1,555,366**	**3,840,756**	**3,965,450**	**4,527,886**	562,436	14.2%
OTHER SOURCES AND USES						
Transfers	556,148	-	-	-		
Revenues Over/(Under) Expenditures	697,138	93,069	99,248	(41,121)		
BEGINNING FUND BALANCE	(610,849)	86,289	179,358	278,606		
ENDING FUND BALANCE						
Restricted TABOR Reserve	50,891	118,015	121,941	134,603		
ENDING FUND BALANCE	**$ 86,289**	**$ 179,358**	**$ 278,606**	**$ 237,485**		

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
HUMAN SERVICES FUND SUMMARY REVENUES

A/C NO.	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	PROJECTED 2011 YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) 2011 to Proposed 2012	% Inc/(Dec) 2011 to Proposed 2012
	TAXES						
3.0000.3111	Property Tax	286,976	294,770	350,000	297,457	(52,543)	-15.01%
3.0000.3112	Delinquent Tax	2,963	1,195	310	-	(310)	-100.00%
3.0000.3113	Senior Exemption Propert	-	102	130	-	(130)	-100.00%
3.0000.3115	Abatements	874	(1,378)	(2,500)	-	2,500	-100.00%
3.0000.3120	Specific Ownership Tax	24,973	16,488	16,500	13,841	(2,659)	-16.12%
3.0000.3191	Current Tax Interest	-	1,752	980	-	(980)	-100.00%
3.0000.3195	Del Tax - Penalties & Int	474	283	140	-	(140)	-100.00%
	Subtotal - Taxes	316,260	313,212	365,560	311,298	(54,262)	-14.84%
	INTERGOVERNMENTAL						
3.0000.3312	Federal Grant Revenue	-	2,477	-	-	-	0.00%
3.0000.3347	Human Services Revenue	-	29,897	8,000	-	(8,000)	-100.00%
3.0000.3370	ARRA Revenue	-	57,165	14	-	(14)	-100.00%
3.4440.3347	HS Revenue - Admin	173,764	320,027	281,029	183,248	(97,781)	-34.79%
3.4440.3390	Fed Revenue - Indirect	-	-	-	47,304	47,304	0.00%
3.4441.3347	HS Revenue -Child Welfar	53,168	112,151	52,832	107,238	54,406	102.98%
3.4442.3347	HS Revenue Core Service	(23,339)	57,691	60,000	84,497	24,497	40.83%
3.4443.3347	PSSF Revenue	13,597	23,493	21,200	21,200	-	0.00%
3.4443.3348	PSSF Flex Fund Revenue	-	1,870	-	-	-	0.00%
3.4447.3347	HS Revenue - Emp First	7,529	11,685	35,281	33,442	(1,839)	-5.21%
3.4447.3361	FStamps Job Search/ Emp	16,847	14,619	2,627	-	(2,627)	-100.00%
3.4450.3347	Human Services Revenue	5,480	72,560	70,000	75,000	5,000	7.14%
3.4453.3347	HS Revenue - Core Svs Sp	672	7,662	-	-	-	0.00%
3.4454.3347	IV-D Admin	68,694	41,003	72,000	96,949	24,949	34.65%
3.4454.3349	Child Support ACSES	393	-	25,000	25,000	-	0.00%
3.4455.3347	HS Revenue - TANF	221,138	244,725	233,094	240,650	7,556	3.24%
3.4457.3347	Medicaid	2,515	85,845	34,000	35,000	1,000	2.94%
3.4458.3312	Federal Grant- Operating	204,503	-	13,182	-	(13,182)	-100.00%
3.4458.3347	Fatherhood Grant	-	187,140	186,818	358,952	172,134	92.14%
3.4459.3347	Federal Incentive	-	2,688	1,772	-	(1,772)	-100.00%
3.4462.3347	Human Services Revenue	(8,428)	13,221	22,000	16,940	(5,060)	-23.00%
3.4463.3347	HS Revenue -Core Service	16,639	140,110	145,000	163,775	18,775	12.95%
3.4465.3347	State Incentive	15,939	15,310	1,276	-	(1,276)	-100.00%
3.4466.3347	HS Revenue - Child Care	21,132	48,233	80,000	130,495	50,495	63.12%
3.4468.3347	HS Revenue - Leap Benefi	-	279,093	250,000	280,000	30,000	12.00%
3.4469.3347	HS Revenue - Leap Admin	28,166	-	16,200	19,075	2,875	17.75%
3.4472.3347	HS Revenue - Leap Outrea	475	3,903	318	2,000	1,682	528.93%
3.4473.3341	State Grants Operating	1,200	(1,050)	-	-	-	0.00%
3.4473.3347	Human Services Revnue	-	1,890	-	-	-	0.00%
3.4474.3347	Child Welfare -80/20	359,265	344,430	346,000	454,702	108,702	31.42%
3.4474.3349	Child Welfare OOH Cty Re	4,573	1,143	-	-	-	0.00%

A/C NO.	ACCOUNT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	PROJECTED 2011 YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) 2011 to Proposed 2012	% Inc/(Dec) 2011 to Proposed 2012
3.4444.3347	Supplemental Nutrition (SNAP)	3,626	1,511,332	1,780,000	1,800,000	20,000	1.12%
	Subtotal - Intergovernmental	1,187,548	3,630,313	3,737,643	4,175,467	437,824	11.71%
	MISCELLANEOUS						
3.0000.3610	Interest Revenue	-	2	-	-	-	0.00%
3.0000.9501	DHS Admin RMS Rev Adj	-		-	16,000	16,000	0.00%
3.0000.3950	CCOERA Forfeit	68,386	2,941	2,269	-	(2,269)	-100.00%
3.4440.3950	Misc Revenue & Refunds	4,033	(12,643)	-	-	-	0.00%
3.4440.9501	DHS Admin RMS Rev Adj	117,707		(150,474)	(172,000)	(21,526)	14.31%
3.4441.9501	DHS Admin RMS Rev Adj	-		-	860	860	0.00%
3.4442.3950	Misc Revenue & Refunds	1,667	-	-	-	-	0.00%
3.4450.9501	DHS Admin RMS Rev Adj	-	-	4,000	3,440	(560)	-14.00%
3.4454.3950	Misc Revenue & Refunds	755	-	-	-	-	0.00%
3.4455.9501	DHS Admin RMS Rev Adj	-	-	26,000	27,520	1,520	5.85%
3.4466.9501	DHS Admin RMS Rev Adj	-	-	7,200	8,600	1,400	19.44%
3.4474.3950	Misc Revenue & Refunds	-	-	(20,000)	-	20,000	-100.00%
3.44749501	DHS Admin RMS Rev Adj	-	-	92,500	115,580	23,080	24.95%
			-				
	Subtotal - Miscellaneous	192,548	(9,700)	(38,505)	-	38,505	-100.00%
	Total DHS Fund Revenue	**1,696,356**	**3,933,825**	**4,064,698**	**4,486,765**	422,067	10.38%

DEPARTMENT OF HUMAN SERVICES (DHS)

Description

The Department of Human Services plans, directs and implements human services programs for Archuleta County as approved by the Board of County Commissioners and the County Administrator, in accordance with established laws, state statute, rules and regulations.

Core Services

- Develops and administers human services program in accordance with established local, state and federal laws and regulations.
- Evaluates and monitors programs and client services to ensure efficient and effective operations and program outcomes.
- Collects statistical data and prepares reports in compliance with County. State, Federal and grant requirements.
- Responds to and resolves difficult and sensitive public and client inquiries, complaints.
- Perform child support functions in accordance with the approved State Plan and all relevant Federal and State legislation and regulations.
- Perform child protection services pursuant to Colorado State Statute 19-1-101 through 19-6-106 also known as the Children's code.
- Perform services in accordance with adult protection state statute regulation regarding mistreatment, self neglect and protective services for at risk adults.

2011 Accomplishments

- Successfully completed reports that assured on-going funding from the Fatherhood Initiative Grant.
- Received recognition for having zero error rates in food assistance program.
- Continued and supported the collaborations/partnerships with law enforcement and other human services agencies that allow successful programs to continue.
- Licensed two new foster care homes.
- Met 90% of the mandated Federal/State Child Support goals.
- Continued to provide program/services within State allocations.
- Received acknowledgement from Colorado State Administration Review Division Director and Reviewer in vast improvement in compiling with State and Federal regulation during the ARD Review Process.
- Successfully met all of 2010 audit conditions.
- Successfully reviewed six food assistance cases monthly per worker.
- Successfully reviewed four TANF/Colorado Works cases monthly per worker.
- Successfully review four Medicaid cases monthly per worker.
- Successfully completed the CBMS security profile training.

2012 Goals

- Continue to meet monthly with the Child Support Unit to provide guidance that will help the Child Support Unit in reaching the 97% of Federal Mandates.
- Ensure all contracts meet Colorado Department of Human Services Audit requirements.
- Ensure OMB Circular A87, OMB A-122, OMB A-21, Colorado Revised Statutes Volume V-Finance and Accounting are referenced when federal funds are expended.

- Require monthly/quarterly reports from contractors. Meet monthly/quarterly with contractors to review contract compliance.
- Create DHS policies to address DHS specific needs.
- Audit two child care authorizations monthly that result in payment.
- Audit one child care fiscal agreement monthly to ensure that county rates do not exceed the provider's private pay rates.
- Ensure processing of Expedited, Re-determination and Regular SNAP application meet the Federal timeframes. Processing timeframes will improve by 65% in all of these areas.
- Ensure the Child Protection Supervisor meet with the Core Services providers and the Child Protection Workers to review work in TRAILS to make certain cases pass ARD reviews. Improvements in area will increase 20%.
- Two DHS staff will become SAFE certified.

DHS ADMINISTRATION - 4440

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
202-3.4473.3341	State Grants Operating	$ 1,200	$ (1,050)	$ -	$ -	-	0.00%
202-3.4440.3347	HS Revenue - Admin	190,375	347,577	186,029	144,376	(41,653)	-22.39%
202-3.4440.3390	Fed Revenue - Indirect A	-	-	-	47,304	47,304	0.00%
202-3.4440.3950	Misc Revenue & Refunds	4,033	(355)	-	-	-	0.00%
202-3.4440.9501	DHS Admin RMS Rev Adj	-	(142,065)	(150,474)	(172,000)	(21,526)	14.31%
	TOTAL REVENUES	**195,608**	**204,107**	**35,555**	**19,680**	(15,875)	-44.65%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***4.85***	***5.50***	***5.73***	***4.25***	(1)	-25.83%
202-4.4440.1101	Wages - Regular	192,492	216,977	148,000	119,143	(28,857)	-19.50%
	Total Salaries & Wages Cost	**192,492**	**216,977**	**148,000**	**119,143**	(28,857)	-19.50%
BENEFITS:							
202-4.4440.1201	FICA/Medicare	14,198	15,324	9,400	9,115	(285)	-3.03%
202-4.4440.1202	Retirement Plan	7,908	8,827	4,850	4,766	(84)	-1.73%
202-4.4440.1203	Workman's Comp	689	776	2,600	1,169	(1,431)	-55.04%
202-4.4440.1204	Unemployment Insurance	568	322	250	357	107	42.80%
202-4.4440.1205	Medical / Dental Insuran	24,877	35,253	26,600	20,822	(5,778)	-21.72%
	Total Benefits Costs	**48,240**	**60,502**	**43,700**	**36,229**	(7,471)	-17.10%
	Total Personnel Costs	**240,732**	**277,479**	**191,700**	**155,372**	(36,328)	-18.95%
OPERATIONS:							
202-4.4440.3200	Purchased Professional S	372	321	-	-	-	0.00%
202-4.4440.3201	Contractual	7,922	2,593	3,000	37,623	34,623	1154.10%
202-4.4440.3203	Auditing & Accounting	3,333	16,139	15,000	20,000	5,000	33.33%
202-4.4440.3205	Professional Legal Servi	4,934	1,991	-	-	-	0.00%
202-4.4440.3209	Other Professional Servi	104,851	79,536	6,500	1,000	(5,500)	-84.62%
202-4.4440.4112	Electric	-	4,461	5,000	3,850	(1,150)	-23.00%
202-4.4440.4410	Rental - Land & Building	4,846	-	19,600	39,200	19,600	100.00%
202-4.4440.4411	Building Rent	4,846	37,150	9,800	-	(9,800)	-100.00%
202-4.4440.4413	Furniture/Fixtures/Offic	1,917	2,253	1,500	2,450	950	63.33%
202-4.4440.5203	Other insurance	-	-	500	500	-	0.00%
202-4.4440.5302	Postage	172	2,874	2,666	4,092	1,426	53.49%
202-4.4440.5303	Telephone	5,893	5,378	4,500	8,497	3,997	88.82%
202-4.4440.5802	Meals & Entertainment	80	729	-	-	-	0.00%
202-4.4440.5803	Training & Education	1,453	3,987	2,900	2,810	(90)	-3.10%
202-4.4440.5804	Travel Costs	2,204	1,317	460	-	(460)	-100.00%
202-4.4440.6121	Office Supplies	7,310	8,845	8,000	10,085	2,085	26.06%
202-4.4440.6126	Other Operating Supplies	4,851	90	248	-	(248)	-100.00%
202-4.4440.6251	Purchased Fuel	-	-	-	846	846	0.00%
202-4.4440.6322	GF Admin Fees	-	-	-	47,304	47,304	0.00%
202-4.4440.6361	Fuel	689	1,097	1,650	2,310	660	40.00%
202-4.4440.6364	Fleet Charges	161	662	300	414	114	38.00%
202-4.4440.6401	Advertising/Publishing	-	-	300	-	(300)	-100.00%
202-4.4440.6405	Dues & Subscriptions	-	750	750	750	-	0.00%
202-4.4453.6411	Refunds, Awards & Indemn	-	-	-	-	-	0.00%
202-4.4440.7005	Health Benefit Holding A	-	-	-	-	-	0.00%
202-4.4440.7411	Computer Equipment	-	-	1,500	-	(1,500)	-100.00%
202-4.4440.7422	Fleet Charges	-	-	2,477	-	(2,477)	-100.00%

