



**ARCHULETA COUNTY
BOARD OF COUNTY COMMISSIONERS**

**CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS OF OCTOBER 4, 2016 AT 1:30 P.M.**

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ACKNOWLEDGEMENTS

DISCLOSURES AND/OR CONFLICT OF INTEREST

APPROVAL OR ADJUSTMENTS TO AGENDA

* Executive Session - Specific Agenda Topic

PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

PROCLAMATIONS

A. Proclaiming October 2 Through October 8 As National 4-H Week In Archuleta County

Documents:

[4-H PROCLAMATION.PDF](#)

LAND USE REGULATION HEARING

A. Public Hearing Of Western Heritage Event Center Request For WHEC Agricultural Education And Equestrian Event Center Conditional Use Permit (CUP), Lot 2M, Fairgrounds Minor Impact Subdivision

Western Heritage Event Center, Inc., represented by Jess Ketchum, has applied for the WHEC Agricultural Education and Equestrian Event Center Conditional Use Permit (CUP), on Lot 2M, Fairgrounds Minor Impact Subdivision, at 344A US Hwy 84 (corner of County Road 302), Pagosa Springs, CO (PLN16-071). The proposal will permit a covered arena as a Public Use in the Agricultural/Ranching (AR) zone, in addition to the existing open arena and improvements at the Archuleta County Fairgrounds.

At their meeting on July 27, 2016, the Planning Commission recommended approval (4-0) with conditions. On September 6, 2016, the Board of County Commissioners opened this item and continued it to October 4th.

Presenter John Shepard, AICP
Presenter's Title Planning Manager

Documents:

[PLN16-071_WHEC_EVENT_CENTER_BOCC-20161004_STAFFREPORT.PDF](#)
[A1-PLN16-071_072_AREAMAPS.PDF](#)
[A2-PLN16-071_072_REVIEWCOMMENTS.PDF](#)
[A3-PLN16-071_WHEC-NARRATIVE_AND_OPERATING_PROPOSAL.PDF](#)
[A4-PLN16-071_072_WHEC_BUILDINGPLANS.PDF](#)
[A5-PLN16-071_072_WHEC_SITEPLANS-20160719.PDF](#)
[A6-PC_20160727-SIGNED_MINTUES.PDF](#)

B. Public Hearing And Consideration Of Resolution 2016 - ____ Amending The Archuleta County Land Use Regulations.

Archuleta County Development Services is proposing amendments to the *Archuleta County Land Use Regulations*. The proposed changes 1) Classify non-commercial marijuana cultivation as an Accessory Use and adopt limits and definitions, 2) Clarify provisions for Accessory Uses and Structures, and 3) Clarify cross-references and provisions of Table 1 and Table 4. These changes amend portions of Sections 2.1.2, 2.2.2, 3.1.3, 3.1.4, 3.2.5, 3.2.6, 5.5.2, 11.2.1.

Presenter John Shepard, AICP
Presenter's Title Planning Manager

Documents:

[MEMO-PROPOSED_LAND_USE_AMENDMENTS-20161004.PDF](#)
[A1-LAND USE AMENDMENT RESOLUTION 2016-XX.PDF](#)
[A2-PUBLIC_COMMENTS.PDF](#)
[A3-PC_PUBLICHEARING_MINUTES.PDF](#)

C. Public Hearing Of Webb Request For Holiday RV South Conditional Use Permit, Parcel 3, Ridgeview Subdivision Replat

Jeremiah "J" Webb, Holiday RV South, Inc. of South Fork, CO, has applied for the Holiday RV South Conditional Use Permit, on property owned by Bruce Lamereaux; being Parcel 3, Ridgeview Subdivision Replat, at 633 Navajo Trail, Pagosa Springs, CO (PLN16-054). The proposal will permit Outdoor Sales of Recreational Vehicles in the PUD zone.

