

**ARCHULETA COUNTY PROCEEDINGS
BOARD OF COUNTY COMMISSIONERS**

The Board of County Commissioners held a Regular Meeting on January 19, 2016 noting County Commissioners Michael Whiting, Clifford Lucero and Steve Wadley, County Administrator Bentley Henderson, County Attorney Todd Starr and June Madrid County Clerk & Recorder present.

Chairman Whiting called the meeting to order at 1:32 p.m.

The meeting began with the Pledge of Allegiance and a moment of silence.

Disclosures and/or Conflicts of Interest

There were none.

Agenda Approval

Chairman Whiting stated a couple of things had come up since the posting of the agenda. The Treasurer's Report was shown as "Item B" under New Business and should be under "Reports" right before the Consent Agenda. That will be moved. Also, the resolution under New Business "Item C" approving banks for the Treasurer would be moved to the next Regular Meeting of February 2, 2016. **Commissioner Wadley moved to approve the agenda as amended. Commissioner Lucero seconded the motion and it carried unanimously.**

Public Comment

Chairman Whiting stated that he was opening the floor to public comments for items not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

- Greg Giehl of 351 S 7th Street wanted to talk about the Pledge of Allegiance and the moment of silence prior to each meeting. He did not understand the moment of silence. He wanted to share education regarding the Pledge. The Pledge had several forms and was written after the Civil War for the kids to say in school. It was written in August of 1892 by Frances Belamy. He also told the Board the flags in the room were incorrect.
- Bill Hudson of 268 Hermosa Street wanted to ask that the Board not hold their Executive Session as shown on the agenda today. He said at the last two work sessions, Commissioner Wadley made a statement that he wanted to talk about various items regarding the purchasing of land, etc. for a new building but he wanted to do that in Executive Session. Mr. Hudson felt this statement did not abide by the law. You cannot just talk about what you want in those sessions because you don't want the public to know what you are saying. He also felt the notice for today's Executive Session was not correct in that it did not give any information regarding the issues being discussed. Per statute, the Board must state why they are going into session. Commissioner Wadley said he did have things and ideas that he wanted to discuss with the other Commissioners before he said it in public due to the fact if it was something to do with purchasing land, the owner could very easily increase the price. County Attorney Starr offered to go outside the meeting room now during the meeting and discuss with Mr. Hudson his concerns, so the meeting could continue. If he did in fact have information that could change the holding of today's session, he was willing to hear him out.

He did not accept the offer. County Attorney Starr explained that it did not really matter what the Commissioners say or don't say in public meetings, it's what actually happens and what they say in the Executive Sessions that matter. As the County Attorney, he would not allow any Commissioner to talk about anything that was not covered by the Executive Session laws. If he did, he would be remiss in his job. So, regardless of what they say they are going to do, if it doesn't happen it's not really an issue.

Report

A. County Treasurer's Semiannual Report

County Treasurer Diller presented her Semiannual Report for the end of 2015. A copy of the report will be attached to the minutes. The Treasurer submits this report twice a year to the Board per C.R.S. 30-10-709(1). At the end of 2015 the County had \$18,583,541.41 in cash on hand. This is a \$2,743,637.13 over last year.

The County had released a Request for Proposal for banking services in August to make sure the County was receiving the best banking services and investment opportunities possible. Four local banks presented proposals. They chose to continue with Wells Fargo National Bank for the County's operating services. However, Wells Fargo agreed to provide scanning and cash counting equipment to the County at no charge, checks and deposit slips at no charge and reduced its fees for the analyzed account. This reduction resulted in the County being able to move five million dollars into our COLOTRUST account to earn interest.

