



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Public is Highly Encouraged to Join via ZOOM Conference Call -
Please contact County Administration at 970-264-8300 for log-in
information

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF AUGUST 18, 2020 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR*

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

ABATEMENT HEARING

A. Abatement Or Refund Of Taxes

Abatement or Refund of Taxes for account No. R006803 for the year 2019. The property being located at X Bienvendio Cir, and being owned by OGI Inc. This is before you today because the amount of the refund exceeds the limit granted to the Assessor by the BoCC in Resolution 2010-67 of \$2,500. Every reappraisal most adjustments for size, terrain and access are removed, because we don't yet know what the sales will be. If the sale account consists of land that is level or of a smaller acreage, then adjustments are made to the parcels that have terrain issues and/or are larger or smaller. In this case the parcel is over 9 acres when the sales parcels were approximately 3 acres. The adjustment for size was not added in, which would have reduced the value due to economy of scale (smaller parcels, for the most part, sell for less per acre than larger parcels). This is an example of why it is important for every property owner to pay attention to their Notice of Value, whether in the odd, reappraisal year (such as 2019), or in an intervening year (such as 2020). Although we have a system that helps us with calculating the values, much of the work is done by hand. Numbers can be transposed, adjustments not made, etc. We strive to make our values as accurate as possible, but everyone makes mistakes and it is better to catch these sooner rather than later.

Presentor Johanna Tully-Elliott
Presentor's Title Statistician

Documents:

[ABATEMENT OR REUND OF TAXES R006803.PDF](#)

BUDGET HEARING

A. Consideration Of Resolution 2020-____, Supplemental Budget And Appropriation

During 2020, Archuleta County received revenues, other than property tax revenue, not anticipated at the time the 2020 budget was adopted. This resolution will appropriate additional sums of money to defray expenses in excess of amounts budgeted during 2020 by the amounts of additional revenue received.

Presenter Larry Walton
Presenter's Title Finance Director

Documents:

[2020-K SUPPLEMENTAL BUDGET ADJUSTMENT 8-18-2020.PDF](#)

[2020-K AGENDA ITEM REPORT - 8-18-2020.PDF](#)

LOCAL LICENSING AUTHORITY

A. Consideration And Approval Of A Retail Marijuana Center License For J And J Enterprises, Inc. DbA Pagosa Therapeutics

This is a renewal of a Retail Marijuana Center license for J and J Enterprises, Inc. dba Pagosa Therapeutics, located at 235 Bastille Drive in Pagosa Springs. There are no changes, the application is complete and the proper fees have been paid. The Sheriff's Office completed their background check and the Fire Protection District and County Building and Planning Departments have done their inspections and there are no objections. Staff recommends approval of this renewal application.

Presenter Mary Helminski
Presenter's Title Paralegal/Executive Assistant

Documents:

[STORE RENEWAL APPLICATION REDACTED.PDF](#)

B. Consideration And Approval Of A Retail Optional Premises Cultivation License For J And J Enterprises, Inc. DbA Pagosa Therapeutics

This is a renewal of a Retail Marijuana Center license for J and J Enterprises, Inc. dba Pagosa Therapeutics, located at 354 Bastille Drive in Pagosa Springs. There are no changes, the application is complete and the proper fees have been paid. The Sheriff's Office completed their background check and the Fire Protection District and County Building and Planning Departments have done their inspections and there are no objections. Staff recommends approval of this renewal application.

Presenter Mary Helminski
Presenter's Title Paralegal/Executive Assistant

Documents:

[OPC RENEWAL APPLICATION REDACTED.PDF](#)

LIQUOR BOARD

A. Special Event For The Humane Society Of Pagosa Springs

This is an application for a Special Event Permit for the Humane Society of Pagosa Springs to auction off malt, vinous, spirituous liquor at 279 Pagosa St. Pagosa Springs, CO 81147 for the 2020 Auction for the Animals on August 29, 2020. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and staff recommends approval of this Special Event Permit.

