



ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

**ACKNOWLEDGEMENTS**

**A. Archuleta County Fair Royalty**

**REPORTS**

**A. Treasurer's Semiannual Report**

Colorado Revised Statutes require the treasurer to report semiannually to the Board of County Commissioners. This report will include January through June 2016.

Presenter	Betty Diller
Presenter's Title	Archuleta County Treasurer

Documents:

[2016-07 SEMIANNUAL REPORT.PDF](#)

**BOARD OF EQUALIZATION**

**A. Assessor's Report To The CBOE Regarding Taxable Property And Appeals For 2016**

Assessor report to the CBOE of the total assessed value of all taxable property and submits a list of all real and personal property protests and the status/outcome of each protest. Also a list of all owners that failed to return a Personal Property Declaration Schedule.

Presenter	Natalie Woodruff
Presenter's Title	Assessor

## LOCAL LICENSING AUTHORITY

### A. **Consideration Of The Renewal Of A Retail Marijuana Store For Delany & Associates, LLC DbA Good Earth Meds, Located At 600 Cloman Blvd., Units 1 And 2**

This is a renewal of a Retail Marijuana Store for Delany & Associates, LLC dba Good Earth Meds located at 600 Cloman Blvd., Units 1 and 2. There are no changes, the application is complete and the proper fees have been paid. The Sheriff's office completed the background checks, Building, Planning, Emergency Operations, Pagosa Fire Protection District and San Juan Basin Health Department have inspected the premises and there are no objections.

Presenter                      Tonya McCann  
Presenter's Title              Executive Assistant

Documents:

[2016 RETAIL MARIJUANA CENTER RENEWAL.PDF](#)  
[2016 RETAIL MARIJUANA RENEWAL SUPPORTING DOCUMENTS.PDF](#)

### B. **Consideration Of The Renewal Of A Retail Marijuana Cultivation Facility License For Delany & Associated, LLC DbA Good Earth Meds, Located At 600 Cloman Boulevard, Units 5, 6, 7 And 8.**

This is a renewal of a Retail Marijuana Cultivation Facility for Delany & Associates, LLC dba Good Earth Meds located at 600 Cloman Blvd., Units 5, 6, 7, and 8. There are no changes, the application is complete and the proper fees have been paid. The Sheriff's office completed the background checks, Building, Planning, Emergency Operations, Pagosa Fire Protection District and San Juan Basin Health Department have inspected the premises and there are no objections.

Presenter                      Tonya McCann  
Presenter's Title              Executive Assistant

Documents:

[2016 RETAIL OPTIONAL PREMISES CULTIVATION RENEWAL.PDF](#)  
[2016 RETAIL MARIJUANA RENEWAL SUPPORTING DOCUMENTS.PDF](#)

### C. **Consideration Of Approval Of A Retail Marijuana Optional Premises Cultivation Center License For San Juan Strains, Inc.**

This is a request for approval of a Retail Marijuana Optional Premises Cultivation Center License for San Juan Strains, Inc. located at 95 Industrial Circle. The application is complete and the proper fees have been submitted. Fingerprints have been submitted to the Colorado Bureau of Investigations and background check reports have been received by the Sheriff. The Building and Planning Departments, Sheriff, Fire District and San Juan Basin Health have inspected the premises and approved the premises for operation.

Presenter                      Tonya McCann  
Presenter's Title              Executive Assistant

Documents:

[20160713143801529.PDF](#)

## BOARD OF ADJUSTMENTS HEARING

**A. Board Of Adjustment Public Hearing Of Heitz Request For A Affordable Storage Variance From Road & Bridge Design Standards, In Section 20, T35N R2W NMPM, At 4340B US Hwy 160W And 122 Meadows Dr.**

Jeff Heitz, dba A Affordable Storage LLC, and represented by Duke Eggleston, Eggleston Kosnik LLC; has applied for Variance from *Archuleta County Road & Bridge Design Standards* Sec. 27.1.7.3 Design Standards for Driveways, to construct a commercial access to County Gravel Road Standards in Sec. 27.2.3 (PLN16-037). Applicant's property includes two parcels at 4340B US Hwy 160 W and 122 Meadows Dr.

This item was opened and continued at the Board of Adjustment meeting on June 7, 2016. Applicant is requesting a further continuance to allow time for CDOT to approve required US Highway 160 access permits, to the regular meeting of August 16, 2016.