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-4.4440.8002	DHS EBT - County Share	626	15,543	1,238	-	(1,238)	-100.00%
202-4.4440.9501	RMS Adjustment	(194,174)	(230,895)	(188,092)	(156,000)	32,092	-17.06%
202-4.4440.9510	DHS CFMS	37,944	77,012	14	-	(14)	-100.00%
	Total Operations Costs	**230**	**31,833**	**(100,189)**	**25,731**	125,920	-125.68%
	TOTAL EXPENDITURES	**240,962**	**309,312**	**91,511**	**181,103**	89,592	97.90%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (45,354)**	**$ (105,205)**	**$ (55,956)**	**$ (161,423)**	(105,467)	188.48%

DHS 100% CHILD WELFARE - 4441

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4441.3347	HS Revenue -Child Welfar	$ 53,168	$ 112,151	$ 52,832	$ 107,238	54,406	102.98%
202-3.4441.9501	Chld Wlfr RMS Rev Adj @	-	1,503	-	860	860	0.00%
	TOTAL REVENUES	**53,168**	**113,654**	**52,832**	**108,098**	55,266	104.61%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***1.00***	***1.00***	***1.00***	***1.00***	-	0.00%
202-4.4441.1101	Wages - Regular	37,384	37,427	44,000	36,927	(7,073)	-16.08%
	Total Salaries & Wages Cost	**37,384**	**37,427**	**44,000**	**36,927**	(7,073)	-16.08%
BENEFITS:							
202-4.4441.1201	FICA/Medicare	3,342	2,575	2,825	2,825	-	0.00%
202-4.4441.1202	Retirement Plan	1,884	1,497	1,477	1,477	-	0.00%
202-4.4441.1203	Workman's Comp	590	582	602	668	66	10.96%
202-4.4441.1204	Unemployment Insurance	77	55	74	111	37	50.00%
202-4.4441.1205	Medical / Dental Insuran	7,734	6,608	9,850	10,810	960	9.75%
	Total Benefits Costs	**13,627**	**11,317**	**14,828**	**15,891**	1,063	7.17%
	Total Personnel Costs	**51,011**	**48,744**	**58,828**	**52,818**	(6,010)	-10.22%
OPERATIONS:							
202-4.4441.5803	Training & Education	739	166	-	-	-	0.00%
202-4.4441.8002	CHRP (EBT) Costs	-	79,588	25,410	55,000	29,590	116.45%
202-4.4441.9501	RMS Adjustment	-	1,640	427	860	433	101.41%
	Total Operations Costs	**739**	**81,394**	**25,837**	**55,860**	30,023	116.20%
	TOTAL EXPENDITURES	**51,750**	**130,138**	**84,665**	**108,678**	24,013	28.36%
REVENUE OVER/(UNDER) EXPENDITURES		**$ 1,418**	**$ (16,484)**	**$ (31,833)**	**$ (580)**	31,253	-98.18%

DHS 80/20 CORE SERVICES - 4442

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4442.3347	HS Revenue Core Service	$ (23,339)	$ 57,691	$ 60,000	$ 84,497	24,497	40.83%
202-3.4442.3950	Misc Revenue & Refunds	1,667	4,000	-	-	-	0.00%
	TOTAL REVENUES	**(21,672)**	**61,691**	**60,000**	**84,497**	24,497	40.83%

EXPENDITURES

BENEFITS:							
202-4.4442.1204	Unemployment Insurance	224	169	-	-	-	0.00%
202-4.4442.1205	Medical / Dental Insuran	-	192	-	-	-	0.00%
	Total Benefits Costs	**224**	**361**	**-**	**-**	-	0.00%
	Total Personnel Costs	**224**	**361**	**-**	**-**	-	0.00%
OPERATIONS:							
202-4.4442.3201	Contractual	-	-	11,871	7,055	(4,816)	-40.57%
202-4.4442.3209	Other Professional Servi	18,897	-	15,968	4,816	(11,152)	-69.84%
202-4.4442.8002	DHS EBT	30,718	72,114	74,000	75,000	1,000	1.35%
	Total Operations Costs	**49,615**	**72,114**	**101,839**	**86,871**	(14,968)	-14.70%
	TOTAL EXPENDITURES	**49,839**	**72,475**	**101,839**	**86,871**	(14,968)	-14.70%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ (71,511)**	**$ (10,784)**	**$ (41,839)**	**$ (2,374)**	39,465	-94.33%

DHS PSSF - 4443

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4443.3347	PSSF Revenue	$ 13,597	$ 23,493	$ 21,200	$ 21,200	-	0.00%
202-3.4443.3348	PSSF Flex Fund Revenue	-	1,870	-	-	-	0.00%
	TOTAL REVENUES	**13,597**	**25,363**	**21,200**	**21,200**	-	0.00%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***0.25***	***0.27***	***0.43***	***0.43***	-	0.00%
202-4.4443.1101	Wages - Regular	10,481	10,600	10,500	10,533	33	0.31%
	Total Salaries & Wages Cost	**10,481**	**10,600**	**10,500**	**10,533**	33	0.31%
BENEFITS:							
202-4.4443.1201	FICA/Medicare	799	808	1,200	806	(394)	-32.83%
202-4.4443.1202	Retirement Plan	418	424	600	421	(179)	-29.83%
202-4.4443.1203	Workman's Comp	197	194	200	191	(9)	-4.50%
202-4.4443.1204	Unemployment Insurance	-	-	25	32	7	28.00%
202-4.4443.1205	Medical / Dental Insuran	1,372	1,188	1,700	1,270	(430)	-25.29%
	Total Benefits Costs	**2,786**	**2,614**	**3,725**	**2,720**	(1,005)	-26.98%
	Total Personnel Costs	**13,267**	**13,214**	**14,225**	**13,253**	(972)	-6.83%
OPERATIONS:							
202-4.4443.6408	Other Services	-	-	9,275	-	(9,275)	-100.00%
202-4.4443.8500	Flex Fund Asst Payments	145	11,466	(2,000)	8,016	10,016	-500.80%
	Total Operations Costs	**145**	**11,466**	**7,275**	**8,016**	741	10.19%
	TOTAL EXPENDITURES	**13,412**	**24,680**	**21,500**	**21,269**	(231)	-1.07%
REVENUE OVER/(UNDER) EXPENDITURES		**$ 185**	**$ 683**	**$ (300)**	**$ (69)**	231	-77.00%

DHS FOOD ASSISTANCE - 4444

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4444.3347	Supplemental Nutrition a	$ 3,626	$ 1,511,332	$ 1,780,000	$ 1,800,000	20,000	1.12%
	TOTAL REVENUES	**3,626**	**1,511,332**	**1,780,000**	**1,800,000**	20,000	1.12%

EXPENDITURES

OPERATIONS:							
202-4.4444.9510	DHS CFMS	5,558	1,511,332	1,780,000	1,800,000	20,000	1.12%
	Total Operations Costs	**5,558**	**1,511,332**	**1,780,000**	**1,800,000**	20,000	1.12%
	TOTAL EXPENDITURES	**5,558**	**1,511,332**	**1,780,000**	**1,800,000**	20,000	1.12%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (1,932)**	**$ -**	**$ -**	**$ -**	-	0.00%

DHS GENERAL ASSISTANCE - 4446

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
EXPENDITURES							
OPERATIONS:							
202-4.4446.3204	Consultants	-	16,294	-	16,000	16,000	0.00%
202-4.4446.3209	Other Professional Servi	985	460	450	-	(450)	-100.00%
202-4.4446.5803	Training & Education	-	99	-	2,000	2,000	0.00%
202-4.4446.6406	Grants & subsidies	-	2,020	4,500	2,500	(2,000)	-44.44%
	Total Operations Costs	**985**	**18,873**	**4,950**	**20,500**	15,550	314.14%
	TOTAL EXPENDITURES	**985**	**18,873**	**4,950**	**20,500**	15,550	314.14%

DHS EMPLOYMENT FIRST - 4447

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4447.3347	HS Revenue - Emp First	$ 7,529	$ 11,685	$ 35,281	$ 33,442	(1,839)	-5.21%
202-3.4447.3361	FStamps Job Search/ Emp	16,847	14,619	2,627	-	(2,627)	-100.00%
202-3.4447.3441	Employment First Revenue	-	(852)	-	-	-	0.00%
	TOTAL REVENUES	**24,376**	**25,452**	**37,908**	**33,442**	(4,466)	-11.78%

EXPENDITURES

OPERATIONS:							
202-4.4447.3201	Contractual	2,420	2,670	39,949	26,578	(13,371)	-33.47%
202-4.4447.3204	Consultants	-	8,141	-	-	-	0.00%
202-4.4447.3209	Other Professional Servi	27,018	26,570	8,066	6,000	(2,066)	-25.61%
202-4.4447.5803	Training & Education	-	-	300	-	(300)	-100.00%
202-4.4447.5804	Travel Costs	-	-	100	-	(100)	-100.00%
202-4.4447.6121	Office Supplies	2,209	402	1,384	1,000	(384)	-27.75%
202-4.4447.8002	EBT County Share	-	-	225	-	(225)	-100.00%
202-4.4447.9510	DHS CFMS	(7,271)	(1,065)	-	-	-	0.00%
	Total Operations Costs	**24,376**	**36,718**	**50,024**	**33,578**	(16,446)	-32.88%
	TOTAL EXPENDITURES	**24,376**	**36,718**	**50,024**	**33,578**	(16,446)	-32.88%
REVENUE OVER/(UNDER) EXPENDITURES		**$ -**	**$ (11,266)**	**$ (12,116)**	**$ (136)**	11,980	-98.88%

DHS OLD AGE PENSION - 4450

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4450.3347	Human Services Revenue	$ 5,480	$ 72,560	$ 70,000	$ 75,000	5,000	7.14%
202-3.4450.9501	OAP RMS Rev Adj @ 100%	-	4,870	4,000	3,440	(560)	-14.00%
	TOTAL REVENUES	**5,480**	**77,430**	**74,000**	**78,440**	4,440	6.00%

