



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS OF DECEMBER 4, 2018 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

**PROCLAMATIONS**

**A. Proclamation - Bill Of Rights Day**

Proclamation by the Commissioners of Archuleta County proclaiming December 15, 2018 as Bill of Rights Day.

Documents:

[BILL OF RIGHTS DAY.DOC](#)

**LAND USE REGULATION HEARING**

New Business

**A. Public Hearing Of Lake Hatcher Park Amendment 2018-02 Final Plat, A Replat & Easement Vacation Of Lots 75X-78**

Wayne E Maxwell II & Theresa T. Maxwell of Pagosa Springs, and Pat L. Bolton & M. Virginia Bolton of Spring Branch, TX, have applied for final plat approval of the Lake Hatcher Park Amendment 2018-02, a replat of Lots 75X-78, creating Lots 75XZ and 78Z, and vacating unused utility easements (PLN18-242). The property at 36 Bay Ct. is zoned Planned Unit Development (PUD). Archuleta County Planning Commission held a public meeting on November 14, 2018, and recommended approval.

Presenter                      John Shepard, AICP

Presenter's Title              Planning Manager

Documents:

PLN18-242\_LHP\_AMEND\_2018-02\_BOCC-20181204\_STAFFREPORT.PDF  
A1-PLN18-242\_AREAMAPS.PDF  
A2A-PLN18-046\_242-REVIEW\_COMMENTS.PDF  
A2B-PLAT\_CERTIFICATIONS-DRAFT\_20180827.PDF  
A3-PUD\_CCRS.PDF  
A4-PLN18-046\_LHP\_AMEND\_BAY-MAXWELL\_NARRATIVE\_20180403.PDF  
A5-PLN18-242\_LHP\_AMEND\_2018-02-FINAL\_PLAT\_20181120.PDF

## **LOCAL LICENSING AUTHORITY**

### **A. Consideration Of The Renewal Of A Retail Marijuana Optional Premises Cultivation License For San Juan Strains, Inc. Located At 95 Industrial Circle**

This is a renewal for a Retail Marijuana Optional Premises Cultivation license for San Juan Strains, Inc., located at 95 Industrial Circle in Pagosa Springs. There are no changes, the application is complete and the proper fees have been paid. The County's Building and Planning Departments, the County's Sheriff's Department and the Fire Department have done their property inspections and there are no objections.

Presenter	Mary Helminski
Presenter's Title	Executive Assistant

Documents:

[SAN JUAN STRAINS 2018 OPC RENEWAL.PDF](#)

## **CONSENT AGENDA BY BOCC/LIQUOR BOARD**

### **A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

**November 21, 2018 - December 4, 2018**

### **B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 11/20/2018**

Draft of the Regular Meeting Minutes from November 20, 2018 for approval.  
Consent Agenda

Documents:

[11-20-18R.PDF](#)

### **C. Consideration And Approval Of A Hotel And Restaurant Liquor License Renewal For Chimney Rock Restaurant And Tavern, LLC DBA Chimney Rock Restaurant And Tavern, LLC**

This is a renewal of a Hotel and Restaurant Liquor License for Chimney Rock Restaurant and Tavern, LLC DBA Chimney Rock Restaurant and Tavern, LLC located at 18710 W. Hwy 160 Bayfield, Colorado. This renewal includes no changes. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes.

Documents:

[CHIMNEY ROCK RENEWAL 2019.PDF](#)

### **D. Consideration Of Assignment Of Hangar Ground Lease For Hangar 513D**

This is an Assignment of a Hangar Ground Lease between William Barrows and the Fitts

Family Trust and Archuleta County.