Consent Agenda

A. Payroll Warrants for dates of January 6, 2015 thru January 19, 2015

General Fund Payable	142,663.64
Road and Bridge Fund Payable	170,386.65
Department of Human Services Fund Payable	49,253.81
1A Fund Payable	105.00
All Combined Dispatch Fund Payable	11,149.79
Conservation Trust Fund Payable	18,181.91
Solid Waste Fund Payable	389.32
Airport Fund Payable	5,374.52
Fleet Fund Payable	21,928.62
Total	\$ 419,433.26
General Fund Payroll	135,332.30
Road and Bridge Fund Payroll	34,616.48
Department of Human Services Fund Payroll	37,273.16
All Combined Dispatch Fund Payroll	17,349.73
Solid Waste Fund Payroll	5,457.37
Airport Fund Payroll	3,992.17
Fleet Fund Payroll	9,067.75
Total	\$ 243,088.96

B. Regular Meeting Minutes

December 14, 2015

C. Special Meeting Minutes

December 22, 2015

- D. Amendment to the Inmate Medical Services Agreement
 - E. One FTE for Sheriff's Detentions
 - F. Resolution 2016-8 Lot Consolidation of lots in Lake Pagosa Park for owners Troy M. Couture & Kelly Denise Rice-Couture
 - G. Extending the on-call Civil Engineering List for 1 Year
 - Bohannan Houston
 - Davis Engineering
 - GOFF Engineering
 - RG & Associates
 - Short Elliott & Henderson
 - H. Letter to Hinsdale County regarding Rio Grande Cutthroat Coalition
 - I. Cooperative Service Agreement between the United States Department of Agriculture, Animal & Plant Health Inspection Service, Wildlife Services & Archuleta County
- County Administrator Henderson read the Consent Agenda. **Commissioner Lucero moved to approve the Consent Agenda as read. Commissioner Wadley seconded the motion. The motion carried unanimously.**

New Business

A. Intergovernmental Agreement with the Town of Pagosa Springs for their 2016 Municipal Election

County Clerk June Madrid presented an Intergovernmental Agreement (IGA) between Archuleta County and The Town of Pagosa Springs. Archuleta County is agreeing to help the Town with their 2016 Special Election. The IGA sets out the steps each entity will fulfill for that election. **Commissioner Wadley moved to approve the Intergovernmental Agreement with the Town of Pagosa Springs for their 2016 Municipal Election. Commissioner Lucero seconded the motion.** Chairman Whiting asked for public comment.

- Greg Giehl of 351 S 7th Street said that this was just another problem with government; multiple-layers doing the same thing. He felt the Clerk's Office had too much to do with running the County elections to stop and help the Town.

The motion carried unanimously.

Chairman Whiting stated this item was moved to the Regular Meeting of February 2, 2016.

B. Resolution 2016- Designation of Institutions in which the County Treasurer may Invest County Funds

C. Ambulance License for Los Pinos Fire Protection District

Thad McKain Director of Emergency Operations with the County Sheriff's Department presented a request from the Los Pinos Fire Protection District to waive the ambulance fees for their ambulances. Director McKain said he had not had time to personally inspect the equipment prior to today's meeting but La Plata County had. County Attorney Starr stated this was not acceptable it was a breach in the agreement. The vehicles had to be inspected by Archuleta County not La Plata County. After a brief discussion, it was decided that the Board would agree to the waiver but the Agreement would not be signed until staff had actually inspected the equipment per the agreement. **Commissioner Lucero moved to approve the renewal of the Ambulance Licenses for Los Pinos Fire Protection District and also to waive the fees and authorize the Chairman to sign the**

agreement contingent upon the inspection of the equipment by our Emergency Operations Director Thad McKain. Commissioner Wadley seconded the motion. Chairman Whiting asked for public comment. **The motion carried unanimously.**

D. Agreement for the Cooperative Wildfire Protection between the State of Colorado, Department of Public Safety and Archuleta County

Thad McKain Director of Emergency Operations with the Archuleta County Sheriff's Office presented an Agreement between the State of Colorado, Department of Public Safety and Archuleta County. The Agreement was to improve efficiency by facilitating the coordination and exchange of personnel, equipment, supplies, services and funds in sustaining and implanting wildland fire management activities, between Archuleta County and Colorado Division of Fire Prevention and Control. There was one change where the State was asking to be informed earlier if the County would happen to have a fire that may grow into a larger fire. **Commissioner Wadley moved to approve the Agreement for Cooperative Wildfire Protection between the State of Colorado, Department of Public Safety and Archuleta County. Commissioner Wadley seconded the motion.** Chairman Whiting asked for public comment.