Presenter John Shepard, AICP
Presenter's Title Planning Manager

Documents:

[PLN16-054_HOLIDAY_RVS-BOCC_20161004-STAFFREPORT.PDF](#)
[A1-PLN16-054_055_AREA_MAPS.PDF](#)
[A2-MEMO-PUD_ZONE DEVELOPMENT REQUIREMENTS.PDF](#)
[A3-PLN16-054_055_REVIEWCOMMENTS.PDF](#)
[A4-PLN16-054_055_LAMEREAUX-ILC_SKETCHPLAN.PDF](#)
[A5-PLN16-054_055_HOLIDAYRVSSOUTH-NARRATIVES.PDF](#)
[A6-PLN16-054_055_HOLIDAYRVSSOUTH-SITE_SKETCH_600DPI.PDF](#)

BOARD OF ADJUSTMENTS HEARING

A. Board Of Adjustment Public Hearing Of Webb Request For Holiday RV South Variance From Paving, Parcel 3, Ridgeview Subdivision Replat

Jeremiah "J" Webb, Holiday RV South, Inc. of South Fork, CO, has applied for the Holiday RV South Variance from Section 5.4.5.4 of the Archuleta County Land Use Regulations and Sections 27.1.7.3 and 27.1.7.4 of the Archuleta County Road and Bridge Design Standards requiring paving of access and parking, for property owned by Bruce Lamereaux; being Parcel 3, Ridgeview Subdivision Replat, at 633 Navajo Trail, Pagosa Springs, CO (PLN16-055).

Presenter John Shepard, AICP
Presenter's Title Planning Manager

Documents:

[PLN16-055_HOLIDAY_RVS-BOA_20161004-STAFFREPORT.PDF](#)
[A1-PLN16-054_055_AREA_MAPS.PDF](#)
[A2-MEMO-PUD_ZONE_DEVELOPMENT_REQUIREMENTS.PDF](#)
[A3-PLN16-054_055_REVIEWCOMMENTS.PDF](#)
[A4-PLN16-054_055_LAMEREAUX-ILC_SKETCHPLAN.PDF](#)
[A5-PLN16-054_055_HOLIDAYRVSSOUTH-NARRATIVES.PDF](#)
[A6-PLN16-054_055_HOLIDAYRVSSOUTH-SITE_SKETCH_600DPI.PDF](#)

LIQUOR BOARD

A. Special Event Permit For The Archuleta County Democratic Party Central Committee

This is an application for a Special Events Permit for The Archuleta County Democratic Party Central Committee of Pagosa Springs to serve malt, vinous, spirituous liquor at The CSU Extension Office, 344 Highway 84, for a fundraiser on October 7, 2016. The Sheriff has been notified of this event. The proper fees were collected and the premises was posted for the required ten (10) days prior to today's hearing.

Presenter Flora Goheen
Presenter's Title Administrative Assistant

Documents:

[ARCHULETA COUNTY DEMO PARTY SPECIAL EVENTS 2016.PDF](#)

B. Special Event Permit For The Pagosa Springs Rotary Club, Inc.

This is an application for a Special Events Permit for the Pagosa Springs Rotary Club, Inc. of Pagosa Springs to serve malt, vinous, spirituous liquor at the CSU Extension Office, 344 Highway 84 for a fundraiser on October 15, 2016. The Sheriff has been notified of this event. The proper fees have been collected and the premises was posted for the required ten (10) days prior to today's hearing.

Presenter Flora Goheen
Presenter's Title Administrative Assistant

Documents:

[PAGOSA SPRINGS ROTARY CLUB BARN DANCE 2016.PDF](#)

C. Special Events Permit For The PLPOA

This is an application for a Special Events Permit for the PLPOA of Pagosa Springs to serve malt, Vinous, Spirituous liquor at the Humane Society located on 465 Cloman Blvd for a fundraiser on October 8, 2016. The Sheriff has been notified of this event. The proper fees

were collected and the premises was posted for the required ten (10) days prior to today's hearing.

Presenter Flora Goheen
Presenter's Title Administrative Assistant

Documents:

[PLPOA - YAPPY HOUR 2016.PDF](#)

BOARD OF EQUALIZATION

A. Board Of Equalization Minutes 09-17-2016

Draft of the CBOE hearings held September 27, 2016. 2 separate hearings.

Documents:

[09-27-16CBOE.PDF](#)
[09-27-16CBOE2.PDF](#)

CONSENT AGENDA

A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS

September 19 through October 4, 2016

B. SPECIAL MEETING MINUTES

Special Meeting Minutes for Sept. 19, 2016

Approval of the draft of the meeting minutes for the special meeting of 9-19-16

Documents:

[09-19-16S.PDF](#)

C. REGULAR MEETING MINUTES

Regular Meeting Minutes of 09-20-16

Approval of the Regular Meeting of 09-20-16.