Presenter                      John Shepard, AICP  
Presenter's Title              Planning Manager

**B. Board Of Adjustment Public Hearing Of Perrie Request For Frontier Building Variances From Landscaping And Driveway Standards In The Commercial (C) Zone, Lots 9-13 Correction Plat II Old West Landing At 40 County Road 600 & 10 Solomon Drive**

James Perrie has applied for the Frontier Building Variances for property owned by Philip J. Perrie and Rachella Perrie, Lots 9, 10, 11, 12 & 13, of Correction Plat II – Old West Landing, located at 40 County Road 600 and 10 Solomon Drive, Pagosa Springs, CO. The specific requests are to vary from Section 5.4.3.1 of the Archuleta County Land Use Regulations requiring landscaping of a minimum of 15% of commercial sites; Section 5.4.3.2 requiring a 40' landscaped buffer for commercial development along US Highway 160; and Section 5.4.3.3 requiring a 5-10' landscaped buffer along a major arterial (Piedra Road). Applicant is also requesting Variance from Section 27.1.7.3.A of the Archuleta County Road and Bridge Design Standards to allow an existing driveway to remain too close to the intersection with County Road 600. (PLN16-069)

Applicant has made a concurrent request for Use by Right Site Plan approval for Retail and Office use in the Commercial (C) zone, an Administrative approval. (PLN16-068)

Presenter                      John Shepard, ACIP  
Presenter's Title              Planning Manager

Documents:

[PLN16-069\\_FRONTIER\\_BLDG-BOA\\_20160719-STAFF\\_REPORT.PDF](#)  
[PLN16-069\\_A1-AREAMAPS.PDF](#)  
[PLN16-069\\_A2-REVIEWCOMMENTS.PDF](#)  
[PLN16-069\\_A3-FRONTIER\\_BLDG-VARIANCENARRATIVE.PDF](#)  
[PLN16-069\\_A4-FRONTIER\\_BLDG-SITEPLAN.PDF](#)

**LAND USE REGULATION HEARING**

**A. Consideration Of Resolution 2016 - \_\_\_\_\_ Denying The Two Rivers Pit Major Sand & Gravel Permit In Section 11, T33N R2W NMPM**

This request is to consider and approve a Resolution memorializing denial of the Two Rivers Gravel Pit Major Sand & Gravel Permit, proposed in Section 11, T33N R2W NMPM at 12500 County Road 500. (Case file 2015-035SG)

Presenter                      John Shepard, AICP  
Presenter's Title              Planning Manager

Documents:

[2015-035SG TWO RIVERS PIT RESOLUTION 2016-XX.PDF](#)

## **CONSENT AGENDA**

### **A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

**July 6, 2016 - July 19, 2016**

### **B. Airport Five Year Engineering Contract**

Having complied with all FAA and County procedures, Aviation, Inc., Denver CO, was awarded a five year engineering contract for Archuleta County Airport. The contract was negotiated and approved by the Finance Department and now goes before the BOCC for approval and signature.

Responsible Staff: Kate Alfred, Airport Manager

Documents:

[20160711103750916.PDF](#)

### **C. Colorado Works And The Colorado Child Care Assistance Program (CCCAP) MOU**

Background: The Colorado Department of Human Services requests each county enter into a Memorandum of Understanding (MOU) annually, designating that county as local administrative entity for Colorado Works and the Colorado Child Care Assistance Program (CCCAP). The agreement specifies authority and responsibilities of each party.

Fiscal Impact: The MOU is required to receive the state allocation for Colorado Works Program and the Colorado Child Care Assistance Program.

Recommended Action: Approve MOU between the Board of County Commissioners of Archuleta County and the Colorado State Department of Human Services to administer the Colorado Works Program and the Colorado Child Care Assistance Program from July 1, 2016 through June 30, 2017 with signature authority of the Chairman of the Board.

Presentor	Matthew A. Dodson, LCSW
Presentor's Title	Director, Archuleta County Department of Human Services

Documents:

[COLORADO WORKS MOU FINAL FY 2016-7.PDF](#)

### **D. Memorandum Of Understanding Between Archuleta County And Hotline County Connection Center (HCCC)**

This Memorandum of Understanding (MOU) is developed in partnership between Prowers County and Archuleta County with confirmation by the State of Colorado. The purpose of the joint agreement is to facilitate the Hotline County Connection Center (HCCC-Prowers County) with answering and processing of Child Welfare (CW) related Archuleta County Hotline calls.

Annual allotment of reports is 48. Total Annual Cost for Call Coverage Services \$ 0.

