



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF JANUARY 21, 2020 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR*

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

PROCLAMATIONS

A. U.S. 2020 Census Complete Count Committee Formation Day

This is to proclaim January 21, 2020 as U.S. 2020 Census Complete Count Committee Formation Day.

Presenter	Scott Wall
Presenter's Title	County Administrator

Documents:

[2020 CENSUS COMPLETE COUNT COMMITTEE FORMATION DAY.PDF](#)
[2020 CENSUS COMPLETE COUNT COMMITTEE FORMATION DAY \(SPANISH\).PDF](#)

REPORTS

A. ACDHS 4th Quarter Report 2019

Each quarter the Department of Human Services provides a report including statistical and performance measure information for a number of our high-level programs. The attached report includes information collected from the third quarter (October, November and December 2019).

Presenter	Matthew A. Dodson, LCSW
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Presenter's Title Director, Archuleta County Department of Human Services

Documents:

[ACDHS 4TH QUARTER REPORT 2019.PDF](#)
[ELIGIBILITY 4QFRAUD AND CLAIM 2019 REPORT \(1\).PDF](#)

LIQUOR BOARD

A. Consideration Of A Special Events Permit For The Pagosa Springs Chamber Of Commerce

This is an application for a Special Events Permit for the Pagosa Springs Chamber of Commerce, to sell malt, vinous, spirituous liquor at the PLPOA Clubhouse located at 230 Port Ave. for the 2020 Annual Gala on January 24, 2020. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing. The financial impact to the County is the fees paid per the County Fee schedule and Staff moves to approve this Special Events Permit.

Presenter Jamie Jones
Presenter's Title Administrative Assistant

Documents:

[CHAMBER OF COMMERCE 1-24-2020 \(BLANKED OUT\).PDF](#)

CONSENT AGENDA

A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS

Ratification of December 18, 2019 - January 7, 2020

January 8, 2020 - January 21, 2020

B. REGULAR MEETING MINUTES

Regular Meeting Minutes 01/07/2020

Draft of the Regular Meeting Minutes from January 7, 2020 for approval.

Documents:

[01-07-20R.PDF](#)

C. Consideration Of Resolution 2020-___ To Consolidate 2 Lots Into 1 Lot At Pagosa In The Pines Owned By Leon F. Stroman And Madeline L. Dzielak

This request is to consider the Resolution authorizing the consolidation of Lots 18 and 19 Pagosa in the Pines Sheet 2 to become Lot 19X owned by Leon F. Stroman and Madeline L. Dzielak. This consolidation has been reviewed and is recommended for approval by the Development Services Director. The impact to the county budget includes fees paid per the county fee schedule, generally balanced by a reduction in property taxes.

Documents:

[PLN20-053 STROMAN-DZIELAK RESOLUTION.PDF](#)

D. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For Nioabra Strickland

Affirm the Certificate of Designation of Legal Lot Status of property owned by Nioabra Strickland (IDP19-424), an approximately 16.72 acre tract of land being a portion of Sec: 32 Twn: 35 Rng: 5W TRACT IN NE4SW4, S2SW4, NMPM, located at 28945 W US HWY 160, (Parcel 568332300009), Bayfield, CO. No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-424 STRICKLAND.PDF](#)
[IDP CERTIFICATE - 19-424.PDF](#)

E. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For Terri Blundell

Affirm the Certificate of Designation of Legal Lot Status of property owned by Terri Blundell (IDP 19-467), an approximately 22.88 acre property in Section 8, Township 34, Range 4W Tract in SE4SW4; 8-34-4W #20502594 less tract to highway; less tracts sold & 81/557 & #147857 tract 208' E & W X 416' N & S IN SE corner of SE4NW4; 281/22; NMPM, located at 91 County Road 166 (Parcel 568908300008). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-467 BLUNDELL.PDF](#)
[IDP CERTIFICATE - 19-467.PDF](#)

F. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For Terri Blundell

Affirm the Certificate of Designation of Legal Lot Status of property owned by Terri Blundell (IDP 19-468), an approximately .8 acre tract of land being a portion of Section 8, Township 34, Range 4W the SE4SW4; NMPM, located at 21891 U.S. Hwy 160 (Parcel 568908300011). No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-468 BLUNDELL.PDF](#)
[IDP CERTIFICATE - 19-468.PDF](#)

G. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For Rodney And Debra Ray

Affirm the Certificate of Designation of Legal Lot Status of property owned by Rodney & Debra Ray (IDP19-469), an approximately 10 acre tract of land being a portion of Sec: 10 Twn: 34 Rng: 1W E2E2SE4SE4; 10-34-1W 256/342 NMPM, located at 626 CATCHPOLE DR, (Parcel 588710400022), Pagosa Springs, CO. No fiscal impact is expected.

