



ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS

Pursuant to the State's Public Health Order 20-35 dated October 23, 2020, no more than 10 people may gather together for a meeting. It is therefore HIGHLY ENCOURAGED for the Public to Join via ZOOM Conference Call as you may not be allowed to be in the meeting room - Please contact County Administration at 970-264-8300 for log-in information

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF NOVEMBER 17, 2020 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (the Board is not required to discuss your comment or make a decision regarding your comment, under this section).

**LOCAL LICENSING AUTHORITY**

**A. Consideration And Approval Of A Transfer Of Ownership Of A Retail Marijuana Store License From Delany & Associates LLC To HGS LLC**

This is a request to transfer the ownership of the Retail Marijuana Store License at 600 Cloman Blvd. in Pagosa Springs from Delany & Associates LLC dba Good Earth Meds to HGS LLC dba High Grade Specialists. The application is complete and the proper fees have been paid. The Sheriff's Office completed their background check and the County Building and Planning Departments have done their inspections and there are no objections. Staff recommends approval of this transfer of ownership.

Presentor                      Mary Helminski  
Presentor's Title              Executive Assistant/Paralegal

Documents:

[RETAIL STORE APPLICATION TO TRANSFER\\_REDACTED.PDF](#)

**B. Consideration And Approval Of A Transfer Of Ownership Of A Retail Optional Premises Cultivation License From Delany & Associates LLC To HGS LLC**

This is a request to transfer the ownership of the Retail Optional Premises Cultivation License at 600 Cloman Blvd. in Pagosa Springs from Delany & Associates LLC dba Good Earth Meds to HGS LLC dba High Grade Specialists. The application is complete and the proper fees have been paid. The Sheriff's Office completed their background check and the County Building and Planning Departments have done their inspections and there are no objections. Staff recommends approval of this transfer of ownership.

Presenter                      Mary Helminski  
Presenter's Title            Executive Assistant/Paralegal

Documents:

[OPC APPLICATION TO TRANSFER\\_REDACTED.PDF](#)

**CONSENT AGENDA BY BOCC/LIQUOR BOARD**

**A. Consideration And Approval Of A Hotel And Restaurant License Renewal For Chimney Rock Restaurant And Tavern LLC**

This is a renewal of a Hotel and Restaurant liquor license for Chimney Rock Restaurant and Tavern LLC located at 18710 W. Hwy. 160 in Bayfield, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office and the County Building Department have completed their inspections and found no issues. The financial impact to the county is the fees paid per the county fee schedule and staff recommends approval of this license renewal. Responsible Staff: Mary Helminski, Liquor Licensing Agent.

Documents:

[CHIMNEY ROCK RENEWAL APPLICATION\\_REDACTED.PDF](#)

**CONSENT AGENDA**

**A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

**November 4, 2020 - November 17, 2020**

**B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 11/2/2020**

Draft of the Regular Meeting Minutes from November 2, 2020 for approval.

Documents:

[11-02-2020R.PDF](#)

**C. Consideration And Approval Of Ground Lease Agreement For Hangar 513 F**

This Ground Lease Agreement between the Board of County Commissioners of Archuleta County, Colorado and LMRay LLC would be effective as of November 1, 2020 for a period of twenty-five years for Hangar 513 F. The financial impact to the county is the annual rent paid of \$1,800, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[GROUND LEASE AGREEMENT.PDF](#)

**D. Consideration And Approval Of Ground Lease Agreement For Hangar 513 G**

This Ground Lease Agreement between the Board of County Commissioners of Archuleta County, Colorado and Robert Harvey would be effective as of November 1, 2020 for a period of twenty-five years for Hangar 513 G. The financial impact to the county is the annual rent paid of \$1,800, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[GROUND LEASE AGREEMENT 513G.PDF](#)

**E. Consideration And Approval Of The 2021 County Holiday Schedule**

The Board of County Commissioners annually adopts the schedule of holidays that the County recognizes. The 2021 holidays included in this schedule are those holidays that the Board has previously approved, recognizing federal holidays as well as "Good Friday" and "County Heritage Day". Staff recommends approval of this 2021 Holiday Calendar. Responsible Staff: Robert Smith, Human Resources Administrator.

Documents:

[HOLIDAY CALENDAR STAFF REPORT.PDF](#)

[2021 HOLIDAY SCHEDULE.PDF](#)

**F. Consideration Of Resolution 2020-\_\_\_ To Consolidate 2 Lots Into 1 Lot In Ridgeview Subdivision Owned By Jennifer A. And Kyle J. Allen**

This request is to consider a Resolution authorizing the consolidation of Lots 18 and 20X in Ridgeview Subdivision, to become Lot 20XX owned by Jennifer A. and Kyle J. Allen. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the county fee schedule, generally balanced by reduction in property taxes.