- Greg Giehl of 351 S 7th Street asked how you would know what fire would be growing out of control in order to report it. Director McKain explained that this was actually for other counties as Archuleta County was already participating in the right direction. Whenever Archuleta County was on the way to any fire, lightning strike, whatever, they immediately notify the state. They will continue this practice; and it's now written in the Agreement.

The motion carried unanimously.

E. Memorandum of Understanding between the State of Colorado, Department of Public Safety and Archuleta County

Thad McKain Director of Emergency Operation, Archuleta County Sheriff's Office presented a Memorandum of Understanding (MOU) between the State of Colorado, Department of Public Safety and Archuleta County. The MOU allows Archuleta County to participate in the Colorado Emergency Fire Fund. **Commissioner Lucero moved to approve the Memorandum of Understanding between the State of Colorado, Department of Public Safety and Archuleta County. Commissioner Wadley seconded the motion.** Chairman Whiting asked for public comment.

- Commissioner Wadley wanted to say how important it was to this Board for the public to know about the cost of fires because that cost could be the responsibility of the taxpayers and it could bankrupt the County. It's up to us to limit our exposure.

The motion carried unanimously.

Public Comment

Chairman Whiting stated that he was opening the floor to public comments for those regarding items that were not on this agenda. Comments were asked to be held to 3 minutes for each person desiring to speak. No response from the Board would be given.

- Chip Monday of the Pagosa Lakes Property Owners Association (PLPOA) wanted to talk in regards to lot consolidations. The County always had several on their Consent Agenda. Last week they (PLPOA) passed a resolution to attach a fee to these lot consolidations in their area. Last year there were 78, which means they had 78 less units to assess. This had a serious effect on their financials. As of February 15, 2016 their new fees go into effect. The

fee is 5 times their annual assessment of approximately \$230 yearly, making the fee approximately \$1,150.

- Commissioner Lucero asked Mr. Monday if they (PLPOA) own a chipper and would they help the dump for a half a day in doing some chipping. He answered they would and for the Board to contact Larry Lynch who was in charge of that. Public Works Director Ken Feyen would be talking to him.
- Bill Hudson of 268 Hermosa Street wanted to say again what he brought up at the first part of the meeting. He believed the Board should have Executive Sessions, but they should be held properly. He reminded the Board that if they looked at their own agenda they would not see a description of what was going to be addressed in the Executive Session today. There are extenuating circumstances here that could bring about a lawsuit.
- Greg Giehl of 351 S 7th Street wanted to talk about 2 more things. One being the decorum of the room. There is a plaque on the wall behind the Board which stands for the corporate State of Colorado. There is an admiralty federal flag in the room. The flag shouldn't have fringe and the same thing with the State flag; it's also an admiralty flag and should not be. He said two of the most honorable people working for Archuleta County were Treasurer Betty Diller and County Clerk June Madrid. He said that in the Treasurer's report she stated the County made a profit last year. He said this is not legal. He read a statement regarding using the money without it being set out up front. It's a felony to make money off of federal funds.
- County Attorney Starr asked to talk about the concerns regarding the Executive Sessions held by the Board. A Commissioner had made a statement at a work session that he wanted to talk about something in an Executive Session because he didn't want to talk it about it at the work session. It doesn't really matter what he said, as long as the session itself does not go outside the statutory boundary. As County Attorney, he would make sure the session stays true to the law. The other concern was the notice and the allegation being that statute requires some notice of topic and Mr. Hudson did not think there was sufficient information in the notice. County Attorney Starr read the statute regarding what must be in the notice. He felt the notice was sufficient.