EXPENDITURES

OPERATIONS:							
202-4.4450.8002	DHS EBT - County Share	-	71,103	70,000	75,000	5,000	7.14%
202-4.4450.9501	RMS Adjustment	5,577	6,387	4,000	3,440	(560)	-14.00%
202-4.4450.9510	DHS CFMS Adj	-	(60)	-	-	-	0.00%
	Total Operations Costs	**5,577**	**77,430**	**74,000**	**78,440**	4,440	6.00%
	TOTAL EXPENDITURES	**5,577**	**77,430**	**74,000**	**78,440**	4,440	6.00%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (97)**	**$ -**	**$ -**	**$ -**	-	0.00%

DHS CHILD SUPPORT - 4454

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
202-3.4454.3347	IV-D Admin	$ 68,694	$ 41,003	$ 72,000	$ 96,949	24,949	34.65%
202-3.4454.3349	Child Support ACSES MM62	393	-	25,000	25,000	-	0.00%
202-3.4454.3950	Misc Revenue & Refunds	755	(486)	-	-	-	0.00%
	TOTAL REVENUES	**69,842**	**40,517**	**97,000**	**121,949**	24,949	25.72%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***1.50***	***2.40***	***2.15***	***2.33***	0	8.37%
202-4.4454.1101	Wages - Regular	51,266	79,029	82,000	98,634	16,634	20.29%
	Total Salaries & Wages Cost	**51,266**	**79,029**	**82,000**	**98,634**	16,634	20.29%
BENEFITS:							
202-4.4454.1201	FICA/Medicare	5,043	5,948	6,966	7,545	579	8.31%
202-4.4454.1202	Retirement Plan	2,707	3,161	3,642	3,945	303	8.32%
202-4.4454.1203	Workman's Comp	1,082	1,067	1,120	1,263	143	12.77%
202-4.4454.1204	Unemployment Insurance	123	96	182	296	114	62.64%
202-4.4454.1205	Medical / Dental Insuran	8,172	5,834	5,000	8,389	3,389	67.78%
	Total Benefits Costs	**17,127**	**16,106**	**16,910**	**21,438**	4,528	26.78%
	Total Personnel Costs	**68,393**	**95,135**	**98,910**	**120,072**	21,162	21.40%
OPERATIONS:							
202-4.4454.3201	Contractual	1,833	1,833	2,000	2,000	-	0.00%
202-4.4454.3203	Audit & Accounting	3,333	-	10,000	-	(10,000)	-100.00%
202-4.4454.3205	Professional Legal Servi	9,261	5,954	115	-	(115)	-100.00%
202-4.4454.3209	Other Professional Servi	8,411	1,355	3,300	2,625	(675)	-20.45%
202-4.4454.4410	Rental - Land & Building	3,035	-	-	-	-	0.00%
202-4.4454.4413	Furniture/Fixtures/Offic	226	-	-	-	-	0.00%
202-4.4454.5302	Postage	116	283	100	-	(100)	-100.00%
202-4.4454.5303	Telephone	709	-	-	-	-	0.00%
202-4.4454.5803	Training & Education	-	3,587	3,300	2,000	(1,300)	-39.39%
202-4.4454.5804	Travel Costs	726	365	96	-	(96)	-100.00%
202-4.4454.6121	Office Supplies	404	1,699	500	-	(500)	-100.00%
202-4.4454.6251	Purchased Fuel	-	-	-	350	350	0.00%
202-4.4454.6361	Fuel	92	96	-	-	-	0.00%
202-4.4454.6364	Fleet Charges	136	-	-	-	-	0.00%
202-4.4454.6401	Advertising/Publishing	-	-	-	-	-	0.00%
202-4.4454.6405	Dues & Subscriptions	-	-	-	200	200	0.00%
202-4.4454.7412	Office Equipment	-	3,785	1,200	-	(1,200)	-100.00%
202-4.4454.8002	DHS EBT - County Share	(2,150)	(57,069)	1,533	3,500	1,967	128.31%
202-4.4454.8008	OTC Child Support Paymen	-	61	-	-	-	0.00%
202-4.4454.9510	DHS CFMS	(5,868)	(736)	-	-	-	0.00%
	Total Operations Costs	**20,264**	**(38,787)**	**22,144**	**10,675**	(11,469)	-51.79%
	TOTAL EXPENDITURES	**88,657**	**56,348**	**121,054**	**130,747**	9,693	8.01%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (18,815)**	**$ (15,831)**	**$ (24,054)**	**$ (8,798)**	15,256	-63.42%

DHS COLORADO WORKS - 4455

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
202-3.4455.3347	HS Revenue - TANF Colo W	$ 221,138	$ 244,725	$ 233,094	$ 240,650	7,556	3.24%
202-3.4455.9501	CO Works RMS Rev Adj @ 1	-	27,888	26,000	27,520	1,520	5.85%
	TOTAL REVENUES	**221,138**	**272,613**	**259,094**	**268,170**	9,076	3.50%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***0.58***	***0.25***	***1.35***	***1.50***	0	11.11%
202-4.4455.1101	Wages - Regular	28,373	12,395	25,000	80,819	55,819	223.28%
	Total Salaries & Wages Cost	**28,373**	**12,395**	**25,000**	**80,819**	55,819	223.28%
BENEFITS:							
202-4.4455.1201	FICA/Medicare	2,018	935	1,000	6,183	5,183	518.30%
202-4.4455.1202	Retirement Plan	1,082	535	600	3,233	2,633	438.83%
202-4.4455.1203	Workman's Comp	394	388	1,200	1,165	(35)	-2.92%
202-4.4455.1204	Unemployment Insurance	-	-	-	242	242	0.00%
202-4.4455.1205	Medical / Dental Insuran	3,957	1,510	1,400	14,759	13,359	954.21%
	Total Benefits Costs	**7,451**	**3,368**	**4,200**	**25,582**	21,382	509.10%
	Total Personnel Costs	**35,824**	**15,763**	**29,200**	**106,401**	77,201	264.39%
OPERATIONS:							
202-4.4455.3200	Purchased Professional S	10,000	-	14,120	-	(14,120)	-100.00%
202-4.4455.3201	Contractual	8,043	3,877	6,371	50,606	44,235	694.32%
202-4.4455.3203	Auditing and Accounting	-	-	7,140	-	(7,140)	-100.00%
202-4.4455.3209	Other Professional Servi	119,456	69,838	14,000	-	(14,000)	-100.00%
202-4.4455.4410	Rental - Land & Building	3,026	-	-	-	-	0.00%
202-4.4455.5303	Telephone	306	-	-	-	-	0.00%
202-4.4455.5803	Training & Education	-	546	-	500	500	0.00%
202-4.4455.6121	Office Supplies	595	-	-	343	343	0.00%
202-4.4455.6126	Other Operating Supplies	266	-	-	-	-	0.00%
202-4.4455.6361	Fuel	-	27	-	-	-	0.00%
202-4.4455.6364	Fleet Charges	358	-	-	-	-	0.00%
202-4.4455.6406	Grants & subsidies	-	248	6,449	5,574	(875)	-13.57%
202-4.4455.8002	DHS EBT - County Share	14,549	166,920	156,000	117,655	(38,345)	-24.58%
202-4.4455.9501	RMS Adjustment	24,341	34,714	26,000	27,520	1,520	5.85%
202-4.4455.9510	DHS CFMS Adj	6,803	(292)	-	-	-	0.00%
	Total Operations Costs	**187,743**	**275,878**	**230,080**	**202,198**	(27,882)	-12.12%
	TOTAL EXPENDITURES	**223,567**	**291,641**	**259,280**	**308,599**	49,319	19.02%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (2,429)**	**$ (19,028)**	**$ (186)**	**$ (40,429)**	(40,243)	21636.02%

DHS MEDICAID - 4457

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4457.3347	Medicaid	$ 2,515	$ 85,845	$ 34,000	$ 35,000	1,000	2.94%
	TOTAL REVENUES	**2,515**	**85,845**	**34,000**	**35,000**	1,000	2.94%

EXPENDITURES

OPERATIONS:							
202-4.4457.3209	Other Professional Servi	29,726	2,068	0	0	-	0.00%
202-4.4457.6411	Refunds, Awards & Indemn	2,519	30,075	35,000	35,000	-	0.00%
	Total Operations Costs	**32,245**	**32,143**	**35,000**	**35,000**	-	0.00%
	TOTAL EXPENDITURES	**32,245**	**32,143**	**35,000**	**35,000**	-	0.00%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (29,730)**	**$ 53,702**	**$ (1,000)**	**$ -**	1,000	-100.00%

DHS FATHERHOOD INITIATIVE - 4458

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4458.3312	Federal Grant- Operating	$ 204,503	$ -	$ 13,182	$ -	(13,182)	-100.00%
202-3.4458.3347	Fatherhood Grant	-	187,140	186,818	358,952	172,134	92.14%
	TOTAL REVENUES	**204,503**	**187,140**	**200,000**	**358,952**	158,952	79.48%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***1.50***	***1.46***	***1.20***	**-**	(1)	-100.00%
202-4.4458.1101	Wages - Regular	51,308	51,898	45,000	-	(45,000)	-100.00%
	Total Salaries & Wages Cost	**51,308**	**51,898**	**45,000**	**-**	(45,000)	-100.00%
BENEFITS:							
202-4.4458.1201	FICA/Medicare	3,901	3,943	3,500	-	(3,500)	-100.00%
202-4.4458.1202	Retirement Plan	2,022	2,076	1,800	-	(1,800)	-100.00%
202-4.4458.1203	Workman's Comp	984	776	700	-	(700)	-100.00%
202-4.4458.1204	Unemployment Insurance	77	56	-	-	-	0.00%
202-4.4458.1205	Medical / Dental Insuran	5,229	3,318	1,600	-	(1,600)	-100.00%
	Total Benefits Costs	**12,213**	**10,169**	**7,600**	**-**	(7,600)	-100.00%
	Total Personnel Costs	**63,521**	**62,067**	**52,600**	**-**	(52,600)	-100.00%
OPERATIONS:							
202-4.4458.3200	Purchased Professional S	0	0	4,500	0	(4,500)	-100.00%
202-4.4458.3201	Contractual	11,000	1,806	67,000	251,035	184,035	274.68%
202-4.4458.3203	Audit	0	0	0	3,711	3,711	0.00%
202-4.4458.3204	Consultants	0	42,000	0	0	-	0.00%
202-4.4458.3209	Other Professional Servi	120,575	56,741	19,000	0	(19,000)	-100.00%
202-4.4458.4410	Room Rental	0	0	0	432	432	0.00%
202-4.4458.5801	Business Conference	0	204	0	3,720	3,720	0.00%
202-4.4458.5803	Training & Education	100	5,442	1,700	57,500	55,800	3282.35%
202-4.4458.5804	Travel Costs	7,865	1,683	2,000	1,650	(350)	-17.50%
202-4.4458.6106	Public Education Supplie	374	6,112	4,000	10,056	6,056	151.40%
202-4.4458.6121	Office Supplies	0	0	0	2,477	2,477	0.00%
202-4.4458.6124	Small Tools & Equipment	0	3,888	3,167	960	(2,207)	-69.69%
202-4.4458.6126	Other Operating Supplies	1,971	1,497	0	1,500	1,500	0.00%
202-4.4458.6401	Advertising / Publishing	1,339	5,700	6,000	4,043	(1,957)	-32.62%
202-4.4458.7001	Participant Incentives	0	0	0	12,160	12,160	0.00%
202-4.4458.7002	Child Care (Workshop Participa	0	0	0	5,760	5,760	0.00%
202-4.4458.7003	Support Services - Participants	0	0	0	1,000	1,000	0.00%
202-4.4458.7412	Office Equipment	0	0	0	2,948	2,948	0.00%
	Total Operations Costs	**143,224**	**125,073**	**107,367**	**358,952**	251,585	234.32%
	TOTAL EXPENDITURES	**206,745**	**187,140**	**159,967**	**358,952**	198,985	124.39%
REVENUE OVER/(UNDER) EXPENDITURES		**(2,242)**	**-**	**40,033**	**-**	(40,033)	-100.00%