Action requested: Approve MOU and sign letter requesting that the State of Colorado Department of Human Services provide Information Gathering services for our county on an after-hours basis. It is understood that the Hotline County Connection Center (HCCC) will answer our calls of suspected child abuse and neglect, provide Information Gathering Services and document those initial reports in the statewide reporting system. It is also understood that all screening, assessment and decision-making responsibilities remain with Archuleta County.

Presenter Matthew A. Dodson, LCSW  
Presenter's Title Director, Archuleta County Department of Human Services

Documents:

[ARCHULETA COUNTY AND CW HOTLINE.PDF](#)

**E. Renewal Of The Buck Stops Here, LLC DBA The Buck Stops Here Market And Eatery Hotel And Restaurant**

Responsible Staff: Flora Goheen, Administrative Assistant

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

[THE BUCK STOPS HERE, LLC 2016.PDF](#)

**F. Consideration Of Resolution 2016 - \_\_\_\_\_ Consolidating 2 Lots Into 1 Pagosa Highlands Estates Owned By Mark Mahlum And Linda Mahlum**

This request is to consider the Resolution authorizing the consolidation of Lots 104 and 105 Pagosa Highlands Estates, to become Lot 104X owned by Mark Mahlum and Linda Mahlum

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

**G. Consideration Of Resolution 2016 - \_\_\_\_\_ Consolidating 2 Lots Into 1 Pagosa Highlands Estates Owned By Bruce C. Redd And Roberta E. Stellman-Redd**

This request is to consider the Resolution authorizing the consolidation of Lots 252 and 253 Pagosa Highlands Estates, to become Lot 252X owned by Bruce C. Redd and Roberta E. Stellman-Redd

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

**NEW BUSINESS**

**A. Consideration And Approval Of A Proposal To Supply Multifunction Copy/Scan/Printer Equipment**

On May 18, 2016, the County released RFP number 4295-16-001, being a Request for Proposals for Multifunction Copy/Scan/Printer Machines, to replace existing equipment which is quite old and increasingly unreliable.

A total of 17 firms requested the proposal guidelines. A total of 4 proposals were received. The 4 proposals were evaluated and scored against the criteria contained in the RFP guidelines by a committee which consisted of: Rich Valdez (County Sheriff), Natalie Woodruff (County Assessor), Gabe Cersonsky (IT and Network Administrator) and Larry Walton (Finance Director).

The ranking of the Vendor/Equipment fell out as follows:

<u>Rank</u>	<u>Score</u>	<u>Vendor</u>	<u>Equipment</u>
1	470	Capital Business Systems	Canon
2	450	Capital Business Systems	Ricoh
3	410	Toner Mountain Copiers	Xerox
4	315	ImageNet	Samsun

While "lease cost" only makes up 30% of the evaluation scoring, it turns out that the preferred Vendor/Equipment Proposal was also estimated to be the least expensive and likely to result in operating costs roughly \$22,000 less than our current budget for this cost.

Based on the evaluation scores and resulting ranking, the Committee recommends approval of the Capital Business Systems (Canon) proposal.

Presenter Larry Walton  
Presenter's Title Finance Director

Documents:

**B. Letter Of Cooperation From The Board Of County Commissioners To Southwest Water Conservation District**

For your consideration is a letter from the Board of County Commissioners encouraging cooperative efforts between the Southwest Water Conservation District and the San Juan Water Conservancy District.

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

[PROFFITT BOCC LETTER DRAFT.PDF](#)  
[WHITING SWCD LETTER.PDF](#)

### C. Facilities Planning Process

Provided for your consideration is the attached Facilities Development timeline and Development synopsis.

Timeline - The Board of County Commissioners may adopt the timeline as submitted adopt the timeline with amendments or choose to an alternative process.

Synopsis - The synopsis provides the Board with various development scenarios that have been presented. Of the alternatives for consideration available to the Board, the Board may, choose to eliminate certain options or specifically identify those options that are best suited for additional consideration analysis.

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents:

[COURTHOUSE TIMELINE REVISED MW.PDF](#)  
[COURTHOUSE SYNOPSIS .PDF](#)

### PUBLIC COMMENTS FROM THE FLOOR

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

### MEDIA QUESTIONS

### COMMISSIONER COMMENTS

### EXECUTIVE SESSION

Per C.R.S. 24-6-402(4) the Board of County Commissioners will hold an executive session to discuss matters identified below:

For purposes of the Board receiving legal advice pursuant to C.R.S. 24-6-402(4)(b) regarding pending legal cases.

Presenter Todd Starr  
Presenter's Title County Attorney

### ADJOURNMENT OF THE REGULAR BOCC MEETING

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.