Documents:

H. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For Russell Crowley

Affirm the Certificate of Designation of Legal Lot Status of property owned by Russell Crowley (IDP19-470), an approximately 29.61 acre tract of land being a portion of Sec: 19 Twn: 33 Rng: 1E TRACT IN NW4SW4 RURAL Sec: 24 Twn: 33 Rng: 1W TRACT IN NE4SE4 NMPM, located at 16450 US HWY 84, (Parcel 597119300019), Pagosa Springs, CO. No fiscal impact is expected.

Documents:

RESOLUTION AFFIRMING LEGAL LOT STATUS 19-470 CROWLEY.PDF
IDP CERTIFICATE - 19-470.PDF

I. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For Andre And Denise Montz

Affirm the Certificate of Designation of Legal Lot Status of property owned by Andre & Denise Montz (IDP19-471), an approximately 4.9 acre tract of land being a portion of Sec: 17 Twn: 34 Rng: 3W PORTION LOT 1 N & W HWY 160; #20210267 & #20210268, NMPM, located at 14317 W US HWY 160 (Parcel 569317400052), Pagosa Springs, CO. No fiscal impact is expected.

Documents:

RESOLUTION AFFIRMING LEGAL LOT STATUS 19-471 MONTZ.PDF
IDP CERTIFICATE - 19-471.PDF

J. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For The Lemon Personal Residence Trust

Affirm the Certificate of Designation of Legal Lot Status of property owned by the Lemon Personal Residence Trust (IDP 19-472), an approximately 25.76 acre tract of land being a portion of Sec: 6 Twn: 35 Rng: 2W 35-2W SEC 6 THAT PART NW4SE4 N'LY OF PIEDRA RD; 6-35-2W BEG WH NW CORNER SE4 SEC 6 BEARS N89.35'21"W 258.48'; TH S89.35'21"E 1048.91'; TH S 0.26'51"W 1331.22'; TH N89.47'59"W 460.60'; TH N39.38'47"W 436.31' TO CURV TH ALONG CURVE 280.77'; TH N13.09'25"W 772.14' TO POB. #20202627 NMPM, located at 3411 COUNTY RD 600, (Parcel 569906400009), Pagosa Springs, CO. No fiscal impact is expected.

Documents:

RESOLUTION AFFIRMING LEGAL LOT STATUS 19-472 LEMON.PDF
IDP CERTIFICATE - 19-472.PDF

K. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For James Hatley

Affirm the Certificate of Designation of Legal Lot Status of property owned by James Hatley (IDP19-473), an approximately 13.62 acre tract of land being a portion of Sec: 26 Twn: 35 Rng: 2.5W TRACT IN SW4NW4 & NW4SW4 RURAL Sec: 27 Twn: 35 Rng: 2.5W TRACT IN, NMPM, located at 9315 W US HWY 160, (Parcel 569526300024), Pagosa Springs, CO. No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-473 HATELY.PDF](#)
[IDP CERTIFICATE - 19-473.PDF](#)

L. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For Archer Hoyt

Affirm the Certificate of Designation of Legal Lot Status of property owned by Archer Hoyt (IDP19-474), an approximately 10.03 acre tract of land being a portion of Sec: 24 Twn: 33 Rng: 1W TRACT IN SW4NE4, NMPM, located at 16350 US HWY 84, (Parcel 596924100021), Pagosa Springs, CO. No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-474 HOYT.PDF](#)
[IDP CERTIFICATE - 19-474.PDF](#)

M. Consideration Of Resolution 2020-___ Affirming Legal Lot Status For Heritage House Acres, LLC

Affirm the Certificate of Designation of Legal Lot Status of property owned by Heritage House Acres, LLC (IDP19-475), an approximately 7.0 acre tract of land being a portion of Sec: 31 Twn: 35 Rng: 1W TRACT IN NE4NE4 RURAL Sec: 32 Twn: 35 Rng: 1W TRACT IN NW4NW4 DOES NOT INCLUDE M/H 990012351106, NMPM, located at 2678 US HWY 84, (Parcel 570131100023), Pagosa Springs, CO. No fiscal impact is expected.