DHS AID TO NEEDED DISABLED - 4462

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4462.3347	Human Services Revenue	$ (8,428)	$ 13,221	$ 22,000	$ 16,940	(5,060)	-23.00%
	TOTAL REVENUES	**(8,428)**	**13,221**	**22,000**	**16,940**	(5,060)	-23.00%

EXPENDITURES

OPERATIONS:							
202-4.4462.8002	DHS EBT - County Share	3,599	17,126	27,500	22,000	(5,500)	-20.00%
202-4.4462.9510	DHS CFMS	(2,870)	(600)	-	-	-	0.00%
	Total Operations Costs	**729**	**16,526**	**27,500**	**22,000**	(5,500)	-20.00%
	TOTAL EXPENDITURES	**729**	**16,526**	**27,500**	**22,000**	(5,500)	-20.00%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (9,157)**	**$ (3,305)**	**$ (5,500)**	**$ (5,060)**	440	-8.00%

DHS 100% CORE SERVICES - 4463

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4463.3347	HS Revenue -Core Service	16,639	140,110	145,000	163,775	18,775	12.95%
	TOTAL REVENUES	**16,639**	**140,110**	**145,000**	**163,775**	18,775	12.95%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***1.15***	***1.30***	***1.05***	***1.00***	(0)	-4.76%
202-4.4463.1101	Wages - Regular	45,087	50,689	35,000	51,061	16,061	45.89%
	Total Salaries & Wages Cost	**45,087**	**50,689**	**35,000**	**51,061**	16,061	45.89%
BENEFITS:							
202-4.4463.1201	FICA/Medicare	3,196	3,588	2,700	3,906	1,206	44.67%
202-4.4463.1202	Retirement Plan	1,807	2,028	1,600	2,042	442	27.63%
202-4.4463.1203	Workman's Comp	787	873	850	924	74	8.71%
202-4.4463.1204	Unemployment Insurance	-	-	-	153	153	0.00%
202-4.4463.1205	Medical / Dental Insuran	7,013	8,332	5,600	13,404	7,804	139.36%
	Total Benefits Costs	**12,803**	**14,821**	**10,750**	**20,429**	9,679	90.04%
	Total Personnel Costs	**57,890**	**65,510**	**45,750**	**71,490**	25,740	56.26%
OPERATIONS:							
202-4.4463.3201	Contractual	-	-	-	-	-	0.00%
202-4.4463.8002	DHS EBT - County Share	-	75,275	86,000	92,946	6,946	8.08%
202-4.4463.8500	Assistance Payments	-	-	-	-	-	0.00%
	Total Operations Costs	**-**	**75,275**	**86,000**	**92,946**	6,946	8.08%
	TOTAL EXPENDITURES	**57,890**	**140,785**	**131,750**	**164,436**	32,686	24.81%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (41,251)**	**$ (675)**	**$ 13,250**	**$ (661)**	(13,911)	-104.99%

DHS CHILD CARE - 4466

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4466.3347	HS Revenue - Child Care	$ 21,132	$ 48,233	$ 80,000	$ 130,495	50,495	63.12%
202-3.4466.9501	Chld Care RMS Rev Adj @	-	8,991	7,200	8,600	1,400	19.44%
	TOTAL REVENUES	**21,132**	**57,224**	**87,200**	**139,095**	51,895	59.51%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***0.25***	***0.26***	***0.28***	***0.28***	-	0.00%
202-4.4466.1101	Wages - Regular	12,851	12,461	12,996	12,808	(188)	-1.45%
	Total Salaries & Wages Cost	**12,851**	**12,461**	**12,996**	**12,808**	(188)	-1.45%
BENEFITS:							
202-4.4466.1201	FICA/Medicare	914	892	994	980	(14)	-1.41%
202-4.4466.1202	Retirement Plan	513	498	520	512	(8)	-1.54%
202-4.4466.1203	Workman's Comp	197	194	212	232	20	9.43%
202-4.4466.1204	Unemployment Insurance	-	-	26	38	12	46.15%
202-4.4466.1205	Medical / Dental Insuran	1,615	1,492	2,222	1,458	(764)	-34.38%
	Total Benefits Costs	**3,239**	**3,076**	**3,974**	**3,220**	(754)	-18.97%
	Total Personnel Costs	**16,090**	**15,537**	**16,970**	**16,028**	(942)	-5.55%
OPERATIONS:							
202-4.4466.8002	DHS EBT - County Share	14,195	73,663	82,000	132,896	50,896	62.07%
202-4.4466.9501	RMS Adjustment	9,051	13,017	9,000	8,600	(400)	-4.44%
202-4.4466.9510	DHS CFMS	1,274	(16,866)	-	-	-	0.00%
	Total Operations Costs	**24,520**	**69,814**	**91,000**	**141,496**	50,496	55.49%
	TOTAL EXPENDITURES	**40,610**	**85,351**	**107,970**	**157,524**	49,554	45.90%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (19,478)**	**$ (28,127)**	**$ (20,770)**	**$ (18,429)**	2,341	-11.27%

DHS LEAP (BENEFITS) - 4468

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4468.3347	HS Revenue - Leap Benefi	$ -	$ 279,093	$ 250,000	$ 280,000	30,000	12.00%
202-3.4468.9501	CW RMS Adjustments	-	(13)	-	-	-	0.00%
	TOTAL REVENUES	**-**	**279,080**	**250,000**	**280,000**	30,000	12.00%

EXPENDITURES

OPERATIONS:							
202-4.4468.9501	CW RMS Adjustments	-	(13)	-	-		
202-4.4468.9510	DHS CFMS Adj	-	259,611	250,000	280,000	30,000	12.00%
	Total Operations Costs	**-**	**259,598**	**250,000**	**280,000**	30,000	12.00%
	TOTAL EXPENDITURES	**-**	**259,598**	**250,000**	**280,000**	30,000	12.00%
REVENUE OVER/(UNDER) EXPENDITURES		**$ -**	**$ 19,482**	**$ -**	**$ -**	-	0.00%

DHS LEAP (ADMINISTRATION) - 4469

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4469.3347	HS Revenue - Leap Admin	$ 28,166	$ -	$ 16,200	$ 19,075	2,875	17.75%
	TOTAL REVENUES	**28,166**	**-**	**16,200**	**19,075**	2,875	17.75%

EXPENDITURES

SALARIES & WAGES:							
FTEs		***0.35***	***0.35***	***0.35***	***0.35***	-	0.00%
202-4.4469.1101	Wages - Regular	21,196	15,636	11,500	13,164	1,664	14.47%
	Total Salaries & Wages Cost	**21,196**	**15,636**	**11,500**	**13,164**	1,664	14.47%
BENEFITS:							
202-4.4469.1201	FICA/Medicare	1,520	643	700	1,007	307	43.86%
202-4.4469.1202	Retirement Plan	848	358	500	527	27	5.40%
202-4.4469.1203	Workman's Comp	-	-	-	41	41	0.00%
202-4.4469.1204	Unemployment Insurance	-	-	-	39	39	0.00%
202-4.4469.1205	Medical / Dental Insuran	3,904	1,541	3,500	4,540	1,040	29.71%
	Total Benefits Costs	**6,272**	**2,542**	**4,700**	**6,154**	1,454	30.94%
	Total Personnel Costs	**27,468**	**18,178**	**16,200**	**19,318**	3,118	19.25%
	TOTAL EXPENDITURES	**27,468**	**18,178**	**16,200**	**19,318**	3,118	19.25%
REVENUE OVER/(UNDER) EXPENDITURES		**$ 698**	**$ (18,178)**	**$ -**	**$ (243)**	(243)	0.00%

DHS LEAP (OUTREACH) - 4472

REVENUES		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
202-3.4472.3347	HS Revenue - Leap Outrea	$ 475	$ 3,903	$ 318	$ 2,000	1,682	528.93%
202-3.4472.3950	Misc Revenue & Refund	-	(404)	-	-	-	0.00%
	TOTAL REVENUES	**475**	**3,499**	**318**	**2,000**	1,682	528.93%

EXPENDITURES

OPERATIONS:							
202-4.4472.5302	Postage	-	250	252	1,224	972	385.71%
202-4.4472.5803	Training & Education	-	290	69	500	431	624.64%
202-4.4472.6121	Office Supplies	383	113	66	500	434	657.58%
202-4.4472.9510	DHS CFMS Adj	-	2,846	-	-	-	0.00%
	Total Operations Costs	**383**	**3,499**	**387**	**2,224**	1,837	474.68%
	TOTAL EXPENDITURES	**383**	**3,499**	**387**	**2,224**	1,837	474.68%
REVENUE OVER/(UNDER) EXPENDITURES		**$ 92**	**$ -**	**$ (69)**	**$ (224)**	(155)	224.64%

DHS 80/20 CHILD WELFARE - 4474

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
202-3.4474.3347	Child Welfare -80/20	$ 359,265	$ 344,430	$ 346,000	$ 454,702	108,702	31.42%
202-3.4474.3349	Child Welfare OOH Cty Re	4,573	1,143	-	-	-	0.00%
202-3.4474.3950	Misc Revenue & Refunds	-	(12,300)	(20,000)	-	20,000	-100.00%
202-3.4474.9501	Chld Wlfr RMS Rev Adj @	-	105,677	92,500	115,580	23,080	24.95%
	TOTAL REVENUES	**363,838**	**438,950**	**418,500**	**570,282**	151,782	36.27%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***2.40***	***2.58***	***3.36***	***3.65***	0	8.63%
202-4.4474.1101	Wages - Regular	149,531	160,057	148,000	224,897	76,897	51.96%
	Total Salaries & Wages Cost	**149,531**	**160,057**	**148,000**	**224,897**	76,897	51.96%
BENEFITS:							
202-4.4474.1201	FICA/Medicare	10,141	11,667	10,000	17,205	7,205	72.05%
202-4.4474.1202	Retirement Plan	5,670	6,502	6,000	8,996	2,996	49.93%
202-4.4474.1203	Workman's Comp	2,558	2,329	3,300	3,037	(263)	-7.97%
202-4.4474.1204	Unemployment Insurance	176	252	-	675	675	0.00%
202-4.4474.1205	Medical / Dental Insuran	20,711	22,012	22,500	31,436	8,936	39.72%
	Total Benefits Costs	**39,256**	**42,762**	**41,800**	**61,349**	19,549	46.77%
	Total Personnel Costs	**188,787**	**202,819**	**189,800**	**286,246**	96,446	50.81%
OPERATIONS:							
202-4.4474.3201	Contractual	6,103	5,593	20,000	30,000	10,000	50.00%
202-4.4474.3203	Auditing & Accounting	3,333	-	-	-	-	0.00%
202-4.4474.3205	Professional Legal Servi	13,422	9,798	2,102	-	(2,102)	-100.00%
202-4.4474.3209	Other Professional Servi	48,493	35,002	17,000	-	(17,000)	-100.00%
202-4.4474.4410	Rental - Land & Building	6,943	-	-	-	-	0.00%
202-4.4474.4413	Furniture/Fixtures/Offic	226	-	-	-	-	0.00%
202-4.4474.5302	Postage	115	184	-	-	-	0.00%
202-4.4474.5303	Telephone	1,244	924	400	-	(400)	-100.00%
202-4.4474.5710	Flex and Child Care	-	20	-	13,283	13,283	0.00%
202-4.4474.5802	Meals & Entertainment	124	428	-	-	-	0.00%
202-4.4474.5803	Training & Education	159	3,077	4,000	6,000	2,000	50.00%
202-4.4474.5804	Travel Costs	1,262	1,370	800	-	(800)	-100.00%
202-4.4474.6121	Office Supplies	373	769	200	-	(200)	-100.00%
202-4.4474.6126	Other Operating Supplies	467	73	13	-	(13)	-100.00%
202-4.4474.6251	Purchased Fuel	-	-	-	500	500	0.00%
202-4.4474.6262	Vehicle Care O/S of Fleet	-	-	-	500	500	0.00%
202-4.4474.6361	Fuel	588	428	-	-	-	0.00%
202-4.4474.6401	Advertising/Publishing	38	56	77	-	(77)	-100.00%
202-4.4474.7412	Office Equipment	-	-	-	-	-	0.00%
202-4.4474.8005	Child Welfare CHRP Cnty	3,586	-	10,634	11,804	1,170	11.00%
202-4.4474.8006	Child Welfare Out of Hom	17,578	137,862	120,000	238,671	118,671	98.89%
202-4.4474.8007	Child Wel Related Child	-	-	60,000	-	(60,000)	-100.00%
202-4.4474.8009	Child Wel Sub Adopt Cnt(	(963)	23,287	30,000	-	(30,000)	-100.00%
202-4.4474.8011	Child Welfare Res Metal	8,518	(4,669)	-	16,065	16,065	0.00%
202-4.4474.8500	Assistance Payments	-	161	500	-	(500)	-100.00%
202-4.4474.9501	RMS Adjustment	154,673	162,568	116,000	115,580	(420)	-0.36%
202-4.4474.9510	DHS CFMS	29,544	(16,518)	(20,000)	-	20,000	-100.00%
	Total Operations Costs	**295,826**	**360,413**	**361,726**	**432,403**	70,677	19.54%
	TOTAL EXPENDITURES	**484,613**	**563,232**	**551,526**	**718,649**	167,123	30.30%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ (120,775)**	**$ (124,282)**	**$ (133,026)**	**$ (148,367)**	(15,341)	11.53%

