



ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS

**CALL TO THE ORDER THE REGULAR MEETING OF JUNE 7, 2016 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

**ACKNOWLEDGEMENTS**

**A. Recognition Of The Department Of Human Services**

This is a recognition of the Archuleta County Department of Human Services for their achievement of becoming a designated Differential Response County by the State of Colorado Department of Human Services.

Presenter	Bentley Henderson
Presenter's Title	County Administrator

**BOARD OF ADJUSTMENTS HEARING**

**LAND USE REGULATION HEARING**

**A. Board Of Adjustment Public Hearing Of Heitz Request For A Affordable Storage LLC Variance From Road & Bridge Design Standards**

Jeff Heitz, dba A Affordable Storage LLC, and represented by Duke Eggleston, Eggleston Kosnik LLC; has applied for Variance from *Archuleta County Road & Bridge Design Standards* Sec. 27.1.7.3 Design Standards for Driveways, to construct a commercial access meeting County Gravel Road Standards in Sec. 27.2.3. Applicant's property includes two parcels at 4340B US Hwy 160 W and 122 Meadows Dr. Staff is requesting this item be opened and continued, allowing time for CDOT to consider any changes required for US Highway 160 access permits, to the regular Board of County Commissioners meeting of July 19, 2016.

Presenter	John Shepard, AICP
Presenter's Title	Planning Manager

**B. Public Hearing Of Barber Request For Final Plat Approval Of Village Service Commercial Amendment 2016-01**

Dennis Barber, on behalf of Samuel P. and Beverly Roberts, Dennis M. Barber and John G. Fargerson, and Silverado City, LLC; have applied for Final Plat approval of Village Service Commercial Amendment 2016-01, a replat of Lots 26 and 27 of "A Replat of Lots 26 and 27 of the Replat of Village Service Commercial", and Lot 25 of A Replat of Village Service Commercial. The proposal will re-align the common property line between 157 and 197 Navajo Trail, Pagosa Springs, CO.

Presenter                    John Shepard, AICP  
Presenter's Title        Planning Manager

Documents:

[2013-039MLLA\\_BARBER\\_VILLAGESERVICECOMMERCIAL\\_BOCC-20160607\\_STAFFREPORT.PDF](#)  
[A1-2013-39MLLA\\_SITEMAPS.PDF](#)  
[A2-2013-39MLLA\\_BARBER\\_AGENCYREVIEWS-2015.PDF](#)  
[A3-2013-39MLLA\\_BARBER\\_AMENDED\\_PLAT\\_STATEMENT.PDF](#)  
[A4-2013-39MLLA\\_AMENDED\\_PLAT-20150520.PDF](#)

**C. Public Hearing Of Cimarrona POA Request For Cimarrona Ranch Water Utility Conditional Use Permit**

Cimarrona POA, represented by Ron B. Ault of Phoenix, Arizona, has applied for a Conditional Use Permit for the Cimarrona Ranch Water Utility, on property owned by the Christopher S. & Lorraine M. Publow Family Trust; Parcel 2 Cimarrona Ranch being a 35-acre tract located in Section 1, T35N R1W NMPM at 285 Grouse Dr, Pagosa Springs, CO. The proposal will permit expansion of the existing water treatment facility building to house two 2,500 gallon water storage tanks.

Presenter                    John Shepard, AICP  
Presenter's Title        Planning Manager

Documents:

[PLN16-022\\_CIMARRONA\\_RANCH\\_CUP-BOCC\\_20160607\\_STAFF\\_REPORT.PDF](#)  
[A1-PLN16-022\\_023-AREAMAPS.PDF](#)  
[A2-PLN16-022\\_CIMARRONA\\_RANCH-CUP\\_NARRATIVE.PDF](#)  
[A3-PLN16-022\\_023\\_CIMARRONA\\_RANCH-WTF\\_SKETCH.PDF](#)  
[A4-PLN15-022\\_023\\_CIMARRONA\\_RANCH-PILC\\_20160304.PDF](#)

**LIQUOR BOARD**

**A. Consideration Of A Transfer Of Ownership For A Retail Liquor Store License For Old West Spirits, LLC Dba Old West Spirits**

This is a request of transfer of ownership of a retail liquor store license for Old West Spirits, LLD dba Old West Spirits, transferring ownership to Phillip Perrie and Rachella Perrie. The application is complete with the proper fees being paid and fingerprints being submitted. The Building Department has inspected the premises and the Sheriff's Office has completed its background check.

