



ARCHULETA COUNTY  
BOARD OF COUNTY COMMISSIONERS

**CALL TO ORDER THE REGULAR MEETING OF MARCH 15, 2016 AT 1:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**DISCLOSURES AND/OR CONFLICT OF INTEREST**

**APPROVAL OR ADJUSTMENTS TO AGENDA**

\* Executive Session - Specific Agenda Topic

**PUBLIC COMMENTS FROM THE FLOOR\***

This is an opportunity during the session for the public to address the Commissioner. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

**LIQUOR BOARD**

**A. Special Events Permit For Humane Society Of Pagosa Springs**

This is an application for a Special Events Permit for the Humane Society of Pagosa Springs to serve malt, vinous and spirituous liquor at 230 Port Avenue for the Annual Chocolate Auction on April 2, 2016. The Sheriff has been notified of this event. The proper fees were collected and the premise was posted for the required ten (10) days prior to today's hearing.

Presenter                      Tonya McCann  
Presenter's Title              Executive Assistant

Documents: [HUMANE SOCIETY 4-2-16.PDF](#)

**B. Special Events Permit For Our Savior Lutheran Church Of Pagosa Springs**

This is an application for a Special Events Permit for Our Savior Lutheran Church and School to serve malt, vinous and spirituous liquor at 56 Meadows Drive for a Fundraiser Event on March 19, 2016. The Sheriff has been notified of this event. The proper fees were collected and the premise was posted for the required ten (10) days prior to today's hearing.

Presenter                      Tonya McCann  
Presenter's Title              Executive Assistant

Documents: [OUR SAVIOR LUTHERAN 3-19-16.PDF](#)

**LAND USE REGULATION HEARING**

**A. Consideration And Approval Of The SourceGas Development Improvements**

## **Agreement, For Lot 7X, Cloman Industrial Park**

SourceGas Distribution LLC/Black Hills Gas Distribution, LLC, is requesting approval of a Development Improvements Agreement, so they can apply to temporarily occupy their new office building at 520 Cloman Blvd (Lot 7X, Cloman Industrial Park) before finishing all site improvements required by their Site Plan and Variance approvals.

Presenter                      John Shepard, AICP  
Presenter's Title              Planning Manager

Documents: [SOURCEGAS\\_IMPROVEMENTS\\_AGREEMENT-BOCC\\_20160315\\_STAFF\\_REPORT.PDF](#), [A1-PROPOSED\\_SOURCEGAS-DEVELOPMENT\\_IMPROVEMENTS\\_AGREEMENT.PDF](#)

### **CONSENT AGENDA**

#### **A. PAYROLL, PAYABLE WARRANTS AND PURCHASE CARDS**

**March 3, 2016 - March 15, 2016, Payroll, Payable Warrants and Purchase Cards**

#### **B. REGULAR MEETING MINUTES**

**Regular Meeting Minutes of March 1, 2016**

Draft of the Regular Meeting of March 1, 2016.

Documents: [MINUTES 03-01-16R.PDF](#)

#### **C. SPECIAL MEETING MINUTES**

**Special Meeting Minutes for March 4, 2016**

Draft of the Special Meeting minutes for March 4, 2016

Documents: [3-4 MINUTES.PDF](#)

**Special Meeting Minutes of March 8, 2016**

Draft for approval of the Special Meeting held on March 8, 2016

Documents: [MINUTES.PDF](#)

#### **D. Approval Of The 2015 Fourth Quarter Emergency Management Program Grant Activities And Finance Expenses**

Responsible Staff Person: Thad McKain, Director of Emergency Management

Documents: [4TH QUARTER EMPG-LEMS GRANT ACTIVITIES.PDF](#)

#### **E. Consideration And Approval Of A Letter Of Support For The Town Of Pagosa Springs**

Town of Pagosa Springs is requesting a letter of support for the upcoming submittal of an SHF grant application on April 1, 2016 for the Old Pagosa Water Treatment Plant. Provided for context is a letter of support endorsed by the Board of County Commissioners last fall.

Documents: [20160308153740991.PDF](#), [COUNTY COMMISSIONERS.PDF](#)

#### **F. Consideration And Approval Of The Coronor Independent Contractor Agreement**

The County Coroner has on occasion the need for assistance in the execution of his office. This assistance is accomplished through the employ of Deputy Coroners. It has been the practice of Archuleta County to enter into independent contractor agreements with

individuals for those services. Attached for your consideration is a proposed contract.