COMPARATIVE BUDGET CHANGES 2009 - 2012
ARCHULETA COUNTY COMBINED DISPATCH FUND

DESCRIPTION	ACTUAL 2009	ACTUAL 2010	PROJECTED 2011 YEAR END	PROPOSED 2012 BUDGET	Inc/(Dec) Projected 2011 to Proposed 2012	% Inc / -Dec Projected 2011 to Proposed 2012
REVENUES:						
Town of Pagosa Springs	$ 80,000	$ 123,366	$ 123,366	$ 123,366	$ -	0.0%
Pagosa Fire District	25,000	17,836	17,836	17,836	-	0.0%
Pagosa Hospital District	50,000	44,590	44,590	44,590	-	0.0%
Charges for Services	133,967	128,429	220,031	220,000	(31)	0.0%
Transfer In from County	280,900	300,108	300,108	300,108	-	0.0%
CCOERA Forfeitures	-	7,416	3,255	-	(3,255)	-100.0%
Loan Proceeds		-	475,000	-	(475,000)	-100.0%
TOTAL REVENUES	**569,867**	**621,745**	**1,184,186**	**705,900**	(478,286)	-40.4%
EXPENDITURES:						
Operations	557,952	539,085	578,587	643,411	64,824	11.2%
Capital	43,052	-	541,304	62,627	(478,677)	-88.4%
Debt Expenditures	-	-	52,500	55,648	3,148	6.0%
TOTAL EXPENDITURES	**601,004**	**539,085**	**1,172,391**	**761,686**	(410,705)	-35.0%
Revenues Over/(Under) Expenditures	(31,137)	82,660	11,795	(55,786)	(67,581)	-573.0%
BEGINNING FUND BALANCE	138,524	107,387	190,047	201,842	11,795	6.2%
ENDING FUND BALANCE:						
Restricted TABOR Reserve	17,096	18,652	35,526	21,177	(14,349)	-40.4%
Committed to Operations	92,992	89,848	96,431	107,235		
Unassigned	(2,701)	81,547	69,885	17,644	(52,241)	-74.8%
ENDING FUND BALANCE	**$ 107,387**	**$ 190,047**	**$ 201,842**	**$ 146,056**	(55,786)	-27.6%

ARCHULETA COUNTY COMBINED DISPATCH

Description

The Archuleta County Dispatch Center services seventeen agencies and the public and handles approximately 13,000 calls for services per year. The center is currently located at the new dispatch center on Talisman Drive and consists of 9 full time dispatchers and a dispatch manager. The center is operated 24 hours per day and seven days per week. The normal schedule calls for two dispatchers per shift however, only one is scheduled between 1 and 6 am.

The Archuleta County Combined Dispatch Department was formed in 2008. For the good of the community, the Sheriff fulfilled a goal of transferring the Dispatch Center from the Sheriff's Office to a Board consisting of the major agencies using Dispatch services. The advantage for these agencies to participate is to have an ownership voice in how dispatch is managed and to fairly participate in the costs associated with Dispatch.

Through user agency fees, the County began seeing a reduction in net general fund needs by the Dispatch Division in 2007. This had not occurred since the early 1990's. The Combined Dispatch Executive Board was formed in 2008 which increased the other agencies' fiscal participation creating another net decrease in County generally fund expenditures.

This 2012 request, agreed upon by the Executive Board, keeps all agencies participation levels at or below 2011 figures. When Combined Dispatch was first proposed to the County Commission, it was presented as a 3 year phased program to allow for the other participating agencies to adjust their budgets to cover their fair share. These adjustments have occurred over the past 3 Fiscal Years, and now appear to have leveled. In addition, Combined Dispatch anticipates receipt of increased funding from 9-1-1 surcharge revenues in 2012. This increase will fund the maintenance of equipment for 9-1-1, Computer Aided Dispatch, and Radio equipment to ensure continued operation of the facility.

Core Services

Provide emergency communication services for all agencies within Archuleta County.

2011 Accomplishments

- Certified all Dispatchers in CCIC (Colorado Crime Information Center) as CBI (Colorado Bureau of Investigation) Tier 1 users.
- Certified all Dispatchers as Colorado Emergency Medical Dispatchers.
- Completed relocation to new dispatch center and all associated changes to equipment.
- Trained all personnel on new equipment and procedures.
- Maintained a high level of service during relocation with minimal disruptions.
- Eliminated one full time position.
- Reduced County's indirect contribution by absorbing approximately $29,000 of costs previously covered by County IT department.
- Management practices will result in positive fund balance for 2011.

2012 Goals

- Ensure all new equipment operates at full capacity.
- Install adequate cooling system for server room.

- Continue to train all personnel on new equipment.
- Obtain training and certification in APCO EMD for full time dispatchers. (Association of Public Safety Communications Officials – Emergency Medical Dispatch).
- Implement enhanced training program for new personnel.
- Operate center at 80% of 2011 budget.

ARCHULETA COUNTY COMBINED DISPATCH

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
219-3.0000.3380	Local / IGA Revenue	155,000	185,792	185,792	185,792	-	0.00%
219-3.0000.3410	Charges for Services	-	-	31	-	(31)	-100.00%
219-3.0000.3420	Emergency Telephone Ser	133,966	128,429	220,000	220,000	-	0.00%
219-3.0000.3911	County Contribution	280,900	300,108	300,108	300,108	-	0.00%
219-3.0000.3950	CCOERA Forfeitures	-	7,417	3,255	-	(3,255)	-100.00%
219-3.4215.9201	Loan Proceeds	-	-	475,000	-	(475,000)	-100.00%
	TOTAL REVENUES	**569,866**	**621,746**	**1,184,186**	**705,900**	(478,286)	-40.39%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***7.00***	***11.00***	***11.66***	***10.66***	(1)	-8.58%
219-4.4215.1101	Wages- Regular	382,052	365,236	377,400	343,238	(34,162)	-9.05%
219-4.4215.1102	Wages - Overtime	10,356	8,987	8,500	4,000	(4,500)	-52.94%
219-4.4215.1103	Wages - Part-time	8,350	35,881	31,500	16,661	(14,839)	-47.11%
	Total Salaries & Wages	**400,758**	**410,104**	**417,400**	**363,899**	(53,501)	-12.82%
BENEFITS:							
219-4.4215.1201	FICA/Medicare	29,753	30,419	31,900	27,532	(4,368)	-13.69%
219-4.4215.1202	Retirement Plan	15,525	14,813	15,700	13,730	(1,970)	-12.55%
219-4.4215.1203	Worker's Comp	1,082	1,262	1,300	1,116	(184)	-14.15%
219-4.4215.1204	Unemployment Insurance	794	823	815	1,080	265	32.52%
219-4.4215.1205	Medical / Dental	48,852	43,111	57,700	54,126	(3,574)	-6.19%
	Total Benefits Costs	**96,006**	**90,428**	**107,415**	**97,584**	(9,831)	-9.15%
	Total Personnel Costs	**496,764**	**500,532**	**524,815**	**461,483**	(63,332)	-12.07%
OPERATIONS:							
219-4.4215.3210	Contract Labor Services	-	-	-	-	-	0.00%
219-4.4215.3209	Other Professional Services	6,460	-	-	-	-	0.00%
219-4.4215.4111	Trash Disposal	-	-	17	-	(17)	-100.00%
219-4.4215.4112	Electric	-	163	1,811	5,400	3,589	198.18%
219-4.4215.4113	Gas	-	27	2,500	400	(2,100)	-84.00%
219-4.4215.4302	Computer Hardware-R&M	-	-	-	2,000	2,000	0.00%
219-4.4215.4307	Software	7,043	1,604	136	31,790	31,654	23275.00%
219-4.4215.4309	Other Maintenance & Rep	4,697	-	340	12,300	11,960	3517.65%
219-4.4215.4413	Furniture/Fixtures/Offi	-	4,030	7,552	3,800	(3,752)	-49.68%
219-4.4215.4416	Other Rents & Leases	-	4,150	12,748	13,500	752	5.90%
219-4.4215.5303	Telephone	32,043	21,092	22,500	13,460	(9,040)	-40.18%
219-4.4215.5304	Other Communications	-	-	3,951	432	(3,519)	-89.07%
219-4.4215.5803	Training & Travel	4,523	5,486	1,015	5,200	4,185	412.32%
219-4.4215.6121	Office Supplies	1,893	663	502	2,000	1,498	298.41%
219-4.4215.6124	Small Tools & Equip	1,658	-	-	500	500	0.00%
219-4.4215.6125	Uniforms	992	719	-	-	-	0.00%
219-4.4215.6126	Other Operating Supplie	1,552	277	700	2,000	1,300	185.71%
219-4.4215.6322	GF Admin Fees	-	-	-	89,147	89,147	0.00%
219-4.4215.6405	Dues & Subscriptions	327	342	-	-	-	0.00%
	Total Operations Costs	**61,188**	**38,553**	**53,772**	**181,929**	128,157	238.33%
CAPITAL OUTLAY:							
219-4.4215.7011	Capital Outlay	-	-	534,962	62,627	(472,335)	-88.29%
219-4.4215.7411	Computer Equipment	43,052	-	6,342	-	(6,342)	-100.00%
	Total Capital Outlay	**43,052**	**-**	**541,304**	**62,627**	(478,677)	-88.43%

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
DEBT EXPENDITURES							
219-4.4215.9200	Debt Service Principal	-	-	36,500	41,888	5,388	14.76%
219-4.4215.9201	Debt Service Interest	-	-	16,000	13,760	(2,240)	-14.00%
	Total Debt Expenditures	**-**	**-**	**52,500**	**55,648**	3,148	6.00%
	TOTAL EXPENDITURES	**601,004**	**539,085**	**1,172,391**	**761,687**	(410,704)	-35.03%
REVENUE OVER/(UNDER) EXPENDITURES		**$ (31,138)**	**$ 82,661**	**$ 11,795**	**$ (55,787)**	(67,582)	-572.97%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
CONSERVATION TRUST FUND

DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:						
Colorado State Lottery	99,643	91,766	100,000	100,000	-	-
Interest	3,203	768	500	-	(500)	(1)
TOTAL REVENUES	**102,846**	**92,534**	**100,500**	**100,000**	(500)	(0)
EXPENDITURES:						
Town of Pagosa Springs Contribution	30,000	80,000	30,000	30,000	-	0.0%
Aspen Springs Park			15,000	-	(15,000)	-100.0%
Hwy 84 Property	-	-	8,350	60,000	51,650	618.6%
Undesignated Projects			-	165,000	165,000	100.0%
Debt Principal	-	-	56,127	31,923	(24,204)	-43.1%
Debt Interest	-	-	14,134	38,338	24,204	171.2%
TOTAL	**30,000**	**80,000**	**123,611**	**325,261**	201,650	163.1%
Revenues Over/(Under) Expenditures	**72,846**	**12,534**	**(23,111)**	**(225,261)**	(202,150)	874.7%
BEGINNING FUND BALANCE	260,220	333,066	345,600	322,489	(23,111)	-6.7%
ENDING FUND BALANCE	**$ 333,066**	**$ 345,600**	**$ 322,489**	**$ 97,228**	(225,261)	-69.9%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
FAIRFIELD SETTLEMENT FUND

DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 PROPOSED BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:						
Investment Earnings	4,816	1,969	530	500	(30)	(0)
TOTAL REVENUES	**4,816**	**1,969**	**530**	**500**	(30)	(0)
EXPENDITURES:						
Settlement Expenditures	-	-	-	300,000	300,000	100
Transfer Out Interest error	-	8,611	-	-	-	-
TOTAL	**-**	**8,611**	**-**	**300,000**	300,000	0.0%
Revenues Over/(Under) Expenditures	**4,816**	**(6,642)**	**530**	**(299,500)**	(300,030)	-56609.4%
BEGINNING FUND BALANCE	495,935	500,751	494,109	494,639	530	0.1%
ENDING FUND BALANCE	**$ 500,751**	**$ 494,109**	**$ 494,639**	**$ 195,139**	(299,500)	-60.5%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
SOLID WASTE FUND SUMMARY BY PROGRAM

DESCRIPTION	ACTUAL 2009	ACTUAL 2010	PROJECTED 2011 YEAR END	PROPOSED 2012 BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:						
Charges for Services	$ 554,276	$ 491,778	$ 503,401	$ 526,500	$ 23,099	4.59%
Interest and Miscellaneous	4,563	2,751	2	-	(2)	-100.00%
TOTAL REVENUES	558,839	494,529	503,403	526,500	23,097	4.59%
OPERATING EXPENSES:						
Health & Welfare	646,232	590,029	672,537	667,318	(5,219)	-0.78%
TOTAL EXPENSES	646,232	590,029	672,537	667,318	(5,219)	-0.78%
Revenues Over/(Under) Expenses	(87,393)	(95,500)	(169,134)	(140,818)	28,316	-16.74%
BEGINNING NET ASSETS	807,249	611,567	516,067	346,933	(169,134)	-32.77%
ENDING NET ASSETS	**$ 719,856**	**$ 516,067**	**$ 346,933**	**$ 206,115**	(140,818)	-40.59%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
SOLID WASTE FUND SUMMARY BY DEPARTMENT

DESCRIPTION	ACTUAL 2009	ACTUAL 2010	PROJECTED 2011 YEAR END	PROPOSED 2012 BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:						
Charges for Services	$ 554,276	$ 491,778	$ 503,401	$ 526,500	23,099	4.59%
Interest and Miscellaneous	4,563	2,751	2	-	(2)	-100.00%
TOTAL REVENUES	**558,839**	**494,529**	**503,403**	**526,500**	23,097	4.59%
OPERATING EXPENSES:						
Solid Waste Admin	232,238	200,597	150,393	114,566	(35,827)	-23.82%
Landfill	210,509	196,337	406,166	415,837	9,671	2.38%
Pagosa Transfer	42,984	41,328	38,110	38,871	761	2.00%
Arboles Transfer	11,704	11,671	12,095	12,386	291	2.41%
Recycling	38,227	37,986	39,221	57,042	17,821	45.44%
						0.00%
TOTAL OPERATING EXPENSES	535,662	487,919	645,985	638,702	(7,283)	-1.13%
OTHER USES:						
Depreciation Expense	106,681	97,713	-	-	-	0.00%
Debt Principal	-	-	23,809	25,314	1,505	6.32%
Debt Interest	3,889	4,397	2,743	3,302	559	20.38%
Gain / Loss	-	-	-	-	-	0.00%
TOTAL OTHER USES	110,570	102,110	26,552	28,616	2,064	7.77%
TOTAL EXPENSES	**646,232**	**590,029**	**672,537**	**667,318**	(5,219)	-0.78%
Revenues Over/(Under) Expenses	(87,393)	(95,500)	(169,134)	(140,818)	28,316	-16.74%
BEGINNING NET ASSETS	835,998	719,857	516,067	346,933	(169,134)	-32.77%
Prior Period Adjustments	(28,749)	(108,290)	-	-	-	0.00%
Invested in Capital Assets	674,593	466,045	410,000	390,000	(20,000)	-4.88%
Committed for Working Capital	-	81,320	107,664	106,450	(1,214)	-1.13%
Unassigned	(915,818)	50,022	(63,067)	(290,335)	(227,268)	360.36%
ENDING NET ASSETS	**$ 719,856**	**$ 516,067**	**$ 346,933**	**$ 206,115**	(140,818)	-40.59%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2009-2012
SOLID WASTE FUND REVENUE

ACCT #	ACCT DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 ESTIMATE YEAR END	2012 REQUESTED BUDGET	Inc/(Dec) 2011 to Adopted 2012	% Inc/ (Dec) 2011 to Adopted 2012
	CHARGES FOR SERVICES						
3.4321.3410	Charges for Services	554,276	491,778	500,000	511,000	11,000	2.2%
3.4321.5590	Recycling Revenues	-	-	3,401	3,500	99	2.9%
3.4327.3410	Charges for Services	-	-	-	12,000		
	Subtotal - Charges for Services	554,276	491,778	503,401	526,500	23,099	4.6%
	MISCELLANEOUS						
3.4321.3610	Interest	4	-	2	-	(2)	-100.0%
3.4321.3460	Other Revenue	4,559	2,751			-	0.0%
	Subtotal - Miscellaneous	4,563	2,751	2	-	(2)	-100.0%
	Total Solid Waste Revenue	**558,839**	**494,529**	**503,403**	**526,500**	23,097	4.6%

SOLID WASTE

Description

The Solid Waste Fund is an Enterprise Fund of Archuleta County. The Solid Waste Fund is made up of two transfer stations and a sub-title D landfill which provide solid waste disposal and recycling services to the residents and businesses of Archuleta County. The department employs two transfer station attendants, a recycle attendant, two equipment operators, and a Director.

Core Services

- Operation of the County Landfill to meet all Federal and State regulations so that waste in the County is disposed of in a safe and efficient manner.
- Operation of two transfer sites to provide convenience in solid waste disposal and recycling options.
- Provide recycling opportunities to the citizens and business of the County.

Accomplishments for 2011

- Started work to move the recycle program towards a single stream program.
- Expand the E-Waste collection by working with the Town of Pagosa Springs and the Chamber of Commerce
- Improved operations at the landfill by minimizing nuisance conditions

Goals for 2012

- Start the process to complete the second half of cell 3.
- Complete the recycle center expansion and move the recycle program to a single stream program.
- Improve operations at the landfill and transfer stations to minimize nuisance conditions and complaints.

SOLID WASTE (ADMINISTRATION) - 4321

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
501-3.4321.3410	Charges for Services-Fe	554,276	491,778	500,000	500,000	-	0.00%
501-3.4321.5590	Recycling Revenue	-	-	3,401	3,500	99	2.91%
501-3.4321.3610	Interest Revenue	2	-	2	-	(2)	-100.00%
501-3.0000.3950	CCOERA Forfeiture	3,345	1,452	-	-	-	0.00%
501-3.4321.5555	Recycling Rebate	-	1,299	-	-	-	0.00%
	TOTAL REVENUES	**557,623**	**494,529**	**503,403**	**503,500**	97	0.02%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***1.20***	***1.20***	***0.94***	***0.94***	(0)	-0.53%
501-4.4321.1101	Wages - Regular	108,332	105,077	60,100	59,547	(553)	-0.92%
	Total Salaries & Wages Cost	**108,332**	**105,077**	**60,100**	**59,547**	(553)	-0.92%
BENEFITS:							
501-4.4321.1125	Compensated Absences	4,728	(4,102)	-	-	-	0.00%
501-4.4321.1201	FICA/Medicare	7,554	7,914	4,600	4,555	(45)	-0.98%
501-4.4321.1202	Retirement Plan	4,283	4,271	2,400	2,382	(18)	-0.75%
501-4.4321.1203	Workman's Comp	295	388	200	3,645	3,445	1722.50%
501-4.4321.1204	Unemployment Insurance	211	176	120	179	59	49.17%
501-4.4321.1205	Medical / Dental Insura	14,254	11,782	8,460	8,269	(191)	-2.26%
	Total Benefits Costs	**31,325**	**20,429**	**15,780**	**19,030**	3,250	20.60%
	Total Personnel Costs	**139,657**	**125,506**	**75,880**	**78,577**	2,697	3.55%
OPERATIONS:							
501-4.4321.3203	Auditing & Accounting	625	1,000	1,000	1,000	-	0.00%
501-4.4321.4307	Software Maintenance	500	1,000	1,000	1,030	30	3.00%
501-4.4321.5302	Postage	269	152	200	200	-	0.00%
501-4.4321.5303	Telephone	1,757	1,471	2,000	500	(1,500)	-75.00%
501-4.4321.5802	Meals & Entertainment	-	118	-	-	-	0.00%
501-4.4321.5803	Training & Education	25	40	-	-	-	0.00%
501-4.4321.5804	Travel Costs	-	121	250	200	(50)	-20.00%
501-4.4321.5805	Tuition Reimbursement	1,000	1,000	-	-	-	0.00%
501-4.4321.6121	Office Supplies	2,002	1,072	233	200	(33)	-14.16%
501-4.4321.6125	Uniforms	-	-	-	-	-	0.00%
501-4.4321.6261	Gas, Oil, Lubricants		-	-	-	-	0.00%
501-4.4321.6322	GF Admin Fees	68,179	68,179	68,179	30,659	(37,520)	-55.03%
501-4.4321.6405	Dues & Subscriptions	371	171	200	200	-	0.00%
501-4.4321.7050	Misc. Recycling Expense	-	767	1,451	1,500	49	3.38%
501-4.4321.7055	Misc Expenditures	17,853	-	-	500	500	0.00%
	Total Operations Costs	**92,581**	**75,091**	**74,513**	**35,989**	(38,524)	-51.70%
OTHER USES:							
501-4.0000.8260	Depreciation Expense	106,681	97,714	-	-	-	0.00%
501-4.0000.9200	Debt Principal	-	-	23,809	25,314	1,505	6.32%
501-4.0000.9201	Debt Interest	3,889	4,397	2,743	3,302	559	20.38%
501-4.0000.9801	Gain / Loss	-	-	-	-	-	0.00%
	Total Other Uses	**110,570**	**102,111**	**26,552**	**28,616**	2,064	7.77%
	TOTAL EXPENDITURES	**342,808**	**302,708**	**176,945**	**143,182**	(33,763)	-19.08%
	REVENUE OVER/(UNDER) EXPENDITURES	**$ 214,815**	**$ 191,821**	**$ 326,458**	**$ 360,318**	33,860	10.37%