Presenter                    Tonya McCann  
Presenter's Title        Executive Assistant

Documents:

[TRANSFER OF LICENSE APPLICATION.PDF](#)

**B. Consideration Of A Temporary Liquor Permit For Old West Spirits, LLC Dba Old West Spirits**

This is a request for approval of a 60 day Temporary Liquor Permit for Old West Spirits, LLC dba Old West Spirits. Colorado statute allows the Board of County Commissioners to approve a temporary permit after the approval of an existing license, allowing the applicant to sell alcohol until their license is approved and sent back from the State. The required fees have been submitted.

Presenter                      Tonya McCann  
Presenter's Title              Executive Assistant

Documents:

[TEMPORARY PERMIT 2016.PDF](#)

**CONSENT AGENDA**

**A. Regular Meeting Minutes Of May 17, 2016**

Draft of the Regular Meeting of May 17, 2016 for approval

Documents:

[05-17-16R.PDF](#)

**B. Special Meeting Minutes Of May 27, 2016**

Draft of the Special Meeting of May 24, 2016 for approval

Documents:

[05-24-16S \(AUTOSAVED\).PDF](#)

**C. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

**For May 25,2016 - June 7, 2016**

**D. Consideration And Approval Of A Tavern Liquor License Renewal For Turkey Springs Trading Post**

This is a renewal of a Liquor Store for Turkey Springs Trading Post located at 11497 W Hwy 160, Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes.

Responsible Staff: Flora Goheen, Administrative Assistant

Presenter                      Bentley Henderson  
Presenter's Title              County Administrator

Documents:

[20160527155554113.PDF](#)

**E. Assignment Of Hangar Ground Lease**

Request for Commissioner's approval and signature for *Assignment of Hangar Ground Lease* for Hangar 510F at Archuleta County Airport from Mike Entz to John Vander Horck.

Responsible Staff: Kate Alfred, Airport Manager

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

[AIRPORT LEASE.PDF](#)

**F. Consideration Of Resolution 2016 - \_\_\_\_ Consolidating 2 Lots Into 1 Pagosa Village Service Commercial Owned By Jay Ross Lewis And Stacey M. Lewis**

This request is to consider the Resolution authorizing the consolidation of Lots 7 and 8 Pagosa Village Service Commercial, to become Lot 7X owned by Jay Ross Lewis and Stacey M. Lewis

Responsible Staff: John Shepard, Planning Manager

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

[LEWIS O AND E.PDF](#)  
[CONSOLIDATION OF JAY AND STACEY LEWIS .PDF](#)

**G. Consideration Of Resolution 2016 - \_\_\_\_ To Consolidate 2 Lots Into 1 Pagosa Meadows Unit 2 Owned By M. Ray Brown**

This request is to consider the Resolution authorizing the consolidation of Lots 73 and 74 Pagosa Meadows Unit 2, to become Lot 73X owned by M. Ray Brown

Responsible Staff: John Shepard, County Planner

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

[RESOLUTION - BROWN CONSOLIDATION.PDF](#)  
[BROWN R MG.PDF](#)

**H. Consideration Of Resolution 2016- \_\_\_\_ Consolidate 2 Lots Into 1 The Ranch Community Owned By Ralph W. Head And Melanie T. Head**

This request is to consider the Resolution authorizing the consolidation of Lots 15 and 16 The Ranch Community, to become Lot 15X owned by Ralph W. Head and Melanie T. Head

Presenter Bentley Henderson

Presenter's Title County Administrator

Documents:

[HEAD O AND E.PDF](#)  
[LOT CONSOLIDATION OF RALPH AND MELANIE HEAD.PDF](#)

## **NEW BUSINESS**

### **A. Consideration And Approval Of The Archuleta County Coroner Training Policy**

Pursuant to C.R.S. § 30-10-601.8(6), each coroner is to create and publish a policy for the training of deputy coroners and that this policy be available for inspection. The Archuleta County Coroner is requesting the Board of County Commissioners approve the Archuleta County Coroner Training Policy.