Documents:

[2020 AUCTION FOR THE ANIMALS APPLICATION AGENDA VERSION.PDF](#)

CONSENT AGENDA BY BOCC/LIQUOR BOARD

A. Consideration And Approval Of A Bed & Breakfast Permit Renewal For Elkwood Manor Pagosa Springs Inc. DbA Elkwood Manor Bed & Breakfast

This is an application to renew a Bed & Breakfast permit for Elkwood Manor Pagosa Springs, Inc. dba Elkwood Manor Bed & Breakfast, located at 85 Easy Street in Pagosa Springs. This renewal includes no changes. The application is complete and the proper fees have been submitted. The Sheriff's Office has completed their background check and the Building Department has inspected the premises for changes. The financial impact to the County is the fees paid per the County Fee schedule and staff recommends approval of this renewal application. Responsible Staff: Mary Helminski, Paralegal/Executive Assistant.

Documents:

[ELKWOOD MANOR RENEWAL APPLICATION.PDF](#)

CONSENT AGENDA

A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS

August 5, 2020 - August 18, 2020

B. REGULAR MEETING MINUTES

Board of Equalization Hearing Minutes 8/3/2020

Draft of the Minutes from the Board of Equalization Hearing from August 3, 2020 for approval.

Documents:

[08-03-2020 CBOE.PDF](#)

Regular Meeting Minutes 8/4/2020

Draft of the Regular Meeting Minutes from August 4, 2020 for approval.

Documents:

[08-04-2020R.PDF](#)

C. Consideration And Approval Of CARES Act Election Judge Pay Grant Program Award

The Archuleta County Clerk and Recorder's Office had applied for funding pursuant to the CARES Act Election Judge Pay Grant Program in the amount of \$642. The County was awarded this amount and is being submitted for approval.

Documents:

[CARES ACT ELECTION JUDGE PAY GRANT PROGRAM.PDF](#)

D. Consideration And Approval Of Intergovernmental Agreement With Aspen Springs Metropolitan District

Intergovernmental Agreement between the Archuleta County Clerk and Recorder's Office with Aspen Springs Metropolitan District regarding participation in the upcoming 2020 General Election to be held November 3, 2020.

Documents:

[ASPEN SPRINGS 2020 GENERAL.PDF](#)

E. Consideration And Approval Of Intergovernmental Agreement With Los Pinos Fire Protection District

Intergovernmental Agreement between the Archuleta County Clerk and Recorder's Office with Los Pinos Fire Protection District regarding participation in the upcoming 2020 General Election to be held November 3, 2020.

Documents:

[LOS PINOS FIRE PROTECTION DISTRICT 2020 GENERAL IGA.PDF](#)

F. Consideration And Approval Of Resolution 2020-_____ To Consolidate 3 Lots Into 1 Lot In Pagosa Highlands Estates Owned By Edward L. And Susan F. King

This request is to consider a resolution authorizing the consolidation of Lots 120, 121 and 122, Pagosa Highlands Estates, to become Lot 122X owned by Edward L. and Susan F. King. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the county fee schedule, generally balanced by reduction in property taxes.

Documents:

[LOT CONSOLIDATION - KING.PDF](#)

G. Consideration And Approval Of Resolution 2020-_____ To Consolidate 2 Lots Into 1 Lot In Pagosa Highlands Estates Owned By Michael J. Smith

This request is to consider a resolution authorizing the consolidation of Lots 92 and 93X, Pagosa Highlands Estates, to become Lot 93XX owned by Michael J. Smith. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the county fee schedule, generally balanced by reduction in property taxes.

Documents:

[LOT CONSOLIDATION - SMITH.PDF](#)

H. Ratification Of The Chairman's Signature On A Letter To DOLA To Request Funding For Repairing County Road 500

The erosion of County Road 500 caused by the San Juan River was first noticed in April of 2019 and the road has become increasingly eroded since then. This letter to the Department of Local Affairs requesting funding to repair the road was signed by Commissioner Maez on August 7, 2020.