SOLID WASTE (LANDFILL) - 4322

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***2.00***	***2.00***	***2.00***	***2.00***	-	0.00%
501-4.4322.1101	Wages - Regular	42,295	46,948	62,500	60,382	(2,118)	-3.39%
501-4.4322.1102	Wages - OT	6,962	7,580	5,300	5,300	-	0.00%
	Total Salaries & Wages Cost	**49,257**	**54,528**	**67,800**	**65,682**	(2,118)	-3.12%
BENEFITS:							
501-4.4322.1125	Compensated Absences	(1,257)	231	-	-	-	0.00%
501-4.4322.1201	FICA/Medicare	3,787	3,909	5,200	5,025	(175)	-3.37%
501-4.4322.1202	Retirement Plan	1,992	2,138	2,500	2,627	127	5.08%
501-4.4322.1203	Workman's Comp	3,050	5,046	5,700	6,969	1,269	22.26%
501-4.4322.1204	Unemployment Insurance	140	107	100	197	97	97.00%
501-4.4322.1205	Medical / Dental Insura	5,792	9,223	19,100	17,299	(1,801)	-9.43%
	Total Benefits Costs	**13,504**	**20,654**	**32,600**	**32,117**	(483)	-1.48%
	Total Personnel Costs	**62,761**	**75,182**	**100,400**	**97,799**	(2,601)	-2.59%
OPERATIONS:							
501-4.4322.3206	Medical Services	195	-	200	200	-	0.00%
501-4.4322.3209	Other Professional Serv	32,037	15,839	45,000	53,000	8,000	17.78%
501-4.4322.4112	Electric	1,094	752	1,000	900	(100)	-10.00%
501-4.4322.4415	Machinery/Equipment/Veh	-	352	2,698	-	(2,698)	-100.00%
501-4.4322.4416	Other Rents/Leases	1,235	1,146	1,150	1,200	50	4.35%
501-4.4322.5303	Telephone	443	437	300	500	200	66.67%
501-4.4322.6125	Uniforms	695	658	600	600	-	0.00%
501-4.4322.6126	Other Operating Supplie	3,602	2,148	29,766	5,000	(24,766)	-83.20%
501-4.4322.6361	Fuel	23,586	38,760	51,453	55,000	3,547	6.89%
501-4.4322.6364	Fleet Charges	66,951	30,405	112,680	114,688	2,008	1.78%
501-4.4322.6410	Permits and Fees	-	5,720	15,000	41,000	26,000	173.33%
501-4.4322.6415	Landfill Closure Costs	17,910	24,938	45,800	45,800	-	0.00%
501-4.4322.7057	SWL- NSF Checks Expense	-	-	119	150	31	26.05%
	Total Operations Costs	**147,748**	**121,155**	**305,766**	**318,038**	12,272	4.01%
	TOTAL EXPENDITURES	**210,509**	**196,337**	**406,166**	**415,837**	9,671	2.38%

SOLID WASTE (PAGOSA TRANSFER STATION)

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***1.00***	***1.00***	***1.00***	***1.00***	-	0.00%
501-4.4323.1101	Wages - Regular	25,072	25,057	24,400	24,370	(30)	-0.12%
	Total Salaries & Wages Cost	**25,072**	**25,057**	**24,400**	**24,370**	(30)	-0.12%
BENEFITS:							
501-4.4323.1125	Compensated Absences	625	201	-	-	-	0.00%
501-4.4323.1201	FICA/Medicare	1,893	1,836	1,900	1,864	(36)	-1.89%
501-4.4323.1202	Retirement Plan	1,000	1,002	1,000	975	(25)	-2.50%
501-4.4323.1203	Workman's Comp	2,361	2,135	2,200	2,586	386	17.55%
501-4.4323.1204	Unemployment Insurance	62	50	50	73	23	46.00%
501-4.4323.1205	Medical / Dental Insura	4,896	4,708	4,650	4,703	53	1.14%
	Total Benefits Costs	**10,837**	**9,932**	**9,800**	**10,201**	401	4.09%
	Total Personnel Costs	**35,909**	**34,989**	**34,200**	**34,571**	371	1.08%
OPERATIONS:							
501-4.4323.4112	Electric	792	633	900	1,400	500	55.56%
501-4.4323.4364	Materials-Repair/Mainta	3,220	3,205	250	200	(50)	-20.00%
501-4.4323.4416	Other Rents/Leases	1,045	1,161	1,200	1,200	-	0.00%
501-4.4323.5303	Telephone	397	434	360	500	140	38.89%
501-4.4323.6125	Uniforms	584	906	900	700	(200)	-22.22%
501-4.4323.6126	Other Operating Supplie	1,037	-	300	300	-	0.00%
	Total Operations Costs	**7,075**	**6,339**	**3,910**	**4,300**	390	9.97%
	TOTAL EXPENDITURES	**42,984**	**41,328**	**38,110**	**38,871**	761	2.00%

SOLID WASTE (ARBOLES TRANSFER STATION)

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***0.24***	***0.24***	***0.24***	***0.24***	-	0.00%
501-4.4324.1101	Wages - Regular	228	(78)	-	-	-	0.00%
501-4.4324.1103	Wages- part-time	8,975	9,112	9,400	9,435	35	0.37%
	Total Salaries & Wages Cost	**9,203**	**9,034**	**9,400**	**9,435**	35	0.37%
BENEFITS:							
501-4.4324.1201	FICA/Medicare	647	691	700	722	22	3.14%
501-4.4324.1203	Workman's Comp	787	776	900	1,001	101	11.22%
501-4.4324.1204	Unemployment Insurance	19	18	20	28	8	40.00%
	Total Benefits Costs	**1,453**	**1,485**	**1,620**	**1,751**	131	8.09%
	Total Personnel Costs	**10,656**	**10,519**	**11,020**	**11,186**	166	1.51%
OPERATIONS:							
501-4.4324.4112	Electric	587	478	575	600	25	4.35%
501-4.4324.4364	Materials- Repairs/ Mai	-	247	-	100	100	0.00%
501-4.4324.5303	Telephone	461	427	500	500	-	0.00%
	Total Operations Costs	**1,048**	**1,152**	**1,075**	**1,200**	125	11.63%
	TOTAL EXPENDITURES	**11,704**	**11,671**	**12,095**	**12,386**	291	2.41%

SOLID WASTE (RECYCLING) - 4327

		2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES							
501-3.4327.3410	Charges for Services	-	-	-	25,000	25,000	0.00%
	TOTAL REVENUES	**-**	**-**	**-**	**25,000**	25,000	0.00%
EXPENDITURES							
SALARIES & WAGES:							
FTEs		***1.00***	***1.00***	***1.00***	***1.00***	-	0.00%
501-4.4327.1101	Wages - Regular	26,170	26,312	25,400	25,407	7	0.03%
501-4.4327.1102	Wages - OT	-	-	21	-	(21)	-100.00%
	Total Salaries & Wages Cost	**26,170**	**26,312**	**25,421**	**25,407**	(14)	-0.06%
BENEFITS:							
501-4.4327.1125	Compensated Absences	810	463	-	-	-	0.00%
501-4.4327.1201	FICA/Medicare	1,846	1,841	1,900	1,944	44	2.32%
501-4.4327.1202	Retirement Plan	1,045	1,053	1,000	1,016	16	1.60%
501-4.4327.1203	Workman's Comp	2,460	2,232	2,300	2,696	396	17.22%
501-4.4327.1204	Unemployment Insurance	40	53	50	76	26	52.00%
501-4.4327.1205	Medical / Dental Insura	5,856	6,014	8,350	8,503	153	1.83%
	Total Benefits Costs	**12,057**	**11,656**	**13,600**	**14,235**	635	4.67%
	Total Personnel Costs	**38,227**	**37,968**	**39,021**	**39,642**	621	1.59%
OPERATIONS:							
501-4.4327.3209	Hauling Recycling	-	-	-	13,000		
501-4.4327.5910	Fee for Recycle Material	-	-	-	4,200		
501-4.4327.6126	Other Operating Supplie	-	18	200	200	-	0.00%
	Total Operations Costs	**-**	**18**	**200**	**17,400**	17,200	8600.00%
	TOTAL EXPENDITURES	**38,227**	**37,986**	**39,221**	**57,042**	17,821	45.44%

ARCHULETA COUNTY
COMPARATIVE BUDGET CHANGES 2011 - 2012
FLEET MANAGEMENT FUND BY PROGRAM

DESCRIPTION	PROJECTED 2011 YEAR END	PROPOSED 2012 BUDGET	Inc/(Dec) Amended 2011 to Proposed 2012	% Inc / -Dec Amended 2011 to Proposed 2012
REVENUES:				
Intragovernmental Fleet Chgs for Svc	1,640,344	1,540,158	(100,186)	-6.1%
Charges for Services (Outside)	2,000	3,193	1,193	59.6%
Insurance Reimbursements	6,263	-	(6,263)	-100.0%
Miscellaneous Revenue	810	-	(810)	-100.0%
TOTAL REVENUES	**1,649,417**	**1,543,351**	(106,066)	-6.4%
OPERATING EXPENSES:	1,151,805	1,234,122	82,317	7.1%
CAPITAL	450,000	-		
DEBT EXPENSE	43,183	43,184		
TOTAL EXPENSES	**1,644,988**	**1,277,306**	82,317	-22.4%
OTHER SOURCES/(USES)				
Transfers In/(Out) - GF	100,000	(100,000)	(200,000)	
Depreciation	(90,000)	(85,000)	5,000	
Changes in Net Assets	14,429	81,045	66,616	
BEGINNING NET ASSETS*	-	14,429		
Ending Net Assets Breakdown				
Committed for Working Capital	287,951	308,531	20,579	
Unassigned	(273,522)	(213,057)	60,466	
ENDING NET ASSETS	**$ 14,429**	**$ 95,474**	81,045	

** Fleet Management reclassified as a Proprietary Fund, Internal Service Fund at 1/1/2011.*

FLEET SERVICES

Description

The Archuleta County Fleet Services Department is responsible for the maintenance of al heavy equipment owned and used by Archuleta County. The department maintains every gasoline powered pumps up to large motor graders. The department is made up of a shop mechanics, and a production control specialist.

Core Services

- Continuously maintains Archuleta County vehicles to a state of safe and operable
- Complete all aspects of the scheduled and unscheduled services that are required t vehicles running such as:
    - Oil Services
    - Tire Rotation
    - Brakes
    - Teeth and Edge Replacement
    - Lighting
    - Safety aspects such as beacons or seatbelts.
- Fabrication, maintenance, and repairs to all plows, wings, and mounted equipmen
- Complete as much work as possible in house with the exception of front end or al alignments, certain aspects of H.V.A.C., some windshield replacements and some Computer Controlled diagnostics and repair.

2011 Accomplishments

- Have maintained a work order load of between 30 to 60 open work orders.
- Purchased three new vehicles for patrol which are currently being outfitted.
- Hired one new employee to replace one whom we lost in April.
- As of 08/25/11 we have completed and closed 936 repair orders since 01/01/2011 currently pending. By the year end this number will be around 1500.
- We have continuously maintained and repaired the county's fleet as timely and co possible, to safe and operational standards.

2012 Goals

- Improve training for team members.
- Continued replacement of vehicles and equipment
- Purchase an on-line fleet maintenance information system. (on line shop manuals.
- Purchase a new automotive diagnostic scanner for vehicles from 2004 model year