Presenter Dan Keuning  
Presenter's Title Coroner

Documents:

[AC CORONER TRAINING POLICY.PDF](#)  
[CORONERS STANDARDS AND TRAINING BOARD.PDF](#)

### **B. Department Of Health Care Policy And Financing And Archuleta County Incentives Program Contract SFY 2016/17**

The Department of Health Care Policy and Financing (HCPF) established an incentives program for counties that achieve certain incentive performance standards related to Medicaid eligibility and cooperation with other Medicaid related entities in SFY 2014/15. The Archuleta County Department of Human Services (ACDHS) has been actively involved in and a recipient of incentive funding since the program's inception. The purpose of this Amendment is to add exhibits and update the incentives standards for SFY 2016/17.

Incentive Performance Standards for 2016/17 are:

Timeliness  
Collaboration  
Training  
MEQIP

If all performance standards are achieved for SFY 2016/17, the ACDHS may earn up to \$14,029.46.

Recommended action: Approve and sign the Amendment (signature required on 3 originals).

Presenter Isabel Vita  
Presenter's Title Resource Manager

Documents:

[ARCHULETA COUNTY 2015CMIP007, AMEND 2 2015CMIP007A2.PDF](#)

### **C. FBO Airport Hanger Door**

Provided for your consideration are two items related to the replacement of the hanger door at the Archuleta County Airport. This project will be a County managed activity with two sub-contractors. One sub-contractor will be Western Industrial Door who will provide and install

the new door, and the second will be Talamante Construction who will provide construction services as they relate to the structural, electrical and trim components necessary for the door installation. Staff recommends approval of both proposals for a total project cost of \$294,734.30.

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

[HANGER DOOR.PDF](#)  
[MEMORANDUM HANGER DOOR.PDF](#)

#### **D. 2016 Compensation And Salary Survey**

The item under consideration is for the execution of a contract with the Austin Peters Group of Fort Collins, Colorado to conduct a Classification and Compensation Study for a fee not to exceed \$29,025.00.

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

[MEMORANDUM SALARY SURVEY.PDF](#)

#### **E. Addition To Classification Pay Scale**

The Human Services Department has reclassified their part-time grant funded Fraud & Claims Technician position by combining it with grant funding they have received for a part-time Case Services Aid position. Making it a full-time position that requires being added to the Position Classification Pay Scale.

Presenter Robert Smith  
Presenter's Title Human Resources Administrator

Documents:

[COPY OF 2674.PDF](#)  
[2674.PDF](#)

#### **F. Resolution 2016 - 33A Correcting The Resolution's Number From Resolution 2016-33 Approved May 24, 2016 Which Committed Funds From The Board Of County Commissioners' Contingency Funds**

Resolution 2016 - 33 Committing Funds From the Board of County Commissioners Contingency in Support of the Purchase of an ATV for the Upper San Juan Search and Rescue Organization is a duplicate resolution number. This resolution will be renumbered to 2016-33A and a Recorder's Note will be added to the Resolution as explanation of number corrections and the resolution will be re-recorded in the Clerk and Recorder's Office.

Presenter Tonya McCann  
Presenter's Title Executive Assistant

## **PUBLIC COMMENTS FROM THE FLOOR**

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## **MEDIA QUESTIONS**

## **COMMISSIONER COMMENTS**

## **EXECUTIVE SESSION**

Per C.R.S. 24-6-402(4):

The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

## **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.