Documents: [MARCI JURY - CORONERS INDEPENDENT CONTRACTOR CONTRACT 2014.PDF](#)

**G. Consideration Of Resolution 2016- \_\_\_\_ For The Donation Of Ammunition To The Sheriff's Department**

A local resident, James Huffman would like the County to accept a donation for the sole purpose of acquiring ammunition to be used by the Sheriff's Department for training purposes.

Responsible Staff: Larry Walton, Finance Director

Documents: [RESOLUTION ACCEPTING A DONATION FOR AMMUNITION.PDF](#)

**H. Consideration Of Resolution 2016 - \_\_\_\_ Consolidate 2 Lots Into 1 Pagosa Highlands Estates Owned By Gerald D. Shoaf And Claire R. Harrison**

This request is to consider the Resolution authorizing the consolidation of Lots 140 and 141 Pagosa Highlands Estates, to become Lot 141X owned by Gerald D. Shoaf and Claire R. Harrison.

Responsible Staff Person: John Shepard, County Planner

Documents: [RESOLUTION - SHOAF LOT CONSOLIDATION.PDF](#), [SHOAF AND HARRISON O AND E.PDF](#)

**I. Consideration Of Resolution 2016 - \_\_\_\_ To Consolidate 2 Lots Into 1 Pagosa Vista Owned By Carolanne P. Kidd**

This request is to consider the Resolution authorizing the consolidation of Lots 585 and 586 Pagosa Vista, to become Lot 585X owned by Carolanne P. Kidd

Responsible Staff Person: John Shepard, County Planner

Documents: [RESOLUTION LOT CONSOLIDATION - KIDD.PDF](#), [KIDD O AND E.PDF](#)

**J. Consideration Of Resolution 2016- \_\_\_\_ To Consolidate 2 Lots Into 1 Pagosa Trails Owned By Marty G. Ryan Trustee Of The Marty G. Ryan RLT Dated December 2, 2015**

This request is to consider the Resolution authorizing the consolidation of Lots 145 – 147 and 148-149 Pagosa Trails, to become Lot 148X owned by Marty G. Ryan Trustee of the Marty G. Ryan RLT dated December 2, 2015

Responsible Staff Person: John Shepard, County Planner

Documents: [RYAN M OAND E.PDF](#), [RESOLUTION LOT CONSOLIDATION - RYAN.PDF](#)

**NEW BUSINESS**

**A. Consideration Of Award Of The Magnesium Chloride Contract To GMCO**

Archuleta County received bids for the supply and application of Magnesium Chloride to various County Roads on February 25, 2016. The Contract would be for 2016 with the option to extend the contract in 2017 and 2018 for a total of 3 years. GMCO Corporation was the apparent low bidder. The total price per gallon to be delivered and applied to Archuleta County various Roads in 2016 is \$ 0.725. The proposed application of Magnesium Chloride in 2016 to County roads will be approximately 440,000 gallons. The total cost for Magnesium Chloride will not exceed \$ 319,000.

Recommended Action: Request to award the supply and application of Magnesium Chloride to GMCO at \$0.725 per gallon for a total cost of \$319,000.00

Presenter Ken Feyen  
Presenter's Title Public Works Director

Documents: [GMOC MAG 2016 CONTRACT.PDF](#)

#### **B. Fixed Base Operator Lease Assignment**

Attached for your consideration is a request by the Archuleta County Airport Fixed Base Operator Marc Foulkrod an assignment and assumption of the lease that Mr. Foukrod has with the County regarding the facilities associated with the FBO.

Presenter Bentley Henderson  
Presenter's Title County Administrator

Documents: [AVJET ASSIGNMENT MEMO.PDF](#), [AVJET LEASE CHANGE.PDF](#), [AVJET LEASE ASSIGNMENT.PDF](#)

#### **PUBLIC COMMENTS FROM THE FLOOR**

This is an opportunity during the session for the public to address the Commissioners on a subject not covered on the agenda. Please step up to the podium, **STATE YOUR NAME AND ADDRESS FOR THE RECORD** and keep your comments to 3 minutes (**the Board is not required to discuss your comment or make a decision regarding your comment, under this section**).

#### **MEDIA QUESTIONS**

#### **COMMISSIONER COMMENTS**

#### **ADJOURNMENT OF THE REGULAR BOCC MEETING**

All meetings to be held in the Archuleta County Administration Offices  
398 Lewis Street, unless otherwise stated.  
All Regular and Special BoCC Meetings are recorded.