Chairman Whiting stated the Board would be going into Executive Session.

Executive Session

Commissioner Lucero moved to go into Executive Session per C.R.S. 24-6-402(4)(e) for purposes of the Board in determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators and per C.R.S. 24-6-402(4)(b) for purposes of the Board to receive advice on specific legal questions. Commissioner Wadley seconded the motion.

Chairman Whiting asked for public comment.

- Greg Giehl of 351 S 7th Street said he thought the Board had already set in county policy that they were purchasing a new facility and they had not even gone out to the public to see if anyone agreed with.
- Bill Hudson of 268 Hermosa Street said he was currently involved in a lawsuit with the Town. He recommended that the Board listen to those in current litigation and try working things out without going to court.

The motion carried unanimously.

January 19, 2016

Chairman Whiting stated those going into the Executive Session would be the 3 Commissioners, County Administrator Henderson, County Attorney Starr, Martin Rose a partner in the law firm County Attorney Starr joined and County Clerk & Recorder June Madrid. He recessed the meeting at 2:28 p.m. to go into Executive Session. Clerk & Recorder Madrid would only be present during the discussion on the lawsuit.

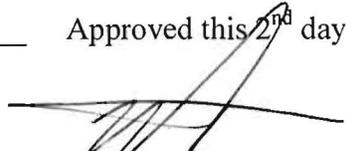
Chairman Whiting reconvened the Regular Meeting at 3:13 p.m. stating no decisions were made in the Executive Session.

With no further business coming before the Board, the meeting was adjourned at 3:15 p.m.



June Madrid
County Clerk & Recorder

Approved this 2nd day of February, 2016.



Michael Whiting, Chairman

Office Of The Treasurer
Archuleta County
P. O. Box 790
Pagosa Springs, CO 81147



(970)264-8325
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January 19, 2016

Treasurer's Semiannual Report

Adjusted Balances as of December 31, 2015

Cash on Hand	\$ 900.00
Operating	\$ 6,354,794.09
Non-Interest Bearing	\$ 67,164.46
Clerk's Petty Cash	\$ 3,674.03
Jail Commissary	\$ 5,516.92
Extension Office	\$ 7,548.79
Casa Reserve	\$ 29,403.05
COLOTRUST Holding	\$ 5,503,057.66
CSAFE Fairfield Settlement	\$ 497,483.31
Federal Agency Bonds	\$ 5,009,603.77
Certificates of Deposit	\$ 1,104,095.33
Total Cash	\$ 18,583,541.41

At the end of December 2015, total cash was \$18,583,541.41. The increase in the adjusted cash balance is \$2,743,637.13 over last year.

Goals

The goals of our cash management policy continue to reflect the priorities of public funds: safety, liquidity, and yield.

Investments

Our investment revenue for the last six months was \$41,331.04. Our investments include federal agency bonds, certificates of deposit, interest bearing accounts, and local government investment pools.

Strategy

We released a Request for Proposal for banking services in August to make sure we are getting the best banking services and investment opportunities possible. Four local banks presented proposals and met with us in September. We chose to continue using Wells Fargo National Bank for our operating services. However, Wells Fargo agreed to provide scanning and cash counting equipment to us at no charge, checks and deposit slips at no charge, and reduced its fees for our analyzed account. This reduction resulted in our being able to move five million dollars into our COLOTRUST account to earn interest. In March, we anticipate moving additional money into a demand deposit account with a local bank.