Documents:

[RESOLUTION AFFIRMING LEGAL LOT STATUS 19-475 HERITAGE.PDF](#)
[IDP CERTIFICATE - 19-475.PDF](#)

N. Ratification Of The Chairman's Signature On Two Applications For Treasurer's Deed

The County Treasurer and County Attorney are working toward the disposition of numerous properties that are held by the County due to nonpayment of taxes. The goal is to obtain a Treasurer's Deed on each property and then sell it at auction in the hope to get the property back onto the county tax rolls. The properties located at 81 Gila Drive and 20 Lancer Court are the first two properties to go through this process. The Chairman signed the Applications for Treasurer's Deed on January 9, 2020 to begin this process.

Documents:

O. Consideration And Approval Of Easement Agreement With The Erik And Carolyn Selvig Family Trust

On November 12, 2019, the BoCC signed Resolution 2019-120 authorizing the use of eminent domain to gain access across the property owned by the Erik and Carolyn Selvig Family Trust for the purpose of adding emergency communication equipment to the LPEA tower located on BLM Land. An action was filed in the District Court of Archuleta County, Case Number 19CV030089. This Easement Agreement, signed by the Selvigs, provides the access needed to install and maintain the equipment, in exchange for a one-time payment of \$500.00.

Responsible Staff: Todd Weaver, County Attorney

Documents:

[EASEMENT AGREEMENT - SELVIG.PDF](#)

NEW BUSINESS

A. Consideration And Approval Of Update To The Position Classification Pay Scale

The Position Classification Pay Scale is a document approved by the BoCC that sets the compensation structure and lists all budgeted positions for Archuleta County. From time to time, needed changes in positions are made administratively by the County Administrator or an Elected Official (Sheriff, Clerk and Recorder, Assessor or Treasurer) requiring updates to the pay scale. This update includes multiple changes to positions in the Clerk and Recorder, Planning, DHS and Sheriff's Department.

Presenter	Robert Smith
Presenter's Title	Human Resources Administrator

Documents:

[POSITION CLASSIFICATION PAY SCALE - PROPOSED 2020.PDF](#)

[POSITION CLASSIFICATION PAY SCALE 2019.PDF](#)

[POSITION CLASSIFICATION PAY SCALE 2017.PDF](#)

B. Consideration Of The Reorganization Of The Board Of County Commissioners Pursuant To C.R.S. 30-10-307

Pursuant to C.R.S. 30-10-307, the Board of County Commissioners is required to reorganize and choose one member as the Chairman. In the case of the Chairperson's absence, the Board shall also choose a member as the Vice-Chair.

Presenter	Scott Wall
Presenter's Title	County Administrator

C. Consideration Of Designating Board And Committee Appointments For 2020

The Board of County Commissioners have appointments on various Boards and Committees for local and regional organizations. They may appoint other members of the community or staff in their place.

Presenter	Scott Wall
Presenter's Title	County Administrator

Documents:

[2020 COMMISSIONERS BOARDS AND COMMITTEES - BLANK.PDF](#)
[2020 COMMISSIONERS BOARDS AND COMMITTEES - PROPOSED.PDF](#)
[2019 COMMISSIONERS BOARDS AND COMMITTEES.PDF](#)

D. Consideration And Approval Of A Purchase And Sale Agreement With Western Heritage Event Center

The county is purchasing the Western Heritage Event Center, including the Hughes-Pavilion Arena and other buildings, structures, fixtures and other improvements on the site, for a purchase price of \$150,000.00. The funds for this purchase have been earmarked for some time from the Conservation Trust Fund.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[WHEC PURCHASE AND SALE AGREEMENT.PDF](#)

E. Consideration And Selection Of Alternative County Logo

Jackelope Prints has provided a number of options for an alternative to the existing county logo. The current logo is dated and this alternate logo will be used as new equipment, county vehicles, letterhead, etc. are purchased.

The options shown on the published agenda may be slightly different than the final options to be presented at the BoCC meeting as the final version was not available at the time of publication.

Presenter Scott Wall
Presenter's Title County Administrator

Documents:

[ALTERNATE COUNTY LOGO OPTIONS.PNG](#)

F. Consideration And Approval Of Resolution 2020-___ Approving The Reconstruction Of North Pagosa Boulevard

This resolution approves the design of the reconstruction of North Pagosa Boulevard, including the permanent closure of Country Center Drive.

Presenter Todd Weaver
Presenter's Title County Attorney

Documents:

[RESOLUTION 2020 - ___ APPROVING THE RECONSTRUCTION OF NORTH PAGOSA BLVD.PDF](#)

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision**)

regarding your comment, under this section).

COMMISSIONER COMMENTS

EXECUTIVE SESSION

Pursuant to C.R.S. 24-6-402(4): The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.

All Regular and Special BoCC Meetings are recorded.