Documents:

[HANGAR GROUND LEASE - BARROWS TO FITTS.PDF](#)

**E. Resolution 2018- \_\_\_\_ To Consolidate 2 Lots Into 1 Lake Forest Estates Owned By The Stopher-Mitchell Living Trust**

This request is to consider the Resolution authorizing the consolidation of Lots 386 and 387 Lake Forest Estates, to become Lot 387X owned by The Stopher-Mitchell Living Trust

Documents:

[LOT CONSOLIDATION - STOPHER-MITCHELL.PDF](#)  
[STOPHER-MITCHELL TITLE WORK.PDF](#)

**F. Resolution 2018- \_\_\_\_ To Consolidate 2 Lots Into 1 Pagosa Highlands Estates Owned By Michael J. Smith**

This request is to consider the Resolution authorizing the consolidation of Lots 93 and 94 Pagosa Highlands Estates, to become Lot 93X owned by Michael J. Smith

Documents:

[RESOLUTION LOT CONSOLIDATION - MICHAEL J. SMITH.PDF](#)  
[SMITH M TITLE WORK.PDF](#)

**G. Consideration Of Approval Of The 2019 County Holiday Schedule**

The Board of County Commissioners annually adopts the schedule of holidays that the County recognizes. The 2019 holidays included in this schedule are those holidays that the BoCC has previously approved, recognizing federal holidays as well as "County Heritage Day" and "Good Friday".

Documents:

[2019 HOLIDAY SCHEDULE.PDF](#)

**OLD BUSINESS**

**A. Re-Consideration And Approval Of Resolution 2018- \_\_\_\_ Setting Forth Language For Subdivision Of Under 35 Acre Lots**

The BoCC will reconsider a resolution to adopt an interim program that allows owners of lots less than 35 acres in size which lots were created in a manner that does not comply with C.R.S. 30-28-101 et seq. to bring their lots into compliance with the state statutes without having to go through a full subdivision application process. This interim program will be available beginning January 1, 2019 and only during the year 2019 after which landowners will have to fully comply with the subdivision process. The resolution has been revised since the October 16, 2018 BoCC review.

Presenter	Todd Starr
Presenter's Title	County Attorney

Documents:

[MEMO TO COMMISSIONERS 12-4-18.PDF](#)  
[RESOLUTION 2018- \\_\\_\\_\\_ UNDER 35 ACRE LOTS FINAL VERSION.PDF](#)

## **NEW BUSINESS**

### **A. Appointment Of Board Of Directors For Piedra Peak Metro District**

The Archuleta Board of County Commissioners is authorized to appoint members to the Board of Directors of a Title 32 Special District when necessary. The Board for the Piedra Peak Metro District is not currently constituted and the County Commissioners are requested to appoint an Interim Board.

Presenter Gregory J. Schulte  
Presenter's Title Interim County Administrator

Documents:

[PIEDRA PEAK METRO DISTRICT BOARD APPOINTMENTS STAFF REPORT \(12-4-18\).PDF](#)  
[LETTERS OF INTERESTS.PDF](#)

### **B. Consideration Of Broadband Expansion Funding Request**

The Community Development Corporation (CDC) is requesting funding in the amount of \$17,500 in County funding for broadband expansion projects.

Presenter Gregory J. Schulte  
Presenter's Title Interim County Administrator

Documents:

[CDC BROADBAND FUNDING STAFF REPORT \(12-14-18\).PDF](#)

### **C. Consideration Of Approval Of Funding For The Archuleta County Education Center**

The Archuleta County Education Center has submitted a funding request in the total amount of \$70,000 for continued renovation of the Early Childhood Education Center (ECE) and for a Teacher Recruitment and Scholarship Program.

Presenter Gregory J. Schulte  
Presenter's Title County Administrator

Documents:

[ECE FUNDING STAFF REPORT V2 \(12-14-18\).PDF](#)

### **D. Introduction And First Reading Of Ordinance \_\_\_\_-2018 For Establishing Procedures For Enforcement Of The Archuleta County Integrated Pest Management Plan**

Provided for the consideration of the Board of County Commissioners is Ordinance \_\_\_\_-2018 which provides procedures for enforcement of the Archuleta County Integrated Pest Management Plan, including, but not limited to, entry upon private lands for the purpose of inspecting for and securing the removal of noxious weeds.

Presenter Ethan Proud  
Presenter's Title Weed and Pest Supervisor

Documents:

[WEED ORDINANCE STAFF REPORT.PDF](#)  
[NOXIOUS WEEDS ORDINANCE.PDF](#)

### **PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.