



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Meetings are conducted in person at the Administration Building located at 398 Lewis Street. Whenever possible, meetings will be broadcast online via Zoom, which can be accessed from a computer or phone with internet access. The County does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as public meetings will continue in person regardless of the County's broadcast capability. View the Zoom Meeting

at <https://zoom.us/j/91609048375?pwd=dIFFV0J1cGVKa1NHWHFsa2taeGxtZz09> - Meeting ID 916 0904 8375 - Passcode 4141885

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF SEPTEMBER 20, 2022 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**EXECUTIVE SESSION**

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

**PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners. Please complete the Public Comment Request Form and submit to an Administrative Staff member prior to the beginning of the meeting. Please keep your comments to three (3) minutes. The Board is not required to discuss or reply to your comment.

Documents:

[PUBLIC COMMENT REQUEST FORM.PDF](#)

**LAND USE REGULATION HEARING**

**A. Public Hearing For General Side Setback Variance For Sean Downing At 120 Toms PI (PLN22-115)**

Sean Downing has applied for a Variance on property he owns at Lot 145 of Aspen Springs Subdivision No. 5 known as 120 Tom's PI, Pagosa Springs, CO (PLN22-115). The property is zoned Agricultural Estate (AE). The requested variance is to allow construction of a utility building seven (7) feet six (6)

inches within the property side setback of twenty-five (25) feet.

Presenter Pamela Flowers  
Presenter's Title Development Director

Documents:

[22-115 STAFF REPORT, DOWNING, GEN SETBACK VAR, 120 TOMS, 220916.PDF](#)

## LOCAL LICENSING AUTHORITY

### A. Consideration And Approval Of A Retail Marijuana Center License Renewal For J And J Enterprises, Inc. Dba Pagosa Therapeutics

This is a renewal of a Retail Marijuana Center License license for J and J Enterprises, Inc. dba Pagosa Therapeutics located at 235 Bastille Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office, County Building Department and Fire District have all completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this marijuana license renewal.

Presenter Mary Helminski  
Presenter's Title Executive Assistant/Paralegal

Documents:

[PAGOSA THERAPEUTICS RETAIL CENTER LICENSE RENEWAL.PDF](#)

### B. Consideration And Approval Of A Retail Optional Premises Cultivation Center License Renewal For J And J Enterprises, Inc. Dba Pagosa Therapeutics

This is a renewal of a Retail Optional Premises Cultivation Center License license for J and J Enterprises, Inc. dba Pagosa Therapeutics located at 354 Bastille Drive in Pagosa Springs, Colorado. This renewal includes no changes. The application is complete and the proper fees have been paid. The Sheriff's Office, County Building Department and Fire District have all completed their inspections and found no issues. The financial impact to the County is the fees paid per the County Fee Schedule and staff recommends approval of this marijuana license renewal.

Presenter Mary Helminski  
Presenter's Title Executive Assistant/Paralegal

Documents:

[PAGOSA THERAPEUTICS OPC LICENSE RENEWAL.PDF](#)

## LIQUOR BOARD

### A. Consideration Of A Special Events Permit For Archuleta County Democratic Party Central Committee

This is an application for A Special Events Permit for Archuleta County Democratic Party Central Committee to sell Malt, Vinous and Spirituous Liquor at 344 U.S. Hwy 84, Pagosa Springs, CO 81147 (CSU Extension Building) for the Archuleta County Democratic Party Central Committee Chili Supper on September 30th, 2022. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee Schedule and Staff recommends approval of this Special

Events Permit.

Presenter                      Jamie Jones  
Presenter's Title              Administrative Assistant

Documents:

[AC DEMOCRATIC PARTY CENTRAL COMMITTEE APPLICATION CHILI DINNER 22 - BOCC AGENDA.PDF](#)

## **CONSENT AGENDA**

### **A. PAYABLE WARRANTS AND PURCHASE CARDS**

**September 7, 2022 - September 20, 2022**

### **B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes 09/06/2022**

Draft of the Regular Meeting Minutes from September 6, 2022 for approval.

Documents:

[09-06-2022R.PDF](#)

### **C. Consideration And Approval Of A Ground Lease Agreement For Hangar 511-H**

This Ground Lease Agreement between the Board of County Commissioners of Archuleta County, Colorado and Pagosa Air Charter would be effective on October 1, 2022 for a period of twenty-five years for Hangar 511-H. The financial impact to the county is the annual rent paid of \$1,872.00, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[GROUND LEASE AGREEMENT - 511 H.PDF](#)

### **D. Consideration And Approval Of A Ground Lease Agreement For Hangar 511-I**

This Ground Lease Agreement between the Board of County Commissioners of Archuleta County, Colorado and Pagosa Air Charter would be effective on October 1, 2022 for a period of twenty-five years for Hangar 511-I. The financial impact to the county is the annual rent paid of \$1,872.00, adjusted for CPI increases. Staff recommends approval of this Ground Lease Agreement. Responsible Staff: Chris Torres, Airport Manager.

Documents:

[GROUND LEASE AGREEMENT - 511 I.PDF](#)

### **E. Consideration Of Resolution 2022-\_\_\_\_ Consolidating 2 Lots Into 1 Lot In Pagosa Peak Estates Owned By Vossa And Elizabeth Leach**

This request is to consider a Resolution authorizing the consolidation of Lots 12 and 13, in Pagosa Peak Est, to become Lot 13X, owned by Vossa and Elizabeth Leach. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property

taxes. Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[LEACH RESOLUTION.PDF](#)

**F. Consideration Of Resolution 2022-\_\_\_\_\_ To Consolidate 2 Lots Into 1 Lot In Aspen Springs Subdivision No. 6, Owned By Troy And Alexis Loehrer**

This request is to consider a Resolution authorizing the consolidation of Lots 455 and 456, in Aspen Springs Subdivision No. 6, to become Lot 455X, owned by Troy and Alexis Loehrer. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the County budget includes fees paid per the County Fee Schedule, generally balanced by reduction in property taxes.

Responsible Staff Member: Brandon Wolff, Planner.

Documents:

[LOEHRER RESOLUTION.PDF](#)

**NEW BUSINESS**

**A. Consideration And Approval Of Core Values, Mission And Vision Statements**

Presentation for approval of Core Values, Mission Statement and Vision statement as created by Archuleta County employees.

Presentor	Tina Woodman
Presentor's Title	HR Director

Documents:

[CORE VALUES, MISSION AND VISION.PDF](#)

**EXECUTIVE SESSION**

Pursuant to Colo. Rev. Stat. 24-6-402(4), upon the affirmative vote of two-thirds of the quorum present, the Archuleta County Board of County Commissioners will hold an executive session pursuant to C.R.S. 24-6-402(4)(b) for purposes of the Board receiving legal advice on specific legal questions and pursuant to C.R.S. 24-6-402(4)(e) for determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, all in regards to the possible dissolution of San Juan Basin Public Health Department.

**COMMISSIONER COMMENTS**

**ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.