



**ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**CALL TO THE ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS OF FEBUARY 6, 2018 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (the Board is not required to discuss your comment or make a decision regarding your comment, under this section).

**CONSENT AGENDA**

**A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

**JANUARY 17, 2018 - FEBUARY 6, 2018**

**B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes of 01-06-18**

draft of the Regular Meeting Minutes of January 6, 2018 for approval

Documents:

[01-16-18R.PDF](#)

**Regular Meeting Minutes of 01-16-18**

draft of the Jan 16, 2018 Regular Meeting Minutes for approval

Documents:

[01-16-18R.DOCX](#)

**C. SPECIAL MEETING MINUTES**

**Special Meeting Minutes of 12-12-17**

draft of the December 12, 2017 Special Meeting Minutes for approval

Documents:

**D. Consideration Of Nolan/Garms Request For The Pagosa Highlands Estates Amendment 2018-01 MLLA**

Patrick Nolan and George Garms, represented by Murrey Land Surveying, have applied for the Pagosa Highlands Estates Amendment 2018-01 Minor Lot Line Adjustment, a replat of Lots 782 & 783 at 86 & 106 Hills Cir. Resulting Lot 782Z and Lot 783Z, both with an existing home, will be an even acreage exchange—both lots will remain the same size, with the new lot line more closely following the front and side yards as actually built and maintained. At their meeting on January 24, 2018, the Planning Commission recommended approval (4-0).

Presenter                      John C. Shepard, AICP  
Presenter's Title              Planning Manager

Documents:

[PLN17-284\\_PHE\\_AMEND\\_MLLA\\_BOCC-20180206\\_STAFFREPORT.PDF](#)  
[A1-PLN17-284 AREAMAPS.PDF](#)  
[A2-PLN17-284\\_REVIEW\\_COMMENTS.PDF](#)  
[A3-CCRS\\_R-1-90\\_R-1-120.PDF](#)  
[A4-PLN17-284\\_PHE\\_AMEND\\_2018-NARRATIVE.PDF](#)  
[A5-PLN17-284\\_PHE\\_AMEND\\_2018-PLAT\\_20171230.PDF](#)

**E. Consideration Of The 2018 Archuleta County Annual Operating Plan**

The purpose of this Annual Operating Plan (AOP) is to set forth the standard operating procedures, agreed procedures, and responsibilities to implement cooperative wildland fire protection on all lands within Archuleta County. All participants of this plan agree to coordinate their wildland fire management activities as outlined within the plan.

Presenter                      Mike Le Roux  
Presenter's Title              Director of Emergency Operations

Documents:

[2018 AOP\\_AUX.PDF](#)

**F. Consideration Of Letter Of Support For House Bill 18-1058 Financial Assistance For Jails And Courts**

Provided for your consideration is a letter of support for House Bill 18-1058. This bill is intended to provide for a much greater level of funding for the development of Court and Jail facilities, through the expansion of the underfunded facilities cash fund.

Presenter                      Bentley Henderson  
Presenter's Title              County Administrator

Documents:

[20180202140146.PDF](#)

**NEW BUSINESS**

**A. Consideration Of Resolution 2018 - \_\_\_\_ Approving The 2018 Archuleta County**

## Fee Schedule

Provided for your consideration is adoption of the Archuleta County Fee Schedule. The Board of County Commissioners are charged with establishing fees pursuant to C.R.S. 30-11-107. As has been our practice in the past any suggested amendments or additions to the fee schedule are highlighted to ensure transparency in how we represent changing fees.

Presentor                      Bentley Henderson  
Presentor's Title              County Administrator

Documents:

[COUNTY FEE SCHEDULE RESOLUTION.PDF](#)  
[FEE SCHEDULE 2018.PDF](#)

## B. Consideration Of An Amendment To The Inmate Medical Services Agreement Between Archuleta County And Pagosa Springs Family Medicine Center, PC

The Sheriff's Office is asking for an amendment to the existing Inmate Medical Services agreement.