FLEET SERVICES

		2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES					
607-3.4955.3410	Intragovernmental Fleet	1,640,344	1,540,158	(100,186)	-6.11%
607-3.4955.3415	Charges for Services	2,000	3,193	1,193	59.65%
607-3.4955.4522	Insurance Reimbursement	6,263	-	(6,263)	-100.00%
607-3.4955.4550	Refund of Expenditures	810	-	(810)	-100.00%
	TOTAL REVENUES	**1,649,417**	**1,543,351**	(106,066)	-6.43%
EXPENDITURES					
SALARIES & WAGES:					
FTEs		***5.00***	***5.00***	-	0.00%
607-4.4955.1101	Wages - Regular	232,837	225,472	(7,365)	-3.16%
607-4.4955.1102	Wage - Overtime	7,500	7,500	-	0.00%
607-4.4955.1104	Wages- Tool Allowance	7,500	8,700	1,200	16.00%
	Total Salaries & Wages Cost	**247,837**	**241,672**	(6,165)	-2.49%
BENEFITS:					
607-4.4955.1201	FICA / Medicare	19,000	17,249	(1,751)	-9.22%
607-4.4955.1202	Retirement	9,300	8,699	(601)	-6.46%
607-4.4955.1203	Workman's Compensation	12,100	8,898	(3,202)	-26.46%
607-4.4955.1204	Unemployment Insurance	400	676	276	69.00%
607-4.4955.1205	Medical / Dental Insura	21,900	24,615	2,715	12.40%
	Total Benefits Costs	**62,700**	**60,137**	(2,563)	-4.09%
	Total Personnel Costs	**310,537**	**301,809**	(8,728)	-2.81%
OPERATIONS:					
607-4.4955.3206	Medical Services	1,819	2,000	181	9.95%
607-4.4955.3209	Other Professional Serv	-	-	-	0.00%
607-4.4955.4112	Electric	8,250	8,250	-	0.00%
607-4.4955.4113	Gas	5,250	5,250	-	0.00%
607-4.4955.4115	Water & Sewer	1,100	1,100	-	0.00%
607-4.4955.4301	Buildings - R&M	6,712	1,200	(5,512)	-82.12%
607-4.4955.4307	Software Maintenance	15,900	15,900	-	0.00%
607-4.4955.4364	Supplies for Machinery	351,542	350,000	(1,542)	-0.44%
607-4.4955.5303	Telephone	550	550	-	0.00%
607-4.4955.5305	Shipping & Freight	3,800	6,000	2,200	57.89%
607-4.4955.5803	Training & Education	-	1,355	1,355	0.00%
607-4.4955.6121	Office Supplies	200	200	-	0.00%
607-4.4955.6124	Small Tools & Equipment	4,000	4,000	-	0.00%
607-4.4955.6125	Uniforms	2,800	2,800	-	0.00%
607-4.4955.6126	Other Operating Supplie	20,271	25,000	4,729	23.33%
607-4.4955.6161	Fuel	323,772	374,037	50,265	15.52%
607-4.4955.6162	Inventory Tires	60,000	60,000	-	0.00%
607-4.4955.6163	Inventory Items & Mater	35,302	35,000	(302)	-0.86%
607-4.4955.6322	GF Admin Fees	-	33,172	33,172	0.00%
607-4.4955.7413	Office Machinery & Equi	-	6,500	6,500	0.00%
	Total Operations Costs	**841,268**	**932,314**	91,046	10.82%
OTHER USES:					
607-4.4955.7422	Autos & Trucks	450,000	-	(450,000)	-100.00%
607-4.4955.9200	Debt Principal	37,761	40,743	2,982	7.90%
607-4.4955.9201	Debt Interest	5,422	2,441	(2,981)	-54.98%
607-4.4955.9510	Depreciation Expense	90,000	85,000	(5,000)	-5.56%
607-4.4955.9920	Transfer Out-Loan	-	100,000	100,000	0.00%

	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
Total Other Uses	**583,183**	**228,184**	(354,999)	-60.87%
TOTAL EXPENDITURES	**1,734,988**	**1,462,307**	(272,681)	-15.72%
OTHER SOURCES:				
607-3.9000.9910 Transfer In	100,000	-	(100,000)	-100.00%
Total Other Sources	**100,000**	-	(100,000)	-100.00%
REVENUE OVER/(UNDER) EXPENDITURES	**$ 14,429**	**$ 81,044**	66,615	461.67%

ARCHULETA COUNTY HOUSING AUTHORITY
CASA DE LOS ARCOS
2012 BUDGET

	2009 ACTUAL	2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES						
Rental -	125,236	125,865	128,787	120,000	(8,787)	-6.82%
CSBG contributions	4,325	5,054	3,882	4,080	198	5.10%
Interest - Investment	7	101	300	100	(200)	-66.67%
Interest - Replacement Reserve	84	-	-	5	5	0.00%
Other Grants	-	-	107	-	(107)	-100.00%
Miscellaneous (Laundry)	612	142	12,052	600	(11,452)	-95.02%
TOTAL REVENUE	**130,264**	**131,162**	**145,128**	**124,785**	(20,343)	-14.02%
EXPENSE						
Wages - Program Manager	18,660	24,195	43,215	22,032	(21,183)	-49.02%
Vacation					-	0.00%
Wages- Part Time	-	9,296	-	10,759	10,759	0.00%
FICA/MEDI/SUTA	1,569	2,505	3,306	1,800	(1,506)	-45.55%
SUTA	100	1,327			-	0.00%
Work. Comp.	216	553	754	500	(254)	-33.69%
Cafeteria Plan and Health Ins	8,978	1,921	5,668	1,000	(4,668)	-82.36%
TOTAL PERSONNEL	**29,523**	**39,797**	**52,943**	**36,091**	(16,852)	-31.83%
OTHER EXPENSE						
Contracted Labor/Consultant		2,323	1,176	8,676	7,500	637.65%
Property Insurance	2,304	6,947	3,213	3,213	-	0.00%
D&O Insurance	2,575			-	-	0.00%
CSBG Grant			4,080	4,080	(0)	-0.01%
Travel				-	-	0.00%
Management Fee	7,552	6,500	7,500	3,795	(3,705)	-49.40%
Legal				-	-	0.00%
Advertising	40		200	200	-	0.00%
Miscellaneous and Water Claim	9,091	6,779	11,155	6,707	(4,448)	-39.87%
R & M - Building	1,326	4,908	9,700	10,019	319	3.29%
R & M - Building- Supplies	37,662	14,726	17,354	22,936	5,582	32.16%
Utilities/Electricity	1,943	3,316	3,205	3,205	-	0.00%
Telephone	2,510	3,319	3,881	3,881	0	0.01%
Cable TV				-	-	0.00%
Water/Sewer	6,997	8,734	7,395	7,395	0	0.01%
Garbage & Trash	2,135	1,319	2,300	2,300	-	0.00%
Supplies	2,603	6,889	1,500	1,500	-	0.00%
Postage					-	0.00%
Audit	4,500	5,000	5,000	5,000	-	0.00%
Interest Expense	10,699	29,126	4,750	7,000	2,250	47.37%
Travel & Training		1,126	3,000	6,000	3,000	100.00%
TOTAL OTHER EXPENSE	**91,937**	**101,012**	**85,409**	**95,907**	10,498	12.29%
TOTAL EXPENSE	**121,460**	**140,809**	**138,352**	**131,998**	(6,354)	-4.59%
OTHER CASH OUTLAYS						
Principal payments on mort./HSSW note	3,242	3,484	3,546	3,546	-	0.00%
Capital Recovery Payment					-	0.00%
Replacement Reserve	(4,527)	(4,257)			-	0.00%
TOTAL EXPENDITURES	**120,175**	**140,036**	**141,898**	**135,544**	(6,354)	-4.48%
REVENUE OVER/(UNDER) EXPENDITURES	**10,089**	**(8,874)**	**3,230**	**(10,759)**	(13,989)	-433.08%

ARCHULETA COUNTY HOUSING AUTHORITY
VOUCHERS PROGRAM
2012 BUDGET

		2010 ACTUAL	2011 PROJECTED YEAR END	2012 REQUESTED BUDGET	DOLLAR INC/(DEC)	% INC/(DEC)
REVENUES						
228.3.2810.3320	HUD Revenue	414,158	400,000	400,000	-	0.00%
228.3.2810.3330	HUD Administration Fee	48,893	49,000	42,588	(6,412)	-13.09%
228.3.2810.3350	Portability Revenue	525	1,089		(1,089)	0.00%
228.3.2810.3610	Interest	412	240	50	(190)	-79.17%
228.3.2810.3873	Refund of Expenditures	317	-	-	-	0.00%
	TOTAL REVENUES	**464,305**	**450,329**	**442,638**	(7,691)	-1.71%
EXPENDITURES						
SALARIES & WAGES:						
FTEs		***1.5***	***1.0***	***1.0***	-	0.00%
228.4.2810.1101	Wages- Regular	20,642	30,372	27,840	(2,532)	-8.34%
228.4.2810.1103	Wages- Part -time	-	-	-	-	0.00%
	Total Salaries & Wages Cost	**20,642**	**30,372**	**27,840**	(2,532)	-8.34%
BENEFITS:						
228.4.2810.1201	FICA/ Medicare	1,510	2,433	2,074	(359)	-14.75%
228.4.2810.1202	Retirement Plan	826	1,270	1,114	(156)	-12.32%
228.4.2810.1203	Worker's Comp	557	675	86	(589)	-87.21%
228.4.2810.1204	Unemployment Insurance	17	140	84	(56)	-40.34%
228.4.2810.1205	Medical / Dental	2,247	1,300	37	(1,263)	-97.12%
	Total Benefits	**5,157**	**5,818**	**3,395**	(2,423)	-41.65%
	Total Personnel Costs	**25,799**	**36,190**	**31,235**	(4,955)	-13.69%
OPERATIONS:						
228.4.2810.3419	Administration Fee	-	6,500	561	(5,939)	-91.37%
228.4.2810.5803	Training & Education	4,841	1,587	2,000	413	26.02%
228.4.2810.4430	Landlord Rent/Utility Al	386,001	400,000	400,000	-	0.00%
228.4.2810.6230	Inspections	-	-	7,236	7,236	100.00%
228.4.2810.6250	Auditing & Accounting	-	6,000	3,000	(3,000)	-50.00%
	Total Operations Costs	**390,842**	**414,087**	**412,797**	(1,290)	-0.31%
	TOTAL EXPENDITURES	**416,641**	**450,277**	**444,032**	(6,245)	-1.39%
REVENUE OVER/(UNDER) EXPENDITURES		**47,664**	**52**	**(1,394)**	(1,446)	-2780.35%

RESOLUTION NO. 2011-68

ARCHULETA COUNTY, COLORADO

RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR ARCHULETA COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2012, AND ENDING ON THE LAST DAY OF DECEMBER, 2012.

WHEREAS, the Board of County Commissioners of Archuleta County has appointed Greg Schulte, County Administrator to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Greg Schulte, County Administrator, has submitted a proposed budget to this governing body on October 13, 2011, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 13, 2011 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ARCHULETA COUNTY, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of Archuleta County, Colorado for the year stated above:

2012 BUDGET				
FUND NAME		REVENUES		EXPENDITURES
General Fund	$	11,108,833	$	11,522,195
Road & Bridge Fund		5,347,580		6,788,359
Dept. of Human Services Fund		4,486,765		4,527,886
Archuleta Combined Dispatch		705,900		761,686
Conservation Trust Fund		100,000		325,261
Fairfield Settlement Fund		500		300,000
Solid Waste Fund		526,500		667,318
Fleet Management Fund		1,543,351		1,462,306
Totals	**$**	**23,819,429**	**$**	**26,355,011**

Section 2. That the budget hereby approved and adopted shall be signed by the Chairman of the Archuleta County Board of County Commissioners and made part of the public records of the County.

DONE AND ADOPTED IN PAGOSA SPRINGS, ARCHULETA COUNTY, COLORADO, on this 14th day of December, 2011.

ATTEST

June Madrid by Norma Griego Deputy

June Madrid, County Clerk

BOARD OF COUNTY COMMISSIONERS

Clifford A. Lucero, Chairman

RESOLUTION NO. 2011-69

ARCHULETA COUNTY, COLORADO

RESOLUTION TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR ARCHULETA COUNTY, COLORADO FOR THE 2012 BUDGET YEAR.

WHEREAS, the Board of County Commissioners of Archuleta County previously adopted the annual budget in accordance with the Local Government Budget Law, on December 14th, 2011; and

WHEREAS, the Board of County Commissioners of Archuleta County has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget law; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves of fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of Archuleta County, Colorado,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ARCHULETA COUNTY, COLORADO:

Section 1. That the following revised sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

FUND	OPERATING EXPENDITURES	CAPITAL OUTLAY	DEBT SERVICE	TOTAL APPROPRIATIONS
General	$ 9,278,628	$ 1,890,658	$ 352,909	$ 11,522,195
Road & Bridge	5,714,255	640,000	434,104	6,788,359
DHS	4,527,886	-	-	4,527,886
Archuleta Combined Dispatc	643,411	62,627	55,648	761,686
Conservation Trust	255,000	-	70,261	325,261
Fairfield Settlement Fund	300,000	-	-	300,000
Solid Waste	638,702	-	28,616	667,318
Fleet Management Fund	1,419,122	-	43,184	1,462,306
Totals	**$22,777,004**	**$2,593,285**	**$984,722**	**$26,355,011**

DONE AND ADOPTED IN PAGOSA SPRINGS, ARCHULETA COUNTY, COLORADO, on this 14th day of December, 2011.

ATTEST

June Madrid by Norma Gruiz Deputy

June Madrid, County Clerk

BOARD OF COUNTY COMMISSIONERS

Clifford A. Lucero, Chairman