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RESOLUTION NO. 2016-8

A RESOLUTION APPROVING THE CONSOLIDATION OF CERTAIN LOTS IN ARCHULETA COUNTY, COLORADO

WHEREAS, the Board of County Commissioners of Archuleta County, Colorado, has heretofore adopted regulations relating to the consolidation of lots in Archuleta County, Colorado, (Resolution No. 2006-25); and

WHEREAS, the Board has received an application from Troy M. Couture and Kelly Denise Rice-Couture, to consolidate certain lots in Archuleta County pursuant to the regulations heretofore adopted by the Board; and

WHEREAS, the Board has found that Troy M. Couture and Kelly Denise Rice-Couture, has met all the requirements contained in said regulations for Lot Consolidations and the Board may consolidate the hereafter mentioned lots.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Archuleta County as follows: The Chair does hereby sign on authority granted by the Board of County Commissioners and approves the consolidation of Lots 30 and 31, Lake Pagosa Park Block 12, according to the plat thereof filed for record March 13, 1970, as Reception No. 73014 through 73027, Archuleta County, Colorado, to become Lot 31X with the condition that if, at a future date, there is a request to split or re-subdivide the consolidated lots, the applicant must comply with the applicable Land Use Regulations in effect at the time the application is made.

APPROVED AND ADOPTED DURING A MEETING DULY AND REGULARLY CALLED, NOTICED, CONVENED AND HELD IN PAGOSA SPRINGS, ARCHULETA COUNTY, COLORADO, this 19th day of JANUARY, 2016.



June Madrid by Cheryl Henderson Deputy County Clerk Recorder
 June Madrid, Clerk Recorder
 Archuleta County Clerk and Recorder

The Board of County Commissioners
 Archuleta County, Colorado

[Signature]
 Chairman Michael Whiting

Return copy to Planning Dept.

Rtn June Madrid
 Resolutions

ARCHULETA COUNTY
Position Classification
Pay Scale - Effective 1-1-2016

Administrative & Professional	Job Title	FLSA	Grade	Minimum	Midpoint	Maximum
	Receptionist		101	\$22,624	\$27,127	\$31,674
	Office Assistant					
			102	\$24,541	\$28,467	\$34,371
	Treasurer Clerk I		103	\$26,636	\$31,940	\$37,290
	Deputy Clerk I (C&R)					
	Veterans Services Officer	Exempt				
	Administrative Assistant		104	\$28,887	\$34,661	\$40,433
	Appraiser I (Assessor)					
	Personal Property Appraiser (Assessor)					
	Eligibility Tech (DHS)					
	Child Support Tech (DHS) (Remove)					
	Family Advocate (DHS)					
	4H Coordinator		105	\$31,339	\$37,603	\$43,898
	Accounting Clerk III					
	Child Support Legal Tech (DHS)					
	Deputy Clerk III (C&R)					
	Transportation Program Coordinator					
	Planning/Permit Technician					
	Appraiser III (Assessor)		106	\$34,011	\$40,812	\$47,610
	Accountant III (New)					
	Deputy Treasurer					
	Engineering Tech					
	Recording Supervisor (C&R)					
	Life Skills Worker (DHS)	Exempt				
	Caseworker I (DHS)	Exempt				
	Deputy Assessor					
	Election Administrator					
	Para Legal (Remove)					
	Accountant	Exempt	108	\$40,054	\$48,056	\$56,036
	Building Inspector/Plans Examiner (Remove)					
	Chief Deputy Clerk					
	Casework Therapist (DHS)	Exempt				
	Caseworker II (DHS)	Exempt				
	Computer & Network Support Spec.	Exempt	109	\$43,419	\$52,135	\$60,805
	GIS Analyst					
	Computer Support Specialist					
	Deputy County Attorney (DHS) (Remove)					
	Executive Assistant (New)					
	Airport Manager	Exempt	110	\$47,142	\$56,549	\$65,977
	Solid Waste Director (Remove)	Exempt				
	Resource Manager (DHS) (New)					
	Casework Supervisor	Exempt				
	Planning Manager	Exempt	111	\$51,131	\$61,362	\$71,595
	Chief Building Official	Exempt				
	Human Resources Administrator	Exempt	112	\$55,479	\$66,579	\$77,679
	Finance Director	Exempt	113	\$60,504	\$72,240	\$84,764
	County Engineer (New)	Exempt				
	Public Works Director	Exempt	114	\$65,308	\$78,393	\$91,432
			115	\$70,858	\$85,034	\$99,211
	Human Services Director	Exempt	116	\$76,899	\$92,256	\$107,635
	County Administrator	Exempt	117	\$83,430	\$100,103	\$116,797
	County Attorney (Remove)	Exempt				