Presentor                      Rich Valdez  
Presentor's Title              Sheriff

## C. Consideration Of The Forest Service Agreement With Archuleta County For Roadside Mitigation Of Noxious Weeds For 2018

The United States Forest Service has requested noxious weed mitigation to be completed by the Archuleta County Weed and Pest Department for the 2018 season. An agreement has been prepared which outlines the cost of treatment and which roads require management. Noxious weed management is required by the Colorado Noxious Weed Act pursuant to C.R.S 35-5.5.

Presentor                      Susan Goebel-Canning  
Presentor's Title              Public Works Director

Documents:

[AGREEMENT\\_FOR\\_COUNTY\\_SIGNATURE.PDF](#)

## D. Consideration Of On Call List Of Engineering Firms

Approval for an On Call list of firms to provide engineering services for the Road and Bridge Department.

Presentor                      Susan Goebel-Canning  
Presentor's Title              Public Works Director

Documents:

[ON-CALL ENGINEERING 2018.PDF](#)  
[RFQ - 4311 2018 ON CALL ENGINEERING LIST -.PDF](#)

## E. Consideration Of Resolution 2018 - \_\_\_\_\_ Approving And Designating Institutions The County Treasurer May Bank And Invest County Funds With

The Board of County Commissioners is required to annually approve banking and investment options for the County Treasurer to use in depositing and investing county monies. The Treasurer has researched the suitability of several organizations and presented them to the Commissioners with her recommendations.

Presenter                    Betty Diller  
Presenter's Title        County Treasurer

Documents:

[RESOLUTION - TREASURER BANKING AND INVESTMENTS.PDF](#)

#### **F. Consideration Of Expenditures Necessary To Support Impact Fee Study**

Presenter                    Bentley Henderson  
Presenter's Title        County Administrator

#### **G. Consideration Of Resolution 2018- \_\_\_\_\_ Allowing For The Temporary Installation Of Aggregate Processing Plants**

Provided for consideration is Resolution 2018- \_\_\_\_\_ allowing for the temporary installation of aggregate processing plants. It has come to our attention that during the summer of 2018 CDOT will be engaged in a significant repaving of Highway 160, from Highway 84 to Treasure Falls. In addition, we have become aware of the fact that there are significant challenges in the provision of asphalt both for that project and for the significant number of projects that we will be undertaking within the County. This resolution is intended to offer some relief allowing for the temporary installation of aggregate processing in the County at facilities that are already; 1) permitted by the state, and 2) have historically been utilized for these types of operations.

Presenter                    Bentley Henderson  
Presenter's Title        County Administrator

Documents:

[RESOLUTION FOR TEMP. RELIEF FROM LAND USE CODE.PDF](#)

#### **H. Consideration Of Recreational Funding Requests For TARA Community Center**

The TARA Community Center is requesting funding for a walkway and pavilion improvements. The current covered pavilion has a dirt floor and it is desired to have the floor scrapped, leveled, and insert a geogrid fabric to be covered by small gravel. The TARA Community Center is the beneficiary of standing "line item" level funding. In 2018, the Board of County Commissioners appropriated \$1,100 for TARA Community Center funding. As you can see from the enclosed request, the non-profit responsible for the operations of the facility are requesting an additional \$1,643 to facilitate additional improvements to the facility.

Presenter                    Bentley Henderson  
Presenter's Title        County Administrator

Documents:

[TARA COMMUNITY CENTER LETTER.PDF](#)

#### **I. Report On Meeting With The State Court Administrator**

The Board of County Commissioners will engage in a discussion regarding the presentation made to the State Court Administrator regarding potential resolution to State Court space needs.

Presenter	Bentley Henderson
Presenter's Title	County Administrator

### **PUBLIC COMMENTS FROM THE FLOOR**

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### **COMMISSIONER COMMENTS**

#### **EXECUTIVE SESSION**

Pursuant C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

#### **A. Executive Session**

Pursuant to C.R.S. Section §24-6-402(4)(f): Personnel matters - County Administrator and County Attorney annual review.

Presenter	Bentley Henderson
Presenter's Title	County Administrator

### **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.