

Archuleta County Fair Board
344 Highway 84, Pagosa Springs, CO 81147
March 11, 2020 6:00 pm
Agenda

- 1. Welcome & Introductions**
- 2. Sign-In (7 of 12 members = a quorum)**
- 3. Special Item**
- 4. Minutes-Approval/Corrections**
- 5. Budget/Financials**
- 6. Committee Reports**
 - a. Rodeo
 - i. Ranch Rodeo, Bulls/Broncs/Bears
 - ii. Kids Rodeo
 1. Time Change Survey
 - b. Livestock
 - c. Entertainment
 - i. Band Updates
 - ii. Other
- 7. Old Business**
 - a. Fair Ideas
 - b. Honorees
 - i. Notifications/Interviews/Bios/Pictures (need info for Fair Book)
 - c. Royalty
 - i. Advertising (set contest dates) / Schedule Interview Dates
 - d. Form Updates
 - i. Vendor
 - ii. Sponsorship
 - iii. Ranch Brands
 - e. Banner and Yard Sign Date revisions completed?
 - f. Inventory Orders completed?
 - i. T-Shirts, Ribbons, Wristbands
 1. Wristband Sponsor?
 - g. Belt Buckle Orders placed?
 - h. Judges Contract Revisions status
 - i. Photographer RFP status
 - j. Electrician confirmed?
 - k. Ranch Brands project status (this is urgent)
 - l. Bylaws Review
 - m. Fair Coordinator
- 8. New Business**
 - a. Fair Poster needs to be created (also needed for Fair Book cover)
 - b. Bulk Mailer form needs to be created and mail project scheduled
 - c. Light Tower order to be placed
 - d. Fencing order to be placed
 - e. Vendor applications to be sent out
 - f. Sponsorship forms to be sent out
 - g. Judges Contracts to be sent out
 - h. Rotary Club (contact Kenny Rogers to confirm liquor license)
 - i. Wristband order to be placed
 - j. Sign-Up Genius status (ready for use?)

Meeting Dates for 2020 Fair: April 8 May 13 June 10 July 1, 8, 15, 22, 29
Fair Dates: Thursday – Sunday July 30, 31 and August 1, 2