ARCHULETA COUNTY
Position Classification
Pay Scale - Effective 1-1-2016

Job Title	FLSA	Grade	Minimum	Midpoint	Maximum
Transfer Station Attendent		201	\$22,624	\$27,127	\$31,674
Custodian		202	\$24,541	\$29,467	\$34,371
B&G Maintenance Tech. Bus/Van Driver Recycling Attendant Weed & Pest Technician		203	\$26,636	\$31,840	\$37,290
Assistant Mechanic/Oiler Equipment Operator I Landfill Operator		204	\$28,887	\$34,661	\$40,433
Lead Landfill Operator Equipment Operator II Production Control Specialist		205	\$31,339	\$37,603	\$43,898
Equipment Operator III Airport Maintenance Supervisor Mechanic Roadway Inspector		206	\$34,011	\$40,812	\$47,611
Senior Mechanic		207	\$35,839	\$44,289	\$51,667
Road & Bridge Foreman Weed & Pest Supervisor	Exempt	208	\$40,054	\$48,056	\$56,036
		209	\$43,419	\$42,135	\$60,805
Fleet Shop Supervisor		210	\$47,142	\$56,549	\$65,977
		211	\$51,132	\$61,362	\$71,595
		216	\$55,479	\$66,579	\$77,679
		217	\$60,208	\$72,240	\$84,276
		218	\$65,309	\$78,393	\$91,432
		219	\$70,858	\$85,034	\$99,211
		220	\$76,899	\$92,256	\$107,635
		221	\$83,430	\$100,103	\$116,797

Trades & Labor

ARCHULETA COUNTY
Position Classification
Pay Scale - Effective 1-1-2016

Public Safety						
Administrative	Job Title	FLSA	Grade	Minimum	Midpoint	Maximum
	Administrative Assistant		300	\$28,887	\$34,661	\$40,433
	Evidence Tech.					
	Office Manager		301	\$34,011	\$40,812	\$47,611

Non-P.O.S.T Certified Positions			401	\$26,636	\$31,940	\$37,290
	Seasonal Firefighter		402	\$28,887	\$34,661	\$40,433
	Dispatcher (Full & Part-Time)					
	Lead Firefighter (Remove)		403	\$31,339	\$37,603	\$43,898
	Lead Dispatcher (Remove)					
	Emergency Operations Deputy (New)					
	Court House Security Officer		404	\$34,011	\$40,812	\$47,611
	Detention Officer					
	Emergency Services Coordinator (Remove)					
	Emergency Operations Deputy Director (New)					
	Detention Corporal		405	\$35,839	\$44,289	\$51,667
			406	\$40,054	\$48,056	\$56,036
	Emergency Operations Director	Exempt	407	\$43,419	\$52,135	\$60,805
	Detention Lt (Remove)	Exempt				
		408	\$47,142	\$56,549	\$65,977	
Emerg. Communications Mgr	Exempt	409	\$51,132	\$61,362	\$71,595	

P.O.S.T Certified Positions	Patrol Deputy		501	\$35,839	\$44,289	\$51,667
	Detective		502	\$40,054	\$48,056	\$56,033
	PT Investigator					
	Patrol Corporal					
	Detective Sgt.		503	\$43,419	\$52,135	\$60,805
	Partol Sgt.					
	Patrol Lt. (Remove)	Exempt	504	\$47,142	\$56,549	\$65,977
			505	\$51,132	\$61,362	\$71,595
			506	\$55,479	\$66,879	\$77,679
	Undersheriff	Exempt	507	\$55,479	\$66,579	\$77,679