Documents:

I. Ratification Of Chairman's Signature On A Quote For ESInet NRC And PMF For Dispatch

The state is now mandating that all dispatch centers convert to an IP-based service. Federal and state grant funding is available and this quote to the Public Utilities Commission in the amount of \$24,159.48 will be reimbursed from the grant funding. Commissioner Maez signed this quote on August 12, 2020.

Documents:

[ESINET NRC AND PMF QUOTE.PDF](#)

NEW BUSINESS

A. Consideration And Approval Of Utilizing Vacancy Savings In The Sheriff's Budget To Hire One Detention Deputy

The Archuleta County Sheriff's Office (ACSO) is in the process of opening the new Detention Facility and has an absolute need of employing thirteen (13) Detention Deputies to accommodate running the facility in a safe and relatively functional manner. ACSO is currently allocated ten (10) Detention Deputies and with the recent transfer of one Administrative position within ACSO and the transfer of one Code Enforcement position from Development Services, ACSO now has an allocation of twelve (12) Detention Deputies. ACSO would like to utilize Vacancy Savings within its approved 2020 budget to hire one additional Detention Deputy for the balance of 2020 at a cost not to exceed \$16,000.00. This would be for four months, beginning September 1, 2020. There is currently sufficient funds in Vacancy Savings to cover this expense. Certainly, ACSO will be submitting a request for additional Detention Deputies in the upcoming 2021 budget process in an effort to provide a safe and very functional operation of the new Detention Facility.

Presenter	Derek Woodman
Presenter's Title	Undersheriff

B. Consideration And Approval Of Law Enforcement And Emergency Services Agreement With Mineral County

This Agreement between the Boards of County Commissioners and Sheriff's Offices of Archuleta and Mineral Counties provides the parameters for establishing mutual aid and assistance for Emergency Services for that portion of Mineral County lying south and west of Wolf Creek Pass, and the Continental Divide.

Presenter	Rich Valdez
Presenter's Title	Sheriff

Documents:

[MINERAL COUNTY AGREEMENT.PDF](#)

C. Consideration And Approval For Purchase Of Replacement Landfill Loader

The Solid Waste Department is requesting the purchase of a replacement landfill loader instead of the approved dump truck. Unit #304 Loader has experienced a total of four torque converter failures over the last three years. Each time the repair/replacement has been done, it has taken the asset away from the landfill for a month at a time. A rental compactor is required each time to sustain landfill operations. Additional money, in the amount of \$5,000 per month, is required each time we rent a replacement. Unit #304 is a 2002 Case 721C with 8,000 operating hours. The Fleet department has located a 2012 Case 821F with 5,000 hours to replace the current Unit #304. The Solid Waste Department was approved for \$94,000 in the

2020 budget to replace the dump truck. This replacement loader is quoted at \$89,000 after the trade-in and incentives. Staff recommends approval to purchase the replacement loader instead of purchasing the dump truck.

Presenter Matt Archuleta
Presenter's Title Operations Manager

Documents:

[LANDFILL LOADER.PDF](#)

D. Consideration And Approval Of Resolution 2020-____ Adopting By Reference The 2015 Edition Of The International Property Maintenance Code

The 2015 edition of the International Property Maintenance Code provides the parameters for a) regulating and governing the conditions and maintenance of all property, buildings and structures; b) providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures; and c) providing for the issuance of permits and collection of fees therefor. Archuleta County is currently using the 2006 code - this resolution updates the code to the 2015 edition.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[RESOLUTION 2020-____ ADOPTING THE 2015 PROPERTY MAINTENANCE CODE_FINAL.DOCX](#)

E. Consideration Of Resolution 2020-____ For The Vaccination, Control And Impoundment Of Dogs In Archuleta County, Colorado

This resolution updates and revises the dog resolution passed in 2002 and provides the parameters for the vaccination, control and impoundment of dogs in Archuleta County. This resolution has been reviewed and approved by the County Attorney, Sheriff's Department, Court Clerk of Archuleta County and The Humane Society of Pagosa Springs.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[RESOLUTION 2020-____ FOR THE VACCINATION CONTROL AND IMPOUNDMENT OF DOGS_REVISION 3.PDF](#)

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

COMMISSIONER COMMENTS

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.