Documents:

[ALLEN RESOLUTION.PDF](#)

**G. Consideration Of Resolution 2020-\_\_\_ To Consolidate 2 Lots Into 1 Lot In Rio Blanco Cabin Sites Unit One Owned By Cody C. And April M. Grimm**

This request is to consider a Resolution authorizing the consolidation of Lots 3 and 4 in Rio Blanco Cabin Sites Unit One, to become Lot 4X owned by Cody C. and April M. Grimm. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the county fee schedule, generally balanced by reduction in property taxes.

Documents:

[GRIMM RESOLUTION.PDF](#)

**H. Consideration Of Resolution 2020-\_\_\_\_\_ Approving The Renewal Of The Major Sand & Gravel Conditional Use Permit For Arboles Sand & Stone LLC Lob Lolly Gravel Pit**

This request is to approve a resolution renewing the Lob Lolly Pit Major Sand & Gravel Conditional Use Permit. This renewal was unanimously approved by the Board of County of Commissioners (BoCC) in November of 2019 after the required public hearing and review by the Planning Commission. This resolution is the final step in formalizing the decision made by the BoCC at that time. Staff recommends adoption of this resolution. Responsible Staff: Pam Flowers, Planner.

Documents:

[RESOLUTION 2020-\\_\\_\\_ APPROVING LOB LOLLY SAND AND GRAVEL PIT.PDF](#)

**I. Consideration Of Resolution 2020-\_\_\_\_\_ Approving The Strohecker Asphalt & Paving Conditional Use Permit For Concrete Batch Operations**

This request is to approve a resolution granting the Concrete Batch Operations Conditional Use Permit for Strohecker Asphalt & Paving (PLN20-101). This permit was unanimously approved by the Board of County of Commissioners (BoCC) in June of 2020 after the required public hearing and review by the Planning Commission. This resolution is the final step in formalizing the decision made by the BoCC at that time. Staff recommends adoption of this resolution. Responsible Staff: Pam Flowers, Planner.

Documents:

[STROHECKER RESOLUTION.PDF](#)

**J. Consideration Of Resolution 2020-\_\_\_\_\_ Approving The Navajo Peak Lodge, LLC Bed & Breakfast Conditional Use Permit**

This request is to approve a resolution granting the Bed & Breakfast Conditional Use Permit for Navajo Peak Lodge LLC (PLN19-465). This permit was approved in February 2020 by the Planning Commission after a public hearing on the matter. This resolution is the final step in formalizing the decision made by the Planning Commission at that time. Staff recommends adoption of this resolution. Responsible Staff: Pam Flowers, Planner.

Documents:

[NAVAJO PEAK RESOLUTION.PDF](#)

**K. Appointment Of Laura Vanoni To The Board Of The Southwest Transportation Planning Region**

This item is to consider appointing Laura Vanoni as the Archuleta County Representative to the Southwest Transportation Planning Region. Ronnie Maez will remain as the alternate.

**L. Consideration Of Letters Of Support For Mountain Studies Institute And The Upper San Juan Watershed Enhancement Partnership's Grant Application**

These letters of support to 1) the Southwest Basin Roundtable and 2) the Colorado Water Conservation Board provides the Board of County Commissioners' support of the grant application being submitted by the Upper San Juan Watershed Enhancement Partnership for Phase 3 of the Upper San Juan Basin Integrated Water Management Plan.

Documents:

[LETTERS OF SUPPORT - WEP.PDF](#)

**NEW BUSINESS**

**A. Consideration And Approval Of Resolution 2020-\_\_\_\_\_ Requesting Additional Services By The District Public Health Agency**

This resolution requests additional governing guidelines and services to be provided by San Juan Basin Public Health to improve the accountability, representation, communication and service delivery to the citizens and business owners of Archuleta County.

Presenter	Scott Wall
Presenter's Title	County Administrator

Documents:

[RESOLUTION 2020-\\_\\_\\_ ESTABLISHING PARAMETERS FOR SJBPH.PDF](#)

## **B. Considerations And Selection Of Buyer For Purchase Of TBD US Highway 84 Property**

The County received two offers to purchase the 7.53 acre lot on Highway 84. On November 2, 2020, the BoCC appointed County Attorney Weaver to negotiate a final contract. Since both offers were nearly equivalent, a "Best and Last Offer" form was requested by both parties.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[BEST AND LAST OFFER BRUSS.PDF](#)  
[BEST AND LAST OFFER MCKEE.PDF](#)

## **C. Consideration And Approval Of Intergovernmental Agreement With Town Of Pagosa Springs For Municipal Jail Services**

This IGA sets forth the responsibilities, obligations, powers and rights between Archuleta County and the Town of Pagosa Springs for the joint use of the Archuleta County Fred C. Harman III Detention Center for the incarceration of municipal offenders.

Presenter	Todd Weaver
Presenter's Title	County Attorney

Documents:

[IGA FOR MUNICIPAL JAIL SERVICES - FINAL 11.10.2020.PDF](#)

## **EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

## **PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

## **COMMISSIONER COMMENTS**

## **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.