Documents:

[09-20-16R.PDF](#)

D. Approval And Signature For An Assignment Of Hangar Ground Lease For Hangar 513E Sold By Jeff Miller To Keith Serkes

Responsible Staff: Kate Alfred, Airport Manager

Documents:

[MILLER-SERKES HANGER LEASE.PDF](#)

E. BoCC Approval And Signature For Two (2) Assignments Of Lease For Hangar 500B Sold By Brycon Corp To Mark Grosse And Hangar 500J Sold By Curt Hannay To Doug Dellmore.

Responsible Staff: Kate Alfred, Airport Manager

Documents:

[BRYCON - GROSSE HANGER LEASE.PDF](#)
[HANNAY - DELLMORE HANGER LEASE.PDF](#)

F. Employment First Case Management And A SNAP Data Entry Technician Contract

DHS is requesting Board approval to renew an agreement with the Southern Ute Community Action Programs, Inc./The Training Advantage to provide an Employment First Case Management and SNAP (Supplemental Nutrition Assistance Program) Data Entry Technician services in the amount of \$54,067.00. The amount of \$21,000.00 will be dedicated to Employment First Case Management activities and \$33,067.00 be dedicated to SNAP Data Entry Technician activities. The term is from October 1, 2016 through September 30, 2017.

Responsible Staff: Matthew A. Dodson, Director of the Department of Human Services

Documents:

[EMPLOYMENT FIRST AND SNAP TECHNICIAN CONTRACT 16-17.PDF](#)

G. Consideration Of Resolution 2016 - _____ Consolidating 2 Lots Into 1, Lake Pagosa Park Block 21 Owned By Daron B. Selph And Angela C. Selph

This request is to consider the Resolution authorizing the consolidation of Lots 6 and 7 Lake Pagosa Park Block 21, to become Lot 6X owned by Daron B. Selph and Angela C. Selph

Presenter	Bentley Henderson
Presenter's Title	County Administrator

Documents:

[LOT CONSOLIDATION - SELPH.PDF](#)
[SELPH LPP MG.PDF](#)

H. Consideration Of Resolution 2016 - _____ Consolidating 2 Lots Into 1, Twin creek Village Owned By William Leroy Cusack And Lee Ann Cusack Revocable Trust

This request is to consider the Resolution authorizing the consolidation of Lots 503 and 504 Twin creek Village, to become Lot 503X owned by William Leroy Cusack and Lee Ann Cusack Revocable Trust

Documents:

[LOT CONSOLIDATION - CUSACK.PDF](#)
[CUSACK O E.PDF](#)

I. Consideration Of Resolution 2016 - _____ Waiving Certain Late Fees For Alamosa Drilling, Inc.

Alamosa Drilling, Inc. requested relief from late fees assessed for failure to submit to the County Assessor's Office the appropriate declaration of schedules for the eight oil wells it owns.

Documents:

[ALAMOSA DRILLING RESOLUTION.PDF](#)

NEW BUSINESS

A. Consideration Of Accepting The Board Of County Commissioners Responsibilities In The Archuleta County Emergency Operations Plan

The Office of the Archuleta County Emergency Operations is revising the County's Emergency Operations Plan. As part of that plan, the signature of each Commissioner is required for the responsibilities of the Board of County Commissioners.

Presenter	Mike Le Roux
Presenter's Title	Director of Emergency Operations

Documents:

[BOCC EOC.PDF](#)

B. Consideration Of Resolution 2016-_____ For A Change Of Address Request For Lot 19 Hidden Valley Ranch Subdivision

The Board of County Commissioners is being asked to evaluate and act on an address change request on a parcel in Archuleta County.

Presenter	Bentley Henderson
Presenter's Title	County Administrator

Documents:

[MEMORANDUM ADDRESS CHANGE.PDF](#)
[RESOLUTION PROVIDING FOR READDRESSING EXEMPTION.PDF](#)

PUBLIC COMMENTS FROM THE FLOOR*

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

MEDIA QUESTIONS

COMMISSIONER COMMENTS

EXECUTIVE SESSION

Per C.R.S. 24-6-402(4):

The Board reserves the right to meet in executive session for any purposes allowed and announced prior to voting to enter into executive session.

A. For Purposes Of The Board Receiving Legal Advice Pursuant To C.R.S. 24-6-402 (4)(B) Regarding Pending Legal Cases

Presenter Todd Starr
Presenter's Title County Attorney

ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices
398 Lewis Street, unless otherwise stated.
All Regular and Special BoCC Meetings are recorded.